



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Parks & Recreation Committee

Tuesday, February 23, 2016

6:15 PM

Council Chambers

1. Call to Order

2. Roll Call

Present: 4 - Sladky, Schema, McMeans and Sitkiewitz

Absent: 1 - Howe

Staff: 4 - Koski, Scheinoha, Dorow and Larson

Also present A. Fricke Weigel, A. Daug, M. Neumann, A. Beatty, T. Blaser

3. Approval of Minutes

[16-0133](#) Minutes from the January 26, 2016 Park & Recreation Committee meeting

Attachments: [16-0133 P&R minutes 01-26-16](#)

Moved by McMeans, seconded by Sitkiewitz to approve the minutes. Minutes were approved by the following vote:

Aye: 4 - Sladky, Schema, McMeans and Sitkiewitz

4. Discussion and Action Items

[15-680](#) Operation, rules and policies for the Manitowoc Family Aquatic Center and the Manitowoc Mini-Golf Course

Sponsors: Sladky

Attachments: [15-680 Aquatic Temps 2015](#)
[15-680 Aquatic Summary 2015](#)

A. Fricke Weigel gave a summary of what the Friends of the Aquatic Center are talking about doing as Phase 3 of the Aquatic Center. On the east side by sand play area they are looking at incorporating three different features, a splash pad, pavillion/shelter, and a warming pool. The Friends group would like permission to access the property for the studies. Friends of the Aquatic Center will pay for everything and present findings back to the committee. Moved by McMeans to give the Friends of the Aquatic Center access to the Aquatic Center property to evaluate adding additional amenities to the Aquatic Center. Seconded by Schema. Motion carried by the following vote:

Aye: 4 - Sladky, Schema, McMeans and Sitkiewitz

[16-0157](#) Agreement with Grow It Forward, Inc. for the operation of the S 14th Street Community Garden from April 1, 2016 to March 31, 2019

Attachments: [00019240 Grow It Forward Agreement.pdf](#)

C. Scheinoha gave a summary on updating the agreement with a three year term. He felt the garden was a success. A. Daug's stated the garden had a very successful first year. They created 50 raised beds. 30 beds were rented for the season. 20 of them were used for on-site education. Over 300 children visited the garden utilizing their learning programs and activities on-site. These 20 beds produced 1,330 pounds of produce that was donated to various local food pantries. Moved by Sitkiewitz, seconded by McMeans to approve entering into the agreement. Motion was carried by the following vote:

Aye: 4 - Sladky, Schema, McMeans and Sitkiewitz

[16-0153](#) Approval of site and equipment for the Bark Park dog agility course at Indian Creek Park

Attachments: [16-0153 Bark Park site & equipment](#)

A. Beatty gave a summary of the project mission - getting students involved and giving back to the community. She reviewed past projects and explained how they determined this year's project. The students brainstormed projects and voted on a dog agility course. They evaluated two locations, the dog park on the containment area and Indian Creek Park. Indian Creek Park was chosen because it is close to humane society. They looked at courses and the intermediate course was chosen. They discussed building the course and decided that for durability and maintenance the Bark Park Equipment would be a better alternative. Currently students have raised \$2,205 through various fundraising. The cost on the website is \$5,992. It is close to kennel club also. Moved by McMeans, seconded by Sitkiewitz to approve the site. Motion was carried by the following vote:

Aye: 4 - Sladky, Schema, McMeans and Sitkiewitz

[16-0154](#) Request from Anna Beatty, Mrs. Jacobson, Mr. Holschbach, and Stangel School's Sixth Graders for \$3,000 from the Parkland Dedication Fund for the construction of a dog agility course at Indian Creek Park.

Attachments: [16-0154 Bark Park funds request](#)
[16-0154 Dog Agility Course Request 03-2016](#)

The cost of equipment on the website is \$5,992. This probably does not include shipping. Their hope is to raise at least \$3,000 and are looking for a match from the Parkland Dedication fund for the rest. For maintenance they would add woodchips around each piece of equipment and they have a donor that has come forward donating all the wood chips. Braun Building said they would be willing to donate supplies. The Committee would like some firmer numbers brought back before committing to the \$3,000.

[16-0158](#) Request from Rick Goertz for permission to serve alcohol at an anniversary

party at the Manitowoc Senior Center on September 10, 2016.

Attachments: [16-0158 Goertz Senior Center rental](#)

D. Larson explained the event is a 60th Anniversary party rental at the Senior Center and they would like to serve alcohol. The Senior Center is an alcohol free facility and Committee and Council approval for alcohol is needed. Moved by Sitkiewitz, seconded by Schema to approve the request. Motion carried by the following vote:

Aye: 4 - Sladky, Schema, McMeans and Sitkiewitz

[16-0166](#) Fee structure for rental of the Manitowoc Mini-Golf Course

Attachments: [16-0166 Mini Golf Rental Costs](#)

D. Koski had staff put together a suggested fee structure for Mini-Golf. D. Larson reviewed the proposed fee structure. Moved by Schema, seconded by McMeans to approve fee structure. Committee can't look at this like renting a park because the Aquatic Center relies on revenue to maintain facility. Motion carried by the following vote:

Aye: 4 - Sladky, Schema, McMeans and Sitkiewitz

[16-0062](#) Special Events Request from Peggy Kadow, Sunrise Rotary, to hold a Mini-Golf Fundraiser at the Manitowoc Mini-Golf Course at Citizen Park on Thursday, May 19, 2016 including use of lighting, trash cans, and restrooms at the Manitowoc Family Aquatic Center, as well as waiver of fees request.

Attachments: [16-0062 Mini-Golf Fundraiser 05-19-16](#)

Moved by McMeans, seconded by Schema, that this Request be placed on file. The motion carried by the following vote:

Aye: 4 - Sladky, Schema, McMeans and Sitkiewitz

[16-0155](#) Canadian National and American Transmission Corporation Tree Planting Grant Plan for Emma Radandt Park

Attachments: [16-0155 Tree Grant Plan - Emma Radandt](#)

C. Scheinoha reported that we have received two grants for tree planting. A. Rehme put together most of the project plan that was used in applying for the grants. The plan was for trees to be planted at Emma Radandt Park. The grants received total \$6,000. C. Scheinoha met with engineering and planning regarding long term plans for the park. P. Braun thinks the planting plan fits the future use of the park. Alder Sladky voiced concern about arborvitae trees in the plan and deer. C. Scheinoha said there are species that are deer resistant. Grant covers trees and planting so we would hire contractor to do planting. Moved by Sitkiewitz, seconded by Schema to accept the grant tree planting plan. Motion carried by the following vote:

Aye: 4 - Sladky, Schema, McMeans and Sitkiewitz

[16-0156](#) 2016 ball diamond use agreement with Manitowoc Public School District

Attachments: [MPSD Exhibit A.pdf](#)
[00019265 MPSD 2016 Agreement.pdf](#)

C. Scheinoha gave a summary of the agreement. Moved by McMeans to approve agreement with changes to the document made Feb. 23, 2016, seconded by Sitkiewitz. Motion carried by the following vote:

Aye: 4 - Sladky, Schema, McMeans and Sitkiewitz

[16-0159](#) Minimum charge for forestry work performed on private properties with ordinance violations

Attachments: [16-0159 Minimum forestry charge recommendation](#)

J. Sladky / C. Scheinoha gave a summary of the reason for the request. Proposing increasing fees like sidewalk snow shoveling and private grass cutting. Moved by Sitkiewitz, seconded by Schema to approve request.

Sitkiewitz amended motion to add instructing City Attorney to revise the ordinance to reflect the changes in the policy. Motion carried by the following vote:

Aye: 4 - Sladky, Schema, McMeans and Sitkiewitz

5. Adjournment

Moved by McMeans, seconded by Sitkiewitz to adjourn.