



**CITY OF MANITOWOC**  
 WISCONSIN, USA  
 www.manitowoc.org



Date: December 4, 2017  
 TO: Public Safety Committee  
 FROM: Liz Majerus, Staff Attorney  
 RE: Suggested animal regulation revisions

**Licensing.** Animal licensing requirements are moved from Chapter 14, which regulates offensive conduct, to Chapter 11, which regulates licensing and permits because Chapter 11 seems a more logical home to this regulation. 11.220(4) establishes a license and application process for urban chicken farming at the request of Police Chief Reimer who felt that he need not be consulted by each applicant seeking permission to raise chickens as long as basic requirements are met.

**Animal Regulations.**

- The wording relating to limits of pets one may keep on a parcel is revised for clarity. (14.020(1)).
- The species prohibition is completely rewritten for clarity and in order to explicitly restrict certain species the City has found problematic. For example, the past language merely banned “exotic species” without defining that term. The new ordinance separates prohibited species by category (exotic and wild, domestic, dangerous) and specifically identifies banned species.
- Impoundment regulation is moved from 14.020(10) to (12) and grows from one provision to many in order to better explain the impoundment process.
- Chapter 14.020 subsections are reorganized for better flow and the penalty provisions are modified to reflect the new numbering.
- A “severability” clause has been added and a catch-all adoption of state regulations pertaining to wild animals was also added.



## How to Obtain a City of Manitowoc Chicken License

1. Notify others as required that you will be keeping chickens on the property.
  - If the property is an owner occupied single family home, no notification is required.
  - If the property is a single family home that is not owner occupied, notify the property owner and all residents of your dwelling unit.
  - If the property is a two, three, or four family home, notify the property owner and all residents of the property in all dwelling units.
  - If the property is a museum, school or day care center, the applicant for the license must notify the owner or operator of the property if the applicant is not the owner or operator.

The attached notice form may be used for this purpose. Please keep copies of notice that you send, as you may later need to prove that notification was completed.

*Note: Notification is not required for annual renewals of a license to keep chickens.*

2. Register with the Wisconsin Department of Agriculture, Trade and Consumer Protection. This registration is free. Go to:  
[https://datcp.wi.gov/Pages/Programs\\_Services/PremisesRegistration.aspx](https://datcp.wi.gov/Pages/Programs_Services/PremisesRegistration.aspx) Either complete the form online, or print it and fill it out. Once registered, you will be given a registration number.
3. Complete the "Application for Chicken License" and submit the application, a copy of your Livestock Premises Registration, and \$10 to the City Treasurer. The City of Manitowoc Treasurer's Office is located at City Hall, 900 Quay Street.

*Note: Chicken licenses must be obtained annually, prior to January 1 of each year, or within 30 days of acquiring chickens. The license year begins January 1 and ends on the following December 31.*

**Application for Chicken License  
City of Manitowoc, Wisconsin**



Read and initial each item, then sign and print your name and fill in your address.

\_\_\_\_ If required to do so, I have notified the property owner and all residents of the residential lot on which I will be keeping chickens. (See "How to Obtain a City of Manitowoc Chicken License.")

*Note: Notification is not required for annual renewals of a license to keep chickens.*

\_\_\_\_ I have completed the Wisconsin Department of Agriculture, Trade and Consumer Protection "Livestock Premises Registration Application." My registration number is \_\_\_\_\_.

\_\_\_\_ I have read, and I understand, the conditions under which I may keep chickens. I agree to abide by these conditions, which are as follows:

- a) Keeping more than six (6) chickens is prohibited.
- b) Keeping of roosters is prohibited.
- c) Slaughter of chickens is prohibited on site.
- d) The chickens shall be provided with a covered enclosure and must be kept in the covered enclosure or a fenced enclosure at all times.
- e) The enclosure shall be located at least twenty-five (25) feet from any residential structure on an adjacent lot.
- f) The owner, operator or tenant must obtain a license under MMC §11.220(4)
- g) The applicant for the license must notify all residents of the property and the owner or operator of the property if the applicant is not the owner or operator. Notification is not required for renewal of a license.

\_\_\_\_ I understand that the City may revoke my license to keep chickens if, in any twelve-month period, I accumulate two or more violations of any ordinance regulating the keeping of chickens.

\_\_\_\_\_  
**Signature of applicant**

\_\_\_\_\_  
**Printed name of applicant**

\_\_\_\_\_  
**Address of applicant**

\_\_\_\_\_  
**Date submitted to Treasurer**