

**City of Manitowoc
Parks and Forestry Division**

TREE MAINTENANCE AND REMOVAL PRIORITY POLICY

Purpose:

To provide the citizens of Manitowoc with a realistic and reliable explanation about the status of their tree concern. This may include but is not limited to:

- Health of the tree
- Recommended course of action from the City Forester
- Timeframe of action to be taken
- Possible options for the citizen

Policy:

All citizen concerns regarding trees will be inspected by our City Forester or an appointed DPI staff member with knowledge of trees. Each tree will be placed in the appropriate tier by the City Forester. Tiered categories are in order of importance, and are as follows:

- 1) Main Arterial Street Trees – trees that are on bus routes (main arterials) that have been struck by traffic or maintenance vehicles because they are not complying with the city’s height clearance ordinance.
- 2) 4-D trees – trees that are dead, dying, diseased or dangerous. Trees affecting the sidewalk or sanitary sewer laterals do not fall into this category.
- 3) Tree letters – trees that have been in violation of a city tree ordinance and are on private property but affecting the public right of way. Letters have been sent to these homeowners to correct the violations.
- 4) All other trees – Trees that have been requested to be removed or need trimming and do not fall into the 4-d category.

Tier #1 trees will be addressed immediately by city staff

Tier #2 trees will be placed on a list for removal or pruning by city staff based on severity and safety

Tier #3 trees will be dealt with individually depending on severity and safety, but will normally be addressed by the home owners

Tier #4 trees will be noted by the City Forester, but will not be scheduled for any type of maintenance performed by the city. Home owners may submit a tree removal permit to prune more than 25% of the foliage from the tree or to remove the tree, upon approval from the City Forester.

Questions can be directed to:

**City of Manitowoc – Parks/Forestry Division
2655 S 35th St.
Manitowoc, WI 54220
920-686-3580**