



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Common Council

Monday, December 19, 2016

6:30 PM

Council Chambers

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE & INVOCATION

D. PRESENTATIONS

[16-1152](#) Lakeshore Holiday Parade Awards.

[16-1157](#) City Clerk administers oath of office to Firefighter/Paramedics Phillip Burton, Michael Burgard, Jeremy Reichwald, and Phillip Stodola followed by a badge ceremony.

[16-1158](#) City Clerk administers oath of office to Police Officers Fielder Clark and Alex Turek, followed by a badge ceremony.

E. PUBLIC HEARINGS

F. PUBLIC INPUT

Members of the public will be permitted to speak at the Common Council meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Common Council.

G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

[16-1154](#) Appointments to Library Board: Andrew Myers in place of David Gratz for a three year term ending 7/1/19; Patricia Zimmerman in place of Maureen Stokes for a three year term ending 7/1/19.

[16-1159](#) Appointment to Harbor Commission: Dave Luckow in place of James Anderson for a term ending 6/1/18.

H. CONSENT AGENDA

These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.

1. Removal of Consent Agenda Items

Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.

2. Miscellaneous

- [16-1160](#) Minutes of November 21, 2016 Common Council meeting, recommending acceptance and place on file.
- [16-1170](#) Minutes of November 28, 2016 Common Council meeting, recommending acceptance and place on file.
- [16-1176](#) Thank yous from The Salvation Army and Peter's Pantry for donation from the Schuette, Wernecke, Wilda, Rank Christmas Fund, recommending placing on file.

3. Committee of the Whole (Consent)

- [16-1129](#) Communication from Superintendent Wastewater Treatment Facility resigning his position effective December 16, 2016, recommending acceptance of resignation and place on file.
- [16-1130](#) Discussion and possible action on filling the vacant Wastewater Treatment Facility Superintendent position, recommending placing on file.

4. Finance Committee (Consent)

- [16-1071](#) Foreclosure of Mortgage 16-CV-0383 Wisconsin Housing and Economic Development Authority vs. Chai Wang Xiong and Por Choua Xiong, City of Manitowoc, Holy Family Memorial, Inc; returned with Report of City Attorney with attached Notice of Entry of Judgment and Foreclosure, recommending acceptance of report and place on file.
- [16-1151](#) General City Claims enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order.
- [16-1163](#) Quit Claim Deeds from Donald Umnus Trust for Dutch Road purposes and S. Alverno Rd. purposes, recommending acceptance.

5. Personnel Committee (Consent)

6. Public Infrastructure Committee (Consent)

- [16-1135](#) Stormwater Management Facility Maintenance Agreement for 2240 & 2280 South 42nd Street, parcel #835-401-010, recommending entering into the agreement.
- [16-1138](#) Request for Equipment Rental Fee Waiver for Manitowoc Praisefest, recommending approval.
- [16-1150](#) Budget transfer request for contracted janitorial service, recommending approval.
- [16-1153](#) Report of Board of Public Works of December 7, 2016 for Truck Storage Heating System replacement DPW, WB-16-13 for 1st and Final Payment to Manitowoc Heating & Refrigeration Services, Inc. in the amount of \$37,214.00, recommending payment.
- [16-1155](#) Report of Board of Public Works of December 7, 2016 for 2nd and Final payment of \$5,928.61 to Vinton Construction for 2016 Asphalt Concrete Paving Program, WS-16-4, recommending payment.
- [16-1156](#) Report of Board of Public Works of 12/7/16 for 1st and Final payment of \$22,213.00 to Vinton Construction for 2016 Sanitary Building Sewer Lateral Construction, 4025 Viebahn St., recommending payment.
- [16-1175](#) Agreement 16-14 with Martenson & Eisele, Inc. to generate and update planning document that will further strengthen the park system and enhance resident and visitor experiences, recommending entering into the agreement.

7. Public Safety Committee (Consent)

- [16-1033](#) Citizen request to place a yield or a stop sign on the corner of North 12th Street and Ahrens Street, recommending placing on file.
- [16-1053](#) Fire Department/City of Manitowoc partner agreement with Southern Columbia University, recommending not to enter into the agreement and place on file.
- [16-1109](#) Manitowoc Fire Department October Division of Life Safety Report, recommending acceptance and place on file.
- [16-1110](#) October Fire Report, recommending acceptance and place on file.
- [16-1111](#) October Police Report, recommending acceptance and place on file.
- [16-1123](#) Communication from Village of Kellnersville on Emergency Medical Service Ambulance Agreement updates, recommending placing on file.

I. STANDING COMMITTEE REPORTS

1. Committee of the Whole

- [16-1173](#) Resolution relative to train horns.

2. Finance Committee

- [16-1164](#) Report of City Plan Commission relative to request from Sara Stelzer-Grosshuesch for conditional use permit for a tatoo (eyebrow microblading) in a B-1 Office Residential District located at 709 Marshall St. recommending approval pursuant to conditons attached in the report.
- [16-1177](#) Accela Land Management Software Contract - Inspections/Permits/Codes
- [16-1178](#) Report of Finance Committee to grant the various licenses subject to approvals, inspections, insurance, payment of license fees and meeting State Statute requirements, as detailed therein.
- 16-1184** Maintenance Agreement with Wisconsin Document Imaging for copiers for the year 2017.

3. Personnel Committee

- [16-1001](#) 2017 Wage Agreement between City of Manitowoc and Department of Public Works Employees Local 662.

4. Public Infrastructure Committee

- [16-0950](#) Dogs/Security Cameras in Evergreen Cemetery
- [16-1050](#) Resolution for the Closure of the Archer Street & Rapids Road Intersection.
- [16-1134](#) Fund for Lake Michigan Grant Approval to support the Relocation and Treatment of Contaminated Stormwater at Blue Rail Marina Beach.
- [16-1136](#) Request for a Grow it Forward Hoop House.
- [16-1140](#) Resolution for Capital Projects Street Improvements for 2017.
- [16-1141](#) Resolution for 2017 Dust Palliatives
- [16-1142](#) Resolution for City-wide Sidewalk Construction and Repair Program for 2017.
- [16-1143](#) Resolution for Sealcoating for 2017.
- [16-1146](#) Resolution to appoint Mike Jaeger as Interim for Wastewater Treatment Facility Superintendent.
- [16-1166](#) Resolution to hire a part-time Engineering Administrative Support Specialist due to resignation.
- [16-1168](#) Agreement between City of Manitowoc and Assist to Transport for paratransit services for 2017 thru 2019.

[16-1171](#) Ordinance to revise Section 10.410 of the Municipal Code for the Winter Parking Ban, revising Expo Drive.

5. Public Safety Committee

[16-1108](#) Sex Offender request for residency in the City of Manitowoc, recommending denial of request and place on file.

[16-1161](#) Agreement for Ambulance Services with Village of Francis Creek from January 1, 2017 through December 31, 2021.

[16-1162](#) Agreement for Ambulance Services with Town of Manitowoc Rapids for period January 1, 2017 through December 31, 2021.

[16-1167](#) Resolution to hire a Police Department Administrative Assistant due to retirement.

[16-1169](#) Joint Powers Agreement between Manitowoc County Joint Dispatch Center and City of Manitowoc.

[16-1172](#) Ordinance to revise Section 10.390 of the Municipal Code relative to parking on Lindbergh Drive.

J. OTHER BUSINESS

K. ADJOURN

1. Next Scheduled Common Council Meeting: Monday, January 16, 2017 at 6:30pm in the Common Council Chambers at City Hall.

If you need accommodations for this meeting, please notify the City Clerk's office at least 48 hours in advance of the meeting (or as soon as possible after the meeting is posted, if posted less than 48 hours prior to the meeting time) at 686-6950. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

Jennifer Hudon
City Clerk