Implementation Process Overview

Planning	**Assess**	**Solution Build**	**Test & Certify**	**Deploy & Support**	**Value Add**

LEARNING & DISCOVERY

Planning	Assess	Solution Build	Test & Certify	Deploy & Support	Value Add
• Getting Started webinar	• Complete Discovery process	• System Build	• Solution overview	• "Go live"	• Implement remaining modules
• e-Learning videos/ Discovery training	• Discovery calls	• Integrations (if applicable)	• Testing workshops	• Production live signoff & acceptance	
• Checklist items & deliverables	• Discuss goals and success criteria	• Mount & configure time clocks (if being used)	• User Acceptance Testing (UAT)	• Employees using Workforce Ready	
• Project Manager introduction	• Review best practices	• Complete e-Learning videos	• Conduct internal training	• Additional training, if needed	
• Kickoff	• Extract data & provide data imports	• Attend Administrator training	• Parallel test periods	• Process 1st & 2nd Payroll	
	• Approve Solution Design documents			• Transition to Kronos Global Support (KGS)	