



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Public Infrastructure Committee

Wednesday, May 1, 2019

5:30 PM

Council Chambers

1. Call to Order

2. Roll Call

Present: 5 - Novak, Kummer, Brey, McMeans and Howe

Staff Present: G. Minikel, S. Birr, K. Dorow, C. Scheinoha, C. Hall, Mayor Nickels, Ald Sitkiewitz (7:25 p.m.)

Others Present: Tracy Virnoche, Larry Mitchell, Mike Berken, Gail Berken, Steph Redneer, Amy O'Shea, Jim Pajk, Janet DePirro, Donald Kiel, Michelle Michels, Dick Kornely, John Glaeser, Richard Metzger, Steve McMahon, Mark & Tina Burbey, Allison Christensen, Mike Mishoda, Dave Franz, Amber Daus, Kristin Stoeger, Joseph Pozorski, Robert Michels, Stacey Bialek, Dennis Hardy, Debbie Hardy, Dick White, Gene Olson, Scott Ketsau, Dave Bundy, Steve Shellman, Bri Daetz, Jacqueline Webster, Roxanne Hills, Jim Ruffolo, Don Vogt, Alex Allie, Steve Larkton, Ann LaFone, Peter Allie, Dennis Wejrowski, Rob Barbier

3. Approval of Minutes

[19-0486](#) Approval of the Minutes from the April 3, 2019 Public Infrastructure Committee Meeting

Attachments: [Minutes from April 3rd, 2019](#)

A motion was made by Jim Brey, seconded by Mike Howe, that the Minutes from the April 3rd, 2019 meeting was approved. The motion carried by the following vote:

Aye: 5 - Novak, Kummer, Brey, McMeans and Howe

4. Public Comment

Amber Daus, from Grow it Forward was present to discuss the Farmer's Market. She said if they are going to be required to move from their location on the Briess Lot periodically, then they are recommending to relocate to Red Arrow Park. Amber said that they were told they were on borrowed time and could be removed from the lot at any time.

Red Arrow Park has all the amenities they would need to run the Farmer's Market.

Grow it Forward is requesting to continue to partner with the City and advertise one location rather than several.

5. Public Hearings

6. Presentations

7. Discussion and Action Items

[19-0471](#)

Discussion regarding converting eastern most lane of Lakeside Boulevard into a bike lane.

L. Kummer requested this item be placed on agenda to open up discussion on trail connectivity. He has been discussing with the Mayor and others for the last couple of years. He envisions Mariner's Trail to connect with Silver Creek Park in the future.

His recommendation is to take the eastern most lane (northbound) to resurface at an elevation more consistent with the grass. This would be the bike lane that could be used and parking in this lane would be prohibited.

He feels this is an instrumental link from Red Arrow Park to Silver Creek Park.

M. Howe expressed his concern with the maintenance of this area and also the bluff/boulevard. He questioned who would be responsible for maintaining this area. He also explained that this area is used by people admiring the lake. They park on the east side of the boulevard, the area he is looking to eliminate. M. Howe recommended designating one of the lanes as a bike lane. L. Kummer said this would still be a lane of traffic and wants to designate a separate bike lane.

J. Brey said this discussion occurred several years ago when there was concern about the bluff eroding and it was suggested to eliminate this lane at that time. He shares some of the same concerns as M. Howe and would like to get input from the residents on Lakeside Blvd.

J. Novak said he is concerned with adding more trails and wondering who will maintain all these additional trails.

Dennis Hardy, 803 Summit Street, asked if there would be guardrails and painted bike lanes on road. L. Kummer said those are called sharrows where bike and cars share the lane of traffic. The proposal is to make the bike lane at a higher elevation than the street, no guardrails or painting in the street.

Roxanne Hills, 2234 S. 9th Street, stated that the last year the bluff has taken a hit with erosion and is wondering if we are investing anything to assist with the erosion. She also said that there is great number of cars that pull up and stop for a while to take in the sights. Many of the people stopping are elderly.

Rich White, 2522 Lakeside Blvd., is concerned. He said there is very minimal

bike traffic and no bikes during the winter months. There are many senior citizens that use this. This is one of the best views of lake in Manitowoc and isn't in favor of eliminating this driving lane to accommodate a bike path.

Rob Barbier, 2606 Lakeside Blvd, was present and he is not in favor of sacrificing a driving lane. He explained that living there you observe certain things. People come to watch the sunrise and the sunset. Visitors and people come to park and eat their lunch or take a break. He said he utilizes the parks year round and has no problems getting to and from, he doesn't feel there is a need for connectivity from Red Arrow Park to Silver Creek Park. The dangerous areas, in his opinion, are from Red Arrow Park to the Mariner's Trail.

John Peaslee, 2310 Lakeside Blvd, was present and stated that he is a bicyclist. He said there is more pedestrian and vehicle traffic, very low bike traffic.

M. Howe said he's hearing that if there is a way to move the trail up and to leave the road alone. However, in order to do this, the bluff would need to be stabilized. He recommended talking with City staff to find out what what measures need to be taken to address erosion control in this area.

L. Kummer said this is a segment that could be easily done. He wants to connect to the Mariner's Trail. It would bring much more opportunity for others to come to our community.

A motion was made by Jim Brey, seconded by Scott McMeans, to instruct city staff to work on a plan to construct a bike/walking path on the grass area of the eastern most part of the boulevard. S. McMeans 2nd motion.

L. Kummer said we are restricting staff to grass areas and he wants to allow staff to come up with their recommendations for the area in discussion.

A motion was made by Jim Brey, seconded by Scott McMeans, to amend the motion. J. Brey Amended the motion to have staff make recommendations for a bike/walking lane for the entire area and not limited to only grass area of the boulevard and other options for the recommendation of a bike lane. S. McMeans seconded the motion. The motion carried by the following vote:

Aye: 5 - Novak, Kummer, Brey, McMeans and Howe

[19-0472](#)

Discussion to design a trail connecting Spring Street with Manitou Park and converting Spring Street to a one-way street heading east with a bike lane, recommending placing on file.

L. Kummer requested this be placed on the agenda to discuss as the City recently acquired land in area and thought it would be a good time to discuss a designated bike lane to connect Manitou Park to Schuette Park.

J. Brey said he will not support Spring Street becoming a one-way street as there is too much truck traffic.

M. Howe said he likes the vision; however, it might pose a lot more struggles than anticipated. He does like the connection from Manitou Park to Schuette

Park.

S. McMeans is not in favor of a one-way street.

Peter Allie, was present and said he is in favor of a bike trail and would like to see traveled more. He is not in favor of a one-way street. This would push approximately 50 trucks per day to travel up through Huron Street. L. Kummer said he didn't know if there were options to turn trucks around and head back out same way they came in. His intention was to open up for discussion to see what options there are.

Jim Ruffolo, 1811 Spring Street, echoed that he is not in favor of a one-way street. Burger Boat owns both sides of the street. He said it is too steep of an incline for a bike.

Jim Pajk, 1801 Spring Street, was present and said he is also opposed to a one-way street. He is in favor of bike traffic but has safety concerns as the view of bicycles for truck drivers is different that in a car.

Dennis Wejrowski, 1301 Spring Street, owns a house on the southside of hill. He said this would affect him. He approves of green space and trails and has planted many blue spruce. He said he only sees bikes coming down the hill and not biking back up. There are several trucks that would be sent into a residential area.

L. Kummer said he recommends referring to City staff. He would like to do something the City can afford. Would like to implement a connection to get people to Manitou Park.

J. Novak said he can't support as there is too much truck traffic.

A motion was made by Chairperson Jeremiah Novak, seconded by Mike Howe, that the Request to design a trail connecting Sprint Street with Manitou Park and converting Spring Street to a one-way street heading east with a bike lane was placed on file for Consent Agenda. The motion carried by the following vote:

Aye: 4 - Novak, Brey, McMeans and Howe

Nay: 1 - Kummer

[19-0473](#)

Rerouting Mariner Trail behind the Yacht Club, recommending placing on file

Attachments: [2019_04_29_12_18_47](#)

[2019_04_29_12_17_54](#)

L. Kummer informed the Committee that he had discussions regarding relocating the Mariner's Trail to behind the Yacht Club several years ago with Mayor. He is currently the Treasurer of the Mariner's Trail, and the safety of the trail is discussed often.

L. Kummer explained where he is proposing the trail be relocated.

M. Howe said that the enhancement of trail should be in areas that are highly traveled. He didn't feel like this was the location to reroute the trail.

S. McMeans said he will not support this, as safety is not as much of a factor as other areas. The Yacht Club has taken prior steps to fix the visual clearance for their exit driveway. He would like to see the monies put to other use.

Dick Kornely, President of Yacht Club, was present and discussed his concerns. He informed the Committee that there are issues in this area as there are presently two blow holes where the proposed trail would be relocated to. Trees would need to be removed. He wanted to know if this would be part of a greater plan and other driveways would be eliminated along this trail.

Don Kiel, 5119 County Road T, Whitelaw, was present and said if you start removing trees this ground will become unstable as we don't know what is underneath. He said the trees serve as a big purpose and may erode if taken out. Moving the trail will probably fail in the long run. He recommended putting in a flasher light to serve as a warning about the driveway.

Don Vogt, 501 Riverbluff Drive, is a biker and uses the Mariner's Trail. He said money can be put in to fix little problems not create bigger ones.

A motion was made by Jim Brey, seconded by Mike Howe, that the Request for rerouting the Mariner Trail behind the Yacht Club was placed on file for Consent Agenda. The motion carried by the following vote:

Aye: 4 - Novak, Brey, McMeans and Howe

Nay: 1 - Kummer

[19-0470](#)

Discussion regarding Quay Street (8th to west of 6th Street) becoming a pedestrian street and re-routing traffic, recommending placing on file.

L. Kummer explained to the Committee his vision for the Quay Street area. He would like to focus on the big picture and figure out options for spaces available.

Janet DePirro, Lakeside Foods was present, and said her concern is the truck traffic and how the trucks with trailers would get to their facility if this became a pedestrian street.

L. Kummer pointed out on a map his ideas for re-routing the traffic from the carferry and trucks to Lakeside Foods. The Mayor was present and pointed out he is in favor of L. Kummer's recommendation to relocate Lakeside Foods current storage building and re-designing to change the route of traffic.

M. Howe said he likes the way the street currently is. J. Brey said he will not support vacating the street.

A motion was made by Mike Howe, seconded by Scott McMeans, that the Request for Quay Street to become a pedestrian street and re-route traffic was placed on file for Consent Agenda. The motion carried by the following vote:

Aye: 4 - Novak, Brey, McMeans and Howe

Nay: 1 - Kummer

[19-0474](#) Farmer's Market relocating to Quay Street (between 8th and approximately 6th Street) on the pedestrian street, recommending placing on file.

Amber Daug's explained that there is not enough room on Quay Street and the current vendors will not market without their vehicles. They like to sell out of them and are asking to relocate the Farmer's Market. Amber said she would like to accommodate the vendors and the participants.

Steve Lankton, on Board of Farmers Market, was present and said managing 95 vendors is substantial and if we continue to move around the vendors will not be happy.

L. Kummer said the Farmer's Market needs to stay downtown. He is opposed to them relocating to Red Arrow Park.

A motion was made by Mike Howe, seconded by Scott McMeans, that the Request to relocate Farmer's Market to Quay Street was placed on file for Consent Agenda. The motion carried by the following vote:

Aye: 4 - Novak, Brey, McMeans and Howe

Nay: 1 - Kummer

[19-0479](#) Recommendation to purchase a Carousel for 8th and Quay Street, recommending placing on file

Attachments: [19-0479](#)

L. Kummer recommended placing on agenda to open up discussion of funding a carousel to be utilized by City.

S. McMeans and J. Novak suggested utilizing private investments for funding of a carousel for 8th and Quay Street.

The Committee discussed putting together a work group to discuss. L. Kummer explained that he wanted everyone to be in the loop as there are many meetings and discussions; however, not everyone is involved in these discussions.

A motion was made by Jim Brey, seconded by Scott McMeans, that the Request for a carousel for 8th and Quay Street was placed on file for Consent Agenda. The motion carried by the following vote:

Aye: 4 - Novak, Brey, McMeans and Howe

Nay: 1 - Kummer

[18-1031](#) Update on Design of Pedestrian Bridge over the Little Manitowoc River

Attachments: [18-1031_201810031412](#)

[18-1031](#)

[18-1031-3](#)

G. Minikel explained that the soil boring report came back with results not what we were hoping for. This will be more costly than what we originally anticipated. The foundation could potentially cost as much as the bridge.

L. Kummer mentioned designing using a wood frame.

Discussion ensued and the Committee decided to bring back after more information is available. Further discussion will take place in June.

[19-0496](#) Fire Pit Request for Lower Schuette Park

Attachments: [19-0496](#)

The Committee recommended that the Fire Department be involved with the size and location of the fire pit.

A motion was made by Vice Chair Lee H. Kummer, seconded by Jim Brey, that the request for a fire pit in Lower Schuette Park was approved for Council and requested that the Fire Department be involved. The motion carried by the following vote:

Aye: 5 - Novak, Kummer, Brey, McMeans and Howe

[18-1255](#) Discussion on Contracting for Concession Services throughout the City of Manitowoc

Attachments: [18-1255_201902051559](#)

K. Dorow put together numbers for expenses and revenues for the Aquatic Center.

E. Sitkiewitz said that this should be opened up to more than one area. Should include the Aquatic Center, Lincoln Park Zoo, Silver Creek Park, and Red Arrow Park, to have the ability to sell concessions. He would like the City to draft and send out a Request for Proposal (RFP) to see if there is any interest in contracting with outside vendors.

This would not include the MYBA baseball concessions, as this is maintained by the MYBA.

S. McMeans requested that the City Attorney draft a Request for Proposal to contract concession services throughout the City Parks and facilities.

[19-0032](#) County Highway R (Rapids Road) and Custer Street Intersection Discussion

Attachments: [19-0032_201901081002](#)
[19-0032_201904011329](#)
[19-0032a_201904011330](#)
[19-0032_201905011037](#)
[19-0032-map_201905011038](#)

G. Minikel explained that three lanes in the Rapids Road and Custer Street intersection will work.

A motion was made by Jim Brey, seconded by Mike Howe, that the Request to paint additional lines and change the traffic signals and will refer \$15k to CAWG was approved and referred to Council. The motion carried by the following vote:

Aye: 5 - Novak, Kummer, Brey, McMeans and Howe

[19-0487](#) Fill Site on N. 8th Street, recommending approval

Attachments: [19-0487_201904241534-1](#)

A motion was made by Scott McMeans, seconded by Vice Chair Lee H. Kummer, that the Request for a fill site on North 8th Street was approved and referred to Council. The motion carried by the following vote:

Aye: 5 - Novak, Kummer, Brey, McMeans and Howe

[19-0333](#) Street Sweeping Parking Ban Times, recommending placing on file

C. Scheinoha reported information he gathered from other cities in regards to Street Sweeping. The ones that he polled did not have a street sweeping parking ban, however, they may have a Stormwater Utility in place.

G. Minikel explained that it went from a four (4) hour ban down to a three (3) hour ban.

S. McMeans recommended monitoring the complaints.

A motion was made by Scott McMeans, seconded by Mike Howe, that the Street Sweeping Parking Ban Times was placed on file for Consent Agenda. The motion carried by the following vote:

Aye: 5 - Novak, Kummer, Brey, McMeans and Howe

[19-0334](#) Special Events Guidelines and Policy Updates

K. Dorow explained that the Special Events Committee made some changes to the policy. She discussed some of the changes, such as insurance, late fee of \$300 of late submittal of insurance, park clean up times, waiver of fees to support City of Manitowoc. The Committee requested more time to review as it was distributed that night. Will be brought back to Committee in June.

[19-0344](#) Condition of Washington Street (State Highway 151)

Attachments: [19-0344](#)

G. Minikel said that Washington Street is not in good condition. He recommended a site visit by the DOT. He will submit another letter with photos as well.

The Committee recommended updating when possible.

[19-0485](#)

Pursue opportunity from the WDOT for two electric buses

K. Dorow explained that WIDOT applied for a competitive grant. Manitowoc and another municipality were the only two that qualified for the Grant. The City would be responsible for 15% of the cost of the buses and 10% for the infrastructure and the charging station, in which we would have another two (2) years to budget for. The DOT is willing to work with us. They would like to keep the money in Wisconsin.

S. Mcmeans said he is ok with pursuing as it doesn't have to be done this year.

A motion was made by Chairperson Jeremiah Novak, seconded by Mike Howe, that the Request to pursue opportunity from the WIDOT for two electric buses was approved and referred to Council. The motion carried by the following vote:

Aye: 5 - Novak, Kummer, Brey, McMeans and Howe

[19-0347](#)

Meadow Court (Meadow Lane to MacArthur Drive) Pavement Condition, recommending approving for Vinton Construction to reconstruct the area on Meadow Court from Meadow Lane to MacArthur Drive, with concrete.

Attachments: [19-0347](#) [201905011037](#)

A motion was made by Vice Chair Lee H. Kummer, seconded by Jim Brey, that the Request to hire Vinton to repair Meadow Court (Meadow Lane to MacArthur Drive) was approved for Consent Agenda. The motion carried by the following vote:

Aye: 5 - Novak, Kummer, Brey, McMeans and Howe

[19-0349](#)

Blue Rail/CDF Lighthouse Walkway

Attachments: [19-0349](#)

Bring back in June

[19-0354](#)

Dog Park Design for Halverson Park, recommending placing on file

Attachments: [0022_1_19-0354](#)[Copy of Estimated Proposal.xlsx](#)[Halvorsen Splash & Play 2019-04-25.pdf](#)[Halvorsen 2019-04-25.mp4](#)[HalvorsenPark_MI_32675_V-A_3D.pdf](#)[Quote 13292 Dog Park.pdf](#)[Scene 2.pdf](#)[Scene 5.pdf](#)[Scene 8.pdf](#)[Scene 9.pdf](#)[Scene 10.pdf](#)

C. Hall explained that he received quotes for dog park components and fencing, and spray/water play yard at a cost of approximately \$50k for dog park. There are future projects to include splash pads and new playground equipment.

A motion was made by Scott McMeans, seconded by Jim Brey, that the Dog Park Design for Halverson Park was placed on file for Consent Agenda. The motion carried by the following vote:

Aye: 5 - Novak, Kummer, Brey, McMeans and Howe

[19-0475](#) Tree Planting Plans for Waldo Boulevard from N. 14th to Memorial Drive**Attachments:** [19-0475](#)[19-0475_201904241521](#)[19-0475=1_201904241521](#)

G. Minikel explained the tree planting plans for Waldo Boulevard to the Committee.

L. Kummer said that he thought when one tree comes down another would be replaced. There was a lot of conflicting conversation regarding replacing these trees. L. Kummer said this is a gateway to the City and we should take responsibility and plant trees. He feels many of these trees have been previously hit by cars and without this barrier, what would they be hitting.

G. Minikel said they are not looking to be replanting trees in the terrace, just in the islands.

M. Howe said that it does relandscape the area which provides a different view of the city.

S. McMeans said that we can plant in the terrace and maybe submit a plan with trees and cost to look at.

The Committee would like the City Engineers to look at planting trees in terrace and would like to do as soon as possible.

The City will have Al Rheaume, City Forester can take a look and come back with something.

Will bring back next month with plan of trees and locations.

[19-0476](#) Review of street sweeping parking ban, recommending placing on file

Attachments: [19-0476](#)

A motion was made by Jim Brey, seconded by Scott McMeans, that the Request for review of Street Sweeping Parking Ban was placed on file for Consent Agenda. The motion carried by the following vote:

Aye: 5 - Novak, Kummer, Brey, McMeans and Howe

[19-0477](#) Resolution for Street Lighting - Rapids Road (Custer to Broadway Street)

Attachments: [19-0477](#)

[19-0477-a](#)

A motion was made by Jim Brey, seconded by Mike Howe, that the Resolution for Street Lighting - Rapids Road (Custer to Broadway Street) was approved for Council. The motion carried by the following vote:

Aye: 4 - Novak, Brey, McMeans and Howe

Nay: 1 - Kummer

[19-0478](#) Approval to purchase Cold Storage at Cemetery, Crafcoc Pavement Sealer, and Cemetery Backhoe that were approved at CAWG, recommending approval

Attachments: [19-0478](#)

C. Scheinoha said that this previously went through CAWG. He said an extra \$2500 for cold storage at the Cemetery. The pavement sealer was budgeted, and they will be replacing a 2000 pavement sealer.

A motion was made by Scott McMeans, seconded by Mike Howe, that the Request for purchase of Cold Storage at Cemetery, Crafcoc Pavement Sealer, and Cemetery Backhoe that were previously approved at CAWG was approved for consent agenda. The motion carried by the following vote:

Aye: 5 - Novak, Kummer, Brey, McMeans and Howe

[19-0480](#) Request from O'Connor's Concessions and Fund Raising to doing business in Manitowoc.

Attachments: [19-0480](#)

The Committee discussed the need to follow City Policy. The recommendation was to inform the O' Connors not to park in City property. There was also further discussion that a policy needs to be drafted that would not allow a vendor (food truck) to be within 150 feet from a business or restaurant.

Will bring back next month.

[19-0481](#) City of Manitowoc Public Safe Harbor Transient Docking Grant

Attachments: [19-0481](#)

A motion was made by Vice Chair Lee H. Kummer, seconded by Mike Howe, that the Safe Harbor Transient Docking Grant Request was approved and referred to council. The motion carried by the following vote:

Aye: 5 - Novak, Kummer, Brey, McMeans and Howe

[19-0482](#) Request to direct Engineering Department how to proceed with improving the new pavement condition on Dewey Street, recommending grinding the new pavement in areas as needed and sending out letters to inform the property owners this will be taking place.

Attachments: [19-0482](#)

G. Minikel said there are complaints about the new pavement. The Committee recommended going forward with grinding the street in areas that are required.

The City Engineering Department will send out letters to inform the property owners that this will occur.

A motion was made by Mike Howe, seconded by Scott McMeans, that the request to proceed with grinding the new pavement in areas on Dewey Street was approved for consent agenda. The motion carried by the following vote:

Aye: 5 - Novak, Kummer, Brey, McMeans and Howe

[19-0483](#) Key Control Policy, recommending approval

Attachments: [KEY REQUEST FORM - External Customers](#)

[KEY REQUEST FORM - Employees](#)

[Key Control Policy - Employee](#)

[Key Control Policy - External Customers](#)

C. Scheinoha said that currently there are recreation keys are out there for coaches/parents etc. There was a Rapid Improvement that took place and this policy will cover who keys have been distributed to. We will have a photo and an agreement in place.

The Committee recommended approving based on review by the City Attorney.

The City Attorney has already reviewing and approved this policy.

A motion was made by Jim Brey, seconded by Vice Chair Lee H. Kummer, that the Key Policy was approved for consent agenda. The motion carried by the following vote:

Aye: 5 - Novak, Kummer, Brey, McMeans and Howe

[19-0484](#) Request to paint parking stalls on North 9th Street between Maritime Drive

and Chicago Street, recommending approval

G. Minikel said that we will use funds from the Epoxy Painting budget and the life expectancy is 5-10 years.

A motion was made by Jim Brey, seconded by Chairperson Jeremiah Novak, that the request to paint parking stalls on North 9th Street between Maritime Drive and Chicago Street was approved for consent agenda. The motion carried by the following vote:

Aye: 5 - Novak, Kummer, Brey, McMeans and Howe

8. Adjournment

A motion was made by Mike Howe, seconded by Scott McMeans, that the meeting was adjourned at 9:38 p.m. The motion carried by the following vote:

Aye: 5 - Novak, Kummer, Brey, McMeans and Howe