

Out of State Travel/Training Request Presented to Personnel Committee for Approval

Requesting Supervisor/Manager: Greg Vadney Department: RWAM

Names of Employees Attending: Greg Vadney

Name of Training	Dates of Training	Location of Training
American Alliance of Museums Advocacy Day	Feb. 26-28	Washington DC

Estimated cost of training	\$ 0 - No Charge for Conference
Estimated cost of travel	\$ 356
Estimated cost of meals	\$ 65 (Most are covered at Conference)
Estimated cost of accommodations	\$ 477
Estimated cost of misc. expenses	\$ -500 Please explain I receive a \$500 stipend from Wisconsin Fed. of Museums to Attend
Total estimated cost	\$ 398

Requesting Supervisor/Manager Comments:

This event allows museum professionals to interact with elected officials to better explain the benefits of museums on the community

What are the objectives for the training?

Learning about prevailing issues in federal policy that affect museums and making face-to-face visits to Congressional offices

How will this training be shared / implemented upon return?

Will open further lines of communication with congressional staffs and electeds. Share info with Board of Directors

How will this training benefit the City? What is the return on the investment?

Opportunities to better connect with elected officials on a national scale. Exposure to National museum leadership and learning opportunities about federal funding opportunities

Supervisor Approval/Decline

Approved Declined Reason for decline: _____

Supervisor/Manager Signature: [Signature] Dated: 1/25/2018

**Please attach any additional information you would like considered with this request