



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda Finance Committee

Monday, March 3, 2014

6:15 PM

Council Chambers

Meeting will begin at posted time or immediately following the joint meeting of Finance and Parks and Recreation Committees which ever is later.

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Call to Order
2. Roll Call
3. Approval of Minutes

[14-131](#) Approve/Amend Minutes of January 28th, 2014

4. Public Comment

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(g) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

The specific matters to be considered in closed session are items #14-071 and #14-031.

[14-071](#) Claim of Holy Family Memorial, Inc. for refund of 2013 real property taxes and personal property taxes for various properties.

Attachments: [14-071.pdf](#)

[14-031](#) Claim for excessive assessment from SCP 2006-C23-114 LLC #854/CVS Pharmacy on parcel number 520-035-020.

Attachments: [14-031.pdf](#)

Reconvene in open session. Possible action on items #14-071 and #14-031

5. Presentations

[14-132](#) Update on the Fundraising Activities for the Preservation and Restoration of Historic Beer Murals

6. Discussion and Action Items

[14-133](#) Purchase Granicus VoteCast for iLegislate

Attachments: [Manitowoc and Granicus Voting Partnership March 2014](#)

[14-074](#) Agreement for management services for the 2014 Farmers' Market.

Attachments: [14-074.pdf](#)

[14-190](#) Recommend write-off of account balance of customer #45460

[14-191](#) Recommendations from Finance Director for strengthening Internal Controls for deterring and detecting fraud

Attachments: [Internal Control Recommendations](#)

[14-130](#) Succession planning and organizational structure of the Finance Department

[14-070](#) Agreement for management of Farmers' Market with Mainly Manitowoc of the day-to-day operations of the Market for the term ending January 31, 2016.

Attachments: [14-070.pdf](#)

7. Adjournment

If you need accommodations for this meeting, please notify the City Clerk's office at least 48 hours in advance of the meeting (or as soon as possible after the meeting is posted, if posted less than 48 hours prior to the meeting time) at 920-686-6950. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.