



# CITY OF MANITOWOC

WISCONSIN, USA  
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TO: Personnel Committee  
FROM: Kathleen M. McDaniel, City Attorney  
RE: City Attorney's Office Update  
DATE: May 31, 2019

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In addition to drafting legislation as requested by City departments, the City Attorney's Office has worked on the following projects and initiatives since our last meeting in April:

### **Environmental Remediation**

- Lemberger Landfill: Project continues as planned. Next status call set for June.
- Gravel Pit: Cost recovery efforts continue. DNR has approved GAC as an alternative short-term treatment. Communication with homeowners continues. COW scheduled for June.

### **Open Records Requests**

- M. Gierl records request for email listings

### **Litigation, Prosecution, and Neighborhood Improvement**

- Lowe's: Initial phases of litigation, no updates from tax counsel
- Assist Police with ordinance interpretation questions
- 205 N. Rapids Rd is being razed at owner expense
- Blighted properties: Five raze orders were filed this month.

### **Economic Development**

- CN Peninsula: Real estate transaction closed. New leases being renegotiated and City requesting neighbors remove items from our property.
- Metal Ware: Waiting for TIF application and execution of Development Agreement
- Strand: Second COW meeting scheduled to discuss TIF application
- Bayshore: COW meeting scheduled to discuss
- Lakeside: COW meeting scheduled to discuss
- Assist CDD with other upcoming projects

### **LEAN/BPI**

- Assisted staff with advice on BPI events as needed
- Possible event for 2019: follow-up on small contracts RIE from 2019
- Attorney Majerus attended two day RIE on blight program in May
- Working with Deputy Clerk on Council document workflow

City Attorney Kathleen M. McDaniel • Assistant City Attorney Elizabeth Majerus  
Paralegal Jane M. Rhode

CITY HALL • 900 Quay Street • Manitowoc, WI 54220-4543  
Phone (920) 686-6990 • Fax (920) 686-6999

### **Insurance/Risk Management**

- Reviewed claims filed against the City, reported to insurance
- ADA Title II: Audit progress continues
- Working with Finance to obtain quotes for 2020 property insurance coverage

### **Labor Matters**

- Fire Department bargaining: Declaratory ruling process continues
- Transit bargaining: Transit sent a request to open bargaining
- Provide resolutions to backfill and fill positions where appropriate
- Assist HR with investigations as needed

### **Office Matters**

- Paralegal on FMLA until June 3, City Clerk staff assisting with clerical matters and paralegal help
- Staff meeting held weekly
- Prepared committee reports

### **Monthly Reporting**

- Since my May 2, 2019 report:
  - 25 requests for Legal Services received, 22 closed
  - 13 litigation matters opened (4 animal bites, 1 raze order, 6 claims), 8 closed
  - 70 new citations sent over for prosecution, trials are scheduled through August