

Personnel
3-19-18

**RESOLUTION
TO RECLASSIFY ENGINEERING TECHNICIAN II
TO GIS/LAND RECORDS ANALYST**

WHEREAS, in an effort maintain a consistent and fair pay structure for employees, the City of Manitowoc adopted the Compensation Plan Implementation and Administration Guidelines and revised Pay Plan on September 15, 2014; and

WHEREAS, the DPI Engineering Technician II has assumed more responsibilities since the adoption of the revised Pay Plan, and the job description has been revised and has been evaluated by Carlson Dettmann and the Human Resources Director; and

WHEREAS, the Personnel Committee has unanimously approved revising the job title and job description of the DPI Engineering Technician II to GIS/Land Records Analyst at a meeting held on Monday, March 5, 2018; and

WHEREAS, the Public Infrastructure Chair has approved placing this resolution directly on the Council agenda; and

WHEREAS, Carlson Dettmann has recommended placement of this position with its newly revised title and job description from Grade H to Grade J on the Compensation Plan.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of Manitowoc to approve the attached revised job description and the reclassification of the DPI Engineering Technician II to GIS/Land Records Analyst from Grade H to Grade J effective upon passage of this Resolution.

BE IT FURTHER RESOLVED that the employee in this position have her compensation moved from Grade H, Step 10 to Grade J, Step 5, effective April 2, 2018, in accordance with the Employee Policy Manual.

MAR 19 2018

INTRODUCED _____ ADOPTED _____ APPROVED _____

Justin M. Nickels, Mayor

This resolution was drafted by Kathleen M. McDaniel, City Attorney

Fiscal Impact: \$4,049.74
Funding Source: 1100-31000
Finance Director Approval: /sc
Approved as to form: /kmm