



City of Manitowoc, WI

COMPREHENSIVE ANNUAL  
**FINANCIAL REPORT**

*FOR THE FISCAL YEAR ENDED  
DECEMBER 31, 2020*

**CITY OF MANITOWOC, WISCONSIN**

**COMPREHENSIVE ANNUAL**

**FINANCIAL REPORT**

**INCLUDING AUDITORS' REPORTS**

**FOR THE FISCAL YEAR ENDED**

**DECEMBER 31,**

**2020**

**Prepared by Department of Finance**

**Shawn Alfred, Finance Director**

**Kim Lynch, Comptroller**

# City of Manitowoc, Wisconsin

DECEMBER 31, 2020

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# CITY OF MANITOWOC

WISCONSIN, USA

[www.manitowoc.org](http://www.manitowoc.org)



June 29, 2021

Honorable Mayor Justin M. Nickels  
Common Council  
City of Manitowoc Citizens  
City of Manitowoc  
Manitowoc, Wisconsin 54220

Mayor Nickels,

Wisconsin Statute Section 86.303(5)(g) requires that all municipalities having a population of 25,000 or more must publish within seven (7) months of the close of each fiscal year a complete set of financial statements presented in conformity with generally accepted accounting principles (GAAP) and audited in accordance with generally accepted auditing standards by a firm of licensed certified public accountants. Pursuant to that requirement, submitted herewith is the annual financial report of the City of Manitowoc, Wisconsin for the fiscal year ended December 31, 2020. This report was prepared by the City's Finance Department.

This report consists of management's representations concerning the finances of the City of Manitowoc. Consequently, management assumes full responsibility for the completeness and reliability of all of the information presented in this report. To provide a reasonable basis for making these representations, management of the City of Manitowoc has established a comprehensive internal control framework that is designed both to protect the government's assets from loss, theft, or misuse and to compile sufficient reliable information for the preparation of the City of Manitowoc's financial statements in conformity with GAAP. Because the cost of internal controls should not outweigh their benefits, the City of Manitowoc's comprehensive framework of internal controls has been designed to provide reasonable rather than absolute assurance that the financial statements will be free from material misstatement. As management, we assert that, to the best of our knowledge and belief, this financial report is complete and reliable in all material respects.

The City of Manitowoc's financial statements have been audited by CliftonLarsonAllen LLP, a firm of licensed certified public accountants. The goal of the independent audit was to provide reasonable assurance that the financial statements of the City of Manitowoc for the fiscal year ended December 31, 2020, are free of material misstatement. The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the accounting principles used and significant estimates made by management; and evaluating the overall financial statement presentation. The independent auditor concluded, based upon the audit, that there was a reasonable basis for rendering an unmodified opinion that the City of Manitowoc's financial statements for the fiscal year ended December 31, 2020, are fairly presented in conformity with GAAP.

The independent auditor's report is presented as the first component of the financial section of this report. The independent audit of the financial statements of the City of





Manitowoc was part of a broader, federally mandated “Single Audit” designed to meet the special needs of federal grantor agencies. The standards governing Single Audit engagements require the independent auditor to report not only on the fair presentation of the financial statements, but also on the audited government’s internal controls and compliance with legal requirements, with special emphasis on internal controls and legal requirements involving the administration of federal awards. These reports are available in the Single Audit Section of this report.

GAAP requires that management provide a narrative introduction, overview, and analysis to accompany the basic financial statements in the form of Management’s Discussion and Analysis (MD&A). This letter of transmittal is designed to complement MD&A and should be read in conjunction with it. The City of Manitowoc’s MD&A can be found immediately following the report of the independent auditors.

## **Profile of the Government**

The City of Manitowoc is the County Seat of Manitowoc County, located in east central Wisconsin. The City is approximately 75 minutes north of Milwaukee, 20 minutes southeast of Green Bay and 150 minutes north of Chicago, Illinois. The City encompasses 18.410 square miles totaling 11,776 acres. It is located on Lake Michigan in a natural harbor formed by an outlet of the Manitowoc River. The City was incorporated on March 12, 1870. With an estimated 2020 population of 33,527, the population of Manitowoc has decreased .62% since the 2010 Census report of 33,736 and decreased 1.54% since the 2000 Census report of 34,053. The population and square mile statistics combine to produce a population density of 1,821 persons per square mile. This indicates ample land for future growth and orderly development. The City of Manitowoc is empowered to levy a property tax on both real and personal properties located within its boundaries. It also is empowered by state statute to extend its corporate limits by annexation, which occurs periodically when deemed appropriate by the governing council.

The City of Manitowoc operates under the council-mayor form of government. Policy-making and legislative authority are vested in a governing council consisting of a mayor who is elected at large to a four-year term, and council of 10 members elected to two-year staggered terms on the basis of district representations. The council is elected on a non-partisan basis. The governing council is responsible, among other things, for passing ordinances, adopting the budget, appointing department head officials, and approval of mayoral member appointments to council committees, various boards and commissions. The mayor is responsible for carrying out the policies and ordinances of the governing council, for overseeing the day-to-day operations of the government, economic development, monitoring and lobbying state and federal legislation, and compilation of an executive budget recommendation.

The City provides a full range of municipal services contemplated by statute or character, including public safety, streets, sanitation, parks-recreation-culture, public improvements, planning and zoning, transit, water and electric systems, and general administrative services. Public safety is provided with four fire stations and 50 firefighters, a rescue squad manned by 49 members trained to paramedic skill level and a police department with 65 sworn officers. The Public Works Department is responsible for the engineering, designing and inspection of City construction projects, and maintenance of public roadways within the City. The City owns the Manitowoc Public Utilities, which is governed by a seven-member commission. The Department of Parks and Recreation maintains the City’s parkland and recreational buildings and coordinates a year-round recreation program for Manitowoc residents. Total full time equivalent municipal employment numbers 373 with minimal part time and several seasonal employees. The Manitowoc Public School District, a unified school district, offers a comprehensive program for students in pre-kindergarten through the 12th grade. The district has the 28th largest enrollment among the 426 public school districts in the state. The District operates one comprehensive high school, an alternative high school (operating as a charter school), two middle schools, five grade K-5

elementary schools, and one elementary school that serves 4K-5th grade and Head Start students. Higher education is provided by the University of Wisconsin-Green Bay, Manitowoc Campus, which specializes in freshmen/sophomore curriculum for students to begin their studies before transferring to four-year undergraduate public or private colleges. Within commuting distance, Lakeshore Technical College in Cleveland, Wisconsin is a public, non-profit college. The college has evolved from mainly offering basic skill courses to the need of technical skills and offering technical courses in computers and other sophisticated equipment.

The annual operating budget serves as the foundation for the City of Manitowoc's financial planning and control. The operating budget includes proposed expenditures and the means of financing them and is legally enacted by council action no later than November 30. The budget as enacted includes total expenditures at the organization level. An organization can be a department, division, fund or other activity. Expenditures cannot legally exceed appropriations at this level. The general fund, special revenue funds, debt service fund and capital projects funds have legally adopted budgets. Budget-to-actual comparisons are provided in this report for each of these funds. For the general fund, this comparison is presented as part of the basic financial statements for the governmental funds. For governmental funds, other than the general fund, with appropriated annual budgets, this comparison is presented in the other supplemental information subsection of this report.

Behind the Statistical Section of this document, you will find narratives about every department that forms the City of Manitowoc's governmental structure. Some highlights found in this section will be the various forms of insurance the city has and how it is funded; the responsibilities of the City Clerk's office; the activities going on in the Mayor's office; the community development outlook regarding growth in residential, commercial and industrial areas; the statistics of the Public Safety divisions; the massive amounts of data compiled and tracked by the Department of Public Infrastructure regarding streets, sewers, parks, transportation, recreation; the happenings at the Rahr-West Art Museum; the activities at the Library; and some more narratives from our Wastewater Treatment Facility, and the schools located in the City of Manitowoc (includes Lakeshore Technical College).

### **Factors Affecting Financial Condition**

The information presented in the financial statements is perhaps best understood when it is considered from the broader perspective of the specific environment within which the City of Manitowoc operates.

**Long-Range Financial Plan.** The City of Manitowoc prepares a Five-Year Capital Improvement Plan (CIP). The plan contains capital and infrastructure costs of \$5,000 or more based on the City's capitalization policy. The CIP details annual funding sources, expenditures, and narrative descriptions for the capital improvements. The CIP is updated on an annual basis and is used as a planning document during the annual budget process. The development of the next year's budget is critiqued and analyzed by a group called the Capital Allocation Working Group (CAWG). The Finance Director has strived for a Pay-as-you-go plan which stipulates the amount of new debt acceptable to meet that plan's agenda to pay for annual and smaller dollar amounts out of the operational budget. With these factors and recommendations, the Council/Mayor will ultimately approve the capital budget.

**Financial Policies.** The City of Manitowoc has adopted a comprehensive set of financial policies as guidelines for the annual budget process. The adopted policies consist of the following: Unassigned General Fund Balance; Debt Management; Budget Exception Reporting; Capitalization Threshold; Major Equipment and Vehicle Acquisition; and Disposal of Surplus Equipment. Along with these policies, a Purchasing-Budget-Accounting Guidebook was adopted initially on November 18, 2014 and continues to be updated. The Purchasing-Budget-Accounting Guidebook has been amended several times since inception and includes chapters on Uniform Grant Guidance, Internal Controls,



Fraud Detection and Prevention, Continuing Disclosure Compliance and Investment policies.

**Economic Information/Outlook.** The City of Manitowoc is a stabilized community, with anticipation of future growth, with an estimated 2020 population of 33,527 and a 2020 equalized valuation of \$2,131,596,900.

The City of Manitowoc has experienced economic stability via a skilled labor force and appears to be poised for growth in 2021 due to various industrial and commercial developments. In 2020, the City's top employers with almost 1,000 employees or more are Lakeside Foods, Holy Family Memorial, a health care provider, and Manitowoc Public School District.

The unemployment rate for the City of Manitowoc in December 2020 was 5.4% up from 4.0% in December 2019. The state's December unemployment rate was 5.3%, with a U.S. unemployment rate of 6.7%. The large increase of figures reflects employment impact as a result of COVID-19 pandemic.

### **Awards and Acknowledgements**

The Government Finance Officers Association of the United States and Canada (GFOA) award Certificates of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is a prestigious national award recognizing conformance with the highest standards for preparation of state and local government financial reports. The City of Manitowoc was selected as a recipient of the GFOA Certificate of Achievement for Excellence in Financial Reporting for the fiscal year ending December 31, 2019.

In order to be awarded a Certificate of Achievement, a governmental unit must publish an easily readable and efficiently organized annual financial report, whose contents conform to program standards. Such annual financial reports must satisfy both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year. The City of Manitowoc has received the Certificate of Achievement for fiscal years ended 1997, consecutive years 1999 thru 2009 and 2011 thru 2019. We believe that our current annual financial report continues to meet the Certificate of Achievement Program's requirements, and we are submitting it to the GFOA to determine its eligibility for another certificate.

The preparation of this report could not have been accomplished without the efficient and dedicated services of all City Departments. I would like to express my appreciation to City department staff members who assisted and contributed to the preparation of this report. I would also like to thank the Mayor and City Council for their unfailing support for maintaining the highest standards of professionalism in the management of the City of Manitowoc's finances.

Respectfully submitted,



Shawn M. Alfred  
Finance Director/Treasurer



Government Finance Officers Association

Certificate of  
Achievement  
for Excellence  
in Financial  
Reporting

Presented to

**City of Manitowoc  
Wisconsin**

For its Comprehensive Annual  
Financial Report  
For the Fiscal Year Ended

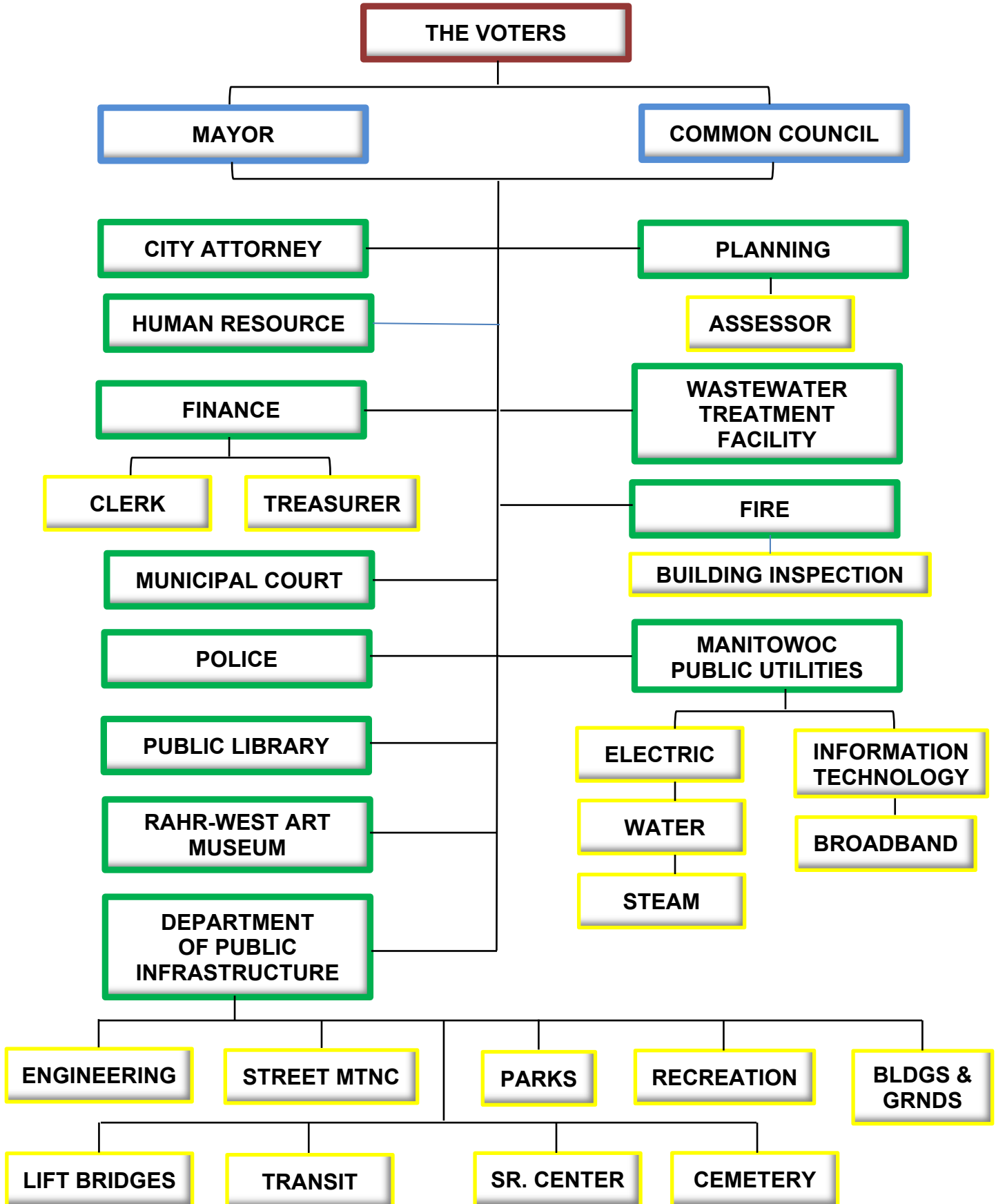
December 31, 2019

*Christopher P. Morrill*

Executive Director/CEO

# CITY OF MANITOWOC

## TABLE OF ORGANIZATION 2020



CITY OF MANITOWOC, WISCONSIN

General Information

ELECTED OFFICIALS

December 31, 2020

		<u>Term Expires</u>
<b>Mayor</b>	Justin M. Nickels	April, 2021
<b>Common Council</b>		
President	Eric Sitkiewitz	April, 2021
<b>Aldermanic District</b>		
1	Brett Vanderkin	April, 2021
2	Scott McMeans	April, 2021
3	Jeremiah Novak	April, 2021
4	James N. Brey	April, 2022
5	John Brunner	April, 2022
6	Eric Sitkiewitz	April, 2022
7	Aaron Bailey	April, 2021
8	Bill Schlei	April, 2022
9	Steven Czekala	April, 2022
10	Courtney Hansen	April, 2021

CITY OF MANITOWOC, WISCONSIN

General Information

Department Heads and Appointed Officials

December 31, 2020

		Length of Time in This Position	Length of Employment With City of Manitowoc
Finance Director/Treasurer	Shawn M. Alfred	.08 years	.08 years
City Clerk	Deborah Neuser	3.58 years	26.08 years
City Attorney	Kathleen McDaniel	6.75 years	12.00 years
Human Resources	Jessie Lillibridge	4.42 years	18.50 years
Municipal Judge	Steven R. Olson	12.67 years	12.67 years
Director of Public Infrastructure	Daniel Koski	7.50 years	7.50 years
Police Chief	Nick Reimer	5.00 years	24.42 years
Fire Chief	Todd Blaser	6.75 years	11.50 years
Community Development Director	Adam Tegen	1.21 years	1.21 years
Superintendent Wastewater Treatment Facility	Michael Jaeger	4.00 years	13.33 years
Director Rahr-West Art Museum	Jon G. Vadney	8.25 years	8.25 years
General Manager Public Utilities	Troy Adams	1.00 years	1.00 years
Director Public Library	Kristen Stoeger	4.08 years	4.08 years
Emergency Government Coordinator	Todd Blaser	6.25 years	11.50 years

CERTIFIED PUBLIC ACCOUNTANTS

Clifton Larson Allen LLP, Green Bay, Wisconsin

BOND COUNSEL

Quarles & Brady, Milwaukee, Wisconsin

FINANCIAL CONSULTANTS

Robert W. Baird & Co., Inc., Milwaukee, Wisconsin



## Independent auditors' report

Mayor and City Council  
City of Manitowoc, Wisconsin

### REPORT ON THE FINANCIAL STATEMENTS

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Manitowoc, Wisconsin (the City) as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

#### MANAGEMENT'S RESPONSIBILITY FOR THE FINANCIAL STATEMENTS

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### AUDITORS' RESPONSIBILITY

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### OPINIONS

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City as of December 31, 2020, and the respective changes in financial position and, where applicable, cash flows thereof and the respective budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **EMPHASIS OF MATTERS**

### **Changes in Accounting Standards**

As described in Note 1.B., the City adopted new accounting guidance, Statement No. 84, *Fiduciary Activities*. As a result, the City established custodial funds for taxes and specials collected for other governments and for funds held for the benefit of others. Our opinions are not modified with respect to this matter.

During the fiscal year ended December 31, 2020, the City adopted Governmental Accounting Standards Board Statement No. 83, *Certain Asset Retirement Obligations*. As a result of the implementation of this standard, the City reported a restatement for the change in accounting principle as disclosed in Note 3.I. Our opinions are not modified with respect to this matter.

### **Prior Year Comparative Information**

We have previously audited the City's 2019 financial statements, and we expressed unmodified opinions on the respective financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information in our report dated July 29, 2020. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2019, is consistent, in all material respects, with the audited financial statements from which it has been derived.

### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 15 through 27 and the schedules relating to pensions and other postemployment benefits on pages 84 through 87 be presented to supplement the basic financial statements. Such information, although not part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### **Other Information**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The introductory section, the financial information listed in the table of contents as supplementary information and statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedules of expenditures of federal and state awards are presented for purposes of additional analysis, as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and the *State Single Audit Guidelines* issued by the Wisconsin Department of Administration, are also not a required part of the basic financial statements.

The supplementary information and the schedules of expenditures of federal and state awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information and the schedules of expenditures of federal and state awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.



We also previously audited, in accordance with auditing standards generally accepted in the United States of America, the basic financial statements of the City as of and for the year ended December 31, 2019 (not presented herein), and have issued our report thereon dated July 29, 2020, which contained unmodified opinions on the respective financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information. The general fund budgetary comparison information, combining nonmajor fund financial statements, and the capital asset schedules for the year ended December 31, 2019 are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the 2019 financial statements. The general fund budgetary comparison information, combining nonmajor fund financial statements, and the capital asset schedules have been subjected to the auditing procedures applied in the audit of the 2019 basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare those financial statements or to those financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the general fund budgetary comparison information, combining nonmajor fund financial statements, and the capital asset schedules are fairly stated in all material respects in relation to the basic financial statements as a whole for the year ended December 31, 2019.

### **OTHER REPORTING REQUIRED BY GOVERNMENT AUDITING STANDARDS**

In accordance with *Government Auditing Standards*, we have also issued our report dated June 29, 2021 on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.



**CliftonLarsonAllen LLP**

Sheboygan, Wisconsin  
June 29, 2021

**MANAGEMENT'S DISCUSSION  
AND ANALYSIS**



## Management's Discussion and Analysis

As management of the City of Manitowoc, Wisconsin, we offer readers of the City of Manitowoc's financial statements this narrative overview and analysis of the financial activities of the City of Manitowoc, Wisconsin for the fiscal year ended December 31, 2020. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in our letter of transmittal, which can be found on pages 4 - 7 of this report.

### Financial Highlights

- The assets and deferred outflows of resources of the City of Manitowoc exceeded its liabilities and deferred inflows of resources at the close of the most recent fiscal year by \$340,104,653 (*net position*). Of this amount, \$73,359,136 (*unrestricted net position*) may be used to meet the government's ongoing obligations to citizens and creditors.
- The net position of governmental activities decreased \$3,267,450 and business type activities decreased by \$4,782,647 for a total decrease in net position of \$8,050,097 or (2.3%). The decrease in governmental activities is mainly attributable to the issuance of long-term debt exceeding the repayment of long-term debt and the effect of recording adjustments due to GASB Statements No. 68 and 75 related to pension and other postemployment liabilities. The decrease in business activities is mainly attributable to positive operating results and the implementation of GASB Statement No. 83.
- At the close of the current fiscal year, the City of Manitowoc's governmental funds reported combined ending fund balances of \$18,903,179 a decrease of \$1,430,324 in comparison with the prior year.
- At the end of the current fiscal year, the unassigned fund balance for the general fund was \$5,612,854, or 21% of total general fund expenditures of \$26,670,563 or 24.2% of general fund revenues of \$23,230,617.
- The City of Manitowoc's total general obligation debt increased by \$2,371,843 during the current fiscal year. The factors in this increase were the issuance of general obligation bonds/notes and refunding of \$11,860,000 and the retirement of outstanding general obligation bonds/notes and the results of refunding amounting to \$9,488,156. For the business-type activities, there was no new revenue bond debt incurred. The Wastewater Treatment Facility retired revenue bond debt principal of \$584,530. The Electric Utility and Water Utility continue to carry no general obligation or revenue bond debt.



## Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the City of Manitowoc's basic financial statements. The City of Manitowoc's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The *government-wide financial statements* are designed to provide readers with a broad overview of the City of Manitowoc's finances, in a manner similar to a private-sector business.

The *statement of net position* presents information on all the City of Manitowoc's assets, liabilities and deferred inflows/outflows of resources, with the difference reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City of Manitowoc is improving or deteriorating.

The *statement of activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in the future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the City of Manitowoc that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the City of Manitowoc include general government, public safety, public works, health and human services, conservation and development, and culture and recreation. The business-type activities of the City of Manitowoc include the Water, Electric, Steam, Broadband, Wastewater, and Transit.

The government-wide financial statements include the City of Manitowoc itself (known as the *primary government*). The Water, Electric, Steam, and Broadband Utility are managed by an independent commission known as Manitowoc Public Utilities, but are departments of the City of Manitowoc, and therefore have been included as an integral part of the primary government.

The government-wide statements can be found in the financial section of this report immediately following management's discussion and analysis.

**Fund financial statements.** A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City of Manitowoc, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City of Manitowoc can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

**Governmental funds.** *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The City of Manitowoc maintains 46 individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the general fund and the debt service fund, which are being considered major governmental funds. Data from the other 44 governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these non-major governmental funds is provided in the form of *combining statements* elsewhere in this report.

The City of Manitowoc adopts an annual appropriated budget for the general fund, debt service fund and certain special revenue and capital project funds. A budgetary comparison statement has been provided for each of these funds to demonstrate compliance.

The basic governmental fund financial statements can be found in the financial section of this report immediately following the government-wide financial statements.

**Proprietary funds.** The City of Manitowoc maintains two different types of proprietary funds. *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The City of Manitowoc uses enterprise funds to account for the Manitowoc Public Electric, Water, Steam, and Broadband Utility, Wastewater, and the Transit System. *Internal service funds* are an accounting device used to accumulate and allocate costs internally among the City of Manitowoc's various functions. The City of Manitowoc uses internal service funds to account for its data processing, health self-insurance, workers compensation self-insurance, and liability self-insurance. Because these services predominately benefit governmental rather than business-type functions, they have been included within *governmental activities* in the government-wide financial statements.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the water, electric, and wastewater as all are considered to be major funds of the City of Manitowoc. Conversely, the internal service funds are combined into a single, aggregated presentation in the proprietary fund financial statements. Individual fund data for the internal service funds is provided in the form of *combining statements* elsewhere in the report.

The basic proprietary fund financial statements can be found in the financial section of this report immediately following the basic governmental fund financial statements.

**Fiduciary funds.** Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statement because the resources of those funds are *not* available to support the City of Manitowoc's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

The basic fiduciary fund financial statements can be found in the financial section of this report immediately following the proprietary fund financial statements.

**Notes to the financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found immediately following the fiduciary fund financial statements.

**Required supplementary information.** Information related to the organizations other post-employment benefit plans and the net pension liability (asset) of the Wisconsin Retirement System can be found immediately following the notes to the financial statements.

**Other supplemental information.** In addition to the basic financial statements and accompanying notes, this report presents the combining statements referred to earlier in connection with non-major governmental funds and internal service funds. Also included is information on capital assets used in the operation of government funds. Combining and individual fund statements and schedules can be found immediately following the required supplementary information and notes to the financial statements.

## **Government-wide Financial Analysis**

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the City of Manitowoc, assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$340,104,653 at the close of the most recent fiscal year.

By far the largest portion of the City of Manitowoc's net position (70.4 percent) reflects its investments in capital assets (e.g., land, buildings, machinery and equipment, and infrastructure), less accumulated depreciation and any related debt used to acquire those assets that are still outstanding. The City of Manitowoc uses these capital assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although the City of Manitowoc's investment in its capital assets is reported net of related debt, it should be noted that the resources to repay the debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the City of Manitowoc's net position represents resources that are subject to external restrictions that are \$27,222,828 or 8.0 percent restricted on how they may be used. The remaining balance is unrestricted net position that is 21.6 percent or \$73,359,136 of net position that may be used to meet the government's ongoing obligations to citizens and creditors.

**City of Manitowoc's Net Position**

	Governmental Activities		Business Type Activities		Total	
	2020	2019	2020	2019	2020	2019
Current and other assets	\$ 52,267,352	\$ 48,846,536	\$ 116,092,633	\$ 106,863,767	\$ 168,359,985	\$ 155,710,303
Capital assets	139,906,014	137,143,188	159,952,522	160,940,492	299,858,536	298,083,680
<b>Total assets</b>	192,173,366	185,989,724	276,045,155	267,804,259	468,218,521	453,793,983
<b>Deferred Outflows</b> of resources	11,756,673	13,918,653	18,038,011	5,061,627	29,794,684	18,980,280
Long-term liabilities outstanding	67,010,137	67,547,549	38,143,019	14,619,065	105,153,156	82,166,614
Other liabilities	3,647,117	3,504,482	11,647,674	11,335,841	15,294,791	14,840,323
<b>Total liabilities</b>	70,657,254	71,052,031	49,790,693	25,954,906	120,447,947	97,006,937
<b>Deferred inflows</b> of resources	32,360,994	24,677,105	5,099,611	2,935,471	37,460,605	27,612,576
<b>Net position:</b>						
Net investment in capital assets	89,307,698	89,071,265	150,214,991	150,860,044	239,522,689	239,931,309
Restricted	14,449,478	15,005,973	12,773,350	10,645,746	27,222,828	25,651,719
Unrestricted (Deficit)	(2,845,385)	102,003	76,204,521	82,469,719	73,359,136	82,571,722
<b>Total net position</b>	<b>\$ 100,911,791</b>	<b>\$ 104,179,241</b>	<b>\$ 239,192,862</b>	<b>\$ 243,975,509</b>	<b>\$ 340,104,653</b>	<b>\$ 348,154,750</b>

**Governmental Activities**

Property taxes decreased by \$109,554 (.8 percent) during the year. Property tax increases were levied for general purposes by \$457, for special revenues by \$55,400 and for debt service \$843,725. Property taxes levied for capital projects decreased by (\$1,041,676).

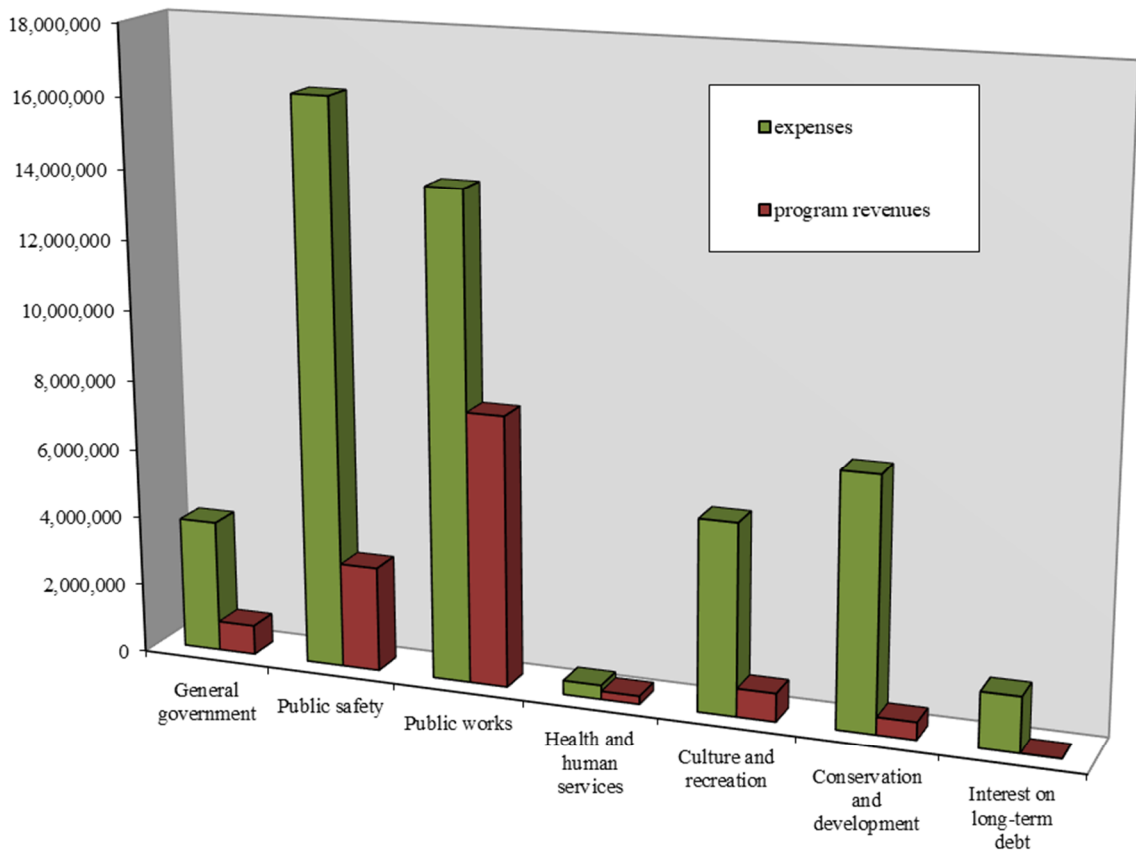
The net position of governmental activities decreased by (\$3,267,450). This decrease is mainly attributable to the increases in expenditures for Public Works and Conservation and Development. Major development projects in TIF districts are raising these expenditures with future outlooks of positive returns. Key elements of these changes are shown on the chart found on the following page.



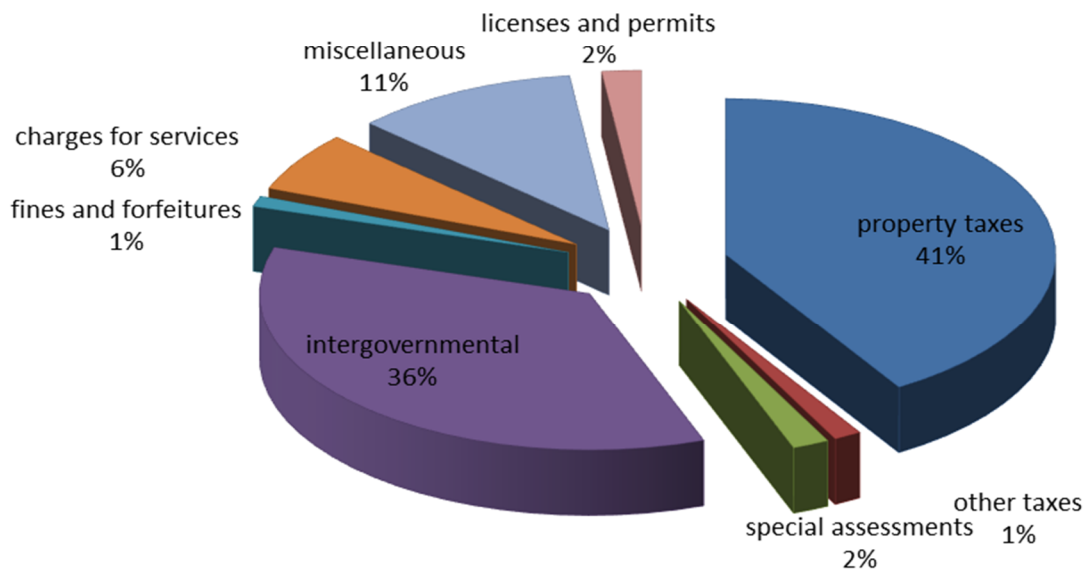
**City of Manitowoc's Statement of Activities  
Changes in Net Position**

	Governmental activities		Business-type activities		Total	
	2020	2019	2020	2019	2020	2019
<b>Revenues:</b>						
<b>Program revenues:</b>						
Charges for services	\$6,347,144	\$6,991,293	\$76,204,150	\$79,782,693	\$82,551,294	\$86,773,986
Operating grants and contributions	\$4,225,859	\$3,801,434	\$2,086,831	\$1,524,845	\$6,312,690	\$5,326,279
Capital grants and contributions	\$2,569,448	\$2,830,939	\$1,199,496	\$3,186,453	\$3,768,944	\$6,017,392
<b>General revenues:</b>						
Property taxes	\$17,560,998	\$17,703,092			\$17,560,998	\$17,703,092
Other taxes	\$579,159	\$784,506			\$579,159	\$784,506
Grants and contributions not restricted to specific programs	\$6,912,843	\$8,463,167			\$6,912,843	\$8,463,167
Other	\$3,128,033	\$1,380,948	\$3,385,122	\$3,646,866	\$6,513,155	\$5,027,814
<b>Total Revenues</b>	<b>\$41,323,484</b>	<b>\$41,955,379</b>	<b>\$82,875,599</b>	<b>\$88,140,857</b>	<b>\$124,199,083</b>	<b>\$130,096,236</b>
<b>Expenses:</b>						
General government	\$3,778,987	\$3,600,822			\$3,778,987	\$3,600,822
Public safety	\$16,204,106	\$16,294,212			\$16,204,106	\$16,294,212
Public works	\$13,924,738	\$10,183,941			\$13,924,738	\$10,183,941
Health and human services	\$398,771	\$354,998			\$398,771	\$354,998
Culture and recreation	\$5,455,455	\$5,515,112			\$5,455,455	\$5,515,112
Conservation and development	\$7,188,695	\$2,403,600			\$7,188,695	\$2,403,600
Interest on long-term debt	\$1,584,545	\$923,199			\$1,584,545	\$923,199
Water			\$6,474,143	\$5,821,229	\$6,474,143	\$5,821,229
Electric			\$56,819,402	\$54,815,272	\$56,819,402	\$54,815,272
Steam			\$1,225,363	\$1,400,063	\$1,225,363	\$1,400,063
Broadband			\$116,697	\$113,630	\$116,697	\$113,630
Sewer			\$5,569,590	\$5,162,418	\$5,569,590	\$5,162,418
Transit			\$2,242,021	\$2,398,626	\$2,242,021	\$2,398,626
<b>Total Expenses</b>	<b>\$48,535,297</b>	<b>\$39,275,884</b>	<b>\$72,447,216</b>	<b>\$69,711,238</b>	<b>\$120,982,513</b>	<b>\$108,987,122</b>
Transfers	\$3,944,363	\$3,922,143	(\$3,944,363)	(\$3,922,143)	\$0	\$0
Change in net position	(\$3,267,450)	\$6,601,638	\$6,484,020	\$14,507,476	\$3,216,570	\$21,109,114
<b>Net position - 1/1</b>	<b>\$104,179,241</b>	<b>\$97,577,603</b>	<b>\$243,975,509</b>	<b>\$229,468,033</b>	<b>\$348,154,750</b>	<b>\$327,045,636</b>
<b>Change in Accounting Principle</b>			<b>(\$11,266,667)</b>		<b>(\$11,266,667)</b>	
<b>Net position - 12/31</b>	<b>\$100,911,791</b>	<b>\$104,179,241</b>	<b>\$239,192,862</b>	<b>\$243,975,509</b>	<b>\$340,104,653</b>	<b>\$348,154,750</b>

### Expenses and Program Revenues - Government Activities



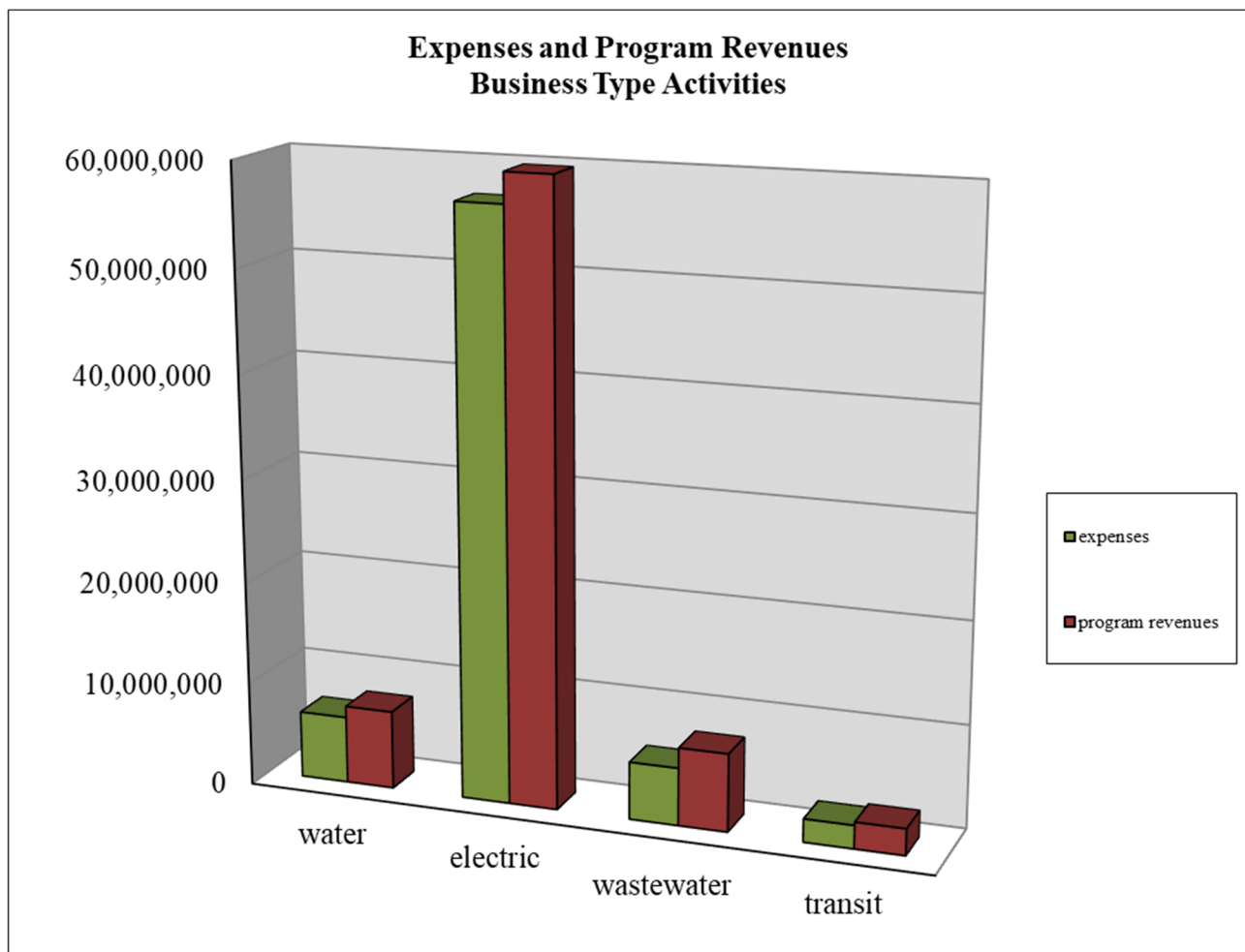
### Revenues by Source - Governmental Funds



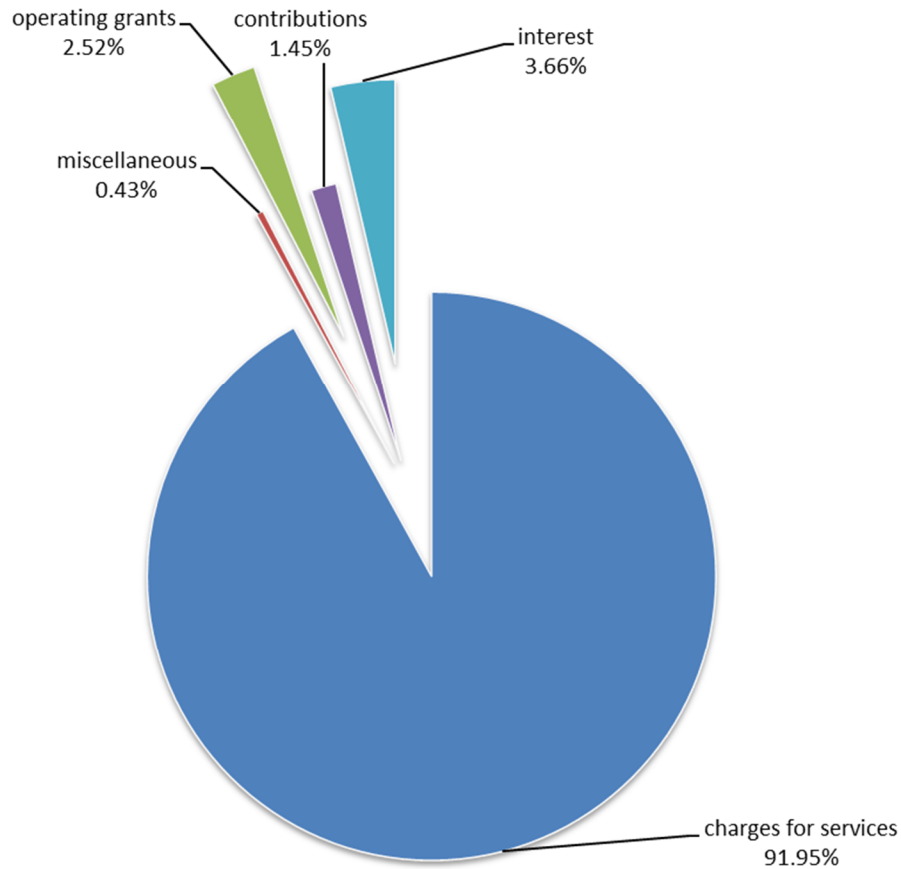
**Business-type activities.** The City of Manitowoc’s Business-type activities change in net position totaled \$6,484,020. In addition, the City’s Business-type activities also recorded a cumulative effective of change in accounting in the amount of \$11,266,667 related to GASB Statement No. 83, *Certain Asset Retirement Obligations*. Key elements of the change in net position are as follows.

- The Water Utility increased net position by \$624,094.
- The Electric Utility increased net position by \$2,548,549.
- The Steam Utility increased net position by \$490,157.
- The Broadband Utility increased net position by \$138,089.
- The Wastewater Treatment Plant increased net position by \$2,003,871.
- The Transit System increased net position by \$679,260.

The increases in net position above were due to positive operating results, contributions and the effect of recording adjustments due to GASB Statement #68.



## Revenues by Source - Business Type Activites



### Financial Analysis of the Government's Funds

As noted earlier, the City of Manitowoc uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of the City of Manitowoc's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the City of Manitowoc's financing requirements. In particular, *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of December 31, 2020, the City's governmental funds reported combined ending fund balances of \$18,903,179, a decrease of (\$1,430,324) in comparison with the prior year. The breakdown of fund balance is: Non-spendable \$2,435,119; Restricted \$7,265,404; Committed \$4,414,639; Assigned \$1,688,067 and Unassigned \$3,099,950.

The **Non-spendable** portion of fund balance includes prepaid supplies and items and long-term accounts and interfund receivables (amounts that are not in cash and not available for current expenditure or are legally or contractually required to be maintained intact). **Restricted** fund balance represents resources that have constraints placed on their use imposed by external sources such as creditors, grantors, contributors, or laws or regulations of other governments. **Committed** fund balance represents resources that can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest level of decision making authority. In contrast to a fund balance that is restricted by enabling legislation, amounts in the committed fund balance classification may be redeployed for other purposes with appropriate due process. **Assigned** fund balance represents amounts constrained by the government with the intent that the funds be used for specific purposes within the fund. **Unassigned** fund balance represents the residual classification (amount) that has not been assigned, committed, or restricted.

The **general fund** is the chief operating fund of the City of Manitowoc. At the end of the current fiscal year, unassigned fund balance was \$5,612,854 while total fund balance was \$9,661,230. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total fund expenditures, which total (\$26,670,563). Unassigned fund balance represents 21.1 percent of total general fund expenditures, while total fund balance represents 36.2 percent of that same amount.

The fund balance of the City of Manitowoc's general fund increased by \$922,124 during the current fiscal year. The key factors in this increase are as follows:

- To help sustain revenues, the COVID-19 aids helped to defer the loses from closures of the city pool, museum, senior center, and recreation division. It also helped to supplement the loses from the lack of writing parking tickets and assessing of municipal court fines. The Health and Human Services aid went to supplement the Emergency Medical Services department.
- Some key factors regarding the expenditure side is the good fortune of not having to use contingency funds. Public Safety and Public Works contributed to excess funds not being spent which in turn helped out to provide small business grant during COVID-19.
- The intention of city leadership is to build the general fund balance back to comply with policy targeting an unassigned balance of 15-30% of general fund revenues. This is the fifth year the city has been in compliance with the general fund policy since before 2009. The intention is to continue to build that fund balance to a responsible level and maintain it within the city policy.

The **debt service** fund does not typically carry a fund balance unless there is a specific intent to place funds there for the availability to make future payments on certain debt.

The funds received by the Lake Michigan Carferry in October of each year are for the SIB repayment to the State of Wisconsin in the subsequent year.

In 2020, the city borrowed \$2,000,000 for the CDBG Close program. These funds were put into the debt service fund for future repayment of that debt issue.

Revenues to help offset the tax are realized from special assessment revenues, transfers from other funds, and interest earned.

**Proprietary funds.** The City of Manitowoc's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail.

Unrestricted net position at the end of the year amounted to the following:

- Water Utility \$13,074,124
- Electric Utility \$48,141,981
- Steam Utility \$1,436,124
- Broadband Utility \$1,712,388
- Wastewater Treatment Plant \$10,873,564
- Transit System \$966,340

Other factors concerning the finances of these funds have already been addressed in the discussion of the City of Manitowoc's business-type activities.

### **General Fund Budgetary Highlights**

Actual revenues came in higher than budgeted by \$745,641. The increased revenues were mostly from the COVID-19 aids and interest income.

Actual expenditures were under the budget by \$884,928. The most notable savings were from the General Government, Public Safety and Public Works divisions. These savings allowed the successful grant program to small businesses during COVID-19.

### **Capital Asset and Debt Administration**

**Capital assets.** The City of Manitowoc's investment in capital assets as of December 31, 2020, for its governmental activities amounted to \$139,906,014 and business type activities amounted to \$159,952,522 for total capital assets of \$299,858,536 (net of accumulated depreciation). This investment in capital assets includes land, buildings and improvements, machinery and equipment, roads, sewers, and bridges.

Major capital asset events (additions and retirements) during the current fiscal year included the following:

#### Governmental Activities:

- Land increased \$1,169,381
- Buildings and Improvements increased \$22,887
- Machinery and equipment net acquisitions \$549,973
- Infrastructure construction (streets and sewers), net acquisitions \$4,173,656
- Construction in progress increased \$370,848

#### Business-Type Activities:

- Land had no change
- Buildings and Improvements increased \$521,593
- Machinery and equipment increased \$5,749,940
- Infrastructure increased \$2,151,374
- Construction in progress decreased \$4,009,370

**City of Manitowoc's Capital Assets**  
(net of depreciation)

	Governmental activities		Business-type activities		Total	
	2020	2019	2020	2019	2020	2019
Land	\$9,242,029	\$8,072,648	\$2,647,696	\$2,647,696	\$11,889,725	\$10,720,344
Buildings and Improvements	\$14,853,811	\$15,432,965	\$24,752,679	\$25,078,497	\$39,606,490	\$40,511,462
Machinery and equipment	\$19,789,447	\$20,287,557	\$58,379,267	\$53,700,605	\$78,168,714	\$73,988,162
Infrastructure	\$95,649,879	\$93,350,018	\$72,495,740	\$73,827,184	\$168,145,619	\$167,177,202
Construction in progress	\$370,848	\$0	\$1,677,140	\$5,686,510	\$2,047,988	\$5,686,510
<b>Total</b>	<b>\$139,906,014</b>	<b>\$137,143,188</b>	<b>\$159,952,522</b>	<b>\$160,940,492</b>	<b>\$299,858,536</b>	<b>\$298,083,680</b>

Additional information on the City of Manitowoc's capital assets can be found in Note 3(C) of this report's notes to the financial statements.

**Long-term debt.** At the end of the current fiscal year, the City of Manitowoc has total bonded debt outstanding of \$64,960,271. Of this amount, \$55,714,040 comprises of debt backed by the full faith and credit of the government. The remainder of the City of Manitowoc's debt, \$9,293,945 represents bonds secured solely by customer revenues (i.e., revenue bonds).

**City of Manitowoc's Outstanding Debt**  
General Obligation and Revenue Bonds

	Governmental activities		Business-type activities		Total	
	2020	2019	2020	2019	2020	2019
General obligation bonds	\$30,270,000	\$25,855,000	\$ -	\$ -	\$30,270,000	\$25,855,000
General obligation notes	25,444,040	27,487,196	-	-	25,444,040	27,487,196
Revenue bonds	-	-	\$9,293,945	\$9,878,475	9,293,945	9,878,475
<b>Total</b>	<b>\$55,714,040</b>	<b>\$53,342,196</b>	<b>\$9,293,945</b>	<b>\$9,878,475</b>	<b>\$65,007,985</b>	<b>\$63,220,671</b>

The City of Manitowoc's total debt increased by \$1,787,314 during the current fiscal year.

The factors of this increase are the issuance of general obligation bonds/notes of \$11,860,000 and the retirement of outstanding general obligation bonds/notes amounting to \$9,488,156 for a net increase of \$2,371,844.

On the business activity side, there was no new debt issued. There was the retirement of \$584,530 for the Wastewater Treatment Facility. The Electric Utility and Water Utility hold no general obligation or revenue bond debt at this time.

During the current fiscal year, the government sold the following bond issues:

On January 20, 2020, \$9,905,000 of Note Anticipation Notes with a fixed interest rate of 2.06%, callable August 5, 2020.

On May 5, 2020, \$9,860,000 of Bank Qualified General Obligation Refunding Bonds at an interest rate of 1.5%, callable on 2/1/2030 with term bonds offered through 2039; \$2,000,000 of Taxable General Obligation Promissory Notes at an interest rate of 2.4%, callable on 2/1/2030.



The City of Manitowoc maintains an excellent financial rating for general obligation debt of “AA-” with a stable outlook from Standard & Poor’s Financial Services LLC (S & P).

State statutes limit the amount of general obligation debt a government entity may issue to 5 percent of its total equalized valuation. The current debt limitation for the City of Manitowoc is \$106,579,845, which is significantly in excess of the City of Manitowoc’s outstanding general obligation debt of \$55,714,040.

Additional information on the City of Manitowoc’s long-term debt can be found in Note 3(E) of this report’s notes to the financial statements.

### **Economic Factors and Next Year’s Budgets and Rates**

The following factors were considered in preparing the City of Manitowoc’s budget for the 2021 fiscal year.

- Expanded contract with Assessor to bring city Assessment values to Full Value by 2021.
- Inflationary trends in the region compare favorably to the national indices.
- The tax rate included in the budget for city services would be at or below the allowable level under the State imposed levy limits.
- Added contingency funds for salary increases for bargained contractual agreements.
- Compensation plan including market adjustments and step increases for non-represented employees.
- Established a Pay Plan Fund to make annual adjustments for progression through the city’s pay plan sustainable as employees’ progress toward their market rate.
- Established a Fire Equipment Fund, which is projected to fund equipment for the department without borrowing, providing Ambulance revenues stay at current levels.
- COVID-19
- Created an internal Revolving Loan Fund with startup levy dollars of \$150,980.
- Used Transit levy dollars as a onetime opportunity to support the RLF and back fill debt service for shortage of borrowing for the CDBG Close program.
- The 2021 city budget is within range for compliance of the Expenditure Restraint Program.

The City of Manitowoc had appropriated \$800,000 of the unassigned fund balance for spending in the 2020 fiscal year budget. The application of \$800,000 within the city’s overall budget is predicted to not actually reduce our unassigned fund balance. The application of the unassigned fund balance would only occur if budgeted revenues and expenditures came in exactly according to the 2020 fiscal year budget. Historically the city returns approximately \$400,000 to \$750,000 back to the general fund each fiscal year. Therefore, it is management’s opinion that we will maintain the city’s unassigned general fund balance. The planned level of unassigned fund balance is set by policy at 15-30% of revenues. During 2020, the city remained compliant with our unassigned fund balance policy, with the unassigned fund balance of \$5,612,854 or 24.2% of general fund revenues. The city will maintain the unassigned fund balance within the targeted range.

### **Requests for Information**

This financial report is designed to provide a general overview of the City of Manitowoc’s finances for all those with an interest in the government’s finances. Questions concerning any of the financial information provided in this report or requests for additional financial information should be addressed to the Office of the Finance Director, 900 Quay Street, Manitowoc, Wisconsin, 54220-4543. The Finance Director/Treasurer’s Office may be contacted via the Internet. Please visit us at [www.manitowoc.org](http://www.manitowoc.org).

**BASIC FINANCIAL  
STATEMENTS**

# City of Manitowoc, Wisconsin

## STATEMENT OF NET POSITION

DECEMBER 31, 2020

WITH SUMMARIZED COMPARATIVE INFORMATION AS OF DECEMBER 31, 2019

	Governmental Activities	Business-type Activities	Totals	
			2020	2019
<b>ASSETS</b>				
Cash and investments	\$ 26,907,110	\$ 68,595,425	\$ 95,502,535	\$ 84,535,973
Receivables				
Taxes and special charges	10,944,591	30,000	10,974,591	10,656,131
Delinquent taxes	106,084	-	106,084	83,905
Accounts	1,450,437	7,736,758	9,187,195	9,017,017
Special assessments	910,434	-	910,434	1,092,681
Loans	4,901,374	1,915,807	6,817,181	6,556,395
Other	12,755	3,255	16,010	38,341
Internal balances	(74,810)	74,810	-	-
Due from other governments	257,179	1,033,123	1,290,302	518,359
Other assets	-	1,209,042	1,209,042	1,156,920
Prepaid supplies and items	684,674	3,681,636	4,366,310	4,688,920
Investment in CVMIC	1,111,426	-	1,111,426	1,111,426
Rate stabilization deposit	-	4,000,000	4,000,000	4,000,000
Investment in ATC	-	13,914,429	13,914,429	13,331,751
Nonutility property	-	1,124,998	1,124,998	1,125,704
Restricted assets				
Cash and investments	409,650	11,108,951	11,518,601	17,796,780
Net pension asset	4,646,448	1,664,399	6,310,847	-
Capital assets, nondepreciable	9,612,877	4,324,836	13,937,713	16,406,854
Capital assets, depreciable, net	130,293,137	155,627,686	285,920,823	281,676,826
<b>Total assets</b>	<b>192,173,366</b>	<b>276,045,155</b>	<b>468,218,521</b>	<b>453,793,983</b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>				
Loss on advance refunding	98,649	-	98,649	154,381
Pension related amounts	10,875,534	3,874,087	14,749,621	18,634,266
Other postemployment amounts	782,490	297,258	1,079,748	191,633
Asset Retirement Obligations	-	13,866,666	13,866,666	-
<b>Total deferred outflows of resources</b>	<b>11,756,673</b>	<b>18,038,011</b>	<b>29,794,684</b>	<b>18,980,280</b>
<b>LIABILITIES</b>				
Accounts payable	1,334,687	4,682,413	6,017,100	6,237,820
Accrued and other current liabilities	1,522,796	5,369,399	6,892,195	6,370,303
Due to other governments	9,806	904,695	914,501	861,395
Accrued interest payable	732,404	27,953	760,357	678,443
Special deposits	47,424	663,214	710,638	692,362
Long-term obligations				
Due within one year	8,029,695	1,080,022	9,109,717	10,298,872
Due in more than one year				
Other	56,998,774	10,304,583	67,303,357	63,456,630
Net pension liability	-	-	-	6,822,778
Asset Retirement Obligations	-	26,000,000	26,000,000	-
Other postemployment benefits	1,981,668	758,414	2,740,082	1,588,334
<b>Total liabilities</b>	<b>70,657,254</b>	<b>49,790,693</b>	<b>120,447,947</b>	<b>97,006,937</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>				
Property taxes levied for subsequent year	18,206,761	30,000	18,236,761	17,879,270
Pension related amounts	13,916,102	4,984,873	18,900,975	9,399,056
Other postemployment related amounts	238,131	84,738	322,869	334,250
<b>Total deferred inflows of resources</b>	<b>32,360,994</b>	<b>5,099,611</b>	<b>37,460,605</b>	<b>27,612,576</b>
<b>NET POSITION</b>				
Net investment in capital assets	89,307,698	150,214,991	239,522,689	239,931,309
Restricted				
Capital improvements	-	11,108,951	11,108,951	10,645,746
Debt service	3,831,312	-	3,831,312	3,240,961
Loan programs	2,743,652	-	2,743,652	7,541,999
Pension benefits	4,646,448	1,664,399	6,310,847	-
Tax incremental districts	580,397	-	580,397	1,834,089
Transit	174,657	-	174,657	262,814
Housing program	1,500,203	-	1,500,203	1,230,374
Other	972,809	-	972,809	895,737
Unrestricted	(2,845,385)	76,204,341	73,358,956	82,571,721
<b>Total net position</b>	<b>\$ 100,911,791</b>	<b>\$ 239,192,682</b>	<b>\$ 340,104,473</b>	<b>\$ 348,154,750</b>

The notes to the basic financial statements are an integral part of this statement.

# City of Manitowoc, Wisconsin

**STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED DECEMBER 31, 2020  
WITH SUMMARIZED COMPARATIVE INFORMATION FOR THE YEAR ENDED DECEMBER 31, 2019**

Functions/Programs	Expenses	Program Revenues		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions
<b>GOVERNMENTAL ACTIVITIES</b>				
General government	\$ 3,778,987	\$ 390,207	\$ 449,807	\$ -
Public safety	16,204,106	2,762,961	229,800	-
Public works	13,924,738	2,324,397	2,872,196	2,569,448
Health and human services	398,771	230,930	-	-
Culture and recreation	5,455,455	585,649	222,478	-
Conservation and development	7,188,695	53,000	451,578	-
Interest and fiscal charges	1,584,545	-	-	-
Total governmental activities	<u>48,535,297</u>	<u>6,347,144</u>	<u>4,225,859</u>	<u>2,569,448</u>
<b>BUSINESS-TYPE ACTIVITIES</b>				
Water utility	6,238,716	6,957,794	-	393,998
Electric utility	56,819,402	59,596,064	-	132,264
Steam utility	1,225,363	1,784,771	-	-
Broadband utility	116,697	274,273	-	-
Wastewater treatment plant	5,569,590	7,545,480	-	1,584
Transit system	2,242,021	45,768	2,086,831	436,043
Total business-type activities	<u>72,211,789</u>	<u>76,204,150</u>	<u>2,086,831</u>	<u>963,889</u>
<b>Total</b>	<u>\$ 120,747,086</u>	<u>\$ 82,551,294</u>	<u>\$ 6,312,690</u>	<u>\$ 3,533,337</u>

General revenues

Taxes

Property taxes, levied for general purposes  
 Property taxes, levied for debt service  
 Property taxes, levied for special revenue funds  
 Property taxes, levied for capital projects  
 Other taxes

Federal and state grants and other contributions  
 not restricted to specific functions

Interest and investment earnings

Miscellaneous

Gain on sale of asset

Transfers

Total general revenues and transfers

**Change in net position**

**Net position - January 1, as originally stated**

**Cumulative effect of change in accounting principle**

**Net position - January 1**

**Net position - December 31**

The notes to the basic financial statements are an integral part of this statement.

**Net (Expense) Revenue  
and Changes in Net Position**

Governmental Activities	Business-type Activities	Totals	
		2020	2019
\$ (2,938,973)	\$ -	\$ (2,938,973)	\$ (2,799,212)
(13,211,345)	-	(13,211,345)	(12,834,179)
(6,158,697)	-	(6,158,697)	(3,353,123)
(167,841)	-	(167,841)	(73,884)
(4,647,328)	-	(4,647,328)	(4,301,006)
(6,684,117)	-	(6,684,117)	(1,367,615)
(1,584,545)	-	(1,584,545)	(923,199)
<u>(35,392,846)</u>	<u>-</u>	<u>(35,392,846)</u>	<u>(25,652,218)</u>
-	1,113,076	1,113,076	1,145,619
-	2,908,926	2,908,926	8,608,643
-	559,408	559,408	516,015
-	157,576	157,576	154,408
-	1,977,474	1,977,474	2,344,085
-	326,621	326,621	2,013,983
<u>-</u>	<u>7,043,081</u>	<u>7,043,081</u>	<u>14,782,753</u>
<u>(35,392,846)</u>	<u>7,043,081</u>	<u>(28,349,765)</u>	<u>(10,869,465)</u>
7,054,624	316,059	7,370,683	7,337,686
6,923,282	-	6,923,282	6,079,557
1,878,752	-	1,878,752	1,823,352
1,704,340	-	1,704,340	2,746,016
579,159	-	579,159	784,506
6,912,843	-	6,912,843	8,463,167
726,941	3,032,383	3,759,324	4,133,137
2,401,092	36,680	2,437,772	600,008
-	-	-	11,150
<u>3,944,363</u>	<u>(3,944,363)</u>	<u>-</u>	<u>-</u>
<u>32,125,396</u>	<u>(559,241)</u>	<u>31,566,155</u>	<u>31,978,579</u>
<u>(3,267,450)</u>	<u>6,483,840</u>	<u>3,216,390</u>	<u>21,109,114</u>
104,179,241	243,975,509	348,154,750	327,045,636
<u>-</u>	<u>(11,266,667)</u>	<u>(11,266,667)</u>	<u>-</u>
<u>104,179,241</u>	<u>232,708,842</u>	<u>336,888,083</u>	<u>327,045,636</u>
<u>\$ 100,911,791</u>	<u>\$ 239,192,682</u>	<u>\$ 340,104,473</u>	<u>\$ 348,154,750</u>

# City of Manitowoc, Wisconsin

## BALANCE SHEET GOVERNMENTAL FUNDS DECEMBER 31, 2020

WITH SUMMARIZED COMPARATIVE INFORMATION AS OF DECEMBER 31, 2019

	General	Debt Service	Other Governmental Funds	Totals	
				2020	2019
<b>ASSETS</b>					
Cash and investments	\$ 9,373,804	\$ 5,016,332	\$ 10,534,237	\$ 24,924,373	\$ 26,380,347
Restricted cash and investments	-	-	409,650	409,650	334,399
Receivables					
Taxes and special charges	3,754,902	3,878,664	3,311,025	10,944,591	10,340,072
Delinquent taxes	106,084	-	-	106,084	83,905
Accounts	1,027,099	-	377,126	1,404,225	1,476,618
Special assessments	517,183	393,251	-	910,434	1,092,681
Loans	-	2,521,470	2,379,904	4,901,374	5,457,184
Other	12,755	-	-	12,755	29,778
Due from other funds	2,759,508	-	-	2,759,508	2,100,890
Due from other governments	173,189	-	83,990	257,179	237,914
Prepaid supplies and items	555,996	-	74,810	630,806	586,763
Total assets	<u>\$ 18,280,520</u>	<u>\$ 11,809,717</u>	<u>\$ 17,170,742</u>	<u>\$ 47,260,979</u>	<u>\$ 48,120,551</u>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES</b>					
Liabilities					
Accounts payable	\$ 590,152	\$ -	\$ 625,746	\$ 1,215,898	\$ 1,461,742
Accrued and other current liabilities	963,583	-	-	963,583	796,630
Due to other funds	-	-	2,759,508	2,759,508	2,100,890
Advance from other funds	-	-	74,810	74,810	98,877
Due to other governments	9,806	-	-	9,806	2,583
Special deposits	19,371	-	28,053	47,424	44,256
Total liabilities	<u>1,582,912</u>	<u>-</u>	<u>3,488,117</u>	<u>5,071,029</u>	<u>4,504,978</u>
Deferred inflows of resources					
Property taxes levied for subsequent year	7,028,284	7,075,459	4,103,018	18,206,761	17,563,211
Loans receivable	-	2,521,470	2,379,904	4,901,374	5,457,184
Special assessments	8,094	170,542	-	178,636	261,675
Total deferred inflows of resources	<u>7,036,378</u>	<u>9,767,471</u>	<u>6,482,922</u>	<u>23,286,771</u>	<u>23,282,070</u>
Fund balances					
Nonspendable	2,360,309	-	74,810	2,435,119	2,193,277
Restricted	-	2,042,246	5,223,158	7,265,404	10,198,292
Committed	-	-	4,414,639	4,414,639	1,046,718
Assigned	1,688,067	-	-	1,688,067	3,423,421
Unassigned	5,612,854	-	(2,512,904)	3,099,950	3,471,795
Total fund balances	<u>9,661,230</u>	<u>2,042,246</u>	<u>7,199,703</u>	<u>18,903,179</u>	<u>20,333,503</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 18,280,520</u>	<u>\$ 11,809,717</u>	<u>\$ 17,170,742</u>	<u>\$ 47,260,979</u>	<u>\$ 48,120,551</u>

The notes to the basic financial statements are an integral part of this statement.

# City of Manitowoc, Wisconsin

**RECONCILIATION OF FUND BALANCE ON THE BALANCE SHEET FOR GOVERNMENTAL FUNDS  
TO NET POSITION OF GOVERNMENTAL ACTIVITIES ON THE STATEMENT OF NET POSITION  
DECEMBER 31, 2020  
WITH SUMMARIZED COMPARATIVE INFORMATION AS OF DECEMBER 31, 2019**

	<u>2020</u>	<u>2019</u>
<b>RECONCILIATION TO THE STATEMENT OF NET POSITION</b>		
Total fund balances as shown on previous page	\$ 18,903,179	\$ 20,333,503
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used in governmental activities are not current financial resources and therefore are not reported in the funds.	139,790,920	137,143,188
Long-term assets are not available; therefore, are not reported in the funds:		
Special assessments	178,636	261,675
Loans receivable	4,901,374	5,457,184
Net pension asset	4,646,448	-
Net position of the internal service funds are reported in the statement of net position as governmental activities	2,483,034	2,251,393
Some deferred outflows and inflows of resources reflect changes in long-term liabilities and are not reported in the funds.		
Loss on advance refunding	98,649	154,381
Deferred outflows related to pensions	10,875,534	13,627,802
Deferred inflows related to pensions	(13,916,102)	(6,869,025)
Deferred outflows related to other postemployment benefits	782,490	136,470
Deferred inflows related to other postemployment benefits	(238,131)	(244,869)
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds.		
Bonds and notes payable	(56,573,040)	(53,342,196)
Premium on debt	(1,697,812)	(1,634,428)
Capital leases	(650,756)	(447,134)
Compensated absences	(5,958,560)	(5,867,487)
Net pension liability	-	(4,986,226)
Other postemployment benefit	(1,981,668)	(1,145,488)
Accrued interest on long-term obligations	(732,404)	(649,502)
Net position of governmental activities as reported on the statement of net position (see page 28)	<u>\$ 100,911,791</u>	<u>\$ 104,179,241</u>

*The notes to the basic financial statements are an integral part of this statement.*



# City of Manitowoc, Wisconsin

## STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS

FOR THE YEAR ENDED DECEMBER 31, 2020

WITH SUMMARIZED COMPARATIVE INFORMATION FOR THE YEAR ENDED DECEMBER 31, 2019

	General	Debt Service	Other Governmental Funds	Totals	
				2020	2019
<b>REVENUES</b>					
Taxes	\$ 7,214,132	\$ 6,923,282	\$ 4,002,743	\$ 18,140,157	\$ 18,487,598
Special assessments	202,468	193,446	372,817	768,731	743,670
Intergovernmental	9,588,857	-	3,450,323	13,039,180	14,097,637
Licenses and permits	819,965	-	-	819,965	1,090,975
Fines and forfeits	463,765	-	-	463,765	589,911
Public charges for services	2,571,905	-	63,634	2,635,539	3,750,881
Intergovernmental charges for services	220,974	-	1,150,368	1,371,342	338,645
Interdepartmental charges for services	671,608	-	-	671,608	763,975
Miscellaneous	1,476,943	1,884,321	1,336,834	4,698,098	2,754,229
Total revenues	<u>23,230,617</u>	<u>9,001,049</u>	<u>10,376,719</u>	<u>42,608,385</u>	<u>42,617,521</u>
<b>EXPENDITURES</b>					
Current					
General government	3,513,054	-	108,279	3,621,333	3,355,218
Public safety	14,620,938	-	230,524	14,851,462	15,305,747
Public works	5,512,164	-	9,964,175	15,476,339	16,269,781
Health and human services	396,796	-	4,567	401,363	334,466
Culture and recreation	1,745,241	-	3,169,010	4,914,251	5,753,308
Conservation and development	882,370	2,179,073	7,583,378	10,644,821	3,508,451
Debt service					
Principal	-	8,992,105	642,578	9,634,683	7,606,159
Interest and fiscal charges	-	1,451,819	97,883	1,549,702	1,535,255
Total expenditures	<u>26,670,563</u>	<u>12,622,997</u>	<u>21,800,394</u>	<u>61,093,954</u>	<u>53,668,385</u>
Excess of revenues under expenditures	<u>(3,439,946)</u>	<u>(3,621,948)</u>	<u>(11,423,675)</u>	<u>(18,485,569)</u>	<u>(11,050,864)</u>
<b>OTHER FINANCING SOURCES (USES)</b>					
Long-term debt issued	-	1,955,000	10,764,000	12,719,000	9,775,000
Capital lease issued	113,162	-	-	113,162	-
Premium on debt issued	-	278,720	-	278,720	478,126
Transfers in	4,298,908	68,287	1,556,372	5,923,567	6,877,315
Transfers out	(50,000)	-	(1,929,204)	(1,979,204)	(2,955,172)
Total other financing sources (uses)	<u>4,362,070</u>	<u>2,302,007</u>	<u>10,391,168</u>	<u>17,055,245</u>	<u>14,175,269</u>
<b>Net change in fund balances</b>	922,124	(1,319,941)	(1,032,507)	(1,430,324)	3,124,405
<b>Fund balances - January 1</b>	<u>8,739,106</u>	<u>3,362,187</u>	<u>8,232,210</u>	<u>20,333,503</u>	<u>17,209,098</u>
<b>Fund balances - December 31</b>	<u>\$ 9,661,230</u>	<u>\$ 2,042,246</u>	<u>\$ 7,199,703</u>	<u>\$ 18,903,179</u>	<u>\$ 20,333,503</u>

The notes to the basic financial statements are an integral part of this statement.

# City of Manitowoc, Wisconsin

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2020 WITH SUMMARIZED COMPARATIVE INFORMATION FOR THE YEAR ENDED DECEMBER 31, 2019**

	<u>2020</u>	<u>2019</u>
<b>RECONCILIATION TO THE STATEMENT OF ACTIVITIES</b>		
Net change in fund balances as shown on previous page	\$ (1,430,324)	\$ 3,124,405
Amounts reported for governmental activities in the statement of activities are different because:		
Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.		
Capital assets reported as expenditures in governmental fund statements	9,126,566	14,139,720
Depreciation expense reported in the statement of activities	(6,414,127)	(6,736,697)
Net book value of disposals	(64,707)	(85,562)
Governmental funds do not present revenues that are not available to pay current obligations. In contrast, such revenues are reported in the statement of activities when earned.	(638,849)	257,626
Debt issued provides current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net position. Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position.		
Long-term debt issued	(12,719,000)	(9,775,000)
Capital leases issued	(350,149)	-
Premium on debt issued	(278,720)	(478,126)
Principal repaid	9,488,156	7,606,159
Capital lease principal paid	146,527	86,477
Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in the governmental funds:		
Accrued interest on long-term debt	(82,902)	(42,932)
Amortization of premiums, discounts and loss on advance refunding	159,604	97,766
Compensated absences	(91,073)	162,770
Net pension asset	4,646,448	(4,025,178)
Net pension liability	4,986,226	(4,986,226)
Deferred outflows of resources related to pensions	(2,752,268)	6,027,487
Deferred inflows of resources related to pensions	(7,047,077)	1,055,411
Other postemployment benefits	(836,180)	92,335
Deferred outflows of resources related to other postemployment benefits	646,020	21,677
Deferred inflows of resources related to other postemployment benefits	6,738	(223,815)
Internal service funds are used by management to charge the costs of certain activities to individual funds. The net revenue (expense) of the internal service funds is reported with governmental activities.	231,641	283,341
Change in net position of governmental activities as reported in the statement of activities (see pages 29 - 30)	<u>\$ (3,267,450)</u>	<u>\$ 6,601,638</u>

*The notes to the basic financial statements are an integral part of this statement.*

# City of Manitowoc, Wisconsin

**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
BUDGET AND ACTUAL - GENERAL FUND  
FOR THE YEAR ENDED DECEMBER 31, 2020  
WITH SUMMARIZED COMPARATIVE INFORMATION FOR THE YEAR ENDED DECEMBER 31, 2019**

	Budget		Actual	Variance	2019 Actual
	Original	Final		Final Budget - Positive (Negative)	
<b>REVENUES</b>					
Taxes	\$ 7,200,624	\$ 7,200,624	\$ 7,214,132	\$ 13,508	\$ 7,200,408
Special assessments	166,000	166,000	202,468	36,468	191,244
Intergovernmental	8,913,093	8,913,093	9,588,857	675,764	8,542,016
Licenses and permits	906,645	906,645	819,965	(86,680)	1,090,975
Fines and forfeits	574,900	574,900	463,765	(111,135)	589,911
Public charges for services	2,755,384	2,755,384	2,571,905	(183,479)	2,876,296
Intergovernmental charges for services	243,898	243,898	220,974	(22,924)	221,549
Interdepartmental charges for services	708,000	708,000	671,608	(36,392)	763,975
Miscellaneous	1,016,432	1,016,432	1,476,943	460,511	1,159,221
Total revenues	<u>22,484,976</u>	<u>22,484,976</u>	<u>23,230,617</u>	<u>745,641</u>	<u>22,635,595</u>
<b>EXPENDITURES</b>					
Current					
General government	3,860,376	3,865,456	3,513,054	352,402	3,160,116
Public safety	14,910,639	14,946,248	14,620,938	325,310	14,915,824
Public works	7,143,169	7,143,169	5,512,164	1,631,005	5,819,202
Health and human services	57,510	57,510	396,796	(339,286)	311,366
Culture and recreation	928,607	928,607	1,745,241	(816,634)	1,836,448
Conservation and development	614,501	614,501	882,370	(267,869)	1,253,927
Total expenditures	<u>27,514,802</u>	<u>27,555,491</u>	<u>26,670,563</u>	<u>884,928</u>	<u>27,296,883</u>
Deficiency of revenues under expenditures	<u>(5,029,826)</u>	<u>(5,070,515)</u>	<u>(3,439,946)</u>	<u>1,630,569</u>	<u>(4,661,288)</u>
<b>OTHER FINANCING SOURCES (USES)</b>					
Capital lease issued	-	-	113,162	113,162	-
Transfers in	4,358,885	4,358,885	4,298,908	(59,977)	4,302,629
Transfers out	-	-	(50,000)	(50,000)	-
Total other financing sources (uses)	<u>4,358,885</u>	<u>4,358,885</u>	<u>4,362,070</u>	<u>3,185</u>	<u>4,302,629</u>
<b>Net change in fund balance</b>	<u>(670,941)</u>	<u>(711,630)</u>	<u>922,124</u>	<u>1,633,754</u>	<u>(358,659)</u>
<b>Fund balance - January 1</b>	<u>8,739,106</u>	<u>8,739,106</u>	<u>8,739,106</u>	<u>-</u>	<u>9,097,765</u>
<b>Fund balance - December 31</b>	<u>\$ 8,068,165</u>	<u>\$ 8,027,476</u>	<u>\$ 9,661,230</u>	<u>\$ 1,633,754</u>	<u>\$ 8,739,106</u>

The notes to the basic financial statements are an integral part of this statement.

# City of Manitowoc, Wisconsin

## STATEMENT OF NET POSITION

### PROPRIETARY FUNDS

DECEMBER 31, 2020

WITH SUMMARIZED COMPARATIVE INFORMATION AS OF DECEMBER 31, 2019

	Enterprise Funds			
	Water Utility	Electric Utility	Wastewater Treatment Plant	Nonmajor Funds
<b>ASSETS</b>				
Current assets				
Cash and investments	\$ 12,934,583	\$ 41,851,742	\$ 10,541,873	\$ 3,267,227
Receivables				
Taxes and special charges	-	-	-	30,000
Customer accounts	1,502,178	5,042,521	923,284	268,775
Other	573	2,158	-	524
Advance to other funds	74,810	-	-	-
Due from other governments	220,928	-	-	812,195
Prepaid supplies and items	267,284	3,090,582	-	323,770
Total current assets	15,000,356	49,987,003	11,465,157	4,702,491
Noncurrent assets				
Restricted assets				
Cash and investments	-	-	11,108,951	-
Deposit with CVMIC	-	-	-	-
Advance to other funds	-	-	-	-
Loans receivable	-	1,915,807	-	-
Investment in ATC	-	13,914,429	-	-
Rate stabilization deposit	-	4,000,000	-	-
Nonutility property	480,175	644,823	-	-
Other assets	284,111	924,931	-	-
Net pension asset	215,417	1,123,589	161,819	163,574
Total noncurrent assets	979,703	22,523,579	11,270,770	163,574
Capital assets				
Nondepreciable	527,160	3,323,008	330,600	144,068
Depreciable, net	45,268,866	80,244,976	22,206,345	7,907,499
Total capital assets	45,796,026	83,567,984	22,536,945	8,051,567
Total assets	61,776,085	156,078,566	45,272,872	12,917,632
<b>DEFERRED OUTFLOWS OF RESOURCES</b>				
Pension related amounts	500,717	2,614,191	380,164	379,015
Other postemployment related amounts	43,001	204,196	24,861	25,200
Asset retirement obligations	-	13,728,000	-	138,666
Total deferred outflows of resources	543,718	16,546,387	405,025	542,881

The notes to the basic financial statements are an integral part of this statement.

<b>Totals</b>		<b>Governmental Activities - Internal Service Funds</b>	
<b>2020</b>	<b>2019</b>	<b>2020</b>	<b>2019</b>
\$ 68,595,425	\$ 63,227,045	\$ 1,982,737	\$ 1,745,216
30,000	316,059	-	-
7,736,758	7,493,076	46,212	47,323
3,255	8,563	-	-
74,810	98,877	-	-
1,033,123	280,445	-	-
3,681,636	4,080,370	337	635
<u>81,155,007</u>	<u>75,504,435</u>	<u>2,029,286</u>	<u>1,793,174</u>
11,108,951	10,645,746	-	-
-	-	1,111,426	1,111,426
-	585,883	-	-
1,915,807	1,099,211	-	-
13,914,429	13,331,751	-	-
4,000,000	4,000,000	-	-
1,124,998	1,125,704	-	-
1,209,042	1,156,920	53,531	21,152
1,664,399	-	-	-
<u>34,937,626</u>	<u>31,945,215</u>	<u>1,164,957</u>	<u>1,132,578</u>
4,324,836	8,334,206	115,094	-
155,627,686	152,606,286	-	-
<u>159,952,522</u>	<u>160,940,492</u>	<u>115,094</u>	<u>-</u>
<u>276,045,155</u>	<u>268,390,142</u>	<u>3,309,337</u>	<u>2,925,752</u>
3,874,087	5,006,464	-	-
297,258	55,163	-	-
13,866,666	-	-	-
<u>18,038,011</u>	<u>5,061,627</u>	<u>-</u>	<u>-</u>

# City of Manitowoc, Wisconsin

## STATEMENT OF NET POSITION PROPRIETARY FUNDS

DECEMBER 31, 2020

WITH SUMMARIZED COMPARATIVE INFORMATION AS OF DECEMBER 31, 2019

	Enterprise Funds			
	Water Utility	Electric Utility	Wastewater Treatment Plant	Nonmajor Funds
<b>LIABILITIES</b>				
Current liabilities				
Accounts payable	\$ 499,037	\$ 3,871,897	\$ 253,070	\$ 58,409
Accrued and other current liabilities	996,753	4,265,370	-	107,276
Insurance claims payable	-	-	-	-
Due to other governments	904,695	-	-	-
Special deposits	5,654	657,560	-	-
Current portion of long-term obligations	63,999	394,354	596,297	25,372
Accrued interest payable	-	-	27,953	-
Total current liabilities	<u>2,470,138</u>	<u>9,189,181</u>	<u>877,320</u>	<u>191,057</u>
Long-term obligations, less current portion				
Advance from other funds	-	-	-	-
Revenue bonds	-	-	8,697,648	-
Compensated absences	283,340	1,074,336	160,789	88,470
Net pension liability	-	-	-	-
Asset retirement obligations	-	25,740,000	-	260,000
Other postemployment benefits	111,261	522,130	62,086	62,937
Total long-term liabilities	<u>394,601</u>	<u>27,336,466</u>	<u>8,920,523</u>	<u>411,407</u>
Total liabilities	<u>2,864,739</u>	<u>36,525,647</u>	<u>9,797,843</u>	<u>602,464</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>				
Special charges on subsequent year tax roll	-	-	-	30,000
Pension related amounts	645,173	3,365,147	484,648	489,905
Other postemployment related amounts	11,239	57,276	8,072	8,151
Total deferred inflows of resources	<u>656,412</u>	<u>3,422,423</u>	<u>492,720</u>	<u>528,056</u>
<b>NET POSITION</b>				
Net investment in capital assets	45,509,111	83,411,313	13,243,000	8,051,567
Restricted				
Capital improvements	-	-	11,108,951	-
Pension benefits	215,417	1,123,589	161,819	163,574
Unrestricted	<u>13,074,124</u>	<u>48,141,981</u>	<u>10,873,564</u>	<u>4,114,852</u>
Total net position	<u>\$ 58,798,652</u>	<u>\$ 132,676,883</u>	<u>\$ 35,387,334</u>	<u>\$ 12,329,993</u>

The notes to the basic financial statements are an integral part of this statement.

<b>Totals</b>		<b>Governmental Activities - Internal Service Funds</b>	
<b>2020</b>	<b>2019</b>	<b>2020</b>	<b>2019</b>
\$ 4,682,413	\$ 4,753,388	\$ 118,789	\$ 22,690
5,369,399	5,046,594	32,469	37,714
-	-	526,744	489,365
904,695	858,812	-	-
663,214	648,106	-	-
1,080,022	1,140,508	26,769	-
27,953	28,941	-	-
<u>12,727,696</u>	<u>12,476,349</u>	<u>704,771</u>	<u>549,769</u>
-	585,883	-	-
8,697,648	9,293,945	-	-
1,606,935	1,905,214	121,532	124,590
-	1,836,552	-	-
26,000,000	-	-	-
758,414	442,846	-	-
<u>37,062,997</u>	<u>14,064,440</u>	<u>121,532</u>	<u>124,590</u>
<u>49,790,693</u>	<u>26,540,789</u>	<u>826,303</u>	<u>674,359</u>
30,000	316,059	-	-
4,984,873	2,530,031	-	-
84,738	89,381	-	-
<u>5,099,611</u>	<u>2,935,471</u>	<u>-</u>	<u>-</u>
150,214,991	150,860,044	115,094	-
11,108,951	10,645,746	-	-
1,664,399	-	-	-
76,204,341	82,469,719	2,367,940	2,251,393
<u>\$ 239,192,682</u>	<u>\$ 243,975,509</u>	<u>\$ 2,483,034</u>	<u>\$ 2,251,393</u>

# City of Manitowoc, Wisconsin

## STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION PROPRIETARY FUNDS

FOR THE YEAR ENDED DECEMBER 31, 2020

WITH SUMMARIZED COMPARATIVE INFORMATION FOR THE YEAR ENDED DECEMBER 31, 2019

	Enterprise Funds			
	Water Utility	Electric Utility	Wastewater Treatment Plant	Nonmajor Funds
<b>OPERATING REVENUES</b>				
Charges for services	\$ 6,877,342	\$ 59,495,040	\$ 7,537,279	\$ 1,829,162
Other	-	-	1,584	276,469
Total operating revenues	6,877,342	59,495,040	7,538,863	2,105,631
<b>OPERATING EXPENSES</b>				
Operation and maintenance	4,041,524	51,570,312	4,296,025	3,102,169
Depreciation	2,106,234	3,968,289	1,099,622	475,840
Amortization of asset retirement obligation	-	858,000	-	8,667
Taxes	90,883	414,315	-	1,617
Total operating expenses	6,238,641	56,810,916	5,395,647	3,588,293
Operating income (loss)	638,701	2,684,124	2,143,216	(1,482,662)
<b>NONOPERATING REVENUES (EXPENSES)</b>				
General property taxes	-	-	-	316,059
Interest income	414,786	2,553,522	60,997	11,379
Merchandising and jobbing	80,452	101,024	-	143
Nonoperating grants	-	-	-	2,085,723
Gain on disposal of capital assets	-	-	-	4,069
Interest and fiscal charges	(75)	(7,780)	(173,943)	-
Amortization of debt discount/premium	-	-	-	-
Amortization of gain on debt refunding	-	-	-	-
Other nonoperating revenues (expenses)	-	(706)	-	36,869
Total nonoperating revenues (expenses)	495,163	2,646,060	(112,946)	2,454,242
Income (loss) before contributions and transfers	1,133,864	5,330,184	2,030,270	971,580
Capital contributions	393,998	132,264	-	436,043
Transfers out	(903,948)	(2,913,899)	(26,399)	(100,117)
<b>Change in net position</b>	623,914	2,548,549	2,003,871	1,307,506
<b>Net position - January 1, as originally stated</b>	58,174,558	141,282,334	33,383,463	11,135,154
<b>Cumulative effect of change in accounting principle</b>	-	(11,154,000)	-	(112,667)
<b>Net position - January 1</b>	58,174,558	130,128,334	33,383,463	11,022,487
<b>Net position - December 31</b>	<u>\$ 58,798,472</u>	<u>\$ 132,676,883</u>	<u>\$ 35,387,334</u>	<u>\$ 12,329,993</u>

The notes to the basic financial statements are an integral part of this statement.



<b>Totals</b>		<b>Governmental Activities - Internal Service Funds</b>	
<b>2020</b>	<b>2019</b>	<b>2020</b>	<b>2019</b>
\$ 75,738,823	\$ 79,398,892	\$ 5,084,108	\$ 5,383,265
278,053	268,038	18,486	849
<u>76,016,876</u>	<u>79,666,930</u>	<u>5,102,594</u>	<u>5,384,114</u>
63,010,030	61,371,668	4,843,199	5,068,665
7,649,985	9,382,191	-	-
866,667	-	-	-
506,815	475,028	29,254	32,183
<u>72,033,497</u>	<u>71,228,887</u>	<u>4,872,453</u>	<u>5,100,848</u>
<u>3,983,379</u>	<u>8,438,043</u>	<u>230,141</u>	<u>283,266</u>
316,059	283,519	-	-
3,040,684	3,303,403	1,500	75
181,619	111,048	-	-
2,085,723	1,524,845	-	-
4,069	(1,850)	-	-
(181,798)	(367,085)	-	-
-	81,840	-	-
-	1,821,315	-	-
36,163	48,088	-	-
<u>5,482,519</u>	<u>6,805,123</u>	<u>1,500</u>	<u>75</u>
9,465,898	15,243,166	231,641	283,341
962,305	3,186,453	-	-
(3,944,363)	(3,922,143)	-	-
<u>6,483,840</u>	<u>14,507,476</u>	<u>231,641</u>	<u>283,341</u>
243,975,509	229,468,033	2,251,393	1,968,052
(11,266,667)	-	-	-
<u>232,708,842</u>	<u>229,468,033</u>	<u>2,251,393</u>	<u>1,968,052</u>
<u>\$ 239,192,682</u>	<u>\$ 243,975,509</u>	<u>\$ 2,483,034</u>	<u>\$ 2,251,393</u>

# City of Manitowoc, Wisconsin

## STATEMENT OF CASH FLOWS PROPRIETARY FUNDS

FOR THE YEAR ENDED DECEMBER 31, 2020

WITH SUMMARIZED COMPARATIVE INFORMATION FOR THE YEAR ENDED DECEMBER 31, 2019

	Enterprise Funds			
	Water Utility	Electric Utility	Wastewater Treatment Plant	Nonmajor Funds
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>				
Cash received from customers	\$ 6,705,830	\$ 59,683,961	\$ 7,439,226	\$ 2,191,949
Cash received from tower rental	-	-	-	36,869
Cash received from other	-	-	-	-
Cash paid for employee wages and benefits	(1,172,550)	(2,821,520)	(1,217,739)	(1,348,332)
Cash paid to suppliers	(2,505,245)	(48,802,487)	(3,170,253)	(1,747,067)
Net cash provided (used) by operating activities	<u>3,028,035</u>	<u>8,059,954</u>	<u>3,051,234</u>	<u>(866,581)</u>
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES</b>				
General property taxes	-	-	-	316,059
Nonoperating grant	-	-	-	1,553,973
Nonoperating revenues	-	-	-	-
Economic development loan payments	(196,857)	34,281	-	-
Received on advances to other funds	-	(850,878)	-	-
Due to/from other funds	-	-	-	(585,883)
Transfer in (out)	(927,436)	(2,895,226)	(26,399)	(100,171)
Net cash provided (used) by noncapital financing activities	<u>(1,124,293)</u>	<u>(3,711,823)</u>	<u>(26,399)</u>	<u>1,183,978</u>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>				
Acquisition of capital assets	(2,344,934)	(1,985,379)	(1,329,311)	(46,528)
Capital contributions	393,998	132,264	-	-
Sale of capital assets	1,014	14,416	-	4,069
Cost of removal of capital assets	(238,599)	(559,560)	-	(543)
Interfund advance received (paid)	-	585,883	-	-
Long-term debt proceeds	-	-	227,223	-
Principal paid on long-term debt	(80,000)	-	(811,753)	-
Payment to bond escrow agent	-	-	-	-
Payment of fees related to escrow	-	-	-	-
Interest paid on long-term debt	(75)	(7,780)	(174,931)	-
Net cash provided (used) by capital and related financing activities	<u>(2,268,596)</u>	<u>(1,820,156)</u>	<u>(2,088,772)</u>	<u>(43,002)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>				
Interest received	414,786	2,553,522	60,997	11,379
Cash paid to ATC LLC	-	(582,678)	-	-
Net cash provided by investing activities	<u>414,786</u>	<u>1,970,844</u>	<u>60,997</u>	<u>11,379</u>
<b>Change in cash and cash equivalents</b>	49,932	4,498,819	997,060	285,774
<b>Cash and cash equivalents - January 1</b>	<u>12,884,651</u>	<u>37,352,923</u>	<u>20,653,764</u>	<u>2,981,453</u>
<b>Cash and cash equivalents - December 31</b>	<u>\$ 12,934,583</u>	<u>\$ 41,851,742</u>	<u>\$ 21,650,824</u>	<u>\$ 3,267,227</u>

The notes to the basic financial statements are an integral part of this statement.

<b>Totals</b>		<b>Governmental Activities - Internal Service Funds</b>	
<b>2020</b>	<b>2019</b>	<b>2020</b>	<b>2019</b>
\$ 76,020,966	\$ 79,913,232	\$ 5,085,219	\$ 5,379,230
36,869	-	-	-
-	-	18,486	849
(6,560,141)	(6,077,753)	(554,774)	(597,793)
<u>(56,225,052)</u>	<u>(55,462,302)</u>	<u>(4,197,816)</u>	<u>(4,843,720)</u>
<u>13,272,642</u>	<u>18,373,177</u>	<u>351,115</u>	<u>(61,434)</u>
316,059	283,519	-	-
1,553,973	1,524,845	-	-
-	48,794	-	-
(162,576)	56,421	-	-
(850,878)	426,785	-	-
(585,883)	-	-	-
<u>(3,949,232)</u>	<u>(3,896,035)</u>	<u>-</u>	<u>-</u>
<u>(3,678,537)</u>	<u>(1,555,671)</u>	<u>-</u>	<u>-</u>
(5,706,152)	(12,290,800)	(115,094)	8,264
526,262	3,186,453	-	-
19,499	68,598	-	-
(798,702)	(389,892)	-	-
585,883	(426,783)	-	-
227,223	227,223	-	-
(891,753)	(4,358,404)	-	-
-	(4,675,669)	-	-
-	(18,900)	-	-
<u>(182,786)</u>	<u>(470,434)</u>	<u>-</u>	<u>-</u>
<u>(6,220,526)</u>	<u>(19,148,608)</u>	<u>(115,094)</u>	<u>8,264</u>
3,040,684	3,303,403	1,500	75
<u>(582,678)</u>	<u>(883,340)</u>	<u>-</u>	<u>-</u>
<u>2,458,006</u>	<u>2,420,063</u>	<u>1,500</u>	<u>75</u>
5,831,585	88,961	237,521	(53,095)
<u>73,872,791</u>	<u>73,783,830</u>	<u>1,745,216</u>	<u>1,798,311</u>
<u>\$ 79,704,376</u>	<u>\$ 73,872,791</u>	<u>\$ 1,982,737</u>	<u>\$ 1,745,216</u>

# City of Manitowoc, Wisconsin

**STATEMENT OF CASH FLOWS  
PROPRIETARY FUNDS  
FOR THE YEAR ENDED DECEMBER 31, 2020  
WITH SUMMARIZED FINANCIAL INFORMATION FOR THE YEAR ENDED DECEMBER 31, 2019**

	Enterprise Funds			
	Water Utility	Electric Utility	Wastewater Treatment Plant	Nonmajor Funds
<b>RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES</b>				
Operating income (loss)	\$ 638,701	\$ 2,684,124	\$ 2,143,216	\$ (1,482,662)
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities				
Depreciation	2,106,234	3,968,289	1,099,622	475,840
Depreciation charged to operating accounts	111,209	160,356	-	(7,407)
Amortization of asset retirement obligation	-	858,000	-	8,667
Change in WRS pension liability/asset	(455,214)	(2,355,938)	(339,593)	(350,206)
Change in WRS deferred outflows	153,288	746,840	105,612	126,637
Change in WRS deferred inflows	314,829	1,667,465	239,747	232,801
Change in OPEB liability	21,545	85,967	6,269	24,640
Change in OPEB deferred outflows	(14,406)	(57,495)	(4,512)	(20,280)
Change in OPEB deferred inflows	(145)	(580)	(57)	(705)
Change in life insurance OPEB liability	24,944	133,084	19,119	-
Change in life insurance deferred outflows	(20,797)	(108,925)	(15,680)	-
Change in life insurance deferred inflows	(586)	(2,235)	(335)	-
Merchandising and jobbing	80,452	101,024	-	143
Miscellaneous	-	(706)	-	36,869
Effects of changes in operating assets and liabilities				
Accounts receivables	(304,124)	76,624	(99,637)	83,456
Other receivables	1,399	1,047	-	2,862
Due from other governments	(4)	-	-	-
Prepaid supplies and items	(15,522)	344,321	-	17,813
Accounts payable	342,358	(311,167)	(87,769)	(14,397)
Accrued and other current liabilities	57,108	192,696	-	6,226
Due to other governments	45,883	261,291	-	-
Special deposits	4,882	10,226	-	-
Compensated absences	(63,999)	(394,354)	(14,768)	(6,878)
Net cash provided (used) by operating activities	<u>\$ 3,028,035</u>	<u>\$ 8,059,954</u>	<u>\$ 3,051,234</u>	<u>\$ (866,581)</u>
Reconciliation of cash and cash equivalents to the statement of net position				
Cash and cash equivalents in current assets	\$ 12,934,583	\$ 41,851,742	\$ 10,541,873	\$ 3,267,227
Cash and cash equivalents in restricted assets	-	-	11,108,951	-
Total cash and cash equivalents	<u>\$ 12,934,583</u>	<u>\$ 41,851,742</u>	<u>\$ 21,650,824</u>	<u>\$ 3,267,227</u>
Noncash operating activities				
Asset retirement obligation (ARO)	\$ -	\$ 25,740,000	\$ -	\$ 260,000
Deferred outflows of resources - ARO	\$ -	\$ 13,728,000	\$ -	\$ 138,666
Noncash capital and related financing activities				
Capital contributions	\$ -	\$ -	\$ -	\$ 436,043

*The notes to the basic financial statements are an integral part of this statement.*

<b>Totals</b>		<b>Governmental Activities - Internal Service Funds</b>	
<b>2020</b>	<b>2019</b>	<b>2020</b>	<b>2019</b>
\$ 3,983,379	\$ 8,438,043	\$ 230,141	\$ 283,266
7,649,985	9,382,191	-	-
264,158	159,916	-	-
866,667	-	-	-
(3,500,951)	3,364,019	-	-
1,132,377	(2,149,431)	-	-
2,454,842	(477,019)	-	-
138,421	(41,288)	-	-
(96,693)	(7,926)	-	-
(1,487)	81,349	-	-
177,147	-	-	-
(145,402)	-	-	-
(3,156)	-	-	-
181,619	111,048	-	-
36,163	(706)	-	-
(243,681)	86,706	1,111	(4,035)
5,308	-	-	-
(4)	(106,352)	-	-
346,612	(322,086)	(32,081)	58,732
(70,975)	(346,854)	96,099	(1,082)
256,030	81,941	82,614	(349,373)
307,174	(22,427)	-	-
15,108	73,735	-	-
(479,999)	68,318	(26,769)	(48,942)
<u>\$ 13,272,642</u>	<u>\$ 18,373,177</u>	<u>\$ 351,115</u>	<u>\$ (61,434)</u>
\$ 68,595,425	\$ 56,410,410	\$ 1,982,737	\$ 1,745,216
11,108,951	17,462,381	-	-
<u>\$ 79,704,376</u>	<u>\$ 73,872,791</u>	<u>\$ 1,982,737</u>	<u>\$ 1,745,216</u>
\$ 26,000,000	\$ -	\$ -	\$ -
\$ 13,866,666	\$ -	\$ -	\$ -
\$ 436,043	\$ -	\$ -	\$ -

# City of Manitowoc, Wisconsin

## STATEMENT OF NET POSITION FIDUCIARY FUNDS DECEMBER 31, 2020

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	<b>Total Custodial Funds</b>
<b>ASSETS</b>	
Cash and investments	\$ 11,240,923
Receivables	
Taxes	<u>5,676,723</u>
<b>TOTAL ASSETS</b>	<u><u>\$ 16,917,646</u></u>
<b>LIABILITIES</b>	
Due to other governments	<u>\$ -</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>	
Property taxes levied for subsequent year	<u>16,904,141</u>
<b>NET POSITION</b>	
Restricted	<u><u>\$ 13,505</u></u>

*The notes to the basic financial statements are an integral part of this statement.*

# City of Manitowoc, Wisconsin

## STATEMENT OF CHANGES IN NET POSITION FIDUCIARY FUNDS FOR THE YEAR ENDED DECEMBER 31, 2020

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	<b>Total Custodial Funds</b>
<b>ADDITIONS</b>	
Property tax collections	\$ 17,298,952
Other local sources	69
Total additions	<u>17,299,021</u>
<b>DEDUCTIONS</b>	
Payments to taxing jurisdictions	17,298,952
Relief fund disbursements	500
Total deductions	<u>17,299,452</u>
<b>Change in net position</b>	(431)
<b>Net position - January 1</b>	<u>13,936</u>
<b>Net position - December 31</b>	<u><u>\$ 13,505</u></u>

*The notes to the basic financial statements are an integral part of this statement.*

# City of Manitowoc, Wisconsin

NOTES TO BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2020

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## NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The basic financial statements of the City of Manitowoc, Wisconsin (the City), have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The significant accounting principles and policies utilized by the City are described below:

### A. REPORTING ENTITY

The City is a municipal corporation governed by an elected ten member council. Included in the City's operations (the primary government) are the City's water, electric, steam, and broadband utilities managed by a separate commission appointed by the City Council. In accordance with GAAP, the basic financial statements are required to include the City and any separate component units that have a significant operational or financial relationship with the City. The City has not identified any component units that are required to be included in the basic financial statements in accordance with standards.

### B. GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the City. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which are primarily supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for services.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Governmental funds include general, special revenue, debt service and capital projects funds. Proprietary funds include enterprise and internal service funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

The City reports the following major governmental funds:

#### General Fund

This is the City's primary operating fund. It accounts for all financial resources of the general government, except those accounted for in another fund.

#### Debt Service Fund

This fund accounts for the resources accumulated and payments made for principal and interest on long-term general obligation debt of government funds.

The City reports the following major enterprise funds:

#### Water Utility Fund

This fund accounts for the provision of water service to City residents, public authorities, and business entities.



# City of Manitowoc, Wisconsin

## NOTES TO BASIC FINANCIAL STATEMENTS DECEMBER 31, 2020

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### **Electric Utility Fund**

This fund accounts for the provision of electric service to City residents, public authorities, and business entities.

### **Wastewater Treatment Plant Fund**

This fund accounts for the provision of sewage treatment service to City residents, public authorities, and business entities.

Additionally, the City reports the following fund types:

- ▶ *Special revenue funds* are used to account for the proceeds of specific revenue sources that are legally restricted for specific purposes.
- ▶ *Capital projects funds* account for financial resources to be used for the acquisition or construction of major capital facilities or equipment other than those financed by proprietary funds.
- ▶ *Internal service funds* account for health, workers comp and liability self-insurance and data processing services provided to other departments of the City on a cost reimbursement basis.
- ▶ The *custodial funds* are used for property taxes and specials collected on behalf of other governments and funds held for the benefit of others. Due to the implementation of GASB 84, *Fiduciary Activities*, these activities are now recorded in custodial funds.

### **C. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING**

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available.

Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Revenues susceptible to accrual include intergovernmental grants, intergovernmental charges for services, public charges for services and interest. Other revenues such as licenses and permits, fines and forfeits and miscellaneous revenues are recognized when received in cash or when measurable and available.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payments-in-lieu of taxes and other charges between the City's water, electric, and sewer functions and various other functions of the City. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as *program revenues* include 1) charges to customers or applicants for goods, services, or privileges provided, and fees and fines, 2) operating grants and contributions, and 3) capital grants and contributions. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

# City of Manitowoc, Wisconsin

## NOTES TO BASIC FINANCIAL STATEMENTS DECEMBER 31, 2020

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Proprietary funds distinguish *operating* revenues and expenses from *nonoperating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the City's proprietary funds are charges to customers for services. Operating expenses for proprietary funds include the costs of services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, then unrestricted resources, as they are needed.

### **D. ASSETS, LIABILITIES, DEFERRED OUTFLOWS/INFLOWS OF RESOURCES, AND NET POSITION OR FUND BALANCE**

#### **1. Cash and Investments**

Cash and investments are combined in the financial statements. Cash deposits consist of demand and time deposits with financial institutions and are carried at cost. Investments are stated at fair value. Fair value is the price that would be received to sell an asset in an orderly transaction between market participants at the measurement date. For purposes of the statement of cash flows, all cash deposits and highly liquid investments (including restricted assets) with a maturity of three months or less from date of acquisition are considered to be cash equivalents.

#### **2. Property Taxes and Special Charges/Receivable**

Property taxes and special charges consist of taxes on real estate and personal property and user charges assessed against City properties. They are levied during December of the prior year and become an enforceable lien on property the following January 1. Property taxes are payable in various options depending on the type and amount. Personal property taxes and special charges are payable on or before January 31 in full. Real estate taxes are payable in full by January 31 or in two equal installments on or before January 31 and July 31. Real estate taxes not paid by January 31 are purchased by the County as part of the February tax settlement. Delinquent personal property taxes remain the collection responsibility of the City. Special charges not paid by January 31 are held in trust by the County and remitted to the City, including interest, when collected by the County.

In addition to its levy, the City also levies and collects taxes for the Manitowoc School District, Manitowoc County, and Lakeshore Technical College. Collections and remittances of taxes for other entities are accounted for in the general fund.

#### **3. Accounts Receivable**

Accounts receivable are recorded at gross amounts with uncollectible amounts recognized under the direct write-off method. No allowance for uncollectible accounts has been provided since it is believed that the amount of such allowance would not be material to the basic financial statements.

#### **4. Special Assessments**

Assessments against property owners for public improvements are generally not subject to full settlement in the year levied. Special assessments are placed on tax rolls on an installment basis. Revenue from special assessments recorded in governmental funds is recognized as collections are made or as current installments are placed on tax rolls. Installments placed on the 2020 tax roll are recognized as revenue in 2021. Special assessments are subject to collection procedures.

# City of Manitowoc, Wisconsin

## NOTES TO BASIC FINANCIAL STATEMENTS DECEMBER 31, 2020

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### 5. Loans Receivable

The City has received federal and state grant funds for economic development and housing rehabilitation loan programs and has passed the funds to various businesses and individuals in the form of loans. The City records a loan receivable and expenditure when the loan has been made and the funds disbursed. No allowance for uncollectible accounts has been provided since it is believed that the amount of such allowance would not be material to the basic financial statements. In the governmental funds, the City records a deferred inflow of resources for the net amount of the receivable. As the loans are repaid, revenue is recognized. Any unspent loan proceeds are presented as restricted fund balance in the fund financial statements.

### 6. Interfund Receivables and Payables

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as “due from other funds” and “due to other funds” in the fund financial statements. Noncurrent portions of the interfund receivables for the governmental funds are reported as “advances to other funds” and are offset by nonspendable fund balance since they do not constitute expendable available financial resources and therefore are not available for appropriation.

The amount reported on the statement of net position for internal balances represents the residual balance outstanding between the governmental and business-type activities.

### 7. Prepaid Items and Supplies

Payments made to vendors that will benefit periods beyond the end of the current fiscal year are recorded as prepaid items and supplies and are expensed in the periods benefitted.

Prepaid items and supplies of governmental funds in the fund financial statements are classified as nonspendable fund balance to indicate that they do not represent spendable available financial resources.

### 8. Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets, are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the City as assets with an initial, individual cost of \$5,000 or higher and an estimated useful life in excess of a year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated acquisition value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Capital assets of the City are depreciated using the straight-line method over the following estimated useful lives:

Assets	Governmental	Business-type
	Activities	Activities
	Years	
Buildings and improvements	50	25 - 100
Machinery and equipment	5 - 20	3 - 10
Infrastructure	50 - 100	N/A

# City of Manitowoc, Wisconsin

## NOTES TO BASIC FINANCIAL STATEMENTS DECEMBER 31, 2020

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### 9. **Compensated Absences**

It is the City's policy to permit employees to accumulate earned but unused vacation and sick leave benefits in accordance with employee handbook policies and/or bargaining unit agreements. All vacation and sick leave is accrued when incurred in the government-wide and proprietary fund financial statements. A liability for these amounts is reported in the governmental funds in the fund financial statements only if they have matured, for example, as a result of employee resignations and retirements.

### 10. **Deferred Outflows/Inflows of Resources**

Deferred outflows of resources are a consumption of net position by the government that is applicable to a future reporting period. Deferred inflows of resources are an acquisition of net position by the government that is applicable to a future reporting period. The recognition of those outflows and inflows as expenses or expenditures and revenues are deferred until the future periods to which the outflows and inflows are applicable.

Governmental funds report deferred inflows of resources for unavailable revenues. The City reports unavailable revenues for special assessments and loan receivables. These inflows are recognized as revenues in the government-wide financial statements.

### 11. **Long-term Obligations**

In the government-wide financial statements, and proprietary funds in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are expensed as incurred.

In the fund financial statements, governmental funds recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

### 12. **Pensions**

For purposes of measuring the net pension liability (asset), deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Wisconsin Retirement System (WRS) and additions to/deductions from WRS' fiduciary net position have been determined on the same basis as they are reported by WRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

### 13. **Other Postemployment Benefits Other Than Pensions (OPEB)**

#### *Single-employer Defined Postemployment Benefit Plan*

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the City's Other Postemployment Benefit Plan (the "Plan") and additions to/deductions from the Plan's fiduciary net position have been determined on the same basis as they are reported by the Plan. For this purpose, the Plan recognizes benefit payments when due and payable in accordance with the benefit terms.

# City of Manitowoc, Wisconsin

## NOTES TO BASIC FINANCIAL STATEMENTS DECEMBER 31, 2020

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### *Local Retiree Life Insurance Fund*

The fiduciary net position of the Local Retiree Life Insurance Fund (LRLIF) has been determined using the flow of economic resources measurement focus and the accrual basis of accounting. This includes for purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to other postemployment benefits, OPEB expense, and information about the fiduciary net position of the LRLIF and additions to/deductions from LRLIF's fiduciary net position have been determined on the same basis as they are reported by LRLIF. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

### 14. **Certain Asset retirement Obligations**

The City implemented GASB Statement No. 83, *Certain Asset Retirement Obligation* (ARO) during the fiscal year ended December 31, 2020. An ARO is a legally enforceable liability associated with the retirement of a tangible asset. A legal obligation exists for the City to perform future retirement activities for the decommissioning of the power plant complex and coal storage site of the electric utility, as the site contains hazardous and other materials that require special handling, based upon Federal Regulations.

### 15. **Fund Equity**

#### *Governmental Fund Financial Statements*

Fund balance of governmental funds is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used:

- ▶ **Nonspendable fund balance.** Amounts that are not in spendable form (such as inventory, prepaid items, or long-term receivables) or are legally or contractually required to remain intact.
- ▶ **Restricted fund balance.** Amounts that are constrained for specific purposes by external parties (such as grantor or bondholders), through constitutional provisions, or by enabling legislation.
- ▶ **Committed fund balance.** Amounts that are constrained for specific purposes by action of the City Council either through the passage of an ordinance or resolution, as each is equally difficult to remove the constraint. These constraints can only be removed or changed by the City Council using the same action that was used to create them.
- ▶ **Assigned fund balance.** Amounts that are constrained for specific purposes by action of City management. The Common Council, through adoption of the fund balance policy, has authorized the Finance Director to assign fund balance. Residual amounts in any governmental fund, other than the General Fund, are also reported as assigned.
- ▶ **Unassigned fund balance.** Amounts that are available for any purpose. Positive unassigned amounts are only reported in the General Fund.

The City has not adopted a fund balance spend-down policy regarding the order in which fund balance will be utilized. When a policy does not specify the spend-down policy, GASB Statement No. 54 indicates that restricted funds would be spent first, followed by committed funds, and then assigned funds. Unassigned funds would be spent last.

# City of Manitowoc, Wisconsin

## NOTES TO BASIC FINANCIAL STATEMENTS DECEMBER 31, 2020

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### *Government-Wide and Proprietary Fund Statements*

Equity is classified as net position and displayed in three components:

- ▶ **Net investment in capital assets.** Amount of capital assets, net of accumulated depreciation, and capital related deferred outflows of resources less outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets and any capital related deferred inflows of resources and unspent capital related debt proceeds.
- ▶ **Restricted net position.** Amount of net position that is subject to restrictions that are imposed by 1) external groups, such as creditors, grantors, contributors or laws or regulations of other governments or 2) law through constitutional provisions or enabling legislation.
- ▶ **Unrestricted net position.** Net position that is neither classified as restricted nor as net investment in capital assets.

### **E. USE OF ESTIMATES**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

### **F. PRIOR YEAR INFORMATION**

Comparative amounts for the prior year have been presented in the basic financial statements to provide an understanding of changes in the City's financial position and operations. The comparative amounts may be summarized in total and not at the level of detail required for a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the government's financial statements for the year ended December 31, 2019, from which the summarized information was derived.

### **G. PRECLASSIFICATIONS**

Certain amounts in the prior year financial statements have been reclassified to conform to the presentation in the current year financial statements with no change in previously reported net position or changes in net position.

## **NOTE 2: STEWARDSHIP AND COMPLIANCE**

### **A. BUDGETS AND BUDGETARY ACCOUNTING**

The City follows these procedures in establishing the budgetary data reflected in the basic financial statements:

1. Prior to November, City management submits to the City Council a proposed operating budget for the calendar year commencing the following January 1. The operating budget includes proposed expenditures and the means of financing them. After submission to the governing body, public hearings are held to obtain taxpayer comments. Following the public hearings, the proposed budget, including authorized additions and deletions, is legally enacted by City Council action.
2. Budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America for all governmental funds except for commercial revolving loan, housing revolving loan, CDBG, HCRI revolving loan, industrial revolving loan, Manitowoc Calumet Library, Mani International Relations Assoc., Rahr West Museum, police programs, park land dedications, senior center, external flame, centennial, park and rec donations, Lakeshore holiday parade, EPA grant, housing programs, and community development special revenue funds, cemetery improvements, special projects, and tax incremental district nos. 19, 20, 21 and 22 capital project funds. Budget is defined as the originally approved budget plus or minus approved amendments. Individual amendments throughout the year were not material in relation to the original budget. Budget appropriations not expended during the year are closed to fund balance unless authorized by the governing body to be forwarded into the succeeding year's budget.

# City of Manitowoc, Wisconsin

## NOTES TO BASIC FINANCIAL STATEMENTS DECEMBER 31, 2020

3. During the year, formal budgetary integration is employed as a management control device for all governmental funds adopting a budget. Amendments to the budget during the year are initially reviewed by managements and are subsequently authorized by the City Council. Management does not have authority to amend the legally adopted budget. Supplemental amendments were necessary during the year but were not material in relations to the original appropriation.
4. Expenditures may not exceed appropriations provided in detailed budget accounts maintained for each department of the City. Expenditures cannot legally exceed appropriations at this level.
5. Encumbrance accounting is not used by the City to record commitments related to unperformed contracts for goods or services.

The City did not have any material violation of legal or contractual provisions for the fiscal year ended December 31, 2020.

### **B. EXCESS OF EXPENDITURES OVER BUDGET APPROPRIATIONS**

The following expenditures of the governmental funds had actual expenditures in excess of budget appropriations for the year ended December 31, 2020 as follows:

Funds	Excess Expenditures
General Fund	
Health and human services	\$ 339,286
Culture and recreation	816,634
Conservation and development	267,869
Special Revenue Fund	
Mandatory recycling	5,297
Transit grant	436,239
Debt Service Fund	
Conservation and development	2,179,073
Principal	2,440,578
Capital Projects Fund	2,587,105
Sanitary and storm sewers	
Public works	358,057
Capital equipment	
Public safety	70,032
Culture and recreation	63,097
Buildings and other improvements	
Public safety	37,917
Public works	71,260
Conservation and development	246,239
Tax Increment District No. 9	
Public works	1,086
Conservation and development	321,089
Tax Increment District No. 10	
Conservation and development	545
Tax Increment District No. 12	
Conservation and development	335
Tax Increment District No. 16	
Conservation and development	4,481
Tax Increment District No. 17	
Conservation and development	13,336
Tax Increment District No. 18	
Public works	621,838

# City of Manitowoc, Wisconsin

## NOTES TO BASIC FINANCIAL STATEMENTS DECEMBER 31, 2020

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### C. DEFICIT FUND EQUITY

The following funds had a deficit fund balance as of December 31, 2020:

Funds	Deficit Fund Balance
Streets	\$ 1,013,125
Special Projects	62,033
Tax Incremental District No. 16	973,609
Tax Incremental District No. 19	439,064
Tax Incremental District No. 20	11,285
Tax Incremental District No. 21	13,788

The above deficits are anticipated to be funded from future operations of the respective funds, proceeds of debt, or from available resources of the General Fund.

### D. PROPERTY TAX LEVY LIMIT

Wisconsin state statutes provide for a limit on the property tax levies for all Wisconsin cities, villages, towns and counties. For the 2020 and 2021 budget years, Wisconsin Statutes limit the increase in the maximum allowable tax levy to the change in the City's January 1 equalized value as a result of net new construction. The actual limit for the City for the 2020 budget was 0.835%. The actual limit for the City for the 2021 budget was 1.646%. Debt service for debt authorized after July 1, 2005 is exempt from the levy limit. In addition, Wisconsin statutes allow the limit to be adjusted for the increase in debt service authorized prior to July 1, 2005 and in certain other situations.

## NOTE 3: DETAILED NOTES ON ALL FUNDS

### A. CASH AND INVESTMENTS

The City maintains various cash and investment accounts, including pooled funds that are available for use by all funds. Each fund's portion of these accounts is displayed on the financial statements as "Cash and investments".

Invested cash consists of deposits and investments that are restricted by Wisconsin Statutes to the following:

Time deposits; repurchase agreements; securities issued by federal, state and local governmental entities; statutorily authorized commercial paper and corporate securities; and the Wisconsin local government investment pool.

Reconciliation to the basic financial statements:

Government-wide statement of net position	
Cash and investments	\$ 95,502,535
Restricted cash and investments	11,518,601
Fiduciary fund statement of net position	
Custodial Funds	11,240,923
	<u>\$ 118,262,059</u>



# City of Manitowoc, Wisconsin

## NOTES TO BASIC FINANCIAL STATEMENTS DECEMBER 31, 2020

The carrying amount of the City's cash and investments totaled \$118,262,059 on December 31, 2020 as summarized below:

Petty cash and cash on hand	\$ 6,953
Deposits with financial institutions	37,921,401
Investments	
U.S. Treasury notes	6,762,159
US Agencies	1,838,670
Government National Mortgage Association	56,256
Federal National Mortgage Association	5,480,105
Federal Home Loan Bank	4,391,143
Federal Home Loan Mortgage Corporation	827,669
Federal Farm Credit Bureau	5,129,122
Freddie Mac	1,388,590
Fannie Mae	250,050
Bankers acceptances	1,114,039
Corporate bonds	27,939,047
Commercial paper	74,594
State and municipal bonds	1,908,117
Money market mutual funds	2,359,953
Repurchase agreements	8,881,269
Beneficial interest in investments held by	
Lakeshore Community Foundation	391,917
Wisconsin local government investment pool	11,541,005
	<u>\$ 118,262,059</u>

### Fair Value Measurements

The City categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant observable inputs; Level 3 inputs are significant unobservable inputs. The City has the following fair value measurements as of December 31, 2020:

	Fair Value Measurements Using:		
	Level 1	Level 2	Level 3
Investments			
U.S. Treasury notes	\$ -	\$ 6,762,159	\$ -
U.S. Agencies	-	1,838,670	-
Government National Mortgage Association	-	56,256	-
Federal National Mortgage Association	-	5,480,105	-
Federal Home Loan Bank	-	4,391,143	-
Federal Home Loan Mortgage Corporation	-	827,669	-
Federal Farm Credit Bureau	-	5,129,122	-
Freddie Mac	-	1,388,590	-
Fannie Mae	-	250,050	-
Bankers acceptances	-	1,114,039	-
Corporate bonds	-	27,939,047	-
Commercial paper	-	74,594	-
State and municipal bonds	-	1,908,117	-
Money market mutual funds	202,972	2,156,981	-
Beneficial interest in investments held by			
Lakeshore Community Foundation	-	-	391,917
	<u>\$ 202,972</u>	<u>\$ 59,316,542</u>	<u>\$ 391,917</u>

# City of Manitowoc, Wisconsin

## NOTES TO BASIC FINANCIAL STATEMENTS DECEMBER 31, 2020

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The valuation methods for recurring fair value measurements are as follows:

<u>Investment Type</u>	<u>Valuation Method</u>
U.S. Treasury notes	Institutional quotes - evaluations based on various market and industry inputs
Corporate obligation, bankers acceptances, commercial paper, negotiable certificates of deposits, mutual funds, state and municipal bonds, and mutual funds	Institutional quotes - evaluations based on various market and industry inputs
Beneficial interest in investments held by Lakeshore Community Foundation	Net asset value
U.S. Government agencies	Mortgage backed securities pricing - evaluations based on various market and industry inputs

Deposits and investments of the City are subject to various risks. Presented below is a discussion of the City's deposits and investments and the related risks.

### **Custodial Credit Risk**

Custodial credit risk for *deposits* is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for *investments* is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. Wisconsin statutes require repurchase agreements to be fully collateralized by bonds or securities issued or guaranteed by the federal government or its instrumentalities. The City does not have an additional custodial credit policy.

Deposits with financial institutions within the state of Wisconsin are insured by the Federal Deposit Insurance Corporation (FDIC) in the amount of \$250,000 for the combined amount of all time and savings deposits and \$250,000 for interest-bearing and noninterest-bearing demand deposits per official custodian per insured depository institution. Deposits with financial institutions located outside the state of Wisconsin are insured by the FDIC in the amount of \$250,000 for the combined amount of all deposit accounts per official custodian per depository institution. Deposits with credit unions are insured by the National Credit Union Share Insurance Fund (NCUSIF) in the amount of \$250,000 per credit union member. Also, the state of Wisconsin has a State Guarantee Fund which provides a maximum of \$400,000 per public depository above the amount provided by an agency of the U.S. Government. However, due to the relatively small size of the State Guarantee Fund in relation to the Fund's total coverage, total recovery of insured losses may not be available. This coverage has been considered in determining custodial credit risk.

As of December 31, 2020, \$34,960,299 of the City's deposits with financial institutions were in excess of federal and state depository insurance limits. \$17,572,598 was collateralized with securities held by the pledging financial institution or its trust department or agent but not in the City's name.

On December 31, 2020, the City held repurchase agreement investments of \$8,881,269 of which the underlying securities are held by the investment's counterparty, not in the name of the City.

# City of Manitowoc, Wisconsin

## NOTES TO BASIC FINANCIAL STATEMENTS DECEMBER 31, 2020

### Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Wisconsin statutes limit investment in securities to the top two ratings assigned by nationally recognized statistical rating organizations. Presented below is the actual rating as of the year-end for each investment type.

Investment Type	Amount	Exempt from Disclosure	Rating			Not Rated
			AAA	AA	A	
U.S. Treasury notes	\$ 6,762,159	\$ 6,762,159	\$ -	\$ -	\$ -	\$ -
U.S. Agencies	1,838,670	1,838,670	-	-	-	-
Government National Mortgage Assoc.	56,256	-	56,256	-	-	-
Federal National Mortgage Association	5,480,105	-	5,480,105	-	-	-
Federal Home Loan Bank	4,391,143	-	4,391,143	-	-	-
Federal Home Loan Mortgage Corporation	827,669	-	827,669	-	-	-
Federal Farm Credit Bureau	5,129,122	-	5,129,122	-	-	-
Freddie Mac	1,388,590	-	1,388,590	-	-	-
Fannie Mae	250,050	-	250,050	-	-	-
Bankers acceptances	1,114,039	-	-	-	-	1,114,039
Corporate bonds	27,939,047	-	3,845,863	16,913,149	5,348,580	1,831,455
Commercial paper	74,594	-	-	-	74,594	-
State and municipal bonds	1,908,117	-	-	1,908,117	-	-
Money market mutual funds	2,359,953	-	-	202,972	-	2,156,981
Beneficial interest in investments held by						
Lakeshore Community Foundation	391,917	-	-	-	-	391,917
WI local government investment pool	11,541,005	-	-	-	-	11,541,005
<b>Totals</b>	<b>\$ 71,452,436</b>	<b>\$ 8,600,829</b>	<b>\$ 21,368,798</b>	<b>\$ 19,024,238</b>	<b>\$ 5,423,174</b>	<b>\$ 17,035,397</b>

### Concentration of Credit Risk

The City's investment policy states that it will diversify its investments by security type and institution. With the exception of U.S. Treasury securities and authorized pools, no more than 50% of the City's total investment portfolio will be invested in a single type or with a single financial institution. The City had the following investments in any one issuer (other than U.S. Treasury securities, mutual funds, and external investment pools) that represent 5% or more of total City investments are as follows:

Issuer	Investment Type	Reported Amount	Percent of Total Investments
Federal National Mortgage Association	Federal agency security	\$ 5,480,105	6.82%
Federal Home Loan Bank	Federal agency security	4,391,143	5.47%
Federal Farm Credit Bureau	Federal agency security	5,129,122	6.38%

# City of Manitowoc, Wisconsin

## NOTES TO BASIC FINANCIAL STATEMENTS DECEMBER 31, 2020

### Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. In accordance with its investment policy, to the extent possible, the City will attempt to match its investments with anticipated cash flow liquidity requirements. Unless matched to a specific cash flow, the City will not invest in securities maturing more than five years from the date of purchase. Reserve funds may be invested in securities exceeding five years if the maturity of such investment is made to coincide as nearly as practicable with the expected use of funds. In no event will the City invest in securities with maturities exceeding seven years. Because of the inherent difficulties in accurately forecasting cash flow requirements, a portion of the portfolio should be made continuously invested in readily available funds such as Local Government Investment Pools (LGIP), money market funds, or overnight repurchase agreements to ensure that appropriate liquidity is maintained to meet ongoing obligations.

Information about the sensitivity of the fair values of the City's investments to market interest rate fluctuations is provided by the following table that shows the distribution of the City's investments by maturity:

Investment Type	Amount	Remaining Maturity (in Months)			
		12 Months or Less	13 to 24 Months	25 to 60 Months	More Than 60 Months
U.S. Treasury notes	\$ 6,762,159	\$ 2,514,208	\$ 1,202,983	\$ 1,470,780	\$ 1,574,188
U.S. Agencies	1,838,670	753,198	256,715	828,757	-
Government National Mortgage Assoc.	56,256	17	-	325	55,914
Federal National Mortgage Association	5,480,105	1,013,706	-	3,875,438	590,961
Federal Home Loan Bank	4,391,143	549,409	1,200,362	2,641,372	-
Federal Home Loan Mortgage Corporation	827,669	-	-	513,344	314,325
Federal Farm Credit Bureau	5,129,122	-	-	1,000,446	4,128,676
Freddie Mac	1,388,590	100,022	163,465	1,125,103	-
Fannie Mae	250,050	-	-	250,050	-
Bankers acceptances	1,114,039	1,114,039	-	-	-
Corporate bonds	27,939,047	4,961,510	6,101,103	11,875,178	5,001,256
Commercial paper	74,594	-	-	-	74,594
State and municipal bonds	1,908,117	372,357	360,989	1,174,771	-
Money market mutual funds	2,359,953	2,359,953	-	-	-
Repurchase agreements	8,881,269	8,881,269	-	-	-
Beneficial interest in investments held by					
Lakeshore Community Foundation	391,917	391,917	-	-	-
WI local government investment pool	11,541,005	11,541,005	-	-	-
Totals	\$ 80,333,705	\$ 34,552,610	\$ 9,285,617	\$ 24,755,564	\$ 11,739,914

# City of Manitowoc, Wisconsin

## NOTES TO BASIC FINANCIAL STATEMENTS DECEMBER 31, 2020

### Investments with Fair Values Highly Sensitive to Interest Rate Fluctuations

The City's investments include the following investments that are highly sensitive to interest rate fluctuations (to a greater degree than already indicated in the information provided above):

Highly Sensitive Investments	Fair Value at Year End
Government National Mortgage Association	\$ 56,256
Federal National Mortgage Association	5,480,105
Federal Home Loan Bank	4,391,143
Federal Home Loan Mortgage Corporation	827,669
Federal Farm Credit Bureau	5,129,122
Freddie Mac	1,388,590
Fannie Mae	250,050
	<u>\$ 17,522,935</u>

### Investment in Wisconsin Local Government Investment Pool

The City has investments in the Wisconsin Local Government Investment Pool of \$11,541,005 at year-end. The LGIP is part of the State Investment Fund (SIF), and is managed by the State of Wisconsin Investment Board. The SIF is not registered with the Securities and Exchange Commission, but operates under the statutory authority of Wisconsin Chapter 25. The SIF reports the fair value of its underlying assets annually. Participants in the LGIP have the right to withdraw their funds in total on one day's notice. At December 31, 2020, the fair value of the City's share of the LGIP's assets was substantially equal to the carrying value.

### Beneficial Interest in Assets Held by Lakeshore Community Foundation

Beneficial interest in assets held by Lakeshore Community Foundation represents amounts held at Lakeshore Community Foundation, Inc. (the Foundation). These amounts are legal assets of the Foundation with the restriction that the Foundation makes distributions to the City as needed. The agreement governing the assets includes a variance power allowing the Foundation to modify the restrictions on distributions from the funds.

### B. RESTRICTED ASSETS

Restricted assets on December 31, 2020 consisted of cash and investments held for the following purposes:

Funds	Amount	Purpose
Special Revenue Funds		
Police programs	\$ 391,917	Police programs and related activities
Centennial	17,733	Future projects or improvements
Total Special Revenue Funds	<u>409,650</u>	
Enterprise Funds		
Wastewater treatment plant	<u>11,108,951</u>	Equipment replacement
Total	<u>\$ 11,518,601</u>	

# City of Manitowoc, Wisconsin

## NOTES TO BASIC FINANCIAL STATEMENTS DECEMBER 31, 2020

### C. CAPITAL ASSETS

Capital asset activity for the year ended December 31, 2020 was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
<b>Governmental activities:</b>				
Capital assets, nondepreciable:				
Land	\$ 8,072,648	\$ 1,169,381	\$ -	\$ 9,242,029
Construction in progress	-	370,848	-	370,848
Total capital assets, nondepreciable	<u>8,072,648</u>	<u>1,540,229</u>	<u>-</u>	<u>9,612,877</u>
Capital assets, depreciable:				
Buildings and improvements	29,586,006	22,887	-	29,608,893
Machinery and equipment	38,317,509	1,205,027	655,054	38,867,482
Infrastructure	185,970,896	6,473,517	-	192,444,413
Subtotals	<u>253,874,411</u>	<u>7,701,431</u>	<u>655,054</u>	<u>260,920,788</u>
Less accumulated depreciation for:				
Buildings and improvements	14,153,041	602,041	-	14,755,082
Machinery and equipment	18,029,952	1,638,430	590,347	19,078,035
Infrastructure	92,620,878	4,173,656	-	96,794,534
Subtotals	<u>124,803,871</u>	<u>6,414,127</u>	<u>590,347</u>	<u>130,627,651</u>
Total capital assets, depreciable, net	<u>129,070,540</u>	<u>1,287,304</u>	<u>64,707</u>	<u>130,293,137</u>
Governmental activities capital assets, net	<u>\$ 137,143,188</u>	<u>\$ 2,827,533</u>	<u>\$ 64,707</u>	139,906,014
Less: Capital related debt				<u>50,598,316</u>
Net investment in capital assets				<u>\$ 89,307,698</u>
<b>Business-type activities:</b>				
Capital assets, nondepreciable:				
Land	\$ 2,647,696	\$ -	\$ -	\$ 2,647,696
Construction in progress	5,686,510	1,272,110	5,281,480	1,677,140
Total capital assets, nondepreciable	<u>8,334,206</u>	<u>1,272,110</u>	<u>5,281,480</u>	<u>4,324,836</u>
Capital assets, depreciable:				
Buildings and improvements	59,606,434	521,593	-	60,128,027
Machinery and equipment	96,853,117	7,090,092	1,340,152	102,603,057
Infrastructure	155,114,933	2,539,959	388,585	157,266,307
Subtotals	<u>311,574,484</u>	<u>10,151,644</u>	<u>1,728,737</u>	<u>319,997,391</u>
Less accumulated depreciation for:				
Buildings and improvements	34,527,937	847,411	-	35,375,348
Machinery and equipment	43,152,512	3,303,941	2,232,663	44,223,790
Infrastructure	81,287,749	3,874,780	391,962	84,770,567
Subtotals	<u>158,968,198</u>	<u>8,026,132</u>	<u>2,624,625</u>	<u>164,369,705</u>
Total capital assets, depreciable, net	<u>152,606,286</u>	<u>2,125,512</u>	<u>(895,888)</u>	<u>155,627,686</u>
Business-type activities capital assets, net	<u>\$ 160,940,492</u>	<u>\$ 3,397,622</u>	<u>\$ 4,385,592</u>	159,952,522
Less: Capital related debt				<u>9,737,531</u>
Net investment in capital assets				<u>\$ 150,214,991</u>

# City of Manitowoc, Wisconsin

## NOTES TO BASIC FINANCIAL STATEMENTS DECEMBER 31, 2020

Depreciation expense was charged to functions of the City as follows:

Governmental activities	
General government	\$ 164,811
Public safety	484,495
Public works	4,982,491
Health and human services	69,636
Culture and recreation	683,528
Conservation and development	29,166
Total depreciation expense - governmental activities	<u>\$ 6,414,127</u>
Business-type activities	
Water utility	\$ 2,106,234
Electric utility	3,968,289
Steam utility	75,646
Broadband utility	62,275
Wastewater treatment plant	1,099,622
Transit system	337,919
Total depreciation expense - business-type activities	<u>7,649,985</u>
Depreciation charged to operating accounts	264,158
Salvage charged to accumulated depreciation	111,989
Total increase in accumulated depreciation	<u>\$ 8,026,132</u>

### D. INTERFUND RECEIVABLE, PAYABLES, AND TRANSFERS

Interfund receivables and payables between individual funds of the City, as reported in the fund financial statements, as of December 31, 2020 are detailed below:

	<u>Interfund Receivables</u>	<u>Interfund Payables</u>
Temporary cash advances to finance operating cash deficits		
Governmental funds		
General	\$ 2,759,508	\$ -
Nonmajor	-	2,759,508
Subtotal	<u>2,759,508</u>	<u>2,759,508</u>
Long-term advances between funds		
Governmental fund		
Capital equipment	-	74,810
Proprietary fund		
Water utility	74,810	-
Subtotal	<u>74,810</u>	<u>74,810</u>
Totals	<u>\$ 2,834,318</u>	<u>\$ 2,834,318</u>

The outstanding balances between funds result mainly from the time lag between the dates that 1) interfund goods and services are provided or reimbursable expenditures occur, 2) transactions are recorded in the accounting system, 3) payments between funds are made, and 4) long-term advances have been made.

# City of Manitowoc, Wisconsin

## NOTES TO BASIC FINANCIAL STATEMENTS DECEMBER 31, 2020

Interfund transfers for the year ended December 31, 2020 were as follows:

Fund	Transfer In	Transfer Out
General	\$ 4,298,908	\$ 50,000
Debt Service	68,287	-
Nonmajor governmental funds	1,556,372	1,929,204
Water utility	-	903,948
Electric utility	-	2,913,899
Wastewater Treatment Plant	-	26,399
Nonmajor proprietary funds	-	100,117
	<u>\$ 5,923,567</u>	<u>\$ 5,923,567</u>

Transfers are used to: (1) move unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations; (2) move revenues from the fund that is required to collect them to the fund that is required or allowed to expend them; and (3) move receipts restricted to or allowed for debt service from the funds collecting the receipts to the debt service funds as debt service payments become due.

### E. LONG-TERM OBLIGATIONS

The following is a summary of changes in long-term obligations of the City for the year ended December 31, 2020:

	Beginning Balance	Issued	Retired	Ending Balance	Due Within One Year
<b>Governmental activities:</b>					
General obligation debt					
Bonds	\$ 25,425,000	\$ 9,860,000	\$ 5,015,000	\$ 30,270,000	\$ 3,170,000
Notes	27,215,001	2,000,000	4,425,001	24,790,000	3,625,000
Notes from direct borrowings and direct placements	702,195	-	48,155	654,040	48,992
Total general obligation debt	<u>53,342,196</u>	<u>11,860,000</u>	<u>9,488,156</u>	<u>55,714,040</u>	<u>6,843,992</u>
Note payable - MPU	-	859,000	-	859,000	-
Debt premium	1,634,428	278,720	215,336	1,697,812	-
Capital leases	447,134	350,149	146,527	650,756	185,703
Compensated absences	5,992,077	148,174	33,390	6,106,861	1,000,000
Governmental activities Long-term obligations	<u>\$ 61,415,835</u>	<u>\$ 13,496,043</u>	<u>\$ 9,883,409</u>	<u>\$ 65,028,469</u>	<u>\$ 8,029,695</u>
<b>Business-type activities:</b>					
Revenue bonds	\$ 9,878,475	\$ -	\$ 584,530	\$ 9,293,945	\$ 596,297
Land contract	80,000	-	80,000	-	-
Compensated absences	2,381,192	1,814,327	2,104,859	2,090,660	483,725
Business-type activities Long-term obligations	<u>\$ 12,339,667</u>	<u>\$ 1,814,327</u>	<u>\$ 2,769,389</u>	<u>\$ 11,384,605</u>	<u>\$ 1,080,022</u>

Total interest paid during the year on long-term debt totaled \$1,732,488.

The City's outstanding notes from direct borrowings and direct placements related to governmental activities of \$654,040 contain a provision that in an event of default, outstanding amounts become immediately due if the City is unable to make a payment.



# City of Manitowoc, Wisconsin

## NOTES TO BASIC FINANCIAL STATEMENTS DECEMBER 31, 2020

### General Obligation Debt

General obligation debt currently outstanding is detailed as follows:

	<b>Date of Issue</b>	<b>Final Maturity</b>	<b>Interest Rates</b>	<b>Original Indebtedness</b>	<b>Balance 12/31/20</b>
Refunding bond	2/16/10	2021	3 - 4%	\$ 10,615,000	\$ 225,000
Capital improvement bond	4/25/11	2026	2.5 - 3.65%	3,280,000	1,635,000
Refunding bond	11/28/11	2023	2.15 - 3.95%	6,690,000	2,615,000
Capital improvement note	6/11/12	2022	2 - 3%	7,655,000	690,000
Capital improvement note	5/17/13	2023	2 - 2.5%	9,995,000	2,180,000
Capital improvement note	3/24/14	2022	2 - 3%	3,965,000	1,195,000
Capital improvement note	4/6/15	2025	3 - 4%	2,500,000	1,685,000
Refunding bond	12/21/15	2026	1.1 - 3.95%	7,010,000	4,830,000
Capital improvement note	5/9/16	2026	2%	7,600,000	6,485,000
Environmental remediation note	12/14/16	2026	1.54%	282,444	174,618
Capital improvement note	5/15/17	2027	2 - 3%	5,230,000	3,720,000
Refunding note	11/16/17	2027	1.78 - 2.5%	775,000	775,000
Refunding bond	11/5/18	2038	4 - 5%	8,730,000	8,730,000
WI Dept of Transportation Note	2/1/19	2039	2%	500,000	479,422
Promissory Note	9/9/19	2038	2 - 3%	6,900,000	6,060,000
Refunding Bond	11/12/19	2038	4.45 - 5.1%	2,375,000	2,375,000
Promissory Note	5/1/20	2030	1.65 - 2.6%	2,000,000	2,000,000
Refunding Bond	5/1/20	2039	2 - 3%	9,860,000	9,860,000
<b>Total outstanding general obligation debt</b>					<b><u>\$ 55,714,040</u></b>

Annual principal and interest maturities of the outstanding general obligation debt of \$55,714,040 on December 31, 2020 are detailed below:

<b>Year Ended</b>	<b>Governmental Activities</b>				
	<b>Bonded Debt</b>		<b>Notes from Direct Borrowings and Direct Placements</b>		<b>Totals</b>
	<b>Principal</b>	<b>Interest</b>	<b>Principal</b>	<b>Interest</b>	
<b>December 31,</b>					
2021	\$ 6,795,000	\$ 1,547,739	\$ 48,992	\$ 12,062	\$ 8,403,793
2022	6,515,000	1,303,234	49,843	11,208	7,879,285
2023	6,355,000	1,120,816	50,709	10,338	7,536,863
2024	5,825,000	945,068	51,591	9,453	6,831,112
2025	6,005,000	778,805	52,488	8,553	6,844,846
2026 - 2030	17,510,000	2,006,190	150,829	32,523	19,699,542
2031 - 2035	3,415,000	740,544	133,154	19,738	4,308,436
2036 - 2039	2,640,000	149,863	116,434	5,879	2,912,176
	<u>\$55,060,000</u>	<u>\$ 8,592,259</u>	<u>\$ 654,040</u>	<u>\$ 109,754</u>	<u>\$ 64,416,053</u>

For governmental activities, the other long-term liabilities are generally funded by the General Fund.

# City of Manitowoc, Wisconsin

## NOTES TO BASIC FINANCIAL STATEMENTS DECEMBER 31, 2020

### Legal Margin for New Debt

The City's legal margin for creation of additional general obligation debt on December 31, 2020 was \$50,865,805 as follows:

Equalized valuation of the City	\$ 2,131,596,900
Statutory limitation percentage	(x) 5%
General obligation debt limitation, per Section 67.03 of the Wisconsin Statutes	<u>106,579,845</u>
Less: Outstanding general obligation debt applicable to debt limitation	<u>55,714,040</u>
Legal margin for new debt	<u><u>\$ 50,865,805</u></u>

### Revenue Bonds

Revenue bonds outstanding on December 31, 2020 totaled \$9,293,945 and were comprised of the following issues:

	<u>Date of Issue</u>	<u>Final Maturity</u>	<u>Interest Rates</u>	<u>Original Indebtedness</u>	<u>Balance 12/31/20</u>
State of Wisconsin clean water fund loan	12/23/02	2022	2.92%	\$ 1,772,798	\$ 227,787
State of Wisconsin clean water fund loan	5/12/10	2030	2.20%	1,000,000	554,190
State of Wisconsin clean water fund loan	12/13/17	2037	1.76%	9,069,537	<u>8,511,968</u>
Total outstanding revenue bonds					<u><u>\$ 9,293,945</u></u>

Annual principal and interest maturities of the outstanding revenue bonds of \$9,293,945 on December 31, 2020 are detailed below:

<u>Year Ended December 31,</u>	<b>Business-type Activities Noes from Direct Borrowings and Direct Placements</b>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$ 596,297	\$ 146,246	\$ 742,543
2022	608,312	135,822	744,134
2023	501,679	126,925	628,604
2024	510,739	117,887	628,626
2025	519,964	108,643	628,607
2026 - 2030	2,744,157	399,574	3,143,731
2031 - 2035	2,675,509	166,654	2,842,163
2036 - 2037	1,137,288	4,892	1,142,180
	<u>\$ 9,293,945</u>	<u>\$ 1,206,643</u>	<u>\$ 10,500,588</u>

### Land Contract

On December 1, 2015, the City entered into a land contract for the acquisition of property. The total purchase price of the property was \$480,000. The land contract requires monthly payments of \$8,000 with no interest with the first payment having been made in 2015. Final payments totaling \$80,000 were made in 2020.

### Note Payable - MPU

The City entered into a note payable in the amount of \$859,000 to finance the acquisition of land. The interest rate is 2% less than the prime rate with a floor of 2.5% (2.5% as of December 31, 2020). The note payable is due in full December 31, 2035.

# City of Manitowoc, Wisconsin

## NOTES TO BASIC FINANCIAL STATEMENTS DECEMBER 31, 2020

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### Utility Revenues Pledged

The City has pledged future wastewater customer revenues, net of specific operating expenses, to repay wastewater system revenue bonds. Proceeds from the bonds provided financing for the construction or acquisition of capital assets used by the utilities. A summary of net customer revenues and remaining principal and interest due on revenue bonds follows:

	<b>Wastewater Treatment Plant</b>
Net Customer Revenues	
Operating revenues	\$ 7,538,863
Less: Operating expenses	6,653,756
Net Customer Revenues	<u>\$ 885,107</u>
Debt Service	
Interest	<u>\$ 173,943</u>
Remaining principal and interest	<u>\$ 10,500,588</u>

### Capital Lease

The City is obligated under various leases accounted for as capital leases that were used to finance the acquisition of capital assets. The cost of the capital assets under the capital leases are \$983,069 and the related accumulated depreciation is \$506,165 as of December 31, 2020.

The following is a schedule of the minimum lease payments under the lease agreements and the present values of the minimum lease payments at December 31, 2020:

<b>Year Ending</b>	<b>Governmental Activities</b>
2021	\$ 185,703
2022	246,027
2023	187,190
2024	74,471
2025	15,860
Subtotal	<u>709,251</u>
Less: Amount representing interest	58,495
Present value of future minimum lease payments	<u>\$ 650,756</u>

### F. SHORT TERM OBLIGATIONS

During January of 2020, the City issued a short term note anticipation note (NAN) in the amount of \$9,905,000. The NAN included a fixed interest rate of 2.06% and was repaid in full during August of 2020. The City does not have any short term debt outstanding at year end.

# City of Manitowoc, Wisconsin

## NOTES TO BASIC FINANCIAL STATEMENTS DECEMBER 31, 2020

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### **G. PENSION PLAN**

#### **1. Plan Description**

The WRS is a cost-sharing, multiple-employer, defined benefit pension plan. WRS benefits and other plan provisions are established by Chapter 40 of the Wisconsin Statutes. Benefit terms may only be modified by the legislature. The retirement system is administered by the Wisconsin Department of Employee Trust Funds (ETF). The system provides coverage to all eligible state of Wisconsin, local government and other public employees. All employees, initially employed by a participating WRS employer on or after July 1, 2011, and expected to work at least 1200 hours a year (880 hours for teachers and school district educational support employees) and expected to be employed for at least one year from employee's date of hire are eligible to participate in the WRS.

ETF issues a standalone Comprehensive Annual Financial Report (CAFR), which can be found at <https://etf.wi.gov/about-etf/reports-and-studies/financial-reports-and-statements>.

For employees beginning participation on or after January 1, 1990, and no longer actively employed on or after April 24, 1998, creditable service in each of five years is required for eligibility for a retirement annuity. Participants employed prior to 1990 and on or after April 24, 1998, and prior to July 1, 2011, are immediately vested.

Participants who initially became WRS eligible on or after July 1, 2011, must have five years of creditable service to be vested.

Employees who retire at or after age 65 (54 for protective occupation employees, 62 for elected officials and executive service retirement plan participants, if hired on or before December 31, 2016 are entitled to a retirement benefit based on a formula factor, their final average earnings, and creditable service.

Final average earnings is the average of the participant's three highest earnings periods. Creditable service includes current service and prior service for which a participant received earnings and made contributions as required. Creditable service also includes creditable military service. The retirement benefit will be calculated as a money purchase benefit based on the employee's contributions plus matching employer's contributions, with interest, if that benefit is higher than the formula benefit.

Vested participants may retire at or after age 55 (50 for protective occupations) and receive an actuarially-reduced benefit. Participants terminating covered employment prior to eligibility for an annuity may either receive employee-required contributions plus interest as a separation benefit or leave contributions on deposit and defer application until eligible to receive a retirement benefit.

The WRS also provides death and disability benefits for employees.

#### **2. Postretirement Adjustments**

The Employee Trust Funds Board may periodically adjust annuity payments from the retirement system based on annual investment performance in accordance with s. 40.27, Wis. Stat. An increase (or decrease) in annuity payments may result when investment gains (losses), together with other actuarial experience factors, create a surplus (shortfall) in the reserves, as determined by the system's consulting actuary. Annuity increases are not based on cost of living or other similar factors. For Core annuities, decreases may be applied only to previously granted increases. By law, Core annuities cannot be reduced to an amount below the original, guaranteed amount (the floor) set at retirement. The Core and Variable annuity adjustments granted during recent years are as follows:

# City of Manitowoc, Wisconsin

## NOTES TO BASIC FINANCIAL STATEMENTS DECEMBER 31, 2020

<u>Year</u>	<u>Core Fund Adjustment</u>	<u>Variable Fund Adjustment</u>
2010	(1.3)	22
2011	(1.2)	11
2012	(7.0)	(7)
2013	(9.6)	9
2014	4.7	25
2015	2.9	20
2016	0.5	(5)
2017	2.0	4
2018	2.4	17
2019	0.0	(10)

### 3. Contributions

Required contributions are determined by an annual actuarial valuation in accordance with Chapter 40 of the Wisconsin Statutes. The employee required contribution is one-half of the actuarially determined contribution rate for general category employees, including teachers, and Executives and Elected Officials. Starting on January 1, 2016, the Executives and Elected Officials category was merged into the General Employee Category. Required contributions for protective employees are the same rate as general employees. Employers are required to contribute the remainder of the actuarially determined contribution rate. The employer may not pay the employee required contribution unless provided for by an existing collective bargaining agreement.

During the year ending December 31, 2020, the WRS recognized \$2,236,950 in contributions from the City.

Contribution rates for the reporting period are:

<u>Employee Category</u>	<u>Employee</u>	<u>Employer</u>
General (including teachers, executives and elected officials)	6.75%	6.75%
Protective with Social Security	6.75%	11.65%
Protective without Social Security	6.75%	16.25%

### 4. Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At December 31, 2020, the City reported an asset of \$6,310,847 for its proportionate share of the net pension asset. The net pension asset was measured as of December 31, 2019, and the total pension liability used to calculate the net pension asset was determined by an actuarial valuation as of December 31, 2018 rolled forward to December 31, 2019. No material changes in assumptions or benefit terms occurred between the actuarial valuation date and the measurement date. The City's proportion of the net pension asset was based on the City's share of contributions to the pension plan relative to the contributions of all participating employers. At December 31, 2019, the City's proportion was 0.19571819%, which was an increase of 0.00394252% from its proportion measured as of December 31, 2018.

For the year ended December 31, 2020, the City recognized pension expense of \$2,455,286.

# City of Manitowoc, Wisconsin

## NOTES TO BASIC FINANCIAL STATEMENTS DECEMBER 31, 2020

At December 31, 2020, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences between expected and actual experience	\$ 11,979,432	\$ 5,994,904
Net differences between projected and actual earnings on pension plan investments	-	12,901,616
Changes in assumptions	491,782	-
Changes in proportion and differences between employer contributions and proportionate share of contributions	41,457	4,455
Employer contributions subsequent to the measurement date	2,236,950	-
<b>Total</b>	<b>\$ 14,749,621</b>	<b>\$ 18,900,975</b>

\$2,236,950 reported as deferred outflows related to pension resulting from the City's contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended December 31, 2021. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pension will be recognized in pension expense as follows:

<b>Year Ended December 31,</b>	<b>Expense</b>
2021	\$ (1,886,300)
2022	(1,409,632)
2023	224,521
2024	(3,316,893)
<b>Total</b>	<b>\$ (6,388,304)</b>

### 5. Actuarial Assumptions

The total pension asset in the December 31, 2019 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Actuarial valuation date:	December 31, 2018
Measurement date of net pension asset:	December 31, 2019
Actuarial cost method:	Entry Age Normal
Asset valuation method:	Fair Value
Long-term expected rate of return:	7.0%
Discount rate:	7.0%
Salary increases:	
Inflation	3.0%
Seniority/Merit	0.1% - 5.6%
Mortality	Wisconsin 2018 Mortality Table
Post-retirement adjustments*	1.9%

\* No postretirement adjustment is guaranteed. Actual adjustments are based on recognized investment return, actuarial experience and other factors. 1.9% is the assumed annual adjustment based on the investment return assumption and the postretirement discount rate.

# City of Manitowoc, Wisconsin

## NOTES TO BASIC FINANCIAL STATEMENTS DECEMBER 31, 2020

Actuarial assumptions are based upon an experience study conducted in 2018 that covered a three-year period from January 1, 2015 to December 31, 2017. The total pension liability for December 31, 2019 is based upon a roll-forward of the liability calculated from the December 31, 2018 actuarial valuation.

**Long-term Expected Return on Plan Assets.** The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

	<b>Current Asset Allocation %</b>	<b>Long-term Expected Nominal Rate of Return %</b>	<b>Long-term Expected Real Rate of Return %</b>
<u>Core Fund Asset Class</u>			
Global equities	49%	8.0%	5.1%
Fixed income	24.5%	4.9%	2.1%
Inflation sensitive assets	15.5%	4.0%	1.2%
Real estate	9%	6.3%	3.5%
Private equity/debt	8%	10.6%	7.6%
Multi-asset	4%	6.9%	4.0%
Cash	-10%	0.9%	NA
Total Core Fund	100%	7.5%	4.6%
<u>Variable Fund Asset Class</u>			
U.S. equities	70%	7.5%	4.6%
International equities	30%	8.2%	5.3%
Total Variable Fund	100%	7.8%	4.9%

New England Pension Consultants Long Term US CPI (Inflation) Forecast: 2.75%

Asset Allocations are managed within established ranges, target percentages may differ from actual monthly allocations

**Single Discount Rate.** A single discount rate of 7.00% was used to measure the total pension liability for the current and prior year. This single discount rate is based on the expected rate of return on pension plan investments of 7.00% and a municipal bond rate of 2.75%. Because of the unique structure of WRS, the 7.00% expected rate of return implies that a dividend of approximately 1.9% will always be paid. For purposes of the single discount rate, it was assumed that the dividend would always be paid. The projection of cash flows used to determine this single discount rate assumed that plan members contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments (including expected dividends) of current plan members.

# City of Manitowoc, Wisconsin

## NOTES TO BASIC FINANCIAL STATEMENTS DECEMBER 31, 2020

**Sensitivity of the City's proportionate share of the net pension liability to changes in the discount rate.** The following presents the City's proportionate share of the net pension liability calculated using the discount rate of 7.0%, as well as what the City's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.00%) or 1-percentage-point higher (8.00%) than the current rate:

	<b>1% Decrease to Discount Rate (6.00%)</b>	<b>Current Discount Rate (7.00%)</b>	<b>1% Increase to Discount Rate (8.00%)</b>
City's proportionate share of the net pension liability (asset)	\$ 16,251,561	\$ (6,310,847)	\$ (23,178,843)

**Pension plan fiduciary net position.** Detailed information about the pension plan's fiduciary net position is available in separately issued financial statements available at <https://etf.wi.gov/about-etf/reports-and-studies/financial-reports-and-statements>.

### 6. Payables to the Pension Plan

At December 31, 2020, the City reported a payable of \$327,842 for the outstanding amount of contributions to the pension plan for the year ended December 31, 2020.

### H. OTHER POSTEMPLOYMENT BENEFITS

The City reports OPEB related balances at December 31, 2020 as summarized below:

	<b>OPEB Liability</b>	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>	<b>OPEB Expense</b>
Local Retiree Life Insurance Fund (LRLIF)	\$ 1,868,709	\$ 779,149	\$ 297,227	\$ 205,936
Single-employer defined OPEB plan	871,373	300,599	25,642	74,025
Total pension liability	<u>\$ 2,740,082</u>	<u>\$ 1,079,748</u>	<u>\$ 322,869</u>	<u>\$ 279,961</u>

#### 1. Single-employer Defined Postemployment Benefit Plan

##### *Plan Description*

The Plan is a single-employer defined benefit postemployment health plan that covers retired employees of the City. Eligible retired employees have access to group medical coverage through the City's group plan until they reach the age of 65. The retired employee contributes 100% of the premium for family coverage and 100% of the premium for single coverage.

##### *Benefits Provided*

The City provides medical coverage (including prescription drugs) for retired employees through the medical plan.

##### *Employees Covered by Benefit Terms*

At December 31, 2019, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefit payments	3
Active employees	296
	<u>299</u>

##### *Contributions*

Retired plan members and beneficiaries currently receiving benefits are required to contribute 100% towards the cost of insurance premiums based on the employee group and their retirement date.



# City of Manitowoc, Wisconsin

## NOTES TO BASIC FINANCIAL STATEMENTS DECEMBER 31, 2020

### **Total OPEB Liability**

The City's Total OPEB Liability was determined by an actuarial valuation as of January 1, 2020 with a measurement date of December 31, 2019.

**Actuarial Assumptions.** The total OPEB liability in the January 1, 2020 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Salary increases:	
Inflation	3.00%
Seniority/Merit	0.4%-3.0%
Discount Rate:	2.74%
Healthcare cost trend rates:	6.30% decreasing to an ultimate rate of 3.70% after 60 years

Mortality rates are the same as those used on the Wisconsin 2018 Mortality table.

The actuarial assumptions used in the January 1, 2020 valuation were based on the "Wisconsin Retirement System 2015 - 2017 Experience Study".

**Discount Rate.** The discount rate used to measure the total OPEB liability was 2.74%, which is based on the Bond Buyer GO 20-year index as of the week of the measurement date. No assets have been accumulated in an irrevocable trust, so the Bond Buyer GO 20-year Bond Index has been applied to all periods.

### **Changes in the Total OPEB Liability**

	<b>Total OPEB Liability (a)</b>
Balance at January 1, 2020	\$ 483,143
Changes for the year:	
Service cost	51,770
Interest on total OPEB liability	21,808
Effect of assumptions changes or inputs	119,978
Effect of liability gains or losses	200,796
Benefit payments	(6,122)
Net changes	388,230
Balance at December 31, 2020	\$ 871,373

**Sensitivity of the total OPEB Liability to changes in the discount rate.** The following presents the Total OPEB Liability of the City, as well as what the City's Total OPEB Liability would be if it were calculated using a discount rate that is 1-percentage-point lower (1.74%) or 1-percentage-point higher (3.74%) than the current rate:

	<b>1% Decrease to Discount Rate (1.74%)</b>	<b>Current Discount Rate (2.74%)</b>	<b>1% Increase to Discount Rate (3.74%)</b>
Total OPEB liability	\$ 765,977	\$ 871,373	\$ 997,120

# City of Manitowoc, Wisconsin

## NOTES TO BASIC FINANCIAL STATEMENTS DECEMBER 31, 2020

**Sensitivity of the total OPEB Liability to changes in the healthcare cost trend rates.** The following presents the Total OPEB Liability of the City, as well as what the City's Total OPEB Liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower or 1-percentage-point higher than the current healthcare cost trend rates:

	<b>1% Decrease (3.74% decreasing to 1.74%)</b>	<b>Healthcare Cost Trend Rates (4.74% decreasing to 2.74%)</b>	<b>1% Increase (5.74% decreasing to 3.74%)</b>
Total OPEB liability	\$ 765,977	\$ 871,373	\$ 997,120

***OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB***

For the year ended December 31, 2020, the City recognized OPEB expense of \$74,025. At December 31, 2020, the City reported deferred outflows and inflows of resources related to OPEB from the following sources:

	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences between expected and actual experience	\$ 180,575	\$ -
Changes in assumptions	118,770	25,642
City contributions subsequent to the measurement date	1,254	-
Total	<u>\$ 300,599</u>	<u>\$ 25,642</u>

\$1,254 reported as deferred outflows of resources related to OPEB resulting from City contributions subsequent to the measurement date will be recognized as a reduction of the total OPEB liability in the year ended December 31, 2021. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in other postemployment benefits expense as follows:

<b>Year Ended December 31,</b>	<b>Expense</b>
2021	\$ 30,585
2022	30,585
2023	30,585
2024	30,585
2025	30,585
Thereafter	120,780
Total	<u>\$ 273,705</u>

***Payable to the OPEB Plan***

At December 31, 2020, the City reported a payable of \$0 for the outstanding amount of contribution to the Plan required for the year ended December 31, 2020.

## 2. Local Retiree Life Insurance Fund

***Plan Description***

The LRLIF is a cost sharing, multiple-employer defined benefit OPEB plan. LRLIF benefits and other plan provisions are established by Chapter 40 of the Wisconsin Statutes. The Wisconsin Department of Employee Trust Funds (ETF) and the Group Insurance Board have statutory authority for program administration and oversight. The plan provides postemployment life insurance benefits for all eligible members.

# City of Manitowoc, Wisconsin

## NOTES TO BASIC FINANCIAL STATEMENTS DECEMBER 31, 2020

### ***OPEB Plan Fiduciary Net Position***

ETF issues a standalone Comprehensive Annual Financial Report (CAFR), which can be found at <http://etf.wi.gov/publications/cafr.htm>.

Additional, ETF issued a standalone Retiree Life Insurance Financial Report, which can be found at <https://etfonline.wi.gov/ETFGASBPublicWeb/gasb75Local.do>.

### ***Benefits Provided***

The LRLIF plan provides fully paid up life insurance benefits for post-age 64 retired employees and pre-65 retirees who pay for their coverage.

### ***Contributions***

The Group Insurance Board approves contribution rates annually, based on recommendations from the insurance carrier. Recommended rates are based on an annual valuation, taking into consideration an estimate of the present value of future benefits and the present value of future contributions. A portion of employer contributions made during a member's working lifetime funds a postretirement benefit.

Employers are required to pay the following contributions based on member contributions for active members to provide them with Basic Coverage after age 65. There are no employer contributions required for pre-age 65 annuitant coverage. If a member retires prior to age 65, they must continue paying the employee premiums until age 65 in order to be eligible for the benefit after age 65.

Contribution rates as of December 31, 2020 are:

<b>Coverage Type</b>	<b>Employer Contribution</b>
50% Postretirement coverage	40% of employee contribution
25% Postretirement coverage	20% of employee contribution

Member contributions are based upon nine age bands through age 69 and an additional eight age bands for those age 70 and over. Participating members must pay monthly contribution rates per \$1,000 of coverage until the age of 65 (age 70 if active). The member contribution rates in effect for the year ended December 31, 2019 are listed below:

<b>Life Insurance Member Contribution Rates For the Year Ended December 31, 2019</b>	
<b>Attained Age</b>	<b>Basic</b>
Under 30	\$0.05
30 - 34	0.06
35 - 39	0.07
40 - 44	0.08
45 - 49	0.12
50 - 54	0.22
55 - 59	0.39
60 - 64	0.49
65 - 69	0.57

During the reporting period, the LRLIF recognized \$7,933 in contributions from the employer.

# City of Manitowoc, Wisconsin

## NOTES TO BASIC FINANCIAL STATEMENTS DECEMBER 31, 2020

***OPEB Liabilities, OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB***

At December 31, 2020, the City reported a liability of \$1,868,709 for its proportionate share of the net OPEB liability. The Net OPEB Liability was measured as of December 31, 2019, and the Total OPEB Liability used to calculate the Net OPEB Liability as determined by an actuarial valuation as of January 1, 2019 rolled forward to December 31, 2019. No material changes in assumptions or benefit terms occurred between the actuarial valuation date and the measurement date. The City's proportion of the net OPEB liability was based on the City's share of contributions to the OPEB plan relative to the contributions of all participating employers. At December 31, 2019, the City's proportion was 0.438850%, which was an increase of 0.010537% from its proportion measured as of December 31, 2018.

For the year ended December 31, 2020, the City recognized OPEB expense of \$205,936.

At December 31, 2020, the City reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences between expected and actual experience	\$ -	\$ 83,716
Net differences between projected and actual earnings on OPEB plan investments	35,250	-
Changes in assumptions	689,375	205,544
Changes in proportion and differences between employer contributions and proportionate share of contributions	54,524	7,967
Total	<u>\$ 779,149</u>	<u>\$ 297,227</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

<b>Year Ended December 31,</b>	<b>Expense</b>
2021	\$ 82,485
2022	82,485
2023	78,685
2024	74,770
2025	63,778
Thereafter	99,719
Total	<u>\$ 481,922</u>

# City of Manitowoc, Wisconsin

## NOTES TO BASIC FINANCIAL STATEMENTS DECEMBER 31, 2020

**Actuarial assumptions.** The total OPEB liability in the January 1, 2019 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Actuarial Valuation Date:	January 1, 2019
Measurement Date of Net OPEB Liability (Asset)	December 31, 2019
Actuarial Cost Method:	Entry Age Normal
Inflation:	2.74%
Salary increases:	4.25%
Discount rate:	2.87%
Salary Increases	
Inflation:	3.00%
Seniority/Merit:	0.1% - 5.6%
Mortality:	Wisconsin 2018 Mortality Table

Actuarial assumptions are based upon an experience study conducted in 2018 that covered a three-year period from January 1, 2015 to December 31, 2017. The total OPEB liability for December 31, 2019 is based upon a roll-forward of the liability calculated from the January 1, 2019 actuarial valuation.

**Long-term expected return on plan assets.** The long-term expected rate of return is determined by adding expected inflation to expected long-term real returns and reflecting expected volatility and correlation. Investments for the LRLIF are held with Securian, the insurance carrier. Interest is calculated and credited to the LRLIF based on the rate of return for a segment of the insurance carriers' general fund, specifically 10-year A- Bonds (as a proxy, and not tied to any specific investments). The overall aggregate interest rate is calculated using a tiered approach based on the year the funds were originally invested and the rate of return for that year. Investment interest is credited based on the aggregate rate of return and assets are not adjusted to fair market value. Furthermore, the insurance carrier guarantees the principal amounts of the reserves, including all interest previously credited thereto.

<u>Asset Class</u>	<u>Index</u>	<u>Target Allocation</u>	<u>Long-term Expected Geometric Real Rate of Return %</u>
U.S. Credit Bonds	Barclays Credit	45%	2.12%
U.S. Long Credit Bonds	Barclays Long Credit	5%	2.90%
U.S. Mortgages	Barclays MBS	50%	1.53%
Inflation			2.20%
Long-term expected rate of return			4.25%

The long-term expected rate of return decreased slightly from 5.00% in the prior year to 4.25% in the current year. This change was primarily based on the target asset allocation and capital market expectations. The expected inflation rate also decreased slightly from 2.30% in the prior year to 2.20% in the current year. The long-term expected rate of return is determined by adding expected inflation to expected long-term real returns and reflecting expected volatility and correlation.

# City of Manitowoc, Wisconsin

## NOTES TO BASIC FINANCIAL STATEMENTS DECEMBER 31, 2020

**Single discount rate.** A single discount rate of 2.87% was used to measure the Total OPEB Liability for the current year, as opposed to a discount rate of 4.22% for the prior year. The significant change in the discount rate was primarily caused by the decrease in the municipal bond rate from 4.10% as of December 31, 2018 to 2.74% as of December 31, 2019. The Plan's fiduciary net position was projected to be insufficient to make all projected future benefit payments of current active and inactive members. Therefore, the discount rate for calculating the Total OPEB Liability is equal to the single equivalent rate that results in the same actuarial present value as the long-term expected rate of return applied to benefit payments, to the extent that the plan's fiduciary net position is projected to be sufficient to make projected benefit payments, and the municipal bond rate applied to benefit payment to the extent that the plan's fiduciary net position is projected to be insufficient. The plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through December 31, 2036.

The projection of cash flows used to determine the single discount rate assumed that employer contributions will be made according to the current employer contribution schedule and that contributions are made by plan members retiring prior to age 65.

**Sensitivity of the City's proportionate share of net OPEB liability (asset) to changes in the discount rate.** The following presents the City's proportionate share of the net OPEB liability (asset) calculated using the discount rate of 2.87%, as well as what the City's proportionate share of the net OPEB liability (asset) would be if it were calculated using a discount rate that is 1-percentage-point lower (1.87%) or 1-percentage-point higher (3.87%) than the current rate:

	<b>1% Decrease to Discount Rate (1.87%)</b>	<b>Current Discount Rate (2.87%)</b>	<b>1% Increase to Discount Rate (3.87%)</b>
City's proportionate share of the net OPEB liability	\$ 2,580,374	\$ 1,868,709	\$ 1,327,270

**OPEB plan fiduciary net position.** Detailed information about the OPEB plan's fiduciary net position is available in separately issued financial statements available at <http://etf.wi.gov/publications/cafr.htm>.

### ***Payable to the OPEB Plan***

At December 31, 2020, the City reported no payable for the outstanding amount of contribution to the Plan required for the year ended December 31, 2020.

## **I. RESTATEMENT IMPLEMENTATION OF GASB 83 – CERTAIN ASSET RETIREMENT OBLIGATIONS**

The City adopted GASB Statement No. 83 Certain Asset Retirement Obligations (ARO) which improves accounting and financial reporting by state and local governments to enhance comparability of financial statements among governments by instituting uniform criteria for recognition and measurement of AROs. GASB concluded an ARO meets the criteria for recognition as a liability and that a liability should be recognized when the liability is both incurred and reasonably estimable.

A legal obligation exists for the City to perform future retirement activities for the decommissioning of the power plant complex and coal storage site at the electric utility, as the sites contain hazardous and other materials that require special handling, based upon Federal Regulations. The estimated useful life remaining is 11 years. There are no legally required funding or assurance provision or restricted assets associated with the asset retirement obligation. Based on management's best estimate and evaluation of expected retirement activities including comparison of retirement costs for similar plants, the City estimates the cost of decommissioning these assets, and accordingly recognized a liability of \$26,000,000 and deferred outflows of resources of \$13,866,666 as of December 31, 2020. Current year amortization amounted to \$866,667.

# City of Manitowoc, Wisconsin

## NOTES TO BASIC FINANCIAL STATEMENTS DECEMBER 31, 2020

This pronouncement requires restatement of the December 31, 2020 net position of the City, and the electric and steam utility funds as follows:

	Electric Utility	Steam Utility	Business-Type Activities Total
As Previously Stated	\$141,282,334	\$ 4,107,020	\$243,975,509
Cumulative Effect of Application of GASB 83	(11,154,000)	(112,667)	(11,266,667)
As Restated	<u>\$130,128,334</u>	<u>\$ 3,994,353</u>	<u>\$232,708,842</u>

### J. FUND EQUITY

#### Nonspendable Fund Balance

In the fund financial statements, portions of the governmental fund balances are amounts that cannot be spent because they are either 1) not in spendable form or 2) legally or contractually required to be maintained intact. At December 31, 2020, nonspendable fund balance was as follows:

General Fund	
Nonspendable	
Prepaid supplies and items	\$ 555,996
Long-term accounts and interfund receivables	1,804,313
Total General Fund nonspendable fund balance	<u>2,360,309</u>
Capital Project Funds	
Nonspendable	
Prepaid supplies and items	74,810
Total nonspendable fund balance	<u>\$ 2,435,119</u>

#### Restricted Fund Balance

In the fund financial statements, portions of governmental fund balances are not available for appropriation or are legally restricted for use for a specific purpose. At December 31, 2020, restricted fund balance was as follows:

Special Revenue Funds	
Restricted for	
Future loans	\$ 363,748
Transit capital	174,657
Police programs	452,713
Parkland dedications	72,698
Eternal flame	27,394
Centennial	17,733
Park & Rec donations	165,892
Lakeshore holiday parade	6,456
EPA grant	229,923
Housing programs	1,500,203
Tax incremental district number 7	6,885
Total restricted special revenue funds	<u>3,018,302</u>
Debt Service Fund	
Restricted for	
Debt service	<u>2,042,246</u>
Capital Improvements Fund	
Restricted for	
Tax incremental district development	2,204,856
Total restricted fund balance	<u>\$ 7,265,404</u>

# City of Manitowoc, Wisconsin

## NOTES TO BASIC FINANCIAL STATEMENTS DECEMBER 31, 2020

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### Committed Fund Balance

In the fund financial statements, portions of government fund balances are committed by City Council action. At December 31, 2020 fund balance was committed as follows:

Committed for:

Special Revenue Funds	
Room tax	\$ 368,143
Manitowoc Calumet Library	12,733
Library	220,691
Mani International Relations Assoc	4,856
Rahr West Museum	236,229
Aquatic Center	22,448
Senior Center	65,847
Sanitary and Storm Sewers	74,024
Capital Equipment	650,551
Environmental Remediation	1,203,612
Cemetery Improvements	26,920
Other Improvements	1,528,585
	<hr/>
Total committed fund balance	<u>\$ 4,414,639</u>

### Assigned Fund Balance

Portions of governmental fund balances have been assigned to represent tentative management plans that are subject to change. At December 31, 2020, fund balance was assigned as follows:

Assigned for:

General Fund	
Compensation Plan Fund	\$ 350,000
Fire safety equipment	683,516
EMS Training	42,872
Fire Donation	10,629
Legal defense fund	4,407
Fuel handling surcharge	51,268
Marina Fund	100,000
Car Ferry Fund	16,006
Economic Development Marketing	119,887
Tree fund	11,761
Winter maintenance fund	100,000
Yacht club facilities	22,721
Contingency Fund	175,000
	<hr/>
Total assigned fund balance	<u>\$ 1,688,067</u>



# City of Manitowoc, Wisconsin

NOTES TO BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2020

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## NOTE 4: OTHER INFORMATION

### A. TAX INCREMENTAL FINANCING DISTRICTS

The City has established separate capital projects funds for Tax Incremental District (TID) Nos. 9 through 21. A special revenue fund records transactions for TID No. 7. The TIDs were created by the City in accordance with Section 66.1105 of the Wisconsin Statutes. At the time the Districts were created, the property tax base within the Districts were “frozen” and increment taxes resulting from increases to the property tax base are used to finance District improvements, including principal and interest on long-term debt issued by the City to finance such improvements. The Statutes allow eligible project costs to be incurred up to five years prior to the maximum termination date.

The intent of the City is to recover any unreimbursed project costs from future TID surplus funds, if any, prior to termination of the respective Districts. Unless terminated by the City prior thereto, each TID has a statutory termination year as follows:

	<b>Termination Year</b>
TID No. 9	2022
TID No. 10	2030
TID No. 12	2032
TID No. 16	2030
TID No. 17	2034
TID No. 18	2035
TID No. 19	2044
TID No. 20	2039
TID No. 21	2038
TID No. 22	2048

### B. RISK MANAGEMENT

The City is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters. The City has chosen to retain a portion of the risks through a self-insurance program and also purchased insurance to transfer other risks to outside parties. The City completes an annual review of its insurance coverage to ensure adequate coverage. A description of the County’s risk management programs is presented below:

#### Property and Liability Insurance

The City, together with certain other units of government within the state of Wisconsin, created the Cities and Villages Mutual Insurance Company (CVMIC) to provide liability insurance services to its members. At that time, the City issued \$1,111,426 in general obligation bonds for its share of the initial capitalization of CVMIC. The City is partially self-insured for liability insurance and pays premiums to CVMIC for its excess liability insurance coverage. The actuary for CVMIC determines premium charges to its members required to pay the expected claims and loss adjustment expenses. CVMIC’s ongoing operational expenses, other than loss adjustment expenses, are apportioned pro rata to each member. CVMIC provides a general liability, police and nurses professional liability, public official’s liability and vehicle liability coverage for the City. The City’s self-insured retention limit is \$50,000 for each occurrence with a maximum limit of \$200,000 annually. Premiums paid to CVMIC for insurance coverage are recorded in a self-insurance internal service fund. The self-insurance internal service fund charges various City departments and operations for their portion of insurance coverage for the year. A separate financial report is issued annually by CVMIC. Since the City considers it probable that its initial capitalization contribution to CVMIC will be returned upon either dissolution of CVMIC or the approved withdrawal from CVMIC, the initial capitalization amount of \$1,111,426 has been recorded as a deposit in the liability self-insurance internal service fund.

# City of Manitowoc, Wisconsin

## NOTES TO BASIC FINANCIAL STATEMENTS DECEMBER 31, 2020

In addition to the above, the City has established separate internal service funds for the following risk management programs:

### Health Self-Insurance Fund

City employees, retirees and employee dependents, other than those of the water, electric and broadband enterprise funds and the data processing internal service fund, are eligible for medical and dental benefits from a health self-insurance fund. Employees, retirees and employee dependents of the water, electric and broadband enterprise funds and the data processing internal service fund are covered under a separate health insurance plan. Funding is provided by charges to City departments, employees and retirees. Retirees are billed monthly premiums for health benefits based on actual costs for providing such benefits. The program is supplemented by a stop loss protection, which limits the City's annual liability. The limit is \$100,000 per specific claim. Fund expenses consist of payments to a third-party administrator for medical and dental claims, stop loss insurance premiums, and administrative fees. On December 31, 2020, the health self-insurance internal service fund had established a reserve of \$1,009,367 for future unreported claims.

The claims liability of \$277,093 reported in the fund at December 31, 2020 is based on the requirements of GASB Statement No. 10, which requires that a liability for claims be reported if information prior to the issuance of the financial statements indicates that it is probable that a liability has been incurred at the date of the financial statements and the amount of the loss can be reasonably estimated. Changes in the fund's claims liability amount are as follows:

	Liability January 1	Current Year Claims and Changes in Estimates	Claims Payments	Liability December 31
2020	\$ 192,995	\$ 3,648,909	\$ 3,564,811	\$ 277,093
2019	416,724	3,907,277	4,131,006	192,995

### Transit System Liability Insurance

The City's transit system is exposed to various risks of loss related to torts, theft, damage or destruction of assets, errors or omissions, injuries to employees, or acts of God. The transit system is a member of the Transit Mutual Insurance Corporation of Wisconsin (TMI). TMI was created by several governmental units within the State of Wisconsin to provide liability insurance service to its members. The transit system pays premiums to TMI for its liability coverage. The actuary for TMI determines charges to its members for the expected losses and loss adjustment expenses on which premiums are based.

### Other Risk Management Programs

The City also purchases commercial insurance policies for various property and other liability risks. Payments of premiums for these policies are recorded as expenditures or expenses in various other funds of the city. Insurance settlements have not exceeded insurance coverage for each of the past three years. There have been no significant changes in insurance coverage from the prior year.

### C. CONTINGENCIES

The City participates in a number of federal and state assisted grant programs. These programs are subject to program compliance audits by the grantors or their representatives. An audit under the Uniform Guidance and the *State Single Audit Guidelines* has been conducted but final acceptance is still pending. Accordingly, the City's compliance with applicable grant requirements will be established at some future date. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time although the City expects such amounts, if any, to be immaterial.

# City of Manitowoc, Wisconsin

## NOTES TO BASIC FINANCIAL STATEMENTS DECEMBER 31, 2020

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From time to time, the City is party to other various pending claims and legal proceedings. Although the outcome of such matters cannot be forecast with certainty, it is the opinion of management and the City's legal counsel that the likelihood is remote that any such claims or proceedings will have a material adverse effect on the City's financial position or results of operations.

### **D. RISKS AND UNCERTAINTIES**

The Coronavirus Disease 2019 (COVID-19) has affected global markets, supply chains, employees of organization, and local communities. Specific to the City, COVID-19 may impact various parts of its 2021 operations and financial result. Management believes the City is taking appropriate actions to mitigate the negative impact. However, the full impact of COVID-19 is unknown and cannot be reasonably estimated as of June 29, 2021.

### **E. SUBSEQUENT EVENTS**

Subsequent to year end, the City Council authorized the issuance of the following long-term debt:

On March 4, 2021, the City issued general obligation promissory notes of \$6,090,000. The notes will be used to finance capital improvements within the City.

On March 4, 2021, the City issued note anticipation notes of \$3,845,000. The notes will be used to finance capital improvements within the City.

On March 22, 2021, the City issued taxable general obligation promissory notes of \$2,503,000. The notes will be used to refinance a portion of the 2011 taxable bonds and \$750,000 will be used to finance capital improvements within the City.

On March 22, 2021, the City issued general obligation refunding bonds of \$2,573,000. The bonds will be used to refinance certain 2011 bonds and 2013 notes.

**REQUIRED SUPPLEMENTARY  
INFORMATION**

# City of Manitowoc, Wisconsin

## SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY (ASSET) WISCONSIN RETIREMENT SYSTEM LAST 10 FISCAL YEARS

<u>Plan Year Ending</u>	<u>Proportion of the Net Pension Liability (Asset)</u>	<u>Proportionate Share of the Net Pension Liability (Asset)</u>	<u>Covered Payroll (plan year)</u>	<u>Proportionate Share of the Net Pension Liability (Asset) as a Percentage of Covered Payroll</u>	<u>Plan Fiduciary Net Position as a Percentage of the Total Pension Liability (Asset)</u>
12/31/14	0.19429740%	\$ (4,772,477)	\$ 21,308,496	(22.40)%	102.74%
12/31/15	0.18927241%	3,075,641	20,761,308	14.81%	98.20%
12/31/16	0.18743241%	1,544,891	21,019,901	7.35%	99.12%
12/31/17	0.18701231%	(5,552,617)	21,532,538	(25.79)%	102.93%
12/31/18	0.19177567%	6,822,778	22,706,973	30.05%	96.45%
12/31/19	0.19571819%	(6,310,847)	23,480,447	(26.88)%	102.96%

## SCHEDULE OF CONTRIBUTIONS WISCONSIN RETIREMENT SYSTEM LAST 10 FISCAL YEARS

<u>Fiscal Year Ending</u>	<u>Contractually Required Contributions</u>	<u>Contributions in Relation to the Contractually Required Contributions</u>	<u>Contribution Deficiency (Excess)</u>	<u>Covered Payroll (fiscal year)</u>	<u>Contributions as a Percentage of Covered Payroll</u>
12/31/15	\$ 1,904,213	\$ 1,904,213	\$ -	\$ 20,761,308	9.17%
12/31/16	1,758,047	1,758,047	-	21,019,901	8.36%
12/31/17	1,963,668	1,963,668	-	21,532,538	9.12%
12/31/18	2,077,887	2,077,887	-	22,706,973	9.15%
12/31/19	2,099,758	2,099,758	-	23,480,447	8.94%
12/31/20	2,236,950	2,236,950	-	23,759,970	8.68%

See notes to required supplementary information.

# City of Manitowoc, Wisconsin

## SCHEDULE OF CHANGES IN OPEB LIABILITY AND RELATED RATIOS LAST 10 FISCAL YEARS \*

	<u>2020</u>	<u>2019</u>	<u>2018</u>
Total OPEB liability			
Service cost	\$ 51,770	\$ 35,427	\$ 31,945
Interest	21,808	17,359	17,166
Effect of economic/demographic gains or losses	200,796	-	-
Change of assumptions	119,978	(32,151)	15,560
Benefit payments	<u>(6,122)</u>	<u>(13,273)</u>	<u>(22,000)</u>
Net change in total OPEB liability	388,230	7,362	42,671
Total OPEB liability - beginning	<u>483,143</u>	<u>475,781</u>	<u>433,110</u>
Total OPEB liability - ending	<u>\$ 871,373</u>	<u>\$ 483,143</u>	<u>\$ 475,781</u>
Covered-employee payroll	\$ 22,457,000	\$ 21,681,000	\$ 22,706,973
City's total OPEB liability as a percentage of covered-employee payroll	3.88%	2.23%	2.10%

\* The amounts presented for each fiscal year were determined as of the current fiscal year end. Amounts for prior years were not available.

*See notes to required supplementary information.*

# City of Manitowoc, Wisconsin

**SCHEDULE OF PROPORTIONATE SHARE OF THE NET OPEB LIABILITY (ASSET)  
LOCAL RETIREE LIFE INSURANCE FUND  
LAST 10 FISCAL YEARS**

<u>Plan Fiscal Year Ending</u>	<u>Proportion of the Net OPEB Liability (Asset)</u>	<u>Proportionate Share of the Net OPEB Liability (Asset)</u>	<u>Covered-Employee Payroll</u>	<u>Proportionate Share of the Net OPEB Liability (Asset) as a Percentage of Covered-Employee Payroll</u>	<u>Plan Fiduciary Net Position as a Percentage of the Total OPEB Liability (Asset)</u>
12/31/17	0.41419800%	\$ 1,246,148	\$ 21,532,538	5.79%	44.81%
12/31/18	0.42831300%	1,105,192	21,681,000	5.10%	48.69%
12/31/19	0.43885000%	1,868,709	22,457,000	8.32%	37.58%

**SCHEDULE OF CONTRIBUTIONS  
LOCAL RETIREE LIFE INSURANCE FUND  
LAST 10 FISCAL YEARS**

<u>Fiscal Year Ending</u>	<u>Contractually Required Contributions</u>	<u>Contributions in Relation to the Contractually Required Contributions</u>	<u>Contribution Deficiency (Excess)</u>	<u>Covered-Employee Payroll</u>	<u>Contributions as a Percentage of Covered-Employee Payroll</u>
12/31/18	\$ 8,701	\$ 8,701	\$ -	\$ 21,681,000	0.04%
12/31/19	8,252	8,252	-	22,457,000	0.04%
12/31/20	7,933	7,933	-	23,759,970	0.03%

See notes to required supplementary information.

# City of Manitowoc, Wisconsin

NOTES TO REQUIRED SUPPLEMENTARY INFORMATION  
DECEMBER 31, 2020

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## **A. OTHER POSTEMPLOYMENT BENEFIT (OPEB) PLANS**

The City maintains the following two OPEB plans:

### **Single-employer Defined Postemployment Benefit Plan**

Demographic assumptions have been updated based upon the most recent WRS experience study. The expected claims and medical trend rates were changed to reflect anticipated experience under the most recent Getzen model application. The overall impact of the new assumptions is a decrease in the benefit obligations.

No assets have been accumulated in an irrevocable trust, so the Plan's discount rate applied to all periods is based on a 20-year, tax-exempt general obligation municipal bond index.

### **Local Retiree Life Insurance Fund (LRLIF)**

There were no changes of benefit terms or assumptions for any participating employer in LRLIF.

The City is required to present the last ten fiscal years of data; however accounting standards allow the presentation of as many years as are available until ten fiscal years are presented.

## **B. WISCONSIN RETIREMENT SYSTEM**

There were no changes of benefit terms for any participating employer in the WRS.

The City is required to present the last ten fiscal years of data; however accounting standards allow the presentation of as many years as are available until ten fiscal years are presented.



**SUPPLEMENTARY  
INFORMATION**

# City of Manitowoc, Wisconsin

## GENERAL FUND

### DETAILED COMPARISON OF BUDGETED AND ACTUAL REVENUES

FOR THE YEAR ENDED DECEMBER 31, 2020

WITH SUMMARIZED COMPARATIVE INFORMATION FOR THE YEAR ENDED DECEMBER 31, 2019

	Budget		Actual	Variance	2019 Actual
	Original	Final		Final Budget - Positive (Negative)	
<b>Taxes</b>					
General property	\$ 7,054,624	\$ 7,054,624	\$ 7,054,624	\$ -	\$ 7,054,167
Tax roll over run	-	-	2	2	7
Omitted taxes	-	-	6,351	6,351	-
Mobile home	36,000	36,000	31,249	(4,751)	32,596
Payments in lieu of taxes	46,000	46,000	50,186	4,186	48,411
Interest on taxes	64,000	64,000	71,720	7,720	65,227
<b>Total taxes</b>	<b>7,200,624</b>	<b>7,200,624</b>	<b>7,214,132</b>	<b>13,508</b>	<b>7,200,408</b>
<b>Special assessments</b>					
Seal coating	-	-	4,759	4,759	6,277
Dust pallatives	1,000	1,000	-	(1,000)	-
Housing code	-	-	1,954	1,954	-
Weed cutting	55,000	55,000	43,138	(11,862)	59,476
Snow removal	110,000	110,000	152,617	42,617	125,491
<b>Total special assessments</b>	<b>166,000</b>	<b>166,000</b>	<b>202,468</b>	<b>36,468</b>	<b>191,244</b>
<b>Intergovernmental</b>					
Shared taxes from state	5,470,486	5,470,486	5,480,212	9,726	5,482,806
Expenditure restraint payment	441,597	441,597	441,597	-	453,878
Tax exempt computer aid	250,277	250,277	250,277	-	217,778
Municipal services	38,100	38,100	52,735	14,635	60,471
Fire insurance tax	78,000	78,000	85,661	7,661	85,824
Highway aids	1,607,791	1,607,791	1,607,791	-	1,398,079
Connecting street aid	229,810	229,810	229,810	-	230,383
Lift bridge aid	203,375	203,375	173,186	(30,189)	136,593
Highway safety grants	15,000	15,000	6,864	(8,136)	9,575
Public safety grants	537,800	537,800	609,256	71,456	421,978
Other grants	40,857	40,857	651,468	610,611	44,651
<b>Total intergovernmental</b>	<b>8,913,093</b>	<b>8,913,093</b>	<b>9,588,857</b>	<b>675,764</b>	<b>8,542,016</b>
<b>Licenses and permits</b>					
<b>Licenses</b>					
Liquor and malt beverages	60,600	60,600	64,546	3,946	63,984
Operators	23,560	23,560	20,995	(2,565)	22,765
Cigarettes	4,000	4,000	3,800	(200)	3,925
Bowling alley	250	250	230	(20)	290
Adult entertainment	1,000	1,000	1,000	-	2,000
Mobile home park	375	375	375	-	563
Taxicab	600	600	540	(60)	600
Taxicab drivers	600	600	150	(450)	650
Ambulance and hearse	150	150	-	(150)	-
Garbage collectors	900	900	1,350	450	1,020
Theater	500	500	-	(500)	588
Bicycle	150	150	132	(18)	134
Dog and cat	24,120	24,120	23,217	(903)	23,062

# City of Manitowoc, Wisconsin

## GENERAL FUND

### DETAILED COMPARISON OF BUDGETED AND ACTUAL REVENUES

FOR THE YEAR ENDED DECEMBER 31, 2020

WITH SUMMARIZED COMPARATIVE INFORMATION FOR THE YEAR ENDED DECEMBER 31, 2019

	Budget		Actual	Variance	2019 Actual
	Original	Final		Final Budget - Positive (Negative)	
Licenses (continued)					
Amusement	100	100	-	(100)	400
Direct sellers	510	510	220	(290)	1,190
Christmas tree dealers	200	200	-	(200)	-
Pawn broker	355	355	523	168	520
Change of agent/transfer	50	50	40	(10)	90
Cable television	285,000	285,000	297,926	12,926	318,004
Chicken license fee	100	100	110	10	140
Permits					
Sidewalk cafe	150	150	225	75	225
Building	210,000	210,000	152,478	(57,522)	234,071
Sign	3,250	3,250	2,791	(459)	4,059
Electrical	100,000	100,000	85,120	(14,880)	168,590
Plumbing	110,000	110,000	93,045	(16,955)	143,380
Heating	50,000	50,000	39,144	(10,856)	64,956
Zoning board of appeals	300	300	600	300	400
Well operation	1,000	1,000	1,125	125	1,250
Alarm ordinance	250	250	480	230	345
Sprinkler system	5,000	5,000	4,920	(80)	5,305
Street opening	17,500	17,500	18,880	1,380	19,360
Driveway/sidewalk	2,500	2,500	3,240	740	2,050
Storm water	3,500	3,500	2,413	(1,087)	7,009
Fire department permits	75	75	350	275	50
Total licenses and permits	906,645	906,645	819,965	(86,680)	1,090,975
Fines and forfeits					
Parking violations	180,000	180,000	133,134	(46,866)	145,091
Municipal court fines	390,650	390,650	327,218	(63,432)	444,040
Late fees dog licenses	750	750	880	130	780
Other	3,500	3,500	2,533	(967)	-
Total fines and forfeits	574,900	574,900	463,765	(111,135)	589,911
Public charges for services					
Clerk	15,000	15,000	14,806	(194)	15,112
Treasurer	60,000	60,000	58,767	(1,233)	58,767
Attorney	23,000	23,000	24,323	1,323	19,623
Engineer	-	-	-	-	12,748
GIS land record management	-	-	305	305	15
Planning	6,650	6,650	7,417	767	6,701
Police department	6,885	6,885	5,857	(1,028)	7,578
Police service fees	8,000	8,000	4,639	(3,361)	7,389
Fire department fees	6,100	6,100	4,179	(1,921)	4,624
Impounded vehicles	450	450	375	(75)	-
Rescue squad	2,053,314	2,053,314	1,959,189	(94,125)	2,072,441
Inspection and zoning fees	200	200	600	400	200
Sealer	14,775	14,775	14,361	(414)	14,561
Museum	32,000	32,000	4,676	(27,324)	23,600
Recreation building	20,000	20,000	10,734	(9,266)	18,344

# City of Manitowoc, Wisconsin

## GENERAL FUND

### DETAILED COMPARISON OF BUDGETED AND ACTUAL REVENUES

FOR THE YEAR ENDED DECEMBER 31, 2020

WITH SUMMARIZED COMPARATIVE INFORMATION FOR THE YEAR ENDED DECEMBER 31, 2019

	Budget		Actual	Variance	2019 Actual
	Original	Final		Final Budget - Positive (Negative)	
Public charges for services (continued)					
Recreation team sports	18,000	18,000	14,791	(3,209)	19,883
Recreation program fees	35,000	35,000	22,507	(12,493)	49,148
Recreation rentals	48,800	48,800	13,101	(35,699)	48,874
Recreation concessions	500	500	1,866	1,366	1,311
Recreation other	16,150	16,150	16,930	780	24,982
Special events	5,000	5,000	664	(4,336)	4,882
Senior citizens	21,500	21,500	9,131	(12,369)	24,026
Street permit repairs	125,000	125,000	160,244	35,244	168,951
Columbarium sales	10,400	10,400	7,925	(2,475)	21,783
Sale of cemetery lots	60,110	60,110	65,696	5,586	80,699
Foundations	13,000	13,000	21,130	8,130	17,686
Burial fees	154,050	154,050	127,605	(26,445)	152,368
Transportation	1,500	1,500	87	(1,413)	-
Total public charges for services	<u>2,755,384</u>	<u>2,755,384</u>	<u>2,571,905</u>	<u>(183,479)</u>	<u>2,876,296</u>
Intergovernmental charges for services					
Counties and municipalities	47,118	47,118	31,493	(15,625)	23,646
City administrative fees	60,648	60,648	53,956	(6,692)	62,329
Schools and special districts	2,400	2,400	985	(1,415)	1,842
Police school liaison	133,732	133,732	134,540	808	133,732
Total intergovernmental charges for services	<u>243,898</u>	<u>243,898</u>	<u>220,974</u>	<u>(22,924)</u>	<u>221,549</u>
Interdepartmental charges for services					
City equipment rental	-	-	213	213	273
Street department labor	145,000	145,000	200,729	55,729	204,454
DPW materials	563,000	563,000	470,666	(92,334)	559,248
Total interdepartmental charges for services	<u>708,000</u>	<u>708,000</u>	<u>671,608</u>	<u>(36,392)</u>	<u>763,975</u>
Miscellaneous					
Interest on investments	356,832	356,832	602,707	245,875	574,166
Rent	46,500	46,500	75,267	28,767	98,031
Sale of general capital assets	35,000	35,000	62,615	27,615	69,441
Sale of salvage and waste products	1,550	1,550	3,865	2,315	5,565
Marina lease	185,000	185,000	232,426	47,426	206,609
Carferry lease	42,000	42,000	42,000	-	42,000
Other leases	50,000	50,000	59,904	9,904	54,720
Sale of photo copies	50	50	1,038	988	913
Donations	16,200	16,200	209,316	193,116	47,463
Other	283,300	283,300	187,805	(95,495)	60,313
Total miscellaneous	<u>1,016,432</u>	<u>1,016,432</u>	<u>1,476,943</u>	<u>460,511</u>	<u>1,159,221</u>
<b>Total revenues</b>	<u><u>\$ 22,484,976</u></u>	<u><u>\$ 22,484,976</u></u>	<u><u>\$ 23,230,617</u></u>	<u><u>\$ 745,641</u></u>	<u><u>\$ 22,635,595</u></u>

# City of Manitowoc, Wisconsin

**GENERAL FUND  
 DETAILED COMPARISON OF BUDGETED AND ACTUAL EXPENDITURES  
 FOR THE YEAR ENDED DECEMBER 31, 2020  
 WITH SUMMARIZED FINANCIAL INFORMATION FOR THE YEAR ENDED DECEMBER 31, 2019**

	Budget		Actual	Variance	2019 Actual
	Original	Final		Final Budget - Positive (Negative)	
General government					
Council	\$ 63,160	\$ 63,160	\$ 53,843	\$ 9,317	\$ 54,733
Mayor	180,143	180,143	176,342	3,801	181,278
Clerk	304,334	304,334	321,181	(16,847)	321,284
Elections	93,730	93,730	80,491	13,239	32,447
Postage	35,000	35,000	59,809	(24,809)	37,207
Board of review	1,070	1,070	370	700	207
Assessor	185,300	185,300	183,227	2,073	155,580
Finance	253,682	253,682	256,439	(2,757)	246,430
Treasurer	147,091	147,091	162,706	(15,615)	147,046
Data processing	766,318	766,318	813,477	(47,159)	591,211
Payroll	115,357	115,357	112,364	2,993	112,525
Attorney	369,096	369,096	341,388	27,708	355,675
Cable television	1,045	1,045	1,055	(10)	1,045
Personnel	205,862	205,862	181,470	24,392	185,771
Municipal court	103,394	103,394	103,584	(190)	105,723
Duplicating	25,000	30,080	34,700	(4,620)	27,326
City Hall	86,180	86,180	182,120	(95,940)	171,809
Buildings and grounds shop	4,500	4,500	16,970	(12,470)	17,636
Property insurance	97,477	97,477	95,344	2,133	90,850
Other insurance	123,137	123,137	223,000	(99,863)	160,289
Miscellaneous	699,500	699,500	113,174	586,326	164,044
Total general government	<u>3,860,376</u>	<u>3,865,456</u>	<u>3,513,054</u>	<u>352,402</u>	<u>3,160,116</u>
Public safety					
Police department	8,099,009	8,093,929	7,921,391	172,538	8,056,483
Fire department	6,338,967	6,379,656	6,231,661	147,995	6,378,074
Inspection	469,863	469,863	464,657	5,206	474,955
Civil defense	2,800	2,800	3,229	(429)	6,312
Total public safety	<u>14,910,639</u>	<u>14,946,248</u>	<u>14,620,938</u>	<u>325,310</u>	<u>14,915,824</u>
Public works					
Engineering	998,497	998,497	1,189,531	(191,034)	1,119,866
Streets administration	11,175	11,175	10,756	419	10,890
Street repairs	3,587,327	3,587,327	1,138,214	2,449,113	1,100,129
Seal coating	150,000	150,000	134,744	15,256	140,730
8th street bridge	160,460	160,460	136,220	24,240	119,070
10th street bridge	34,315	34,315	25,641	8,674	21,638
Other bridges	1,500	1,500	-	1,500	111
Curb and walks	4,930	4,930	30,602	(25,672)	9,771
Snow and ice removal	297,870	297,870	727,184	(429,314)	1,399,593
Traffic control	55,150	55,150	247,239	(192,089)	177,749
Street lighting	731,879	731,879	727,286	4,593	743,505
Docks and harbors	44,170	44,170	143,254	(99,084)	54,881
Gravel pit	-	-	5,088	(5,088)	2,305
Solid waste disposal	4,925	4,925	5,283	(358)	5,946
Sanitary sewers	-	-	3,021	(3,021)	7,699
Storm sewers	179,700	179,700	721,860	(542,160)	713,188

# City of Manitowoc, Wisconsin

**GENERAL FUND  
 DETAILED COMPARISON OF BUDGETED AND ACTUAL EXPENDITURES  
 FOR THE YEAR ENDED DECEMBER 31, 2020  
 WITH SUMMARIZED FINANCIAL INFORMATION FOR THE YEAR ENDED DECEMBER 31, 2019**

	Budget		Actual	Variance	2019 Actual
	Original	Final		Final Budget - Positive (Negative)	
Public works (continued)					
Interdepartmental charges	-	-	14,440	(14,440)	14,334
Other	881,271	881,271	251,801	629,470	177,797
Total public works	<u>7,143,169</u>	<u>7,143,169</u>	<u>5,512,164</u>	<u>1,631,005</u>	<u>5,819,202</u>
Health and human services					
Evergreen cemetery	<u>57,510</u>	<u>57,510</u>	<u>396,796</u>	<u>(339,286)</u>	<u>311,366</u>
Culture and recreation					
Rahr west museum	336,729	336,729	357,832	(21,103)	374,946
Marine band	15,000	15,000	15,000	-	15,000
Civic orchestra	7,200	7,200	7,200	-	7,200
Recreation administrative	3,860	3,860	1,438	2,422	2,030
Recreation buildings and grounds	377,470	377,470	1,002,061	(624,591)	1,046,006
Recreation programs	45,128	45,128	55,320	(10,192)	73,768
Senior center	46,835	46,835	68,272	(21,437)	80,650
Special events	92,885	92,885	237,461	(144,576)	235,871
Decorations	3,500	3,500	657	2,843	977
Total culture and recreation	<u>928,607</u>	<u>928,607</u>	<u>1,745,241</u>	<u>(816,634)</u>	<u>1,836,448</u>
Conservation and development					
Planning and zoning	578,901	578,901	881,611	(302,710)	449,806
Community development authority	<u>35,600</u>	<u>35,600</u>	<u>759</u>	<u>34,841</u>	<u>804,121</u>
Total conservation and development	<u>614,501</u>	<u>614,501</u>	<u>882,370</u>	<u>(267,869)</u>	<u>1,253,927</u>
<b>Total expenditures</b>	<u><u>\$ 27,514,802</u></u>	<u><u>\$ 27,555,491</u></u>	<u><u>\$ 26,670,563</u></u>	<u><u>\$ 884,928</u></u>	<u><u>\$ 27,296,883</u></u>

# City of Manitowoc, Wisconsin

**COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS  
DECEMBER 31, 2020  
WITH SUMMARIZED COMPARATIVE INFORMATION AS OF DECEMBER 31, 2019**

	Room Tax	Mandatory Recycling	TID 7	Commercial Revolving Loan	Transit Capital Grant
<b>ASSETS</b>					
Cash and investments	\$ 376,183	\$ 12,000	\$ 6,885	\$ 5,011	\$ 174,657
Restricted cash and investments	-	-	-	-	-
Receivables					
Taxes and special charges	-	-	-	-	-
Accounts	-	-	-	-	-
Loans	-	-	-	-	-
Due from other governments	-	-	-	-	-
Prepaid items	-	-	-	-	-
<b>Total assets</b>	<b>\$ 376,183</b>	<b>\$ 12,000</b>	<b>\$ 6,885</b>	<b>\$ 5,011</b>	<b>\$ 174,657</b>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES</b>					
Liabilities					
Accounts payable	\$ 8,040	\$ 12,000	\$ -	\$ -	\$ -
Due to other funds	-	-	-	5,011	-
Advance from other funds	-	-	-	-	-
Special deposits	-	-	-	-	-
<b>Total liabilities</b>	<b>8,040</b>	<b>12,000</b>	<b>-</b>	<b>5,011</b>	<b>-</b>
Deferred inflows of resources					
Property taxes levied for subsequent year	-	-	-	-	-
Loans receivable	-	-	-	-	-
<b>Total deferred inflows of resources</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Fund balances					
Nonspendable	-	-	-	-	-
Restricted	-	-	6,885	-	174,657
Committed	368,143	-	-	-	-
Assigned	-	-	-	-	-
Unassigned	-	-	-	-	-
<b>Total fund balances</b>	<b>368,143</b>	<b>-</b>	<b>6,885</b>	<b>-</b>	<b>174,657</b>
<b>Total liabilities, deferred inflows of resources and fund balances</b>	<b>\$ 376,183</b>	<b>\$ 12,000</b>	<b>\$ 6,885</b>	<b>\$ 5,011</b>	<b>\$ 174,657</b>

<b>Special Revenue</b>						
<b>Housing Revolving Loan</b>	<b>CDBG</b>	<b>HCRI Revolving Loan</b>	<b>Industrial Revolving Loan</b>	<b>Manitowoc Calumet Library</b>	<b>Library</b>	<b>Mani International Relations Assoc</b>
\$ 271,071	\$ 37,330	\$ 55,347	\$ 26,212	\$ 12,753	\$ 1,072,165	\$ 4,856
-	-	-	-	-	-	-
-	-	-	-	-	960,923	-
-	-	-	-	-	-	-
2,263,491	-	116,413	-	-	-	-
-	7,668	-	-	-	-	-
-	-	-	-	-	-	-
<u>\$ 2,534,562</u>	<u>\$ 44,998</u>	<u>\$ 171,760</u>	<u>\$ 26,212</u>	<u>\$ 12,753</u>	<u>\$ 2,033,088</u>	<u>\$ 4,856</u>
\$ -	\$ 7,668	\$ -	\$ -	\$ 20	\$ 59,481	\$ -
-	-	-	26,212	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	7,668	-	26,212	20	59,481	-
-	-	-	-	-	1,752,916	-
2,263,491	-	116,413	-	-	-	-
2,263,491	-	116,413	-	-	1,752,916	-
-	-	-	-	-	-	-
271,071	37,330	55,347	-	-	-	-
-	-	-	-	12,733	220,691	4,856
-	-	-	-	-	-	-
-	-	-	-	-	-	-
271,071	37,330	55,347	-	12,733	220,691	4,856
<u>\$ 2,534,562</u>	<u>\$ 44,998</u>	<u>\$ 171,760</u>	<u>\$ 26,212</u>	<u>\$ 12,753</u>	<u>\$ 2,033,088</u>	<u>\$ 4,856</u>



# City of Manitowoc, Wisconsin

**COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS  
DECEMBER 31, 2020  
WITH SUMMARIZED COMPARATIVE INFORMATION AS OF DECEMBER 31, 2019**

	<u>Rahr West Museum</u>	<u>Police Programs</u>	<u>Parkland Dedications</u>	<u>Aquatic Center</u>	<u>Senior Center</u>	<u>Eternal Flame</u>
<b>ASSETS</b>						
Cash and investments	\$ 204,124	\$ 89,366	\$ 72,698	\$ 24,185	\$ 67,149	\$ 27,772
Restricted cash and investments	-	391,917	-	-	-	-
Receivables						
Taxes and special charges	-	-	-	132,870	-	-
Accounts	33,340	-	-	-	-	-
Loans	-	-	-	-	-	-
Due from other governments	-	-	-	-	-	-
Prepaid items	-	-	-	-	-	-
Total assets	<u>\$ 237,464</u>	<u>\$ 481,283</u>	<u>\$ 72,698</u>	<u>\$ 157,055</u>	<u>\$ 67,149</u>	<u>\$ 27,772</u>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES</b>						
Liabilities						
Accounts payable	\$ 1,235	\$ 517	\$ -	\$ 1,737	\$ 1,302	\$ 378
Due to other funds	-	-	-	-	-	-
Advance from other funds	-	-	-	-	-	-
Special deposits	-	28,053	-	-	-	-
Total liabilities	<u>1,235</u>	<u>28,570</u>	<u>-</u>	<u>1,737</u>	<u>1,302</u>	<u>378</u>
Deferred inflows of resources						
Property taxes levied for subsequent year	-	-	-	132,870	-	-
Loans receivable	-	-	-	-	-	-
Total deferred inflows of resources	<u>-</u>	<u>-</u>	<u>-</u>	<u>132,870</u>	<u>-</u>	<u>-</u>
Fund balances						
Nonspendable	-	-	-	-	-	-
Restricted	-	452,713	72,698	-	-	27,394
Committed	236,229	-	-	22,448	65,847	-
Assigned	-	-	-	-	-	-
Unassigned	-	-	-	-	-	-
Total fund balances	<u>236,229</u>	<u>452,713</u>	<u>72,698</u>	<u>22,448</u>	<u>65,847</u>	<u>27,394</u>
Total liabilities, deferred inflows of resources and fund balances	<u>\$ 237,464</u>	<u>\$ 481,283</u>	<u>\$ 72,698</u>	<u>\$ 157,055</u>	<u>\$ 67,149</u>	<u>\$ 27,772</u>

Special Revenue						Capital Projects	
Centennial	Park & Rec Donations	Lakeshore Holiday Parade	EPA Grant	Housing Programs	Community Development	Sanitary and Storm Sewers	Streets
\$ -	\$ 169,492	\$ 6,561	\$ 229,923	\$ 1,516,665	\$ -	\$ 74,024	\$ -
17,733	-	-	-	-	-	-	-
-	-	-	-	-	150,980	-	217,543
-	-	-	-	-	-	-	255,323
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	76,322
-	-	-	-	-	-	-	-
<u>\$ 17,733</u>	<u>\$ 169,492</u>	<u>\$ 6,561</u>	<u>\$ 229,923</u>	<u>\$ 1,516,665</u>	<u>\$ 150,980</u>	<u>\$ 74,024</u>	<u>\$ 549,188</u>
\$ -	\$ 3,600	\$ 105	\$ -	\$ 16,462	\$ -	\$ -	\$ 731
-	-	-	-	-	-	-	1,344,039
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	3,600	105	-	16,462	-	-	1,344,770
-	-	-	-	-	150,980	-	217,543
-	-	-	-	-	-	-	-
-	-	-	-	-	150,980	-	217,543
-	-	-	-	-	-	-	-
17,733	165,892	6,456	229,923	1,500,203	-	-	-
-	-	-	-	-	-	74,024	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	(1,013,125)
<u>17,733</u>	<u>165,892</u>	<u>6,456</u>	<u>229,923</u>	<u>1,500,203</u>	<u>-</u>	<u>74,024</u>	<u>(1,013,125)</u>
<u>\$ 17,733</u>	<u>\$ 169,492</u>	<u>\$ 6,561</u>	<u>\$ 229,923</u>	<u>\$ 1,516,665</u>	<u>\$ 150,980</u>	<u>\$ 74,024</u>	<u>\$ 549,188</u>

# City of Manitowoc, Wisconsin

**COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS  
DECEMBER 31, 2020  
WITH SUMMARIZED COMPARATIVE INFORMATION AS OF DECEMBER 31, 2019**

	<u>Capital Equipment</u>	<u>Environment Remediation</u>	<u>Cemetery Improvements</u>	<u>Buildings and Other Improvements</u>	<u>Special Projects</u>
<b>ASSETS</b>					
Cash and investments	\$ 736,787	\$ 1,307,124	\$ 26,832	\$ 1,522,903	\$ -
Restricted cash and investments	-	-	-	-	-
Receivables					
Taxes and special charges	-	-	-	184,000	-
Accounts	-	-	88	72,135	-
Loans	-	-	-	-	-
Due from other governments	-	-	-	-	-
Prepaid items	74,810	-	-	-	-
<b>Total assets</b>	<b>\$ 811,597</b>	<b>\$ 1,307,124</b>	<b>\$ 26,920</b>	<b>\$ 1,779,038</b>	<b>\$ -</b>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES</b>					
Liabilities					
Accounts payable	\$ 11,426	\$ 103,512	\$ -	\$ 66,453	\$ 62,033
Due to other funds	-	-	-	-	-
Advance from other funds	74,810	-	-	-	-
Special deposits	-	-	-	-	-
<b>Total liabilities</b>	<b>86,236</b>	<b>103,512</b>	<b>-</b>	<b>66,453</b>	<b>62,033</b>
Deferred inflows of resources					
Property taxes levied for subsequent year	-	-	-	184,000	-
Loans receivable	-	-	-	-	-
<b>Total deferred inflows of resources</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>184,000</b>	<b>-</b>
Fund balances					
Nonspendable	74,810	-	-	-	-
Restricted	-	-	-	-	-
Committed	650,551	1,203,612	26,920	1,528,585	-
Assigned	-	-	-	-	-
Unassigned	-	-	-	-	(62,033)
<b>Total fund balances</b>	<b>725,361</b>	<b>1,203,612</b>	<b>26,920</b>	<b>1,528,585</b>	<b>(62,033)</b>
<b>Total liabilities, deferred inflows of resources and fund balances</b>	<b>\$ 811,597</b>	<b>\$ 1,307,124</b>	<b>\$ 26,920</b>	<b>\$ 1,779,038</b>	<b>\$ -</b>

**Capital Projects**

TID 9	TID 10	TID 11	TID 12	TID 14	TID 15	TID 16	TID 17	TID 18
\$ 211,786	\$ 164,754	\$ 12,079	\$ 132,745	\$ 23,186	\$ 63,627	\$ -	\$ 51,430	\$ 1,582,754
-	-	-	-	-	-	-	-	-
-	128,687	-	163,924	-	-	325,769	224,331	120,415
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
<u>\$ 211,786</u>	<u>\$ 293,441</u>	<u>\$ 12,079</u>	<u>\$ 296,669</u>	<u>\$ 23,186</u>	<u>\$ 63,627</u>	<u>\$ 325,769</u>	<u>\$ 275,761</u>	<u>\$ 1,703,169</u>
\$ 201,136	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,000	\$ 1,410
-	-	-	-	-	-	973,609	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
<u>201,136</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>973,609</u>	<u>13,000</u>	<u>1,410</u>
-	128,687	-	163,924	-	-	325,769	224,331	120,415
-	-	-	-	-	-	-	-	-
-	128,687	-	163,924	-	-	325,769	224,331	120,415
-	-	-	-	-	-	-	-	-
10,650	164,754	12,079	132,745	23,186	63,627	-	38,430	1,581,344
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	(973,609)	-	-
<u>10,650</u>	<u>164,754</u>	<u>12,079</u>	<u>132,745</u>	<u>23,186</u>	<u>63,627</u>	<u>(973,609)</u>	<u>38,430</u>	<u>1,581,344</u>
<u>\$ 211,786</u>	<u>\$ 293,441</u>	<u>\$ 12,079</u>	<u>\$ 296,669</u>	<u>\$ 23,186</u>	<u>\$ 63,627</u>	<u>\$ 325,769</u>	<u>\$ 275,761</u>	<u>\$ 1,703,169</u>

# City of Manitowoc, Wisconsin

## COMBINING BALANCE SHEET NONMAJOR GOVERNMENTAL FUNDS DECEMBER 31, 2020

WITH SUMMARIZED COMPARATIVE INFORMATION AS OF DECEMBER 31, 2019

	Capital Projects				Totals	
	TID 19	TID 20	TID 21	TID 22	2020	2019
<b>ASSETS</b>						
Cash and investments	\$ -	\$ -	\$ -	\$ 161,801	\$ 10,534,237	\$ 10,491,393
Restricted cash and investments	-	-	-	-	409,650	334,399
Receivables						
Taxes and special charges	192,784	342,737	166,062	-	3,311,025	3,583,094
Accounts	-	-	-	16,240	377,126	311,891
Loans	-	-	-	-	2,379,904	4,928,908
Due from other governments	-	-	-	-	83,990	83,638
Prepaid items	-	-	-	-	74,810	98,540
Total assets	<u>\$ 192,784</u>	<u>\$ 342,737</u>	<u>\$ 166,062</u>	<u>\$ 178,041</u>	<u>\$ 17,170,742</u>	<u>\$ 19,831,863</u>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES</b>						
Liabilities						
Accounts payable	\$ 53,500	\$ -	\$ -	\$ -	\$ 625,746	\$ 857,360
Due to other funds	385,564	11,285	13,788	-	2,759,508	2,100,890
Advance from other funds	-	-	-	-	74,810	98,877
Special deposits	-	-	-	-	28,053	30,524
Total liabilities	<u>439,064</u>	<u>11,285</u>	<u>13,788</u>	<u>-</u>	<u>3,488,117</u>	<u>3,087,651</u>
Deferred inflows of resources						
Property taxes levied for subsequent year	192,784	342,737	166,062	-	4,103,018	3,583,094
Loans receivable	-	-	-	-	2,379,904	4,928,908
Total deferred inflows of resources	<u>192,784</u>	<u>342,737</u>	<u>166,062</u>	<u>-</u>	<u>6,482,922</u>	<u>8,512,002</u>
Fund balances						
Nonspendable	-	-	-	-	74,810	98,540
Restricted	-	-	-	178,041	5,223,158	6,836,105
Committed	-	-	-	-	4,414,639	1,046,718
Assigned	-	-	-	-	-	2,421,823
Unassigned	(439,064)	(11,285)	(13,788)	-	(2,512,904)	(2,170,976)
Total fund balances	<u>(439,064)</u>	<u>(11,285)</u>	<u>(13,788)</u>	<u>178,041</u>	<u>7,199,703</u>	<u>8,232,210</u>
Total liabilities, deferred inflows of resources and fund balances	<u>\$ 192,784</u>	<u>\$ 342,737</u>	<u>\$ 166,062</u>	<u>\$ 178,041</u>	<u>\$ 17,170,742</u>	<u>\$ 19,831,863</u>

# City of Manitowoc, Wisconsin

**COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
NONMAJOR GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED DECEMBER 31, 2020  
WITH SUMMARIZED COMPARATIVE INFORMATION FOR THE YEAR ENDED DECEMBER 31, 2019**

	Room Tax	Mandatory Recycling	TID 7	Commercial Revolving Loan	Transit Capital Grant
<b>REVENUES</b>					
Taxes	\$ 419,651	\$ -	\$ -	\$ -	\$ -
Special assessments	-	-	-	-	-
Intergovernmental	-	216,052	-	-	348,082
Public charges for services	-	-	-	-	-
Intergovernmental charges for services	-	117,096	-	-	-
Miscellaneous	-	-	-	14,267	-
Total revenues	<u>419,651</u>	<u>333,148</u>	<u>-</u>	<u>14,267</u>	<u>348,082</u>
<b>EXPENDITURES</b>					
Current					
General government	-	-	-	-	-
Public safety	-	-	-	-	-
Public works	-	149,297	-	-	436,239
Health and human services	-	-	-	-	-
Culture and recreation	-	-	-	-	-
Conservation and development	358,520	-	-	419,295	-
Debt service					
Principal	-	-	15,000	-	-
Interest and fiscal charges	-	-	400	-	-
Total expenditures	<u>358,520</u>	<u>149,297</u>	<u>15,400</u>	<u>419,295</u>	<u>436,239</u>
Excess of revenues over (under) expenditures	<u>61,131</u>	<u>183,851</u>	<u>(15,400)</u>	<u>(405,028)</u>	<u>(88,157)</u>
<b>OTHER FINANCING SOURCES (USES)</b>					
Long-term debt issued	-	-	-	-	-
Transfers in	-	-	-	-	-
Transfers out	<u>(163,093)</u>	<u>(183,851)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total other financing sources (uses)	<u>(163,093)</u>	<u>(183,851)</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Net change in fund balances</b>	<u>(101,962)</u>	<u>-</u>	<u>(15,400)</u>	<u>(405,028)</u>	<u>(88,157)</u>
<b>Fund balances - January 1</b>	<u>470,105</u>	<u>-</u>	<u>22,285</u>	<u>405,028</u>	<u>262,814</u>
<b>Fund balances - December 31</b>	<u>\$ 368,143</u>	<u>\$ -</u>	<u>\$ 6,885</u>	<u>\$ -</u>	<u>\$ 174,657</u>

Special Revenue							
Housing Revolving Loan	CDBG	HCRI Revolving Loan	Industrial Revolving Loan	Manitowoc Calumet Library	Library	Mani International Relations Assoc	Rahr West Museum
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,745,832	\$ -	\$ -
-	-	-	-	-	-	-	-
-	10,302	-	-	-	450,368	-	-
-	-	-	-	-	24,615	-	-
-	-	-	-	-	-	-	-
100,951	40,297	2,926	271,217	3,377	104,068	-	89,262
100,951	50,599	2,926	271,217	3,377	2,324,883	-	89,262
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	2,861	2,316,000	-	49,751
129,077	50,411	-	2,090,520	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
129,077	50,411	-	2,090,520	2,861	2,316,000	-	49,751
(28,126)	188	2,926	(1,819,303)	516	8,883	-	39,511
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	(41,888)	-	-
-	-	-	-	-	(41,888)	-	-
(28,126)	188	2,926	(1,819,303)	516	(33,005)	-	39,511
299,197	37,142	52,421	1,819,303	12,217	253,696	4,856	196,718
\$ 271,071	\$ 37,330	\$ 55,347	\$ -	\$ 12,733	\$ 220,691	\$ 4,856	\$ 236,229

# City of Manitowoc, Wisconsin

**COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
NONMAJOR GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED DECEMBER 31, 2020  
WITH SUMMARIZED COMPARATIVE INFORMATION FOR THE YEAR ENDED DECEMBER 31, 2019**

	Special Revenue					
	Police Programs	Parkland Dedications	Aquatic Center	Senior Center	Eternal Flame	Centennial
<b>REVENUES</b>						
Taxes	\$ -	\$ -	\$ 132,920	\$ -	\$ -	\$ -
Special assessments	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-
Public charges for services	-	-	26,138	3,807	-	-
Intergovernmental charges for services	-	-	-	-	-	-
Miscellaneous	112,163	410	-	12,451	59,430	1,299
<b>Total revenues</b>	<b>112,163</b>	<b>410</b>	<b>159,058</b>	<b>16,258</b>	<b>59,430</b>	<b>1,299</b>
<b>EXPENDITURES</b>						
Current						
General government	-	-	-	-	-	-
Public safety	22,575	-	-	-	-	-
Public works	-	-	-	-	-	-
Health and human services	-	-	-	-	-	-
Culture and recreation	-	11,065	84,050	12,952	124,581	-
Conservation and development	-	-	-	-	-	-
Debt service						
Principal	-	-	-	-	-	-
Interest and fiscal charges	-	-	-	-	-	-
<b>Total expenditures</b>	<b>22,575</b>	<b>11,065</b>	<b>84,050</b>	<b>12,952</b>	<b>124,581</b>	<b>-</b>
Excess of revenues over (under) expenditures	89,588	(10,655)	75,008	3,306	(65,151)	1,299
<b>OTHER FINANCING SOURCES (USES)</b>						
Long-term debt issued	-	-	-	-	-	-
Transfers in	-	-	-	-	50,000	-
Transfers out	-	(878)	-	-	-	-
<b>Total other financing sources (uses)</b>	<b>-</b>	<b>(878)</b>	<b>-</b>	<b>-</b>	<b>50,000</b>	<b>-</b>
<b>Net change in fund balances</b>	<b>89,588</b>	<b>(11,533)</b>	<b>75,008</b>	<b>3,306</b>	<b>(15,151)</b>	<b>1,299</b>
<b>Fund balances - January 1</b>	<b>363,125</b>	<b>84,231</b>	<b>(52,560)</b>	<b>62,541</b>	<b>42,545</b>	<b>16,434</b>
<b>Fund balances - December 31</b>	<b>\$ 452,713</b>	<b>\$ 72,698</b>	<b>\$ 22,448</b>	<b>\$ 65,847</b>	<b>\$ 27,394</b>	<b>\$ 17,733</b>



<b>Capital Projects</b>								
<b>Park &amp; Rec Donations</b>	<b>Lakeshore Holiday Parade</b>	<b>EPA Grant</b>	<b>Housing Programs</b>	<b>Sanitary and Storm Sewers</b>	<b>Streets</b>	<b>Harbor Improvements</b>	<b>Capital Equipment</b>	<b>Environment Remediation</b>
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 210,060	\$ -	\$ -	\$ -
-	-	-	122,817	-	-	-	-	-
-	-	223,136	-	-	-	2,125,817	-	-
-	-	-	-	500	-	-	-	-
-	-	-	-	-	815,897	-	-	-
43,955	3,033	1,132	-	-	286,255	-	-	35
<u>43,955</u>	<u>3,033</u>	<u>224,268</u>	<u>122,817</u>	<u>500</u>	<u>1,312,212</u>	<u>2,125,817</u>	<u>-</u>	<u>35</u>
-	-	-	-	-	-	-	44,320	-
-	-	-	-	-	-	-	170,032	-
-	-	-	-	518,057	4,486,054	2,125,817	713,163	452,630
-	-	-	-	-	-	-	-	-
33,124	2,127	-	-	-	-	-	63,097	-
-	-	223,136	185,859	-	-	-	-	-
-	-	-	-	-	-	-	-	27,578
-	-	-	-	-	-	-	-	2,901
<u>33,124</u>	<u>2,127</u>	<u>223,136</u>	<u>185,859</u>	<u>518,057</u>	<u>4,486,054</u>	<u>2,125,817</u>	<u>990,612</u>	<u>483,109</u>
<u>10,831</u>	<u>906</u>	<u>1,132</u>	<u>(63,042)</u>	<u>(517,557)</u>	<u>(3,173,842)</u>	<u>-</u>	<u>(990,612)</u>	<u>(483,074)</u>
-	-	-	-	85,000	3,159,000	-	1,230,000	600,000
-	-	-	332,871	459,996	-	-	-	-
-	-	-	-	-	(537,623)	-	-	-
-	-	-	332,871	544,996	2,621,377	-	1,230,000	600,000
10,831	906	1,132	269,829	27,439	(552,465)	-	239,388	116,926
155,061	5,550	228,791	1,230,374	46,585	(460,660)	-	485,973	1,086,686
<u>\$ 165,892</u>	<u>\$ 6,456</u>	<u>\$ 229,923</u>	<u>\$ 1,500,203</u>	<u>\$ 74,024</u>	<u>\$(1,013,125)</u>	<u>\$ -</u>	<u>\$ 725,361</u>	<u>\$ 1,203,612</u>

# City of Manitowoc, Wisconsin

**COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
NONMAJOR GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED DECEMBER 31, 2020  
WITH SUMMARIZED COMPARATIVE INFORMATION FOR THE YEAR ENDED DECEMBER 31, 2019**

	<b>Cemetery Improvements</b>	<b>Buildings and Other Improvements</b>	<b>Special Projects</b>	<b>TID 9</b>	<b>TID 10</b>
<b>REVENUES</b>					
Taxes	\$ -	\$ 184,000	\$ -	\$ 326,060	\$ 131,960
Special assessments	-	-	-	-	-
Intergovernmental	-	-	-	6,811	2,367
Public charges for services	8,574	-	-	-	-
Intergovernmental charges for services	-	-	-	-	-
Miscellaneous	-	174,066	-	-	-
<b>Total revenues</b>	<b>8,574</b>	<b>358,066</b>	<b>-</b>	<b>332,871</b>	<b>134,327</b>
<b>EXPENDITURES</b>					
Current					
General government	-	63,959	-	-	-
Public safety	-	37,917	-	-	-
Public works	-	71,260	-	1,086	-
Health and human services	4,567	-	-	-	-
Culture and recreation	-	469,402	-	-	-
Conservation and development	-	846,239	62,033	321,239	695
Debt service					
Principal	-	-	-	20,000	40,000
Interest and fiscal charges	-	-	-	450	1,525
<b>Total expenditures</b>	<b>4,567</b>	<b>1,488,777</b>	<b>62,033</b>	<b>342,775</b>	<b>42,220</b>
Excess of revenues over (under) expenditures	4,007	(1,130,711)	(62,033)	(9,904)	92,107
<b>OTHER FINANCING SOURCES (USES)</b>					
Long-term debt issued	-	1,690,000	-	-	-
Transfers in	-	78,505	-	-	-
Transfers out	-	(34,000)	-	(332,871)	(135,000)
<b>Total other financing sources (uses)</b>	<b>-</b>	<b>1,734,505</b>	<b>-</b>	<b>(332,871)</b>	<b>(135,000)</b>
<b>Net change in fund balances</b>	<b>4,007</b>	<b>603,794</b>	<b>(62,033)</b>	<b>(342,775)</b>	<b>(42,893)</b>
<b>Fund balances - January 1</b>	<b>22,913</b>	<b>924,791</b>	<b>-</b>	<b>353,425</b>	<b>207,647</b>
<b>Fund balances - December 31</b>	<b>\$ 26,920</b>	<b>\$ 1,528,585</b>	<b>\$ (62,033)</b>	<b>\$ 10,650</b>	<b>\$ 164,754</b>

**Capital Projects**

TID 11	TID 12	TID 14	TID 15	TID 16	TID 17	TID 18	TID 19
\$ -	\$ 167,261	\$ -	\$ -	\$ 331,415	\$ 221,866	\$ -	\$ 120,849
-	-	-	-	-	-	-	250,000
-	2,042	-	-	44,604	14,309	6,433	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	169,303	-	-	376,019	236,175	6,433	370,849
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	621,838	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	485	-	-	4,631	13,486	2,111,998	755,119
20,000	145,000	10,000	60,000	235,000	70,000	-	-
1,200	5,680	850	1,975	53,255	5,050	24,597	-
21,200	151,165	10,850	61,975	292,886	88,536	2,758,433	755,119
(21,200)	18,138	(10,850)	(61,975)	83,133	147,639	(2,752,000)	(384,270)
-	-	-	-	-	-	3,666,320	-
-	135,000	-	-	500,000	-	-	-
-	-	-	-	-	(500,000)	-	-
-	135,000	-	-	500,000	(500,000)	3,666,320	-
(21,200)	153,138	(10,850)	(61,975)	583,133	(352,361)	914,320	(384,270)
33,279	(20,393)	34,036	125,602	(1,556,742)	390,791	667,024	(54,794)
<u>\$ 12,079</u>	<u>\$ 132,745</u>	<u>\$ 23,186</u>	<u>\$ 63,627</u>	<u>\$ (973,609)</u>	<u>\$ 38,430</u>	<u>\$ 1,581,344</u>	<u>\$ (439,064)</u>

# City of Manitowoc, Wisconsin

**COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
NONMAJOR GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED DECEMBER 31, 2020  
WITH SUMMARIZED COMPARATIVE INFORMATION FOR THE YEAR ENDED DECEMBER 31, 2019**

	Capital Projects			Totals	
	TID 20	TID 21	TID 22	2020	2019
<b>REVENUES</b>					
Taxes	\$ 2,946	\$ 7,923	\$ -	\$ 4,002,743	\$ 5,207,633
Special assessments	-	-	-	372,817	167,299
Intergovernmental	-	-	-	3,450,323	5,555,621
Public charges for services	-	-	-	63,634	874,585
Intergovernmental charges for services	-	-	217,375	1,150,368	117,096
Miscellaneous	-	-	16,240	1,336,834	1,365,705
Total revenues	<u>2,946</u>	<u>7,923</u>	<u>233,615</u>	<u>10,376,719</u>	<u>13,287,939</u>
<b>EXPENDITURES</b>					
Current					
General government	-	-	-	108,279	195,102
Public safety	-	-	-	230,524	389,923
Public works	-	-	388,734	9,964,175	10,450,579
Health and human services	-	-	-	4,567	23,100
Culture and recreation	-	-	-	3,169,010	3,916,860
Conservation and development	692	9,423	520	7,583,378	2,254,524
Debt service					
Principal	-	-	-	642,578	727,159
Interest and fiscal charges	-	-	-	97,883	101,383
Total expenditures	<u>692</u>	<u>9,423</u>	<u>389,254</u>	<u>21,800,394</u>	<u>18,058,630</u>
Excess of revenues over (under) expenditures	<u>2,254</u>	<u>(1,500)</u>	<u>(155,639)</u>	<u>(11,423,675)</u>	<u>(4,770,691)</u>
<b>OTHER FINANCING SOURCES (USES)</b>					
Long-term debt issued	-	-	333,680	10,764,000	7,400,000
Transfers in	-	-	-	1,556,372	2,168,925
Transfers out	-	-	-	(1,929,204)	(2,955,172)
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>333,680</u>	<u>10,391,168</u>	<u>6,613,753</u>
<b>Net change in fund balances</b>	<u>2,254</u>	<u>(1,500)</u>	<u>178,041</u>	<u>(1,032,507)</u>	<u>1,843,062</u>
<b>Fund balances - January 1</b>	<u>(13,539)</u>	<u>(12,288)</u>	<u>-</u>	<u>8,232,210</u>	<u>6,389,148</u>
<b>Fund balances - December 31</b>	<u>\$ (11,285)</u>	<u>\$ (13,788)</u>	<u>\$ 178,041</u>	<u>\$ 7,199,703</u>	<u>\$ 8,232,210</u>

# City of Manitowoc, Wisconsin

**COMBINING STATEMENT OF NET POSITION  
NONMAJOR PROPRIETARY FUNDS  
DECEMBER 31, 2020**

	<u>Steam Utility</u>	<u>Broadband Utility</u>	<u>Transit System</u>	<u>Total</u>
<b>ASSETS</b>				
Current assets				
Cash and investments	\$ 1,397,441	\$ 1,636,565	\$ 233,221	\$ 3,267,227
Receivables				
Taxes and special charges	-	-	30,000	30,000
Customer accounts	229,180	1,620	37,975	268,775
Other	260	264	-	524
Due from other governments	-	-	812,195	812,195
Prepaid supplies and items	19,494	100,112	204,164	323,770
Total current assets	<u>1,646,375</u>	<u>1,738,561</u>	<u>1,317,555</u>	<u>4,702,491</u>
Other assets				
Net pension asset	-	-	163,574	163,574
Capital assets				
Nondepreciable	54,068	-	90,000	144,068
Depreciable, net	2,994,318	878,336	4,034,845	7,907,499
Total capital assets	<u>3,048,386</u>	<u>878,336</u>	<u>4,124,845</u>	<u>8,051,567</u>
Total assets	<u>4,694,761</u>	<u>2,616,897</u>	<u>5,605,974</u>	<u>12,917,632</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>				
Pension related amounts	-	-	379,015	379,015
Other postemployment related amounts	582	-	24,618	25,200
Asset retirement obligations	138,666	-	-	138,666
Total deferred outflows of resources	<u>139,248</u>	<u>-</u>	<u>403,633</u>	<u>542,881</u>

# City of Manitowoc, Wisconsin

## COMBINING STATEMENT OF NET POSITION PROPRIETARY FUNDS DECEMBER 31, 2020

	<u>Steam Utility</u>	<u>Broadband Utility</u>	<u>Transit System</u>	<u>Total</u>
<b>LIABILITIES</b>				
Current liabilities				
Accounts payable	\$ 13,036	\$ 809	\$ 44,564	\$ 58,409
Accrued and other current liabilities	74,753	25,364	7,159	107,276
Current portion of long-term obligations	-	-	25,372	25,372
Total current liabilities	<u>87,789</u>	<u>26,173</u>	<u>77,095</u>	<u>191,057</u>
Long-term obligations, less current portion				
Compensated absences	-	-	88,470	88,470
Asset retirement obligations	260,000	-	-	260,000
Other postemployment benefits	1,672	-	61,265	62,937
Total long-term liabilities	<u>261,672</u>	<u>-</u>	<u>149,735</u>	<u>411,407</u>
Total liabilities	<u>349,461</u>	<u>26,173</u>	<u>226,830</u>	<u>602,464</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>				
Special charges on subsequent year tax roll	-	-	30,000	30,000
Pension related amounts	-	-	489,905	489,905
Other postemployment related amounts	38	-	8,113	8,151
Total deferred inflows of resources	<u>38</u>	<u>-</u>	<u>528,018</u>	<u>528,056</u>
<b>NET POSITION</b>				
Net investment in capital assets	3,048,386	878,336	4,124,845	8,051,567
Restricted				
Pension benefits	-	-	163,574	163,574
Unrestricted	1,436,124	1,712,388	966,340	4,114,852
Total net position	<u>\$ 4,484,510</u>	<u>\$ 2,590,724</u>	<u>\$ 5,254,759</u>	<u>\$ 12,329,993</u>

# City of Manitowoc, Wisconsin

## COMBINING STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION NONMAJOR PROPRIETARY FUNDS FOR THE YEAR ENDED DECEMBER 31, 2020

	<b>Steam Utility</b>	<b>Broadband Utility</b>	<b>Transit System</b>	<b>Total</b>
<b>OPERATING REVENUES</b>				
Charges for services	\$ 1,784,771	\$ -	\$ 44,391	\$ 1,829,162
Other	-	274,273	2,196	276,469
Total operating revenues	<u>1,784,771</u>	<u>274,273</u>	<u>46,587</u>	<u>2,105,631</u>
<b>OPERATING EXPENSES</b>				
Operation and maintenance	1,139,433	54,565	1,908,171	3,102,169
Depreciation	75,646	62,275	337,919	475,840
Amortization of asset retirement obligation	8,667	-	-	8,667
Taxes	1,617	-	-	1,617
Total operating expenses	<u>1,225,363</u>	<u>116,840</u>	<u>2,246,090</u>	<u>3,588,293</u>
Operating income (loss)	<u>559,408</u>	<u>157,433</u>	<u>(2,199,503)</u>	<u>(1,482,662)</u>
<b>NONOPERATING REVENUES (EXPENSES)</b>				
General property taxes	-	-	316,059	316,059
Interest income	5,502	5,877	-	11,379
Merchandising and jobbing	-	143	-	143
Nonoperating grants	-	-	2,085,723	2,085,723
Gain on disposal of capital assets	-	-	4,069	4,069
Miscellaneous	-	-	36,869	36,869
Total nonoperating revenues (expenses)	<u>5,502</u>	<u>6,020</u>	<u>2,442,720</u>	<u>2,454,242</u>
Income before contributions and transfers	564,910	163,453	243,217	971,580
Capital contributions	-	-	436,043	436,043
Transfers out	<u>(74,753)</u>	<u>(25,364)</u>	<u>-</u>	<u>(100,117)</u>
<b>Change in net position</b>	<u>490,157</u>	<u>138,089</u>	<u>679,260</u>	<u>1,307,506</u>
<b>Net position - January 1, as originally stated</b>	4,107,020	2,452,635	4,575,499	11,135,154
<b>Cumulative effect of change in accounting principle</b>	<u>(112,667)</u>	<u>-</u>	<u>-</u>	<u>(112,667)</u>
<b>Net position - January 1</b>	<u>3,994,353</u>	<u>2,452,635</u>	<u>4,575,499</u>	<u>11,022,487</u>
<b>Net position - December 31</b>	<u>\$ 4,484,510</u>	<u>\$ 2,590,724</u>	<u>\$ 5,254,759</u>	<u>\$ 12,329,993</u>

# City of Manitowoc, Wisconsin

## COMBINING STATEMENT OF CASH FLOWS NONMAJOR PROPRIETARY FUNDS FOR THE YEAR ENDED DECEMBER 31, 2020

	<u>Steam Utility</u>	<u>Broadband Utility</u>	<u>Transit System</u>	<u>Total</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>				
Cash received from customers	\$ 1,869,317	\$ 274,108	\$ 48,524	\$ 2,191,949
Cash received from other	-	-	36,869	36,869
Cash paid for employee wages and benefits	(58,137)	-	(1,290,195)	(1,348,332)
Cash paid to suppliers	(1,093,625)	(45,241)	(608,201)	(1,747,067)
Net cash provided (used) by operating activities	<u>717,555</u>	<u>228,867</u>	<u>(1,813,003)</u>	<u>(866,581)</u>
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES</b>				
General property taxes	-	-	316,059	316,059
Nonoperating grant	-	-	1,553,973	1,553,973
Interfund advance received (paid)	(585,883)	-	-	(585,883)
Transfer out	(75,865)	(24,306)	-	(100,171)
Net cash provided (used) by noncapital financing activities	<u>(661,748)</u>	<u>(24,306)</u>	<u>1,870,032</u>	<u>1,183,978</u>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>				
Acquisition of capital assets	(8,253)	(38,275)	-	(46,528)
Sale of capital assets	-	-	4,069	4,069
Cost of removal of capital assets	-	(543)	-	(543)
Net cash provided (used) by capital and related financing activities	<u>(8,253)</u>	<u>(38,818)</u>	<u>4,069</u>	<u>(43,002)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>				
Interest received	<u>5,502</u>	<u>5,877</u>	<u>-</u>	<u>11,379</u>
<b>Change in cash and cash equivalents</b>	53,056	171,620	61,098	285,774
<b>Cash and cash equivalents - January 1</b>	<u>1,344,385</u>	<u>1,464,945</u>	<u>172,123</u>	<u>2,981,453</u>
<b>Cash and cash equivalents - December 31</b>	<u>\$ 1,397,441</u>	<u>\$ 1,636,565</u>	<u>\$ 233,221</u>	<u>\$ 3,267,227</u>



# City of Manitowoc, Wisconsin

## COMBINING STATEMENT OF CASH FLOWS NONMAJOR PROPRIETARY FUNDS FOR THE YEAR ENDED DECEMBER 31, 2020

	Steam Utility	Broadband Utility	Transit System	Totals
<b>RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES</b>				
Operating income (loss)	\$ 559,408	\$ 157,433	\$ (2,199,503)	\$ (1,482,662)
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities				
Depreciation	75,646	62,275	337,919	475,840
Depreciation charged to operating accounts	-	(7,407)	-	(7,407)
Amortization of asset retirement obligation	8,667	-	-	8,667
Change in WRS pension liability / asset	-	-	(350,206)	(350,206)
Change in WRS deferred outflows	-	-	126,637	126,637
Change in WRS deferred inflows	-	-	232,801	232,801
Change in OPEB liability	759	-	23,881	24,640
Change in OPEB deferred outflows	(511)	-	(19,769)	(20,280)
Change in OPEB deferred inflows	(5)	-	(700)	(705)
Merchandising and jobbing	-	143	-	143
Miscellaneous	-	-	36,869	36,869
Change in operating assets and liabilities				
Accounts receivables	83,139	(1,620)	1,937	83,456
Other receivables	1,407	1,455	-	2,862
Prepaid supplies and items	3,372	15,926	(1,485)	17,813
Accounts payable	(14,327)	662	(732)	(14,397)
Accrued and other current liabilities	-	-	6,226	6,226
Compensated absences	-	-	(6,878)	(6,878)
Net cash provided (used) by operating activities	<u>\$ 717,555</u>	<u>\$ 228,867</u>	<u>\$ (1,813,003)</u>	<u>\$ (866,581)</u>
Reconciliation of cash and cash equivalents to the statement of net position				
Cash and cash equivalents in current assets	\$ 1,397,441	\$ 1,636,565	\$ 233,221	\$ 3,267,227
Noncash operating activities				
Asset retirement obligation (ARO)	\$ 260,000	\$ -	\$ -	\$ 260,000
Deferred outflows of resources - ARO	\$ 138,666	\$ -	\$ -	\$ 138,666

# City of Manitowoc, Wisconsin

**ROOM TAX SPECIAL REVENUE FUND  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL  
FOR THE YEAR ENDED DECEMBER 31, 2020**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget - Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
<b>REVENUES</b>				
Taxes	<u>\$ 625,000</u>	<u>\$ 625,000</u>	<u>\$ 419,651</u>	<u>\$ (205,349)</u>
<b>EXPENDITURES</b>				
Current				
Conservation and development	<u>480,500</u>	<u>480,500</u>	<u>358,520</u>	<u>121,980</u>
Excess of revenues over (under) expenditures	<u>144,500</u>	<u>144,500</u>	<u>61,131</u>	<u>(83,369)</u>
<b>OTHER FINANCING USES</b>				
Transfers out	<u>(144,500)</u>	<u>(144,500)</u>	<u>(163,093)</u>	<u>(18,593)</u>
<b>Net change in fund balance</b>	-	-	(101,962)	(101,962)
<b>Fund balance - January 1</b>	<u>470,105</u>	<u>470,105</u>	<u>470,105</u>	<u>-</u>
<b>Fund balance - December 31</b>	<u>\$ 470,105</u>	<u>\$ 470,105</u>	<u>\$ 368,143</u>	<u>\$ (101,962)</u>

# City of Manitowoc, Wisconsin

**MANDATORY RECYCLING SPECIAL REVENUE FUND  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL  
FOR THE YEAR ENDED DECEMBER 31, 2020**

	Budgeted Amounts		Actual	Variance with Final Budget - Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Intergovernmental	\$ 216,000	\$ 216,000	\$ 216,052	\$ 52
Intergovernmental charges for services	117,096	117,096	117,096	-
Total revenues	333,096	333,096	333,148	52
<b>EXPENDITURES</b>				
Current				
Public works	144,000	144,000	149,297	(5,297)
Excess of revenues over (under) expenditures	189,096	189,096	183,851	(5,245)
<b>OTHER FINANCING USES</b>				
Transfers out	(189,096)	(189,096)	(183,851)	5,245
<b>Net change in fund balance</b>	-	-	-	-
<b>Fund balance - January 1</b>	-	-	-	-
<b>Fund balance - December 31</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

# City of Manitowoc, Wisconsin

**TAX INCREMENT DISTRICT NO. 7 SPECIAL REVENUE FUND  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL  
FOR THE YEAR ENDED DECEMBER 31, 2020**

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	Budgeted Amounts		Actual	Variance with Final Budget - Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Total revenues	\$ -	\$ -	\$ -	\$ -
<b>EXPENDITURES</b>				
Debt service				
Principal	15,000	15,000	15,000	-
Interest and fiscal charges	400	400	400	-
Total expenditures	15,400	15,400	15,400	-
<b>Net change in fund balance</b>	(15,400)	(15,400)	(15,400)	-
<b>Fund balance - January 1</b>	22,285	22,285	22,285	-
<b>Fund balance - December 31</b>	<u>\$ 6,885</u>	<u>\$ 6,885</u>	<u>\$ 6,885</u>	<u>\$ -</u>

# City of Manitowoc, Wisconsin

**LIBRARY SPECIAL REVENUE FUND  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL  
FOR THE YEAR ENDED DECEMBER 31, 2020**

	Budgeted Amounts		Actual	Variance with Final Budget - Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Taxes	\$ 1,745,832	\$ 1,745,832	\$ 1,745,832	\$ -
Intergovernmental	450,368	450,368	450,368	-
Public charges for services	37,500	37,500	24,615	(12,885)
Miscellaneous	4,500	183,022	104,068	(78,954)
Total revenues	<u>2,238,200</u>	<u>2,416,722</u>	<u>2,324,883</u>	<u>(91,839)</u>
<b>EXPENDITURES</b>				
Current				
Culture and recreation	<u>2,233,312</u>	<u>2,411,834</u>	<u>2,316,000</u>	<u>95,834</u>
Excess of revenues over expenditures	<u>4,888</u>	<u>4,888</u>	<u>8,883</u>	<u>3,995</u>
<b>OTHER FINANCING USES</b>				
Transfers out	<u>(41,888)</u>	<u>(41,888)</u>	<u>(41,888)</u>	<u>-</u>
<b>Net change in fund balance</b>	<u>(37,000)</u>	<u>(37,000)</u>	<u>(33,005)</u>	<u>3,995</u>
<b>Fund balance - January 1</b>	<u>253,696</u>	<u>253,696</u>	<u>253,696</u>	<u>-</u>
<b>Fund balance - December 31</b>	<u>\$ 216,696</u>	<u>\$ 216,696</u>	<u>\$ 220,691</u>	<u>\$ 3,995</u>

# City of Manitowoc, Wisconsin

**AQUATIC CENTER SPECIAL REVENUE FUND  
 SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL  
 FOR THE YEAR ENDED DECEMBER 31, 2020**

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	Budgeted Amounts		Actual	Variance with Final Budget - Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Taxes	\$ 132,920	\$ 132,920	\$ 132,920	\$ -
Public charges for services	212,500	212,500	26,138	(186,362)
Total revenues	345,420	345,420	159,058	(186,362)
<b>EXPENDITURES</b>				
Current				
Culture and recreation	345,420	345,420	84,050	261,370
<b>Net change in fund balance</b>	-	-	75,008	75,008
<b>Fund balance - January 1</b>	(52,560)	(52,560)	(52,560)	-
<b>Fund balance - December 31</b>	<u>\$ (52,560)</u>	<u>\$ (52,560)</u>	<u>\$ 22,448</u>	<u>\$ 75,008</u>

# City of Manitowoc, Wisconsin

## DEBT SERVICE FUND SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL FOR THE YEAR ENDED DECEMBER 31, 2020

	Budgeted Amounts		Actual	Variance with Final Budget - Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Taxes	\$ 6,923,282	\$ 6,923,282	\$ 6,923,282	\$ -
Special assessments	250,000	250,000	193,446	(56,554)
Miscellaneous	145,222	145,222	1,884,321	1,739,099
Total revenues	<u>7,318,504</u>	<u>7,318,504</u>	<u>9,001,049</u>	<u>1,682,545</u>
<b>EXPENDITURES</b>				
Current				
Conservation and development	-	-	2,179,073	(2,179,073)
Debt service				
Principal	6,405,000	6,405,000	8,992,105	(2,587,105)
Interest and fiscal charges	3,319,540	3,319,540	1,451,819	1,867,721
Total expenditures	<u>9,724,540</u>	<u>9,724,540</u>	<u>12,622,997</u>	<u>(2,898,457)</u>
Deficiency of revenues under expenditures	<u>(2,406,036)</u>	<u>(2,406,036)</u>	<u>(3,621,948)</u>	<u>(1,215,912)</u>
<b>OTHER FINANCING SOURCES</b>				
Long-term debt issued	2,000,000	2,000,000	1,955,000	(45,000)
Premium on debt issued	-	-	278,720	278,720
Transfers in	68,287	68,287	68,287	-
Total other financing sources	<u>2,068,287</u>	<u>2,068,287</u>	<u>2,302,007</u>	<u>233,720</u>
<b>Net change in fund balance</b>	<u>(337,749)</u>	<u>(337,749)</u>	<u>(1,319,941)</u>	<u>(982,192)</u>
<b>Fund balance - January 1</b>	<u>3,362,187</u>	<u>3,362,187</u>	<u>3,362,187</u>	<u>-</u>
<b>Fund balance - December 31</b>	<u>\$ 3,024,438</u>	<u>\$ 3,024,438</u>	<u>\$ 2,042,246</u>	<u>\$ (982,192)</u>

# City of Manitowoc, Wisconsin

## SANITARY AND STORM SEWERS CAPITAL PROJECTS FUND SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL FOR THE YEAR ENDED DECEMBER 31, 2020

	Budgeted Amounts		Actual	Variance with Final Budget - Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Intergovernmental	\$ 75,000	\$ 75,000	\$ -	\$ (75,000)
Public charges for services	-	-	500	500
Total revenues	75,000	75,000	500	(74,500)
<b>EXPENDITURES</b>				
Current				
Public works	160,000	160,000	518,057	(358,057)
Deficiency of revenues under expenditures	(85,000)	(85,000)	(517,557)	(432,557)
<b>OTHER FINANCING SOURCES</b>				
Long-term debt issued	85,000	85,000	85,000	-
Transfers in	-	-	459,996	459,996
Total other financing sources	85,000	85,000	544,996	459,996
<b>Net change in fund balance</b>	-	-	27,439	27,439
<b>Fund balance - January 1</b>	46,585	46,585	46,585	-
<b>Fund balance - December 31</b>	<u>\$ 46,585</u>	<u>\$ 46,585</u>	<u>\$ 74,024</u>	<u>\$ 27,439</u>



# City of Manitowoc, Wisconsin

## STREETS CAPITAL PROJECTS FUND SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL FOR THE YEAR ENDED DECEMBER 31, 2020

	Budgeted Amounts		Actual	Variance with Final Budget - Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Taxes	\$ 210,060	\$ 210,060	\$ 210,060	\$ -
Intergovernmental	4,000,000	4,000,000	-	(4,000,000)
Intergovernmental charges for services	-	-	815,897	815,897
Miscellaneous	-	-	286,255	286,255
Total revenues	<u>4,210,060</u>	<u>4,210,060</u>	<u>1,312,212</u>	<u>(2,897,848)</u>
<b>EXPENDITURES</b>				
Current				
Public works	6,300,000	6,300,000	4,486,054	1,813,946
Debt service				
Interest and fiscal charges	<u>210,060</u>	<u>210,060</u>	<u>-</u>	<u>210,060</u>
Total expenditures	<u>6,510,060</u>	<u>6,510,060</u>	<u>4,486,054</u>	<u>2,024,006</u>
Deficiency of revenues under expenditures	<u>(2,300,000)</u>	<u>(2,300,000)</u>	<u>(3,173,842)</u>	<u>(873,842)</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Long-term debt issued	2,300,000	2,300,000	3,159,000	859,000
Transfers out	<u>-</u>	<u>-</u>	<u>(537,623)</u>	<u>(537,623)</u>
Total other financing sources (uses)	<u>2,300,000</u>	<u>2,300,000</u>	<u>2,621,377</u>	<u>321,377</u>
<b>Net change in fund balance</b>	-	-	(552,465)	(552,465)
<b>Fund balance - January 1</b>	<u>(460,660)</u>	<u>(460,660)</u>	<u>(460,660)</u>	<u>-</u>
<b>Fund balance - December 31</b>	<u>\$ (460,660)</u>	<u>\$ (460,660)</u>	<u>\$ (1,013,125)</u>	<u>\$ (552,465)</u>

# City of Manitowoc, Wisconsin

**CAPITAL EQUIPMENT CAPITAL PROJECTS FUND  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL  
FOR THE YEAR ENDED DECEMBER 31, 2020**

	Budgeted Amounts		Actual	Variance with Final Budget - Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Total revenues	\$ -	\$ -	\$ -	\$ -
<b>EXPENDITURES</b>				
Current				
General government	300,000	300,000	44,320	255,680
Public safety	100,000	100,000	170,032	(70,032)
Public works	830,000	830,000	713,163	116,837
Culture and recreation	-	-	63,097	(63,097)
Total expenditures	1,230,000	1,230,000	990,612	239,388
Deficiency of revenues under expenditures	(1,230,000)	(1,230,000)	(990,612)	239,388
<b>OTHER FINANCING SOURCES</b>				
Long-term debt issued	1,230,000	1,230,000	1,230,000	-
<b>Net change in fund balance</b>	-	-	239,388	239,388
<b>Fund balance - January 1</b>	485,973	485,973	485,973	-
<b>Fund balance - December 31</b>	\$ 485,973	\$ 485,973	\$ 725,361	\$ 239,388

# City of Manitowoc, Wisconsin

**ENVIRONMENTAL REMEDIATION CAPITAL PROJECTS FUND  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL  
FOR THE YEAR ENDED DECEMBER 31, 2020**

	Budgeted Amounts		Actual	Variance with Final Budget - Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Miscellaneous	\$ -	\$ -	\$ 35	\$ 35
<b>EXPENDITURES</b>				
Current				
Public works	640,000	640,000	452,630	187,370
Debt service				
Principal	27,578	27,578	27,578	-
Interest and fiscal charges	2,901	2,901	2,901	-
Total expenditures	670,479	670,479	483,109	187,370
Excess of revenues over (under) expenditures	(670,479)	(670,479)	(483,074)	187,405
<b>OTHER FINANCING SOURCES</b>				
Long-term debt issued	600,000	600,000	600,000	-
<b>Net change in fund balance</b>	(70,479)	(70,479)	116,926	187,405
<b>Fund balance - January 1</b>	1,086,686	1,086,686	1,086,686	-
<b>Fund balance - December 31</b>	\$ 1,016,207	\$ 1,016,207	\$ 1,203,612	\$ 187,405

# City of Manitowoc, Wisconsin

## BUILDINGS AND OTHER IMPROVEMENTS CAPITAL PROJECTS FUND SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL FOR THE YEAR ENDED DECEMBER 31, 2020

	Budgeted Amounts		Actual	Variance with Final Budget - Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Taxes	\$ 184,000	\$ 184,000	\$ 184,000	\$ -
Intergovernmental	225,000	225,000	-	(225,000)
Miscellaneous	-	-	174,066	174,066
Total revenues	409,000	409,000	358,066	(50,934)
<b>EXPENDITURES</b>				
Current				
General government	984,000	984,000	63,959	920,041
Public safety	-	-	37,917	(37,917)
Public works	-	-	71,260	(71,260)
Culture and recreation	515,000	515,000	469,402	45,598
Conservation and development	600,000	600,000	846,239	(246,239)
Total expenditures	2,099,000	2,099,000	1,488,777	610,223
Excess of revenues over (under) expenditures	(1,690,000)	(1,690,000)	(1,130,711)	559,289
<b>OTHER FINANCING SOURCES (USES)</b>				
Long-term debt issued	1,690,000	1,690,000	1,690,000	-
Transfers in	-	-	78,505	78,505
Transfers out	-	-	(34,000)	(34,000)
Total other financing sources (uses)	1,690,000	1,690,000	1,734,505	44,505
<b>Net change in fund balance</b>	-	-	603,794	603,794
<b>Fund balance - January 1</b>	924,791	924,791	924,791	-
<b>Fund balance - December 31</b>	\$ 924,791	\$ 924,791	\$ 1,528,585	\$ 603,794

# City of Manitowoc, Wisconsin

**TAX INCREMENT DISTRICT NO. 9 CAPITAL PROJECTS FUND  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL  
FOR THE YEAR ENDED DECEMBER 31, 2020**

	Budgeted Amounts		Actual	Variance with Final Budget - Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Taxes	\$ 14,943	\$ 14,943	\$ 326,060	\$ 311,118
Intergovernmental	5,658	5,658	6,811	1,154
Total revenues	20,600	20,600	332,871	312,271
<b>EXPENDITURES</b>				
Current				
Public works	-	-	1,086	(1,086)
Conservation and development	150	150	321,239	(321,089)
Debt service				
Principal	20,000	20,000	20,000	-
Interest and fiscal charges	450	450	450	-
Total expenditures	20,600	20,600	342,775	(322,175)
Excess of revenues over (under) expenditures	-	-	(9,904)	(9,904)
<b>OTHER FINANCING USES</b>				
Transfers out	-	-	(332,871)	(332,871)
<b>Net change in fund balance</b>	-	-	(342,775)	(342,775)
<b>Fund balance - January 1</b>	353,425	353,425	353,425	-
<b>Fund balance - December 31</b>	\$ 353,425	\$ 353,425	\$ 10,650	\$ (342,775)

# City of Manitowoc, Wisconsin

**TAX INCREMENT DISTRICT NO. 10 CAPITAL PROJECTS FUND  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL  
FOR THE YEAR ENDED DECEMBER 31, 2020**

	Budgeted Amounts		Actual	Variance with Final Budget - Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Taxes	\$ 38,815	\$ 38,815	\$ 131,960	\$ 93,145
Intergovernmental	2,860	2,860	2,367	(493)
Total revenues	41,675	41,675	134,327	92,652
<b>EXPENDITURES</b>				
Current				
Conservation and development	150	150	695	(545)
Debt service				
Principal	40,000	40,000	40,000	-
Interest and fiscal charges	1,525	1,525	1,525	-
Total expenditures	41,675	41,675	42,220	(545)
Excess of revenues over expenditures	-	-	92,107	92,107
<b>OTHER FINANCING USES</b>				
Transfers out	-	-	(135,000)	(135,000)
<b>Net change in fund balance</b>	-	-	(42,893)	(42,893)
<b>Fund balance - January 1</b>	207,647	207,647	207,647	-
<b>Fund balance - December 31</b>	<u>\$ 207,647</u>	<u>\$ 207,647</u>	<u>\$ 164,754</u>	<u>\$ (42,893)</u>

# City of Manitowoc, Wisconsin

**TAX INCREMENT DISTRICT NO. 11 CAPITAL PROJECTS FUND  
 SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL  
 FOR THE YEAR ENDED 2020**

	Budgeted Amounts		Actual	Variance with Final Budget - Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Total revenues	\$ -	\$ -	\$ -	\$ -
<b>EXPENDITURES</b>				
Debt service				
Principal	20,000	20,000	20,000	-
Interest and fiscal charges	1,200	1,200	1,200	-
Total expenditures	21,200	21,200	21,200	-
<b>Net change in fund balance</b>	(21,200)	(21,200)	(21,200)	-
<b>Fund balance - January 1</b>	33,279	33,279	33,279	-
<b>Fund balance - December 31</b>	\$ 12,079	\$ 12,079	\$ 12,079	\$ -

# City of Manitowoc, Wisconsin

## TAX INCREMENT DISTRICT NO. 12 CAPITAL PROJECTS FUND SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL FOR THE YEAR ENDED DECEMBER 31, 2020

	Budgeted Amounts		Actual	Variance with Final Budget - Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Taxes	\$ 147,874	\$ 147,874	\$ 167,261	\$ 19,387
Intergovernmental	2,956	2,956	2,042	(914)
Total revenues	150,830	150,830	169,303	18,473
<b>EXPENDITURES</b>				
Current				
Conservation and development	150	150	485	(335)
Debt service				
Principal	145,000	145,000	145,000	-
Interest and fiscal charges	5,680	5,680	5,680	-
Total expenditures	150,830	150,830	151,165	(335)
Excess of revenues over expenditures	-	-	18,138	18,138
<b>OTHER FINANCING SOURCES</b>				
Transfers in	-	-	135,000	135,000
<b>Net change in fund balance</b>	-	-	153,138	153,138
<b>Fund balance - January 1</b>	(20,393)	(20,393)	(20,393)	-
<b>Fund balance - December 31</b>	<u>\$ (20,393)</u>	<u>\$ (20,393)</u>	<u>\$ 132,745</u>	<u>\$ 153,138</u>



# City of Manitowoc, Wisconsin

**TAX INCREMENT DISTRICT NO. 14 CAPITAL PROJECTS FUND  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL  
FOR THE YEAR ENDED DECEMBER 31, 2020**

	Budgeted Amounts		Actual	Variance with Final Budget - Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Total revenues	\$ -	\$ -	\$ -	\$ -
<b>EXPENDITURES</b>				
Debt service				
Principal	10,000	10,000	10,000	-
Interest and fiscal charges	850	850	850	-
Total expenditures	10,850	10,850	10,850	-
<b>Net change in fund balance</b>	(10,850)	(10,850)	(10,850)	-
<b>Fund balance - January 1</b>	34,036	34,036	34,036	-
<b>Fund balance - December 31</b>	\$ 23,186	\$ 23,186	\$ 23,186	\$ -

# City of Manitowoc, Wisconsin

**TAX INCREMENT DISTRICT NO. 15 CAPITAL PROJECTS FUND  
 SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL  
 FOR THE YEAR ENDED DECEMBER 31, 2020**

	Budgeted Amounts		Actual	Variance with Final Budget - Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Total revenues	\$ -	\$ -	\$ -	\$ -
<b>EXPENDITURES</b>				
Debt service				
Principal	60,000	60,000	60,000	-
Interest and fiscal charges	1,975	1,975	1,975	-
Total expenditures	61,975	61,975	61,975	-
<b>Net change in fund balance</b>	(61,975)	(61,975)	(61,975)	-
<b>Fund balance - January 1</b>	125,602	125,602	125,602	-
<b>Fund balance - December 31</b>	\$ 63,627	\$ 63,627	\$ 63,627	\$ -

# City of Manitowoc, Wisconsin

**TAX INCREMENT DISTRICT NO. 16 CAPITAL PROJECTS FUND  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL  
FOR THE YEAR ENDED DECEMBER 31, 2020**

	Budgeted Amounts		Actual	Variance with Final Budget - Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Taxes	\$ 265,831	\$ 265,831	\$ 331,415	\$ 65,584
Intergovernmental	32,737	32,737	44,604	11,867
Total revenues	298,568	298,568	376,019	77,451
<b>EXPENDITURES</b>				
Current				
Conservation and development	150	150	4,631	(4,481)
Debt service				
Principal	235,000	235,000	235,000	-
Interest and fiscal charges	63,418	63,418	53,255	10,163
Total expenditures	298,568	298,568	292,886	5,682
Excess of revenues over expenditures	-	-	83,133	83,133
<b>OTHER FINANCING SOURCES</b>				
Transfers in	-	-	500,000	500,000
<b>Net change in fund balance</b>	-	-	583,133	583,133
<b>Fund balance - January 1</b>	(1,556,742)	(1,556,742)	(1,556,742)	-
<b>Fund balance - December 31</b>	<u>\$ (1,556,742)</u>	<u>\$ (1,556,742)</u>	<u>\$ (973,609)</u>	<u>\$ 583,133</u>

# City of Manitowoc, Wisconsin

## TAX INCREMENT DISTRICT NO. 17 CAPITAL PROJECTS FUND SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL FOR THE YEAR ENDED DECEMBER 31, 2020

	Budgeted Amounts		Actual	Variance with Final Budget - Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Taxes	\$ 60,311	\$ 60,311	\$ 221,866	\$ 161,555
Intergovernmental	14,889	14,889	14,309	(580)
Total revenues	75,200	75,200	236,175	160,975
<b>EXPENDITURES</b>				
Current				
Conservation and development	150	150	13,486	(13,336)
Debt service				
Principal	70,000	70,000	70,000	-
Interest and fiscal charges	5,050	5,050	5,050	-
Total expenditures	75,200	75,200	88,536	(13,336)
Excess of revenues over expenditures	-	-	147,639	147,639
<b>OTHER FINANCING USES</b>				
Transfers out	-	-	(500,000)	(500,000)
<b>Net change in fund balance</b>	-	-	(352,361)	(352,361)
<b>Fund balance - January 1</b>	390,791	390,791	390,791	-
<b>Fund balance - December 31</b>	<u>\$ 390,791</u>	<u>\$ 390,791</u>	<u>\$ 38,430</u>	<u>\$ (352,361)</u>

# City of Manitowoc, Wisconsin

**TAX INCREMENT DISTRICT NO. 18 CAPITAL PROJECTS FUND  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL  
FOR THE YEAR ENDED DECEMBER 31, 2020**

	Budgeted Amounts		Actual	Variance with Final Budget - Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Taxes	\$ 18,316	\$ 18,316	\$ -	\$ (18,316)
Intergovernmental	6,281	6,281	6,433	152
Total revenues	24,597	24,597	6,433	(18,164)
<b>EXPENDITURES</b>				
Current				
Public works	-	-	621,838	(621,838)
Conservation and development	4,000,000	4,000,000	2,111,998	1,888,002
Debt service				
Interest and fiscal charges	24,597	24,597	24,597	-
Total expenditures	4,024,597	4,024,597	2,758,433	1,266,164
Excess of revenues over (under) expenditures	(4,000,000)	(4,000,000)	(2,752,000)	1,248,000
<b>OTHER FINANCING SOURCES</b>				
Long-term debt issued	4,000,000	4,000,000	3,666,320	(333,680)
<b>Net change in fund balance</b>	-	-	914,320	914,320
<b>Fund balance - January 1</b>	667,024	667,024	667,024	-
<b>Fund balance - December 31</b>	\$ 667,024	\$ 667,024	\$ 1,581,344	\$ 914,320

# City of Manitowoc, Wisconsin

## COMBINING STATEMENT OF NET POSITION INTERNAL SERVICE FUNDS DECEMBER 31, 2020

	<u>Data Processing</u>	<u>Health Self Insurance</u>	<u>Workers Comp Self Insurance</u>	<u>Liability Self Insurance</u>	<u>Total</u>
<b>ASSETS</b>					
Current assets					
Cash and investments	\$ 22,965	\$ 1,347,260	\$ 612,512	\$ -	\$ 1,982,737
Receivables					
Accounts	45,740	472	-	-	46,212
Prepaid supplies and items	337	-	-	-	337
Total current assets	<u>69,042</u>	<u>1,347,732</u>	<u>612,512</u>	<u>-</u>	<u>2,029,286</u>
Noncurrent assets					
Restricted assets					
Deposit with CVMIC	-	-	-	1,111,426	1,111,426
Other assets					
Other assets	53,531	-	-	-	53,531
Capital assets					
Nondepreciable	115,094	-	-	-	115,094
Total assets	<u>237,667</u>	<u>1,347,732</u>	<u>612,512</u>	<u>1,111,426</u>	<u>3,309,337</u>
<b>LIABILITIES</b>					
Current liabilities					
Accounts payable	56,897	61,272	620	-	118,789
Accrued and other current liabilities	32,469	-	-	-	32,469
Insurance claims payable	-	277,093	249,651	-	526,744
Current portion of long-term debt	26,769	-	-	-	26,769
Total current liabilities	<u>116,135</u>	<u>338,365</u>	<u>250,271</u>	<u>-</u>	<u>704,771</u>
Long-term obligations, less current portion					
Compensated absences	121,532	-	-	-	121,532
Total liabilities	<u>237,667</u>	<u>338,365</u>	<u>250,271</u>	<u>-</u>	<u>826,303</u>
<b>NET POSITION</b>					
Net investment in capital assets	115,094	-	-	-	115,094
Unrestricted	<u>(115,094)</u>	<u>1,009,367</u>	<u>362,241</u>	<u>1,111,426</u>	<u>2,367,940</u>
Total net position	<u>\$ -</u>	<u>\$ 1,009,367</u>	<u>\$ 362,241</u>	<u>\$ 1,111,426</u>	<u>\$ 2,483,034</u>

# City of Manitowoc, Wisconsin

## COMBINING STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION INTERNAL SERVICE FUNDS FOR THE YEAR ENDED DECEMBER 31, 2020

	<u>Data Processing</u>	<u>Health Self Insurance</u>	<u>Workers Comp Self Insurance</u>	<u>Liability Self Insurance</u>	<u>Total</u>
<b>OPERATING REVENUES</b>					
Charges for services	\$ 782,506	\$ 3,846,565	\$ 455,037	\$ -	\$ 5,084,108
Other	-	-	18,486	-	18,486
Total operating revenues	<u>782,506</u>	<u>3,846,565</u>	<u>473,523</u>	<u>-</u>	<u>5,102,594</u>
<b>OPERATING EXPENSES</b>					
Operation and maintenance	797,292	-	242,023	-	1,039,315
Insurance premiums, claims and adjustments	-	3,648,909	154,975	-	3,803,884
Taxes	29,254	-	-	-	29,254
Total operating expenses	<u>826,546</u>	<u>3,648,909</u>	<u>396,998</u>	<u>-</u>	<u>4,872,453</u>
<b>Operating income (loss)</b>	<u>(44,040)</u>	<u>197,656</u>	<u>76,525</u>	<u>-</u>	<u>230,141</u>
<b>NONOPERATING REVENUES</b>					
Interest income	-	-	1,500	-	1,500
<b>Change in net position</b>	<u>(44,040)</u>	<u>197,656</u>	<u>78,025</u>	<u>-</u>	<u>231,641</u>
<b>Net position - January 1</b>	<u>44,040</u>	<u>811,711</u>	<u>284,216</u>	<u>1,111,426</u>	<u>2,251,393</u>
<b>Net position - December 31</b>	<u>\$ -</u>	<u>\$ 1,009,367</u>	<u>\$ 362,241</u>	<u>\$ 1,111,426</u>	<u>\$ 2,483,034</u>

# City of Manitowoc, Wisconsin

## COMBINING STATEMENT OF CASH FLOWS INTERNAL SERVICE FUNDS FOR THE YEAR ENDED DECEMBER 31, 2020

	Data Processing	Health Self Insurance	Workers Comp Self Insurance	Liability Self Insurance	Total
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>					
Cash received from customers	\$ 784,063	\$ 3,846,119	\$ 455,037	\$ -	\$ 5,085,219
Cash received from other	-	-	18,486	-	18,486
Cash paid for employee wages and benefits	(554,774)	-	-	-	(554,774)
Cash paid to suppliers	(233,911)	(3,515,167)	(448,738)	-	(4,197,816)
Net cash provided (used) by operating activities	(4,622)	330,952	24,785	-	351,115
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>					
Acquisition of capital assets	(115,094)	-	-	-	(115,094)
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>					
Interest received	-	-	1,500	-	1,500
<b>Change in cash and cash equivalents</b>	(119,716)	330,952	26,285	-	237,521
<b>Cash and cash equivalents - January 1</b>	142,681	1,016,308	586,227	-	1,745,216
<b>Cash and cash equivalents - December 31</b>	\$ 22,965	\$ 1,347,260	\$ 612,512	\$ -	\$ 1,982,737
<b>RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES</b>					
Operating income (loss)	\$ (44,040)	\$ 197,656	\$ 76,525	\$ -	\$ 230,141
Adjustments to reconcile operating income to net cash provided (used) by operating activities					
Effects of changes in operating assets and liabilities					
Accounts receivables	1,557	(446)	-	-	1,111
Prepaid supplies and items	(32,081)	-	-	-	(32,081)
Accounts payable	51,476	49,644	(5,021)	-	96,099
Accrued and other current liabilities	45,235	84,098	(46,719)	-	82,614
Compensated absences	(26,769)	-	-	-	(26,769)
Net cash provided (used) by operating activities	\$ (4,622)	\$ 330,952	\$ 24,785	\$ -	\$ 351,115
Reconciliation of cash and cash equivalents to the statement of net position					
Cash and cash equivalents in current assets	\$ 22,965	\$ 1,347,260	\$ 612,512	\$ -	\$ 1,982,737
Noncash capital and related financing activities					
None					



# City of Manitowoc, Wisconsin

## COMBINING STATEMENT OF NET POSITION FIDUCIARY FUNDS DECEMBER 31, 2020

	<b>Custodial Funds</b>		
	<b>Poor Relief</b>	<b>Tax Collection</b>	<b>Totals</b>
<b>ASSETS</b>			
Cash and investments	\$ 13,505	\$ 11,227,418	\$ 11,240,923
Receivables			
Taxes	-	5,676,723	5,676,723
<b>TOTAL ASSETS</b>	<b>\$ 13,505</b>	<b>\$ 16,904,141</b>	<b>\$ 16,917,646</b>
<b>LIABILITIES</b>			
Due to other governments	\$ -	\$ -	\$ -
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Property taxes levied for subsequent year	-	16,904,141	16,904,141
<b>NET POSITION</b>			
Restricted	<b>\$ 13,505</b>	<b>\$ -</b>	<b>\$ 13,505</b>

# City of Manitowoc, Wisconsin

## COMBINING STATEMENT OF CHANGES IN NET POSITION FIDUCIARY FUNDS FOR THE YEAR ENDED DECEMBER 31, 2020

	Custodial Funds		Totals
	Poor Relief	Tax Collection	
<b>ADDITIONS</b>			
Property tax collections	\$ -	\$ 17,298,952	\$ 17,298,952
Other local sources	69	-	69
Total additions	<u>69</u>	<u>17,298,952</u>	<u>17,299,021</u>
<b>DEDUCTIONS</b>			
Payments to taxing jurisdictions	-	17,298,952	17,298,952
Relief fund disbursements	500	-	500
Total deductions	<u>500</u>	<u>17,298,952</u>	<u>17,299,452</u>
<b>Change in net position</b>	(431)	-	(431)
<b>Net position - January 1</b>	<u>13,936</u>	<u>-</u>	<u>13,936</u>
<b>Net position - December 31</b>	<u>\$ 13,505</u>	<u>\$ -</u>	<u>\$ 13,505</u>

# City of Manitowoc, Wisconsin

## CAPITAL ASSETS USED IN THE OPERATION OF GOVERNMENTAL FUNDS COMPARATIVE SCHEDULES BY SOURCE DECEMBER 31, 2020 AND 2019

	<u>2020</u>	<u>2019</u>
Capital Assets		
Land	\$ 9,242,029	\$ 8,072,648
Construction in progress	255,754	-
Buildings	29,608,893	29,586,006
Machinery and equipment	38,867,482	38,317,509
Infrastructure	192,444,413	185,970,896
Total Governmental Funds Capital Assets	<u>\$ 270,418,571</u>	<u>\$ 261,947,059</u>
Investments in Governmental Funds Capital Assets By Source		
General fund	\$ 25,290,975	\$ 25,290,975
Federal, state and local grants	10,376,957	13,339,231
Capital projects funds		
General obligation debt	234,750,639	223,316,853
Total Governmental Funds Capital Assets	<u>\$ 270,418,571</u>	<u>\$ 261,947,059</u>

This schedule presents only the capital asset balances related to governmental funds. Accordingly, the capital assets reported in internal service funds are excluded from the above amounts. Generally, the capital assets of internal service funds are included as governmental activities in the statement of net position.

# City of Manitowoc, Wisconsin

**CAPITAL ASSETS USED IN THE OPERATION OF GOVERNMENTAL FUNDS  
SCHEDULE BY FUNCTION  
DECEMBER 31, 2020**

Function	<u>Total</u>	<u>Land</u>	<u>Construction In Progress</u>	<u>Buildings</u>	<u>Machinery and Equipment</u>	<u>Infrastructure</u>
General government	\$ 15,955,974	\$ 7,702,176	\$ -	\$ 7,501,175	\$ 752,623	\$ -
Public safety	11,490,482	347,400	-	4,626,710	6,516,372	-
Public works	216,483,894	392,240	-	4,682,897	18,964,344	192,444,413
Health and human services	593,753	-	-	141,216	452,537	-
Culture and recreation	25,086,673	800,213	255,754	12,199,466	11,831,240	-
Conservation and development	807,795	-	-	457,429	350,366	-
Total General Capital Assets	<u>\$ 270,418,571</u>	<u>\$ 9,242,029</u>	<u>\$ 255,754</u>	<u>\$ 29,608,893</u>	<u>\$ 38,867,482</u>	<u>\$ 192,444,413</u>

This schedule presents only the capital asset balances related to governmental funds. Accordingly, the capital assets reported in internal service funds are excluded from the above amounts. Generally, the capital assets of internal service funds are included as governmental activities in the statement of net position.

# City of Manitowoc, Wisconsin

**CAPITAL ASSETS USED IN THE OPERATION OF GOVERNMENTAL FUNDS  
SCHEDULE OF CHANGES BY FUNCTION  
FOR THE YEAR ENDED DECEMBER 31, 2020**

Function	Governmental Funds Capital Assets			Governmental Funds Capital Assets
	1/1/20	Additions	Retirements	12/31/20
General government	\$ 14,747,815	\$ 1,208,159	\$ -	\$ 15,955,974
Public safety	11,407,244	166,606	83,368	11,490,482
Public works	210,084,059	6,908,017	508,182	216,483,894
Health and human services	498,179	106,267	10,693	593,753
Culture and recreation	24,556,120	583,364	52,811	25,086,673
Conservation and development	653,642	154,153	-	807,795
Total Governmental Funds				
Capital Assets	<u>\$ 261,947,059</u>	<u>\$ 9,126,566</u>	<u>\$ 655,054</u>	<u>\$ 270,418,571</u>

This schedule presents only the capital asset balances related to governmental funds. Accordingly, the capital assets reported in internal service funds are excluded from the above amounts. Generally, the capital assets of internal service funds are included as governmental activities in the statement of net position.

STATISTICAL SECTION

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**CITY OF MANITOWOC, WISCONSIN**  
Net Position by Component  
Last Ten Fiscal Years  
(accrual basis of accounting)

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
<b>Governmental activities</b>										
Net investment in capital assets	\$ 82,948,335	\$ 81,463,401	\$ 84,679,258	\$ 86,185,510	\$ 87,127,517	\$ 85,515,744	\$ 86,580,090	\$ 86,087,963	\$ 89,071,265	\$ 89,307,698
Restricted	3,318,623	3,350,548	8,114,185	8,831,574	16,759,931	8,585,097	9,763,543	15,709,974	15,005,973	14,449,478
Unrestricted (deficit)	(15,749,380)	(13,165,749)	(16,824,269)	(15,151,084)	(13,384,218)	(2,849,835)	(3,722,459)	(4,220,334)	102,003	(2,845,385)
<b>Total governmental activities net position</b>	<b>\$ 70,517,578</b>	<b>\$ 71,648,200</b>	<b>\$ 75,969,174</b>	<b>\$ 79,866,000</b>	<b>\$ 90,503,230</b>	<b>\$ 91,251,006</b>	<b>\$ 92,621,174</b>	<b>\$ 97,577,603</b>	<b>\$ 104,179,241</b>	<b>\$ 100,911,791</b>
<b>Business-type activities</b>										
Net investment in capital assets	\$ 93,859,889	\$ 96,411,771	\$ 95,999,724	\$ 133,959,504	\$ 134,976,967	\$ 135,802,072	\$ 136,566,376	\$ 137,184,269	\$ 150,860,044	\$ 150,214,991
Restricted	50,428,742	44,375,746	55,160,265	32,885,180	20,111,754	17,987,944	18,032,424	20,514,696	10,645,746	12,773,350
Unrestricted	21,780,335	34,352,072	33,987,853	25,695,980	48,885,676	60,149,784	66,832,954	71,769,068	82,469,719	76,204,521
<b>Total business-type activities net position</b>	<b>\$ 166,068,966</b>	<b>\$ 175,139,589</b>	<b>\$ 185,147,842</b>	<b>\$ 192,540,664</b>	<b>\$ 203,974,397</b>	<b>\$ 213,939,800</b>	<b>\$ 221,431,754</b>	<b>\$ 229,468,033</b>	<b>\$ 243,975,509</b>	<b>\$ 239,192,862</b>
<b>Primary government</b>										
Net investment in capital assets	\$ 176,808,224	\$ 177,875,172	\$ 180,678,982	\$ 220,145,014	\$ 222,104,484	\$ 221,317,816	\$ 223,146,466	\$ 223,272,232	\$ 239,931,309	\$ 239,522,689
Restricted	53,747,365	47,726,294	63,274,450	41,716,754	36,871,685	26,573,041	27,795,967	36,224,670	25,651,719	27,222,828
Unrestricted	6,030,955	21,186,323	17,163,584	10,544,896	35,501,458	57,299,949	63,110,495	67,548,734	82,571,722	73,359,136
<b>Total primary government net position</b>	<b>\$ 236,586,544</b>	<b>\$ 246,787,789</b>	<b>\$ 261,117,016</b>	<b>\$ 272,406,664</b>	<b>\$ 294,477,627</b>	<b>\$ 305,190,806</b>	<b>\$ 314,052,928</b>	<b>\$ 327,045,636</b>	<b>\$ 348,154,750</b>	<b>\$ 340,104,653</b>

**CITY OF MANITOWOC, WISCONSIN**

Changes in Net Position  
Last Ten Fiscal Years  
(accrual basis of accounting)

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
<b>Expenses</b>										
Governmental activities:										
General government	\$ 3,072,360	\$ 3,938,219	\$ 3,611,218	\$ 4,393,330	\$ 4,579,437	\$ 3,756,820	\$ 3,484,071	\$ 3,667,667	\$ 3,600,822	\$ 3,778,987
Public safety	14,665,705	14,445,022	14,380,253	13,803,232	13,822,068	14,860,338	15,044,477	15,536,143	16,294,212	16,204,106
Public works	12,547,700	11,045,943	7,123,677	7,532,419	8,508,822	11,197,464	9,164,479	11,182,663	10,183,941	13,924,738
Health and human services	539,339	271,019	337,553	297,093	296,567	295,955	316,126	272,956	354,998	398,771
Culture and recreation	5,794,316	4,922,559	4,726,866	5,582,966	4,805,376	4,645,661	5,123,117	5,215,026	5,515,112	5,455,455
Development	1,306,096	1,572,350	1,760,407	1,438,342	1,257,001	2,481,357	6,234,364	1,249,704	2,403,600	7,188,695
Interest on debt	2,480,672	2,268,177	2,499,847	1,920,612	1,848,490	1,586,893	1,406,328	1,570,770	923,199	1,584,545
Total governmental activities expenses	40,406,188	38,463,289	34,439,821	34,967,994	35,117,761	38,824,488	40,772,962	38,694,929	39,275,884	48,535,297
Business-type activities:										
Water utility	5,750,971	5,468,625	5,504,372	5,888,571	5,553,603	5,647,073	5,868,468	5,965,299	5,821,229	6,474,143
Electric utility	49,737,531	58,697,745	59,503,436	60,741,021	57,984,007	59,882,201	62,046,053	59,921,858	54,815,272	56,819,402
Steam utility	1,895,580	285,953	374,930	392,270	1,015,963	1,067,757	1,335,955	1,381,402	1,400,063	1,225,363
Broadband utility	58,713	73,837	76,631	84,069	72,257	88,570	102,834	134,898	113,630	116,697
Wastewater treatment plant	4,729,671	4,433,388	4,889,792	4,944,513	5,753,536	5,132,411	5,127,168	5,104,513	5,162,418	5,569,590
Transit system	2,474,960	2,306,296	2,228,542	2,346,301	2,056,301	2,093,261	2,094,961	2,069,946	2,398,626	2,242,021
Total business-type activities expenses	64,647,426	71,265,844	72,577,703	74,396,745	72,435,667	73,911,273	76,575,439	74,577,916	69,711,238	72,447,216
Total primary government expenses	\$ 105,053,614	\$ 109,729,133	\$ 107,017,524	\$ 109,364,739	\$ 107,553,428	\$ 112,735,761	\$ 117,348,401	\$ 113,272,845	\$ 108,987,122	\$ 120,982,513
<b>Program Revenues</b>										
Governmental activities:										
Charges for services:										
General government	\$ 470,516	\$ 495,393	\$ 461,920	\$ 478,564	\$ 430,816	\$ 447,580	\$ 433,160	\$ 438,276	\$ 413,498	\$ 390,207
Public safety	2,332,256	2,375,809	3,054,210	2,859,135	2,456,088	2,936,106	3,235,182	3,345,613	3,275,776	2,762,961
Culture and recreation	1,539,164	1,067,555	748,604	794,302	950,025	884,979	1,165,743	1,265,270	1,492,682	2,324,397
Other activities	1,084,730	1,030,925	1,000,494	910,375	1,051,483	905,539	924,102	946,966	872,393	585,649
Operating grants and contributions	1,865,285	264,343	285,470	252,185	273,573	1,431,340	978,745	402,975	936,944	283,930
Capital grants and contributions	3,575,437	4,640,641	3,637,937	3,287,156	3,188,897	3,366,820	3,983,776	6,278,000	3,801,434	4,225,859
Total governmental activities program revenues	3,592,144	1,467,078	1,256,237	1,265,411	426,099	330,927	2,018,462	159,009	2,830,939	2,569,448
Business-type activities:										
Charges for services:										
Water utility	5,907,447	6,901,030	6,688,886	6,598,666	6,898,509	6,997,341	7,033,484	6,904,307	6,818,191	6,957,794
Electric utility	57,313,333	65,957,316	66,281,306	67,610,280	66,275,163	67,645,114	67,251,673	66,165,482	63,071,959	59,596,064
Steam utility	1,497,632	477,640	544,992	687,092	1,217,714	1,456,383	1,847,247	1,880,760	1,916,078	1,784,771
Broadband utility	162,316	152,309	176,815	169,901	222,710	517,327	289,424	242,520	268,038	274,273
Wastewater treatment plant	5,250,862	6,028,570	6,466,960	6,718,041	7,178,115	7,083,022	7,352,531	7,195,415	7,506,503	7,545,480
Transit system	183,558	185,298	193,404	199,353	195,708	198,613	207,160	177,473	201,924	45,768
Operating grants and contributions	1,972,194	1,807,210	1,621,962	1,756,616	1,749,317	1,744,673	1,684,403	1,442,798	1,524,845	2,086,830
Capital grants and contributions	392,686	1,499,199	173,697	279,266	227,594	695,920	794,910	201,761	3,186,453	1,199,496
Total business-type activities program revenues	72,680,028	83,008,572	82,148,022	84,019,215	83,964,830	86,338,393	86,460,832	84,210,516	84,493,991	79,490,476
Total primary government program revenues	\$ 87,139,560	\$ 94,350,316	\$ 92,592,894	\$ 93,866,343	\$ 92,741,811	\$ 96,641,684	\$ 99,200,002	\$ 97,046,625	\$ 98,117,657	\$ 92,632,927
Net (expense)/revenue										
Governmental activities	\$ (25,946,656)	\$ (27,121,545)	\$ (23,994,949)	\$ (25,120,866)	\$ (26,340,780)	\$ (28,521,197)	\$ (28,033,792)	\$ (25,858,820)	\$ (25,652,218)	\$ (35,392,846)
Business-type activities	8,032,602	11,742,728	9,570,319	9,622,470	11,529,163	12,427,120	9,885,393	9,632,600	14,782,753	7,043,260
Total primary government net expense	\$ (17,914,054)	\$ (15,378,817)	\$ (14,424,630)	\$ (15,498,396)	\$ (14,811,617)	\$ (16,094,077)	\$ (18,148,399)	\$ (16,226,220)	\$ (10,869,465)	\$ (28,349,586)

(Continued)



**CITY OF MANITOWOC, WISCONSIN**

Changes in Net Position  
Last Ten Fiscal Years  
(accrual basis of accounting)

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
<b>General Revenues and Other Changes in Net Assets</b>										
Governmental activities:										
Taxes										
Property taxes	\$ 15,687,287	\$ 17,145,312	\$ 16,896,523	\$ 16,894,243	\$ 17,244,016	\$ 17,315,579	\$ 17,658,112	\$ 17,774,496	\$ 17,703,092	\$ 17,560,998
Other taxes	418,429	415,842	770,332	689,520	784,813	769,755	779,999	774,533	784,506	579,159
Unrestricted state and federal aids	6,490,811	6,038,857	6,124,673	6,114,432	6,138,197	6,191,646	6,182,381	6,203,045	8,463,167	6,912,843
Interest earnings	275,315	184,573	55,869	240,795	177,411	412,264	393,666	738,236	829,734	726,941
Miscellaneous	305,173	658,504	620,353	1,164,659	1,471,129	595,696	442,735	1,228,897	551,214	2,401,092
Transfers	4,371,291	3,772,312	3,884,940	3,914,043	3,992,080	3,984,033	3,947,067	3,989,181	3,922,143	3,944,363
Total governmental activities	27,548,306	28,215,400	28,352,690	29,017,692	29,807,646	29,268,973	29,403,960	30,708,388	32,253,856	32,125,396
Business-type activities:										
Interest earnings	1,078,616	1,159,912	1,197,317	1,401,893	791,851	1,192,509	1,506,731	2,048,830	3,303,403	3,032,383
Miscellaneous	47,043	286,959	274,808	282,502	329,616	332,531	46,897	94,508	48,794	36,680
Other	-	-	-	-	-	-	-	263,916	283,519	316,060
Special item-gain/(loss) sale of asset	-	(346,664)	-	-	-	(2,724)	-	-	11,150	-
Transfers	(4,371,291)	(3,772,312)	(3,884,940)	(3,914,043)	(3,992,080)	(3,984,033)	(3,947,067)	(3,989,181)	(3,922,143)	(3,944,363)
Total business-type activities	(3,245,632)	(2,672,105)	(2,412,815)	(2,229,648)	(2,870,613)	(2,461,717)	(2,393,439)	(1,581,927)	(275,277)	(559,240)
Total primary government	\$ 24,302,674	\$ 25,543,295	\$ 25,939,875	\$ 26,788,044	\$ 26,937,033	\$ 26,807,256	\$ 27,010,521	\$ 29,126,461	\$ 31,978,579	\$ 31,566,156
<b>Change in Net Assets</b>										
Governmental activities	\$ 1,601,650	\$ 1,093,855	\$ 4,357,741	\$ 3,896,826	\$ 3,466,866	\$ 747,776	\$ 1,370,168	\$ 4,849,568	\$ 6,601,638	\$ (3,267,450)
Business-type activities	4,786,970	9,070,623	7,157,504	7,392,822	8,658,550	9,965,403	7,491,954	8,050,673	14,507,476	6,484,020
Total primary government	\$ 6,388,620	\$ 10,164,478	\$ 11,515,245	\$ 11,289,648	\$ 12,125,416	\$ 10,713,179	\$ 8,862,122	\$ 12,900,241	\$ 21,109,114	\$ 3,216,570

**CITY OF MANITOWOC, WISCONSIN**  
Fund Balances of Governmental Funds  
Last Nine Fiscal Years\*  
(modified accrual basis of accounting)

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
<b>General fund</b>										
Nonspendable										
Prepaid supplies and items	\$ 545,077	\$ 572,952	\$ 534,358	\$ 561,424	\$ 606,445	\$ 463,418	\$ 618,758	\$ 472,440	\$ 488,223	\$ 555,996
Long term accounts and interfund receivables	3,610,186	3,568,735	3,781,606	4,267,385	3,329,843	2,991,145	3,076,822	1,687,285	1,606,514	1,804,313
Committed for future spending	-	266,698	-	-	-	-	-	-	-	-
Assigned	-	-	53,708	91,312	292,984	349,349	723,240	1,632,877	1,001,598	1,688,067
Unassigned	1,205,370	1,332,914	1,184,321	1,416,511	2,753,249	3,887,739	3,989,407	5,305,163	5,642,771	5,612,854
<b>Total general fund</b>	<b>\$ 5,360,633</b>	<b>\$ 5,741,299</b>	<b>\$ 5,553,993</b>	<b>\$ 6,336,632</b>	<b>\$ 6,982,521</b>	<b>\$ 7,691,651</b>	<b>\$ 8,408,227</b>	<b>\$ 9,097,765</b>	<b>\$ 8,739,106</b>	<b>\$ 9,661,230</b>
<b>All other governmental funds</b>										
Nonspendable										
Prepaid supplies and items	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 170,472	\$ 144,279	\$ 121,692	\$ 98,540	\$ 74,810
Long term accounts and interfund receivables	1,289,965	-	-	-	-	-	-	-	-	-
Restricted										
Debt service	2,327,586	1,348,597	942,429	617,396	1,301,231	529,865	650,342	1,722,185	3,362,187	2,042,246
Future loans	2,164,446	2,882,921	3,635,768	2,829,007	2,085,089	1,700,186	2,111,509	2,587,239	2,613,091	363,748
Future spending	416,399	464,648	487,692	517,965	626,294	838,248	1,925,055	2,908,002	4,223,014	4,859,410
Committed for future spending	1,501,423	1,173,265	1,028,596	766,976	1,170,026	1,214,441	970,795	1,077,917	1,046,718	4,414,639
Assigned	391,119	1,085,561	1,148,479	1,778,090	1,738,367	4,032,041	1,606,166	2,414,166	2,421,823	-
Unassigned	(11,377,555)	(8,327,541)	(7,592,115)	(7,125,200)	(6,091,899)	(4,616,502)	(3,481,657)	(2,719,868)	(2,170,976)	(2,512,904)
<b>Total all other governmental funds</b>	<b>\$ (3,286,617)</b>	<b>\$ (1,372,549)</b>	<b>\$ (349,151)</b>	<b>\$ (615,766)</b>	<b>\$ 829,108</b>	<b>\$ 3,868,751</b>	<b>\$ 3,926,489</b>	<b>\$ 8,111,333</b>	<b>\$ 11,594,397</b>	<b>\$ 9,241,949</b>
<b>Total governmental funds</b>	<b>\$ 2,074,016</b>	<b>\$ 4,368,750</b>	<b>\$ 5,204,842</b>	<b>\$ 5,720,866</b>	<b>\$ 7,811,629</b>	<b>\$ 11,560,402</b>	<b>\$ 12,334,716</b>	<b>\$ 17,209,098</b>	<b>\$ 20,333,503</b>	<b>\$ 18,903,179</b>

**CITY OF MANITOWOC, WISCONSIN**  
 Changes in Fund Balances of Governmental Funds  
 Last Ten Fiscal Years  
 (modified accrual basis of accounting)

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
<b>Revenues</b>										
Taxes	\$ 15,157,110	\$ 17,561,154	\$ 17,666,855	\$ 17,583,763	\$ 18,028,829	\$ 18,085,334	\$ 18,438,111	\$ 18,549,029	\$ 18,487,598	\$ 18,140,157
Special assessments	1,099,443	1,081,192	554,246	435,522	454,205	412,259	589,165	674,363	743,670	768,731
Intergovernmental	13,555,901	11,646,390	10,389,688	9,696,271	9,571,207	9,594,720	10,030,478	12,324,238	14,097,637	13,039,180
Licenses and permits	682,477	752,161	1,084,365	806,819	752,756	777,447	968,868	967,096	1,090,975	819,965
Fines and forfeitures	510,663	509,517	550,145	535,228	520,381	509,504	568,025	570,184	589,911	463,765
Public charges for services	2,535,498	2,342,459	2,640,547	2,733,070	2,480,040	2,854,378	3,209,363	3,349,296	3,750,881	2,635,539
Intergovernmental charges for services	314,421	340,357	322,161	328,261	304,313	338,751	710,537	329,746	338,645	1,371,342
Interdepartmental charges for services	3,344,680	1,671,131	1,634,872	1,748,152	994,523	609,031	688,477	773,087	763,975	671,608
Miscellaneous	3,389,654	2,108,026	2,231,690	2,234,957	2,463,773	2,212,207	2,595,823	3,069,402	2,754,229	4,698,098
<b>Total revenues</b>	<b>40,589,847</b>	<b>38,012,387</b>	<b>37,074,569</b>	<b>36,102,043</b>	<b>35,570,027</b>	<b>35,393,631</b>	<b>37,798,847</b>	<b>40,606,441</b>	<b>42,617,521</b>	<b>42,608,385</b>
<b>Expenditures</b>										
General government	3,322,766	3,018,867	2,896,866	3,636,882	4,418,386	3,521,149	3,207,646	3,088,388	3,355,218	3,621,333
Public safety	15,115,462	14,051,845	14,097,392	13,431,241	13,225,047	13,907,696	14,323,678	14,918,131	15,305,747	14,851,462
Public works	15,046,265	8,765,962	7,604,324	7,432,696	6,243,187	9,564,238	8,455,644	15,323,225	16,269,781	15,476,339
Health and human services	516,530	271,483	319,724	307,683	309,802	255,984	284,586	295,279	334,466	401,363
Culture and recreation	5,855,832	4,731,538	4,944,686	4,574,163	4,436,399	4,204,657	4,919,553	5,019,190	5,753,308	4,914,251
Conservation and development	3,508,398	1,442,368	2,283,727	2,746,436	2,316,244	2,278,827	6,584,648	1,134,974	3,508,451	10,644,821
Debt service										
Principal retirement	8,295,000	7,695,000	8,020,000	8,165,000	8,115,000	8,460,000	7,442,106	7,046,439	7,606,159	9,634,683
Interest and fiscal charges	2,990,159	2,400,933	2,314,712	1,937,065	1,902,926	1,533,764	1,565,703	1,639,144	1,535,255	1,549,702
<b>Total Expenditures</b>	<b>54,650,412</b>	<b>42,377,996</b>	<b>42,481,431</b>	<b>42,231,166</b>	<b>40,966,991</b>	<b>43,726,315</b>	<b>46,783,564</b>	<b>48,464,770</b>	<b>53,668,385</b>	<b>61,093,954</b>
Excess of revenues over (under) expenditures	(14,060,565)	(4,365,609)	(5,406,862)	(6,129,123)	(5,396,964)	(8,332,684)	(8,984,717)	(7,858,329)	(11,050,864)	(18,485,569)
<b>Other financing sources (uses)</b>										
General obligation debt issued	11,575,569	7,934,930	9,995,000	4,374,000	9,510,000	7,882,444	6,005,000	15,735,000	9,775,000	12,719,000
Capital lease proceeds	-	-	-	-	-	-	313,745	285,322	-	113,162
Note premium	-	-	232,041	144,652	487,953	214,980	256,043	423,208	478,126	278,720
General obligation bond premium										
Payment to refunding bond escrow agent	(6,112,782)	(5,046,899)	(8,084,027)	(1,787,549)	(6,502,306)	-	(762,824)	(7,700,000)	-	-
Sale of Capital Assets	-	-	215,000	-	-	-	-	-	-	-
Transfers in	14,988,448	6,481,304	4,742,008	4,780,422	4,766,104	5,597,970	4,980,925	7,806,926	6,877,315	5,923,567
Transfers out	(10,407,229)	(2,708,992)	(857,068)	(866,379)	(774,024)	(1,613,937)	(1,033,858)	(3,817,745)	(2,955,172)	(1,979,204)
<b>Total other financing sources (uses)</b>	<b>10,044,006</b>	<b>6,660,343</b>	<b>6,242,954</b>	<b>6,645,146</b>	<b>7,487,727</b>	<b>12,081,457</b>	<b>9,759,031</b>	<b>12,732,711</b>	<b>14,175,269</b>	<b>17,055,245</b>
<b>Net change in fund balances</b>	<b>\$ (4,016,559)</b>	<b>\$ 2,294,734</b>	<b>\$ 836,092</b>	<b>\$ 516,023</b>	<b>\$ 2,090,763</b>	<b>\$ 3,748,773</b>	<b>\$ 774,314</b>	<b>\$ 4,874,382</b>	<b>\$ 3,124,405</b>	<b>\$ (1,430,324)</b>
Debt service as a percentage of noncapital expenditures	23.9%	24.9%	27.5%	26.0%	25.9%	24.6%	22.5%	22.7%	23.1%	21.5%

**CITY OF MANITOWOC, WISCONSIN**  
 General Governmental Tax Revenues By Source  
 Last Ten Fiscal Years  
 (modified accrual basis of accounting)

Fiscal Year	Property Tax	Occupational Tax	Mobile Home Tax	Tax Exempt Tax	Room Tax	Other Tax (1)	Motor Vehicle Tax	Total
2011	\$ 14,594,734	\$ 4,388	\$ 22,732	\$ 52,568	\$ 394,224	\$ 88,464	\$ -	\$ 15,157,110
2012	16,992,173	3,567	47,609	40,230	368,104	109,471	-	\$ 17,561,154
2013	16,896,523	1,499	43,145	42,681	536,051	146,956	-	\$ 17,666,855
2014	16,894,243	-	42,522	43,372	537,718	65,908	-	\$ 17,583,763
2015	17,244,016	-	37,965	44,256	638,281	64,311	-	\$ 18,028,829
2016	17,315,579	-	36,887	45,275	615,234	72,359	-	\$ 18,085,334
2017	17,667,385	-	35,572	45,608	624,733	64,813	-	\$ 18,438,111
2018	17,774,496	-	33,863	46,336	571,301	123,033	-	\$ 18,549,029
2019	17,703,092	-	32,596	48,411	638,265	65,234	407,420	\$ 18,895,018
2020	17,560,996	-	31,249	50,186	419,651	78,075	556,164	\$ 18,696,321

(1) Other tax consists of omitted, tax roll over (under), retained sales, use value, interest and closeout of TID (2013).

2018 Taxes are overstated by \$80,075 from the Statement of Revenue, Expenses and Changes in Fund Balance due to TIF Developer Agreements

2019 The municipality initiated a wheel tax in leui of special assessments for reconstruction or maintenance type projects.

**CITY OF MANITOWOC, WISCONSIN**  
 Assessed Value and Estimated Actual Value of Taxable Property  
 Last Ten Fiscal Years

Fiscal Year Ended December 31	Real Property			Personal Property		Total Taxable Assessed Valuation	Total Direct Tax Rate	Estimated Actual Taxable Valuation	Assessed Value as a Percentage of Actual Value
	Residential	Commercial and Manufacturing	Other	Machinery and Equipment	Other				
2011	\$ 1,318,841,800	\$ 591,628,600	\$ 271,000	\$ 64,441,600	\$ 14,166,100	\$ 1,989,349,100	\$ 7.5931	\$ 1,976,679,300	100.64%
2012	1,317,694,400	591,216,200	275,300	64,862,200	14,877,600	1,988,925,700	7.5931	1,914,413,300	103.89%
2013	1,319,280,000	595,276,200	288,000	63,199,700	15,796,700	1,993,840,600	7.7251	1,868,987,700	106.68%
2014	1,320,252,500	597,197,100	290,900	58,870,400	16,456,600	1,993,067,500	7.8993	1,893,849,200	105.24%
2015	1,322,213,000	602,928,100	291,100	62,349,000	15,974,400	2,003,755,600	8.0103	1,911,750,600	104.81%
2016	1,326,139,200	609,217,500	288,500	58,474,700	12,515,600	2,006,635,500	8.0391	1,915,217,400	104.77%
2017	1,327,940,900	613,037,200	294,200	55,889,800	10,892,500	2,008,054,600	8.1457	1,873,663,200	107.17%
2018	1,333,275,000	619,055,400	293,900	42,098,000	10,289,200	2,005,011,500	8.2338	1,951,266,200	102.75%
2019	1,338,715,300	621,814,700	293,400	40,681,700	11,607,900	2,013,113,000	8.4744	2,032,365,000	99.05%
2020	1,346,134,100	647,084,400	294,800	45,918,100	9,308,600	2,048,740,000	8.3888	2,131,596,900	96.11%

Information obtained from Statistical Reports of Property Values, Bureau of Property Tax, Wisconsin Department of Revenue.

Wisconsin State Statute 70.05 (5) (b) requires each taxation district to assess property at full value at least once in every 5-year period.

**CITY OF MANITOWOC, WISCONSIN**  
Property Tax Rates  
Direct and Overlapping Governments  
Last Ten Fiscal Years

Fiscal Budget Year	City of Manitowoc				Overlapping Rates								Total Direct & Overlapping Rates
	Operating Rate	General Obligation Debt Rate	Total Rate	Percent of Total Tax Bill	State of Wisconsin		County		School District		Lakeshore Technical College		
					Rate	Percent	Rate	Percent	Rate	Percent	Rate	Percent	
2011	4.5054	3.0877	7.5931	33.2%	0.1686	0.7%	5.2668	23.1%	8.2650	36.3%	1.5530	6.8%	22.8465
2012	4.1773	3.4158	7.5931	33.2%	0.1633	0.7%	5.3199	23.2%	8.2650	36.2%	1.5463	6.8%	22.8876
2013	4.3177	3.4074	7.7251	34.6%	0.1591	0.7%	5.2678	23.6%	7.6340	34.3%	1.5350	6.9%	22.3210
2014	4.4905	3.4087	7.8993	35.7%	0.1613	0.7%	5.3360	24.1%	7.9593	36.1%	0.7404	3.4%	22.0962
2015	4.8398	3.1705	8.0103	37.3%	0.1619	0.8%	5.3557	25.0%	7.1635	33.5%	0.7646	3.6%	21.4561
2016	4.9938	3.0453	8.0391	38.4%	0.1620	0.8%	5.3352	25.5%	6.6566	31.9%	0.7679	3.7%	20.9608
2017	5.1149	3.0308	8.1457	40.4%	-	0.0%	5.2341	26.0%	6.0198	29.9%	0.7677	3.8%	20.1673
2018	5.2016	3.0322	8.2338	39.8%	-	0.0%	5.4084	26.2%	6.2520	30.3%	0.7763	3.8%	20.6706
2019	5.0353	3.4391	8.4744	40.1%	-	0.0%	5.3525	25.3%	6.5133	30.9%	0.7999	3.8%	21.1401
2020	4.9352	3.4536	8.3888	39.4%	-	0.0%	5.3095	24.9%	6.7906	32.0%	0.8074	3.8%	21.2963

Property tax rates are per thousand dollar of assessed valuation.

A reduction for the School Tax Credit is reflected in the School District rate.

2017 Levy for Fiscal Year 2018 - State of Wisconsin no longer levies for the Forestation state tax.

**CITY OF MANITOWOC, WISCONSIN**

Principal Property Taxpayers  
Current Year and 10 Year Prior

Taxpayer	Type of Business	2020			2011		
		Taxable Assessed Valuation	Rank	Percentage of Total Taxable Assessed Valuation*	Taxable Assessed Valuation	Rank	Percentage of Total Taxable Assessed Valuation**
Manitowoc Public Utilities	Power, water, steam, broadband utility	\$ 227,005,376	---	---	\$ 237,881,670	---	---
Lakeside Foods Inc.	Food manufacturer	18,445,800	1	0.90%			
Holy Family Memorial Medical Center	Health care	13,700,100	2	0.67%	26,569,700	2	1.34%
Alliance Laundry Systems LLC	Manufacturing	12,210,800	3	0.60%			
Manitowoc Lake Breeze Apartments	Rental housing	9,720,000	4	0.46%			
Manitowoc Partners (Wal-Mart)	Retail	9,500,000	5	0.47%	13,119,300	5	0.66%
MTM Real Estate LLC	Machine/tool manufacturing	9,329,900	6	0.46%			
Briess Industries Inc.	Food manufacturer	8,807,400	7	0.43%			
Manty Investments LLC	Retail	7,803,000	8	0.38%			
Menards Inc.	Retail	7,200,000	9	0.35%	9,213,800	7	0.46%
ARCP MT Manitowoc WI LLC	Retail	6,972,600	10	0.34%			
Manitowoc Company Inc.	Cranes and food service machines				31,072,900	1	1.56%
Great Lakes Energy Technologies	Renewable/Energy Savings Technology				14,624,400	3	0.74%
Dewey Properties LLC	Retail Shopping Center				13,833,600	4	0.70%
Lowe's	Home improvement retail				9,633,400	6	0.48%
Zetley Real Estate (Holiday Inn)	Hotel services				6,631,800	8	0.33%
PBJ Fest - Festival Foods	Grocery Store				6,338,700	9	0.32%
<b>Totals</b>		<b>\$ 330,694,976</b>		<b>5.06%</b>	<b>\$ 362,580,570</b>		<b>6.59%</b>
** 2011 Assessed Valuation	\$1,989,349,100						
* 2020 Assessed Valuation	\$2,048,740,000						

**Note:** The Manitowoc Public Utilities (MPU) is not among the largest taxpayers as their payment is considered a payment in lieu of taxes and not a property tax payment. MPU is assessed the payment similarly to a taxable entity in such that their asset value is used to determine the payment. MPU's 2019 full valuation is \$227,005,376; the 2020 payment in lieu of taxes is \$3,917,964.

Source: Tax System report and prior CAFR

**CITY OF MANITOWOC, WISCONSIN**  
Property Tax Levies and Collections  
Last Ten Fiscal Years

Fiscal Year Ended December 31	Total Tax Levy for Fiscal Year	Collected within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
		Amount	Percentage of Levy		Amount	Percentage of Levy
2011	\$ 43,761,031	\$ 43,596,285	99.62%	\$ 18,501	\$ 43,614,786	99.67%
2012	45,449,669	45,349,870	99.78%	15,227	45,365,097	99.81%
2013	45,521,769	45,469,731	99.89%	25,796	45,495,527	99.94%
2014	44,504,564	44,433,212	99.84%	27,760	44,460,972	99.90%
2015	44,039,172	43,958,606	99.82%	14,320	43,972,926	99.85%
2016	45,677,130	45,655,079	99.95%	6,526	45,661,605	99.97%
2017	44,745,929	44,729,110	99.96%	6,709	44,735,819	99.98%
2018	43,469,762	43,458,037	99.97%	566	43,458,603	99.97%
2019	44,330,665	44,309,197	99.95%	171	44,309,368	99.95%
2020	45,331,440	45,308,835	99.95%	-	45,308,835	99.95%

For each fiscal period that appears the tax levy represents the prior year and the levy is collected in the fiscal period that is identified.

In August of each year, the City settles with the County Treasurer for 100% of all real property taxes.

For each fiscal period listed unpaid City special assessments are turned over to the County for collection and unpaid personal property taxes remain the responsibility of the City.



**CITY OF MANITOWOC, WISCONSIN**  
Ratios of Outstanding Debt for Governmental Activities  
Last Ten Fiscal Years

Fiscal Year	Governmental Activities							Capital Leases	Bond Premium	Total Primary Government	Percentage of Assessed Valuation (1)	Per Capita (2)
	General Obligation Bonds	TIF General Obligation Bonds	General Obligation Notes	TIF General Obligation Notes	Note Anticipation Notes	State Trust Fund Loan						
2011	\$ 49,460,000	\$ 14,630,000	\$ 6,693,328	\$ 2,346,672	\$ -	\$ -	\$ -	\$ -	\$ 73,130,000	3.68%	2,169	
2012	43,555,000	10,580,000	9,751,520	4,843,480	-	-	-	-	68,730,000	3.46%	2,036	
2013	33,565,000	6,635,000	16,220,000	6,675,000	-	-	-	214,638	63,309,638	3.18%	1,879	
2014	29,595,000	5,450,000	16,395,000	5,715,000	-	409,000	-	327,487	57,891,487	2.90%	1,720	
2015	26,610,000	4,435,000	16,790,000	4,645,000	-	409,000	-	769,529	53,658,529	2.69%	1,592	
2016	24,485,000	1,005,000	25,407,444	1,045,000	-	369,000	-	887,348	53,198,792	2.65%	1,612	
2017	20,705,000	945,000	27,081,103	1,075,000	-	324,000	302,980	1,021,769	51,454,852	2.56%	1,562	
2018	26,880,000	325,000	22,664,355	1,125,000	-	179,000	533,611	1,309,800	53,016,766	2.64%	1,625	
2019	23,740,000	1,685,000	26,629,999	290,000	-	997,197	447,134	1,634,428	55,423,758	2.76%	1,641	
2020	24,975,000	5,295,000	22,095,000	1,920,000	-	1,429,040	650,756	1,697,812	58,062,608	2.88%	1,776	

Note: Details regarding the city's outstanding debt can be found in the notes to the financial statements.

(1) See the schedule of Assessed Value and Estimated Actual Value of Taxable property for property value data.

(2) See the schedule of Demographic Statistics for population data.

**CITY OF MANITOWOC, WISCONSIN**  
Ratios of Outstanding Debt for Business-Type Activities  
Last Ten Fiscal Years

Fiscal Year	Business-Type Activities				Bond Premium	Total Primary Government	Percentage of Assessed Valuation (1)	Per Capita (2)	TOTAL GOVERNMENT AND BUSINESS-TYPE		
	Water Utility Bonds	Electric and Steam Utility Bonds	Wastewater Plant Clean Water Loan						Total Government & Business-Type	Percentage of Assessed Valuation (1)	Per Capita (2)
2011	\$ 2,915,000	\$ 67,265,000	\$ 11,131,794	\$ 3,747,818	\$ 85,059,612	4.28%	\$ 2,522	\$ 158,189,612	7.95%	\$ 4,691	
2012	2,485,000	63,640,000	9,829,360	3,519,118	79,473,478	4.00%	2,355	148,203,478	7.45%	4,391	
2013	2,030,000	59,870,000	8,485,376	3,290,417	73,675,793	3.70%	2,187	136,985,431	6.87%	4,067	
2014	1,555,000	18,330,000	7,098,512	996,897	27,980,409	1.40%	832	85,871,896	4.31%	2,552	
2015	1,060,000	15,955,000	5,667,395	863,550	23,545,945	1.18%	699	77,204,474	3.85%	2,291	
2016	540,000	13,500,000	4,190,606	730,203	18,960,809	0.95%	574	72,159,601	3.60%	2,186	
2017	-	10,945,000	7,512,581	596,857	19,054,438	0.95%	579	70,509,290	3.51%	2,141	
2018	-	8,275,000	10,163,656	463,509	18,902,165	0.94%	579	71,918,931	3.59%	2,204	
2019	-	-	9,878,475	-	9,878,475	0.49%	293	65,302,233	3.24%	1,934	
2020	-	-	9,293,945	-	9,293,945	0.46%	284	67,356,553	3.29%	2,060	

Note: Details regarding the city's outstanding debt can be found in the notes to the financial statements.

(1) See the schedule of Assessed Value and Estimated Actual Value of Taxable property for property value data.

(2) See the schedule of Demographic Statistics for population data.

**CITY OF MANITOWOC, WISCONSIN**  
Ratios of Net General Obligation Debt Outstanding  
Last Ten Fiscal Years

Fiscal Year	General Obligation Bonds	TIF General Obligation Bonds	General Obligation Notes	TIF General Obligation Notes	Capital Lease	Bond Premium	Less Amounts Available in Debt Service Fund	Less TIF District Debt	Net General Obligation Bonded Debt	Percentage of Net Bonded Debt to Estimated Actual Value (1)	Net Bonded Debt Per Capita (2)
2011	\$ 49,460,000	\$ 14,630,000	\$ 6,693,328	\$ 2,346,672	\$ -	\$ -	\$ 2,235,989	\$ 16,976,672	\$ 53,917,339	2.71%	\$ 1,599
2012	43,555,000	10,580,000	9,751,520	4,843,480	-	-	1,345,618	15,423,480	51,960,902	2.61%	1,540
2013	33,565,000	6,635,000	16,220,000	6,675,000	-	214,638	942,429	13,310,000	49,057,209	2.46%	1,456
2014	29,595,000	5,450,000	16,804,000	5,715,000	-	327,487	617,396	11,165,000	46,109,091	2.31%	1,370
2015	26,610,000	4,435,000	17,199,000	4,645,000	-	769,529	1,301,231	9,080,000	43,277,298	2.13%	1,284
2016	24,485,000	1,005,000	25,776,444	1,045,000	-	887,348	529,865	2,050,000	50,618,927	2.52%	1,533
2017	20,705,000	945,000	27,405,103	1,075,000	302,980	1,021,769	650,342	2,020,000	48,784,510	2.43%	1,481
2018	26,880,000	325,000	22,664,355	1,125,000	533,611	1,309,800	1,722,185	1,450,000	49,665,581	2.48%	1,522
2019	23,740,000	1,685,000	27,627,196	290,000	447,134	1,634,428	3,362,187	1,975,000	50,086,571	2.49%	1,483
2020	24,975,000	5,295,000	22,095,000	1,920,000	650,756	1,697,812	2,042,246	7,215,000	47,376,322	2.31%	1,449

Note: Details regarding the city's outstanding debt can be found in the notes to the financial statements.

(1) See the schedule of Assessed Value and Estimated Actual Value of Taxable property for property value data.

(2) See the schedule of Demographic Statistics for population data.

**CITY OF MANITOWOC, WISCONSIN**  
 Direct and Overlapping Governmental Activities Debt  
 As of December 31, 2020

<u>Governmental Unit</u>	General Obligation Debt Outstanding	Percentage Applicable to Government	Amount Applicable to Government
Direct Debt:			
General Obligation Debt	\$ 55,714,040	100.000%	\$ 55,714,040
Capital Lease	650,756	100.000%	650,756
Bond Premium	1,697,812	100.000%	1,697,812
	<u>58,062,608</u>		<u>58,062,608</u>
Overlapping Debt:			
Manitowoc Public School District	3,155,000	76.900%	2,426,195
Manitowoc County	23,770,000	35.400%	8,414,580
VTAE District	25,825,000	12.300%	3,176,475
	<u>52,750,000</u>		<u>14,017,250</u>
Total Overlapping Debt	<u>52,750,000</u>		<u>14,017,250</u>
Total Direct and Overlapping Debt	<u>\$ 108,464,040</u>		<u>\$ 69,731,290</u>

Source: Information on overlapping debt was obtained from financial consultant, Robert W. Baird & Co., Inc. The City share percentage was obtained from each jurisdictions tax levy reports as allocated by estimated actual valuations.

**CITY OF MANITOWOC, WISCONSIN**  
 Legal Debt Margin Information  
 Last Ten Fiscal Years

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Debt limit	\$ 98,833,965	\$ 95,720,665	\$ 93,449,385	\$ 94,692,460	\$ 95,587,530	\$ 95,760,870	\$ 93,683,160	\$ 97,563,310	\$ 101,618,250	\$ 106,579,845
Total net debt applicable to limit	70,894,011	67,384,382	62,152,571	56,946,604	51,587,769	51,781,579	49,479,761	49,451,170	49,980,009	55,714,040
Legal debt margin	<u>\$ 27,939,954</u>	<u>\$ 28,336,283</u>	<u>\$ 31,296,814</u>	<u>\$ 37,745,856</u>	<u>\$ 43,999,761</u>	<u>\$ 43,979,291</u>	<u>\$ 44,203,399</u>	<u>\$ 48,112,140</u>	<u>\$ 51,638,241</u>	<u>\$ 50,865,805</u>
Total net debt applicable to the limit as a percentage of debt limit	71.73%	70.40%	66.51%	60.14%	53.97%	54.07%	52.82%	50.69%	49.18%	52.27%

Computation of Legal Debt Margin  
 12/31/2020

Equalized Value	\$2,131,596,900
Debt limitation - 5 percent of total equalized value	106,579,845
Debt applicable to limitation	
Total debt applicable to limitation	<u>55,714,040</u>
Legal Debt Margin	<u><u>\$ 50,865,805</u></u>

Note: Under state finance law, the City of Manitowoc's outstanding debt should not exceed 5% of the total equalized valuation.

**CITY OF MANITOWOC, WISCONSIN**  
Water Mortgage Revenue Bond Coverage  
Last Ten Fiscal Years

Fiscal Year	Gross Revenue	(1) Expenses	Net Revenue Available for Debt Service	(2)			
				Principal	Interest	Total	Coverage
2011	\$ 5,896,990	\$ 3,878,375	\$ 2,018,615	\$ 410,000	\$ 126,388	\$ 536,388	3.76
2012	6,894,375	3,645,038	3,249,337	430,000	108,538	538,538	6.03
2013	6,692,272	3,671,060	3,021,212	455,000	90,300	545,300	5.54
2014	6,583,528	4,145,772	2,437,756	495,000	52,300	547,300	4.45
2015	6,868,999	3,765,206	3,103,793	520,000	32,000	552,000	5.62
2016	6,999,885	3,781,576	3,218,309	540,000	10,800	550,800	5.84
2017	6,947,444	4,058,377	2,889,067	-	-	-	-
2018	6,895,612	4,164,599	2,731,013	-	-	-	-
2019	6,809,182	3,750,266	3,058,916	-	-	-	-
2020	6,877,342	4,367,834	2,509,508	-	-	-	-

Note: Details regarding the city's outstanding debt can be found in the notes to the financial statements.

(1) Total operating expenses exclusive of depreciation.

(2) Ratio of net revenue available for debt service to total requirements.

**CITY OF MANITOWOC, WISCONSIN**  
 Electric Power System Mortgage Revenue Bond Coverage  
 Last Ten Fiscal Years

Fiscal Year	Gross Revenue	(1) Expenses	Net Revenue Available for Debt Service	(2)			
				Principal	Interest	Total	Coverage
2011	\$ 57,052,023	\$ 41,440,217	\$ 15,611,806	\$ 3,490,000	\$ 3,428,475	\$ 6,918,475	2.26
2012	65,908,750	50,019,043	15,889,707	3,625,000	3,292,000	6,917,000	2.30
2013	66,257,828	50,897,543	15,360,285	3,770,000	3,149,400	6,919,400	2.22
2014	67,582,752	52,534,959	15,047,793	2,375,000	733,661	3,108,661	4.84
2015	66,307,789	52,104,973	14,202,816	2,455,000	657,755	3,112,755	4.56
2016	67,561,888	53,656,728	13,905,160	2,555,000	555,655	3,110,655	4.47
2017	67,134,625	55,796,147	11,338,478	2,670,000	443,643	3,113,643	3.64
2018	66,063,724	53,744,851	12,318,873	2,643,300	447,127	3,090,427	3.99
2019	62,965,205	50,833,820	12,131,385	-	-	-	-
2020	59,495,040	51,984,627	7,510,413	-	-	-	-

Note: Details regarding the city's outstanding debt can be found in the notes to the financial statements.

(1) Total operating expenses exclusive of depreciation.

(2) Ratio of net revenue available for debt service to total requirements.

**CITY OF MANITOWOC, WISCONSIN**  
Demographic and Economic Statistics  
Last Ten Fiscal Years

Fiscal Year	(1) Population	(2) Personal Income (amounts expressed in thousands)	(2) Per Capita Personal Income	(2) Unemployment Rate	(3) Median Age	Public School Enrollment
2011	33,721	\$ 1,439,212	\$ 42,680	8.3%	41.7	5,310
2012	33,750	1,485,338	44,010	8.6%	41.5	5,335
2013	33,685	1,471,024	43,670	7.6%	41.7	5,210
2014	33,649	1,527,665	45,400	5.4%	43.3	5,179
2015	33,703	1,403,831	41,653	4.9%	43.6	5,331
2016	33,010	1,400,185	42,417	3.2%	43.4	5,155
2017	32,936	1,374,419	41,730	3.7%	44.2	5,195
2018	32,627	1,493,240	45,767	2.9%	44.5	5,094
2019	33,772	1,610,080	47,675	3.7%	43.4	5,140
2020	32,702	*N/A	*N/A	5.1%	43.7	5,023

(1) Wisconsin Department of Administration, Demographic Services Center.

(2) Wisconsin Department of Workforce Development.

(3) City of Manitowoc Planning Department

\* COVID-19 has delayed the publishing of this information.



**CITY OF MANITOWOC, WISCONSIN**

Principal Employers

Current Year and Ten years Ago

2020

Large

Employers with 250 or more employees

Manitowoc Public School District	847
Holy Family Memorial	728
Lakeside Foods	594
Franciscan Sisters - Christian	541
Manitowoc County	497
Manitowoc Ice Machine	400
Wisconsin Aluminum Foundry	350
Jagemann Stamping Company	350
Parker Hannifin - HPD	350
St Mary's at Felician Village	332

2011

<u>Employer</u>	<u>Employees</u>
The Manitowoc Co (cranes)	1,235
Holy Family Memorial Medical Center	920
Manitowoc Public School District	903
Federal-Mogul Powertrain Systems	865
Thermo Fischer Scientific	650
City of Manitowoc/Public Utilities	600
Manitowoc County	406
Manitowoc Ice Machines	400
Wisconsin Aluminum Foundry Co.	400
Northern Labs	340

The actual number of employees for each employer is not readily available.

Ranges are used on the State's system as the State has given employers confidentiality with respect to releasing that information.

For further information regarding the City of Manitowoc's largest employers,

please visit the State of Wisconsin's web site at: <http://worknet.wisconsin.gov/worknet> .

**CITY OF MANITOWOC, WISCONSIN**  
 Full-time Equivalent City of Manitowoc Employees by Function  
 Last Ten Fiscal Years

Function	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
<b>General Government</b>										
Assessor	3.00	1.00	1.00	1	1	0	0	0	0	0
Attorney/Personnel	6.00	4.50	4.50	3.73	3.75	4	5	5	5	5
City Clerk	4.00	3.50	3.50	3.5	4	4	4	4	4	4
Finance/Payroll/Treasury	7.18	5.50	5.50	5.5	5	5	5	5	5	5
Planning	5.00	3.50	2.50	3	3	3	3	4	5	5
Mayor	2.00	1.50	1.50	2	2	2	2	2	2	2
Municipal Court	1.25	1.10	1.10	1.25	1.25	1.25	1.25	1.25	1.25	1.25
Buildings & Grounds	8.60	4.45	4.45	4.45	4	4	5	6	6	7
<b>Public Safety</b>										
Police/Crossing Guards	81.60	78.25	78.25	73.5	76.5	76.5	76.5	76.5	74.75	74.75
Fire	61.30	58.00	60.00	56	56	57	57	54	53	53
Building Inspection	6.00	2.50	2.50	3.5	3.5	3.5	4	5	6	6
<b>Public Works</b>										
Engineering/DPW	74.10	39.30	39.30	38.1	34.25	34.25	34.25	40.5	40.5	40.5
Transit	19.70	19.35	19.35	18.18	18	18	18	18.2	18.2	18.2
<b>Culture and Recreation</b>										
Park/Recreation	21.50	12.35	12.35	12.35	11	12.5	12.5	13	13	14
Rahr-West Art Museum	5.75	4.30	4.30	3.8	3.8	3.8	3.8	3.8	3	3
Public Library	34.20	31.70	31.70	32.8	33.5	33.65	33.65	33.65	33.65	33.65
Wastewater Treatment Plant	15.30	15.30	15.30	14.3	15.25	15.3	15.3	15.3	15.3	15.3
Public Utilities	84.00	84.00	84.00	82.00	82.00	82.00	83.00	86.10	86.10	86.10
<b>Total</b>	<b>440.48</b>	<b>370.10</b>	<b>371.10</b>	<b>358.96</b>	<b>357.8</b>	<b>359.75</b>	<b>363.25</b>	<b>373.3</b>	<b>371.75</b>	<b>373.75</b>

Source: City of Manitowoc Annual Budget & MPU Annual Report

**CITY OF MANITOWOC, WISCONSIN**  
 Operating Indicators by Function  
 Last Ten Fiscal Years

Function	Fiscal Year									
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
General Government										
Square miles	18.302	18.330	18.330	18.339	18.340	18.341	18.341	18.341	18.410	18.495
Registered voters	18,805	20,230	18,082	18,068	18,252	17,623	19,064	15,978	16,505	19,444
Dog licenses issued	2,332	2,187	2,110	1,987	1,998	1,922	1,861	1,931	1,987	1,840
Police										
Physical arrests	2,317	2,296	2,013	2,639	2,490	2,633	2,936	2,092	1,988	1,943
Parking violations	6,990	7,079	6,380	5,125	6,470	6,501	5,919	5,289	5,306	4,494
Traffic citations & accidents	10,245	8,857	5,865	7,951	4,884	5,188	4,520	4,852	4,712	3,341
Fire										
Number of structural fires	33	54	70	27	33	34	29	24	18	50
Number of inspections	2046	2,328	1,900	1,303	1,619	1,530	1,485	1,494	1,223	1,325
Emergency medical service calls	4,611	4,421	4,708	4,515	4,712	5,070	5,199	5,122	5,225	5,028
Highways and streets										
Recycled materials (tons)	2,727	2,830	2,766	2,721	2,629	2,658	2,510	2,418	2,535	2,511
Yard waste (tons)	10,722	11,088	11,044	11,494	11,206	11,208	11,103	11,312	10,634	10,858
Solid waste to landfill (tons)	8,186	7,613	7,442	7,459	7,391	7,406	7,464	7,399	7,525	8,620
Culture and recreation										
Fieldhouse/cabin reservations	330	371	372	338	239	230	222	291	258	109
Zoo admissions	48,906	49,208	41,179	64,531	53,541	61,977	42,475	40,038	35,023	34,598
Aquatic center admissions	34,927	32,116	27,241	21,420	24,385	24,541	22,998	27,207	24,184	Closed
Mini Golf admissions	N/A	N/A	N/A	N/A	7,658	6,581	6,979	7,378	7,903	5,226
Electric										
Total avg. number of customers	17,793	17,787	17,521	17,888	17,925	17,952	17,956	18,062	18,145	18,366
Annual sales (megawatt hours)	659,154	597,874	634,857	682,615	646,895	670,565	695,016	685,411	652,133	645,959
Peak demand (megawatts)	115.5	117.2	115.3	105.0	105.1	109.0	101.6	105.4	99.6	105.8
Water										
Total avg. number of customers	13,858	13,820	13,825	13,870	13,668	13,715	13,739	13,773	13,814	13,856
Annual sales (billions of gallons)	4.069	4.325	4.087	4.011	4.082	4.009	3.995	4.099	4.054	4.082
Wastewater										
Annual treatment (in billions of gals)	2.371	2.083	2.302	2.376	2.291	2.684	2.65	2.5	3.2	3.0
Avg gals per day (in millions of gals)	6.496	5.690	6.309	6.512	6.279	7.353	7.262	6.86	8.76	8.29

Sources: Various government departments.

**CITY OF MANITOWOC, WISCONSIN**  
 Capital Asset Statistics by Function  
 Last Ten Fiscal Years

Function	Fiscal Year									
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
<b>Public Safety</b>										
Police Stations	1	1	1	1	1	1	1	1	1	1
Patrol Units	10	10	11	11	13	13	13	13	13	13
Fire Stations	4	4	4	4	4	4	4	4	4	4
<b>Highways and streets</b>										
Street (miles)	160.66	160.93	162.30	162.31	162.37	162.39	162.22	162.22	162.22	162.38
Traffic Signals	36	37	37	37	37	34	34	34	34	35
<b>Public Transportation</b>										
Fixed route coaches	9	9	9	9	9	9	9	9	9	9
Human service vehicles	6	6	6	6	6	7	7	7	7	7
<b>Culture and recreation</b>										
Developed park acreage	517.62	517.62	517.62	522.81	522.81	522.81	522.81	522.81	667.24	667.24
Parks	37	37	37	37	37	37	37	37	38	38
Tennis Courts (city owned)	17	17	16	16	16	16	16	16	16	16
<b>Water</b>										
Water mains (miles)	185.0	185.0	185.0	185.0	185.4	187.0	187.0	186.0	186.1	186.6
Fire Hydrants	1,347	1,349	1,349	1,361	1,364	1,378	1,381	1,378	1,394	1,400
<b>Sewers</b>										
Sanitary (miles)	189.6	189.8	189.8	189.6	189.6	189.6	189.6	189.6	190.8	190.8
Lift Stations	14	14	14	14	14	14	14	13	12	12
Storm (miles)	150.6	150.8	150.8	150.6	150.7	151.7	150.5	150.5	152.9	152.9
<b>Electric</b>										
Substations	6	7	7	7	7	7	7	7	7	7
Distribution Line miles	225.0	227.0	227.0	230.0	234.0	233.0	235.0	234.0	234.0	236.0
Streetlights	4,815	4,819	4,819	4,850	4,848	4,848	4,848	4,858	4,932	4,817

Sources: Various government departments.  
 Street Miles is from GTA report from State

## **CITY ATTORNEY**

The mission of the City Attorney's Office is to provide preventative and proactive legal services and representation to the municipal corporation, consisting of the Mayor, the Common Council, and the departments of the City, Manitowoc Public Utilities and the Manitowoc Public Library.

The City Attorney's Office renders legal opinions, drafts ordinances, resolutions, and makes revisions and additions to the Municipal Code. The office also prepares pleadings, contracts, briefs for litigation and represents the City and officials in administrative hearings, civil court proceedings, small claims, ordinance trials and appeals. This Department assists in administration and investigation of municipal liability claims. Additionally, the office negotiates, acquires and sells real estate on behalf of the City and prosecutes Municipal Code violations. The Office administers the City's property and liability insurance coverage and assists Human Resources with workers' compensation coverage. The City Attorney serves as the chief negotiator on the City's bargaining team. The City Attorney also serves as the Council parliamentarian. The Office also ensures compliance with federal, state, and local laws.

### **STAFFING AND WORKLOAD**

In 2020, our office was staffed with a full-time City Attorney, Assistant City Attorney, and Paralegal. In 2020, the office completed 337 requests for legal services from City departments and officials, handled 101 litigation matters (ranging from dog bites to federal lawsuits), and prosecuted 579 municipal citations.

### **LIABILITY INSURANCE**

The Department handles the City's General Liability Insurance which has been administered through Cities and Villages Mutual Insurance Company (CVMIC) since 1988. The deductible is set at \$50,000 with an aggregate of \$200,000 per year. The premium cost for 2020 was \$81,518. Total claims paid out by CVMIC for the year 2020 were \$0 for general liability claims. Claims reports were filed quarterly with the City's Finance Committee.

The City also purchases Employment Practice Liability Insurance, Excess Public Entity Liability Insurance, Volunteer Insurance, and Crime Insurance through CVMIC to ensure coverage should any incidents occur.

### **PROPERTY INSURANCE**

The Municipal Property Insurance Company has been the City's property insurance carrier since 2016. The total property and floater premium for 2020 was \$109,340.

### **AUTO LIABILITY / AUTO PROPERTY DAMAGE**

The City Attorney handles the Auto Liability through CVMIC. The premium for 2020 was \$30,297. No claims were paid out in 2020 due to all claims being below our deductible.

### **RISK MANAGEMENT DIVISION – INSURANCE / SAFETY**

The City has not reached its deductible with regard to liability claims paid in any one year for the last three years. The Human Resources Department arranges annual training for City staff to reduce exposure to liability.

### **WORKERS' COMPENSATION**

The City's workers compensation program transitioned to a self-insured workers' compensation program administered by CVMIC on January 1, 2016. The total cost for excess coverage was \$35,447 and third-party administration was \$11,000 in 2020. The self-insured fund is managed by Human Resources and Finance.

## **STATE AND NATIONAL MEMBERSHIPS**

The City Attorney and Assistant City Attorney are members of the Wisconsin State Bar, the League of Wisconsin Municipalities, the International Municipal Lawyers Association, and the Manitowoc County Bar Association. Both attorneys are admitted to practice before all Wisconsin State Courts and the United States District Court for the Eastern District of Wisconsin. The City Attorney is also an IMLA Fellow.

## **FINANCE DEPARTMENT** **CITY CLERK'S DIVISION**

The basic areas of responsibility of the City Clerk's office are general government, elections, licensing, and other duties.

The City Clerk is responsible for care and custody of the Corporate Seal of the City of Manitowoc and acts as the Corporate Secretary for the City organization. In this role as Secretary, the City Clerk signs contracts, agreements and other official documents as directed by the Common Council. The Clerk acts as Secretary to the Common Council as well as serving as Recording Secretary for Board of Public Works, Board of Review and Committee of the Whole. The Clerk also serves as a member of the Board of Review and Board of Public Works. The Clerk keeps the official record of all Council proceedings, deeds, contracts, ordinances, and documents which have been approved by Council, and retains copies of minutes for all city committees. The Clerk administers the Oath of Office to all appointed City officials and elected officials.

The City Clerk's office maintains updated insurance certificates for all contracts with the City and as required for various permits and special events. The Clerk's office keeps permanent city insurance policies and updates various equipment records and property inventories as required.

All aspects of elections are administered by the Clerk's office. This includes publication of legal election notices, arranging for polling places, selecting election equipment, taking voter registrations, arranging for nursing home voting, training poll workers, hiring election custodians, and election inspectors. The Clerk prepares ballots for city elections, conducts absentee voting, takes election returns, conducts the canvass of election, assists with school board elections, and maintains all official election records for the City as required by State Statute. The City Clerk's office maintains the Statewide Wis Vote System for City of Manitowoc voters.

Another area of responsibility for the clerk's office is licensing. The City licenses all taverns, liquor stores, mini marts, bartenders, taxi drivers, taxi companies, theaters and garbage trucks. Other types of licenses issued are cigarette, bowling alley, adult entertainment, well operation permits, pawnbrokers, mobile home parks, direct sellers, weights and measures, circus, mobile food vendors, and permits for racing as well as the keeping of chickens and honeybees. The Clerk's office manages leased parking for the City including executing new leases and invoicing for existing leases.

The Clerk's office is responsible for outgoing mail and distribution of mail received to departments. Various special assessments are calculated and billed by this office. The City Clerk's office responds to inquiries from the public regarding special assessment payoffs and prepares special assessment letters for title companies and attorneys as requested. The Clerk's office enters online the Statement of Assessment, Tax Exempt Property, Cigarette and Alcohol reports.

The Clerk's office serves as a liaison between the City and the public in many instances. Information for the Common Council is forwarded to the Clerk for placement on the agenda and distribution to proper committees. The Clerk's office publishes legal notices for public hearings and posts and distributes weekly meeting notices to the media and the public.

The City Clerk's office maintains membership in the Wisconsin Municipal Clerk's Association and the International Institute of Municipal Clerks.

The Clerk's Division is also the Customer Service area for City Hall assisting customers with all facets of City business. We have merged with the Treasurer's office and are able to take in real estate and personal property taxes, dog and cat licensing, parking, speeding and other tickets as well as Court fines.

## **FINANCE DEPARTMENT**

The mission of the department is to account for all financial transactions of the City of Manitowoc in accordance with State of Wisconsin Statutes, Generally Accepted Accounting Principles, Government Finance Officers Association Standards, and recommendations from Auditors of an Independent Certified Public Accounting firm.

### **FINANCE OFFICE**

The Finance Office processes and produces the accounts payable and payroll functions on a weekly and bi-weekly basis respectively.

The Finance Office provides accurate financial information to all city departments, officials, and outside financial institutions. The office coordinates the preparation of the annual budget, annual borrowing requirements, annual financial report, the annual update to the 5-year capital improvement plan and all State and Federal financial reporting requirements.

The Finance Office is comprised of 4 full-time equivalent positions and holds memberships in the national Government Finance Officers Association and the Wisconsin Government Finance Officers Association.

This office is responsible for the financial software including but not limited to the security, upgrades, function ability, enhancement requests, submittal of work orders for non-functioning processes to support, uploading of service packs and training.

### **TREASURER'S OFFICE**

The office collects real and personal property taxes, utility bills, room taxes, license fees, ambulance fees and all general receipts and revenues. Receipts are deposited intact daily into a public depository, and records of all transactions are maintained by the office. Bank accounts are reconciled and citywide accounts receivable schedules are maintained. Additionally, the office issues dog and cat licenses.

It is the policy of the City to invest public funds in a manner that will provide the highest investment return with the maximum safety of principal and interest while meeting the daily cash flow needs of the City. Institutional Capital Management is the City's investment advisor and investment decisions are made in accordance with state statute.

The Treasurer's Office is a division of the Finance Department, with one full-time equivalent position.

## **HUMAN RESOURCES**

### **MISSION**

It is the mission of Human Resources Department to support promote and recruit the best, qualified people, recognize and encourage the value of diversity in the workplace; provide a competitive salary and benefits package; develop the full potential of our workforce by providing training and development for career enhancement; provide a work atmosphere that is safe, healthy, and secure; and establish, administer and effectively communicate sound policies and practices that treat employees equally.

### **BENEFITS & WELLNESS**

The City's health and prescription drug plan is administered by Robin Health Partners. The City continues to promote wellness and encourage employees to focus on their health. Each year, employees have the opportunity to participate in a health risk assessment/biometric screening to promote preventative care and early diagnosis of critical illnesses. An employee clinic is available to employees to defer costs and prevent and manage illnesses, along with numerous wellness activities and challenges for employees to participate in. Go365, an online wellness portal, was implemented in 2017 and continues to be well-received.

### **COMPENSATION PLAN**

The Human Resources Department launched a compensation analysis plan in 2013 to establish a single pay structure for City positions consistent with the marketplace, which was implemented in 2014, and revised in 2017. That structure, along with the overall performance management process, was revised again in 2019, to allow for managers to recognize high performing employees with additional compensation through a hybrid pay-for-performance structure. These updated guidelines were established to standardize the performance management process. Each year the structure will be adjusted based on the previous year's market increase, as indicated through a statewide survey. The Common Council committed to a regular review of the structure to ensure the City's structure maintains consistency with the marketplace.

### **EMPLOYEE RELATIONS**

The Human Resources Department bargained with one employee union group in 2020 and signed a union contract with the WPPA. The City of Manitowoc Firefighters Local 368 agreement was settled after lengthy collective bargaining, which ended with interest arbitration. The current contract will expire at the end of 2021. The current agreement with the Teamsters Local 662 will expire in 2022.

### **ORGANIZATION DEVELOPMENT & TRAINING**

The Human Resources Department has been focusing on performance management for all employees. In 2019, electronic performance management system was implemented, which streamlined the process. Supervisory training on a variety of topics is scheduled annually and is provided by our liability carrier, Cities and Villages Mutual Insurance Company (CVMIC). The tuition reimbursement program has been well-received and participation continues each year.

### **EMPLOYEE RECRUITMENT, DEVELOPMENT, & RETENTION**

The Human Resources Department continues to use an online application system since eliminating paper applications in 2015. An HRIS was implemented in 2018 and the onboarding process has been moved to the new system. The City continues to recognize employees through a years-of-service and retirement recognition program.



## **RISK MANAGEMENT AND SAFETY**

The Safety committee has been conducting inspections and drills throughout City departments and completed the conversion of all MSDS sheets into an online database, MSDS Online. Safety training is provided annually to employees including Confined Space Entry, Forklift, Hearing Conservation, Hazard Communications, PPE and Respiratory Protection. The Safety Committee has introduced numerous safety topics and activities for employees to participate in throughout the year.

## **MUNICIPAL COURT**

There were 3,398 new Municipal Court citations filed with the Court in 2020, as opposed to 4,924 in 2019. The Court disposed of 3,799 cases in 2020, as compared to 4,664 cases in 2019. Total revenues for 2020 were \$486,544.70, as compared to \$644,619.02 in 2019. Forfeitures collected in 2020 were \$244,203.48 compared to \$347,204.54 in 2019. Court costs retained in 2020 were \$80,371.15, as compared to \$94,653.06 in 2019.

At this time we have discontinued holding monthly indigency hearings due to the COVID-19 Pandemic, the last step before jailing someone for non-payment of a non-traffic ordinance fine, which helps to enhance consistent collection. The threat of jail is stronger than the threat of a driver's license suspension. The suspension of a driver's license is still used as an alternate penalty for non-payment in traffic and juvenile ordinance citations.

Revenue is a by-product of the Municipal Court Justice system, not the driving force. For the most part in Municipal Court, the penalty imposed upon conviction is an order to pay a money amount, known as a forfeiture. Accordingly, since a forfeiture is the primary penalty, collection of that forfeiture is important as that is what creates the deterrent affect for ordinance violations.

## **OFFICE OF THE MAYOR**

Mayor Justin M. Nickels

While elected the City of Manitowoc's youngest Mayor at the age of twenty-two, Mayor Nickels is not unlike the community he was elected to lead. Both Mayor Nickels and the City of Manitowoc are vibrant, energetic, forward thinking and have a tremendous amount of community pride that is rooted in the understanding of Manitowoc's deep history and tradition.

Like most of Manitowoc's citizens, Mayor Nickels grew up in a working class family with an affinity for helping those around them. Mayor Nickels saw the venue of government and public discourse - with its capacity for neighbors and strangers to come together for the collective benefit of everyone - as the perfect place to continue acting on this affinity.

This led Mayor Nickels to enter politics and government at a young age - working on campaigns and debating public policy since the age of nine. In 2005, at the age of eighteen and still in high school, Mayor Nickels beat the odds and defied the critics when he was elected to serve on the Common Council, defeating a sixteen year incumbent to represent Manitowoc's Second Aldermanic District.

During Mayor Nickels' time on the Council, he remained steadfast in his commitment to listen first and act second to ensure he was acting according to the will of those he represented - a commitment that he has brought with him to the Mayor's office. Mayor Nickels served as the Council's leading advocate for fiscal responsibility, with the mantra that, "We must prioritize our needs over our wants," a mantra that he has also brought with him to the Mayor's office.

On the Council, Mayor Nickels served on numerous committees, including Finance, as well as Personnel, where he served four years as Chairperson. Mayor Nickels served as City Council President from April 2007 through April 2008. He was re-elected to the Council in 2007 and 2009.

On April 7, 2009, Justin M. Nickels was elected Manitowoc's twenty-seventh Mayor - its youngest Mayor ever, succeeding Manitowoc's longest serving mayor, Kevin Crawford. Mayor Nickels defeated challenger Dave Soeldner with 50.1% of the vote, only a 17-vote difference with almost 10,000 citizens voting.

During Mayor Nickels' time as Mayor, he has focused on fiscal responsibility, debt reduction, investments in revitalizing downtown and the industrial park, parks/beach improvements, and creating a strong quality of life for citizens and visitors alike.

Under Mayor Nickels' leadership, the city has reduced its debt every year, has established financial policies to protect the city long-term, and a plan to address future budgets.

Downtown has seen a strong resurgence, especially after the purchase of the CN peninsula, a 20+ acre parcel of property adjacent to the Manitowoc River and downtown. Now the River Point District, there is development and excitement.

Mayor Nickels is currently serving in his fourth term as Mayor of Manitowoc, a term that expires on Tuesday, April 22, 2025.

**CAFR - Community Development**  
**(January 1, 2020 through December 31, 2020)**  
*(Includes Planning, Economic Development, Assessor,  
and related Building Inspection/Permitting activities)*

**Annexations**

The City completed three (3) annexations in 2020 for a total of 92.91 acres. There was one residential household within the annexation areas. The total area of the City as of January 1, 2021 is 18.487 square miles or 11,831.93 acres. There have been no new residential subdivisions added to the City's housing inventory since 2013.

**Housing**

The 5422Home Program created in 2019, was fully awarded to eligible program participants and all funds were dispersed. The City continues to offer a Community Development Housing Revolving Loan Fund program (CDBG RLF), which is available to low and moderate income (LMI) households for eligible housing rehabilitation activities. In 2020, loan payoffs were approximately \$87,000 and rehab loan payments totaled approximately \$127,000. The total outstanding loan balances dating back to 1988 is \$2.5 million issued in 0% interest loans.

In 2020, the City published a Request for Proposal (RFP) for a Housing Study & Needs Assessment. The goal of the proposal is to identify existing and future housing stock within the community, as well as focusing on areas include assessment of existing housing conditions, demographic and market demands (present and future), and identification of critical housing gaps and issues. Selection of the vendor and final report is expected to occur in Q2 of 2021.

The Department is currently working on draft language for a new program that would assist in the restoration or creation of upper story residential units within the downtown area. The program would offset the high cost of bringing historic structures up to current building code regulations such as adding sprinklers or other fire protection improvements.

**Site Plan Approvals**

The Community Development Department (the "Department") received, reviewed, and approved site plans for 14 development projects in 2020, compared to 17 development projects in 2019. A listing of some of the larger developments can be found below.

**Development, Land Use & Misc. Projects**

The Department reviewed and approved 18 Certified Survey Maps ("CSMs") in 2020 (compared to 20 CSMs reviewed in 2019). Additionally, the Department facilitated the completion of five (5) changes in zoning map requests, five (5) zoning code text amendments, nine (9) conditional use or special use permits, two (2) amendments to the official map, one (1) street vacation, as well as 18 other miscellaneous projects ranging from releasing easements to accepting or issuing Quit Claim Deeds. The Department also administered one (1) land sale, two (2) right of first refusals and multiple land inquiries for property in the City's Industrial Park.

The Department continues to work with the owners of Bay Pointe Development on the redevelopment of the former Elks Golf Course. The Department assisted with various land use amendments, CSM's, and path planning to help the development project come to fruition.

Other projects include:

- Two development sites – an apartment complex and medical facility - are currently under construction and the anticipated completion for both projects is 2021.
- The City is working with the owner of a former historic industrial building for redevelopment for an affordable, 76-unit senior living complex.
- The City purchased and annexed 92.91 acres of land for future industrial park purposes. It is located on the southwest side of the City adjacent to the Interstate.
- The Department continued to work with the owners of the two vacant mall properties to help redevelop the properties into a higher and better use.

### **CDBG Close Program – Economic Development Revolving Loan Fund**

The CDBG-CLOSE program began on February 1, 2019. As of that date, units of general local governments ("UGLG's") who had a CDBG RLF-ED program were no longer allowed to make new loans. The City selected the following options related to the CDBG-CLOSE program:

- Return all Economic Development Revolving Loan Fund ("RLF-ED") cash on hand to the Wisconsin Department of Administration ("DOA") within two years. Any funds returned may be used by the UGLG to fund CDBG eligible projects
- Buy out all outstanding loan receivables and return those funds to DOA and apply for those CDBG funds for CDBG eligible projects

With total funding of just over \$4.6 million, the following projects were approved by the State of Wisconsin as eligible and contracts for the projects were awarded in Q4 of 2020:

Road Projects:

- South 30<sup>th</sup> Street - Division Street to Dewey Street
- Custer Street - South 29<sup>th</sup> Street to South 39<sup>th</sup> Street

Public Facility – ADA Accessibility Improvements:

- Rahr-West Art Museum ADA Accessible Elevator

Contracts for the work are expected to be awarded in Q1 and Q2 of 2021 with work beginning in Q2 of 2021.

### **Grants**

In 2020, the Department partnered with the City Centre LLC/Kone Cranes, in administering a WisDot Harbor Assistance Program Grant to construct an oversize / overweight loadout facility. A grant amount of \$1.25 million was awarded to the City and City Centre LLC/Kone Cranes with construction of the facility to be completed in 2021.

In 2020, the Department closed out a DNR Recreational Boating Grant and a Coastal Management Grant for the construction of the transient safe harbor dock.

The Department worked with the Parks Department to author two Knowles-Nelson Stewardship Grants through the DNR for the establishment of bike and pedestrian trail systems through the Bayshore Development and Camp Vits Park. The project will provide accessible access to bikers and pedestrians to inaccessible parks in the City.

In 2020, the Department continued to partner with the owners of the Schuette Building, a prominent three-story historic downtown property, to assist with financing the renovation of this long vacant building. The project, which created 17 apartment units and five commercial suites has been completed with 90% occupancy. All funding sources have been closed out and final occupancy for the project has been issued.

The Department partnered with a local micro-brewery on the application and awarding of a \$250,000 Community Development Investment grant from the Wisconsin Economic Development Corporation. The City also approved \$70,000 in TIF assistance toward the project. The funds will be used to reimburse the property owner for completing certain renovation activities as part of a total \$1.5 million project.

The Department continued to address the community's most prominent blighted property and brownfield, 1512 Washington Street, or the former Mirro Plant 9 manufacturing facility. In 2020, the City and its Community Development Authority collaborated to oversee the work of consultants and contractors who completed additional environmental investigation work and an initial analysis of the former Mirro buildings structural foundations to determine if a future user could use the existing foundation network for their building. The Department administered additional site assessment grant funds to complete the subsurface investigation of potential legacy contaminants still residing in the soil and groundwater beneath the former manufacturing buildings. Discussions continue with a local non-profit entity for potential reuse of the former Mirro site.

The Department and the Lake Michigan Car Ferry Service (S.S. Badger) partnered on a 2020 Harbor Assistance Program Grant to assess and repair the loading dock counterweight structure. The City was awarded \$720,000 and the work on this project will begin in early 2021.

In 2020, the Department applied for and successfully received two Wisconsin Economic Development Corporation Site Assessment Grants for a total of \$187,000 for the River Point District redevelopment project for continued environmental and investigative work.

The Department partnered with the City of Two Rivers and Progress Lakeshore on a \$500,000 EPA Brownfields Coalition Grant. If awarded in 2021, the monies will be used on a regional basis to investigate perceived or known brownfield properties within the region.

In 2020, the Department also applied for a \$200,000 EPA Site Specific Grant to be used for continued investigative environmental work for the River Point District in Downtown Manitowoc.

#### **Downtown Façade Grant Program**

In 2019, the Downtown Façade Grant Program was reestablished. This program continues to provide financial assistance for the rehabilitation and upgrading of building façades.

The goal is to restore and or protect the building's original façade whenever possible.

Proposed façade applicants must demonstrate that their project is comprehensive in addressing doors, windows, and other architectural features on the building. Total eligible project costs per building façade must be over \$2,000 (\$1,000 Owner match + \$1,000 Program match) to be eligible for a façade grant. The maximum rebate from the City will be \$50,000 and a minimum of \$1,000 per building façade, however the City Council reserved the right to make the final determination as to the total City share for each project based on the individual completed project's resulting impact on the purpose and goal of the Program.

Approximately \$200,000 in façade grant monies have been awarded to date for the below projects:

- 1015 Franklin Street, Mixed Use Development
- 901 S 8<sup>th</sup> Street, Mixed Use
- 939 S 8<sup>th</sup> Street, BRIX Place Restaurant
- 924 Buffalo Street. Balance on Buffalo Holistic Service
- 909 S 8<sup>th</sup> Street, Heart and Homestead Gift Shop
- 707 Washington Street, Luxe Beauty Bar
- 702 York Street, Mixed Use Development

**Downtown**

In addition to providing economic support and direct financing, the Department works to support the environment for business growth and entrepreneurship through planning efforts. In 2020, the Department completed several efforts aimed at creating positive momentum in the City’s downtown. The Department continued to implement goals and objectives from the Downtown Parking Study and Downtown Master Plan. Some of the downtown projects completed in 2020 were: enhanced streetscape and lighting, improved pedestrian crossing at a key downtown crosswalk, new bus shelter near the riverfront, placement of new wayfinding signage, completion of a transient boat dock and miscellaneous aesthetic improvements.

**River Point District**

In 2020, the Department worked with a civil engineering and environmental consultant on the construction plans for the River Point District. It is anticipated that Phase 1 of the project will be bid in the first quarter of 2021, with construction commencing shortly thereafter. The property was formerly owned by Wisconsin Central Ltd. Canadian National Railroad and is now the largest redevelopment parcel in the downtown in the history of the City.

The City has had discussions with three potential developers about projects on the River Point District. Originally scheduled for 2020, the City plans to host a Developers Summit to provide an in-person tour for prospective developers and showcase the site in 2021.

In 2020, the Department continued to administer its EPA Revolving Loan Fund program. Over \$215,000 of funds have been loaned out and subsequently paid back which can then be applied to future remediation projects. Currently funds are being utilized for testing and planning for the River Point District.

**Building Permits**

Year	Permits (buildings only)	Value (buildings only) <sup>a</sup>	Value of All Construction <sup>a</sup>
2020	711	\$40,602,143	\$52,524,950
2019	654	\$63,166,961	\$82,860,766
2018	614	\$53,022,141	\$69,724,937
2017	739	\$43,458,271	\$61,159,675
2016	597	\$23,073,677	\$35,279,050

<sup>a</sup> Includes construction, plumbing, electrical, HVAC, and signs. Excludes “hail damage” permits.

**Residential Development**

23 new residential structures were constructed in 2020 creating 77 dwelling units. This compares to 18 new residential structures and 38 dwelling units during 2019. 2020 new residential construction included (15) single-family structures, (3) two-unit structures, (2) 14-unit structures, and (1) 12-unit structures, and (2) 8-unit structures. Valuation of new residential construction totaled \$8,980,603, which compares to \$4,441,410 in 2019. New residential construction accounted for 17% of the total annual valuation.

571 residential properties underwent building renovation during 2020. The estimated valuation of this work was \$7,179,480. These projects included additions, decks, accessory structures re-roofing, re-siding, window replacement, interior and/or exterior alterations and miscellaneous remodeling. Residential renovation accounted for 14% of the total annual valuation.

	<b><u>2020</u></b>	<b><u>2019</u></b>
<b><u>1 - Unit Dwelling</u></b>		
Buildings	15	13
Units	15	13
Construction Value	\$4,655,900	\$2,891,000
<b><u>2 - Unit Dwelling</u></b>		
Buildings	3	2
Units	6	4
Construction Value	\$990,000	\$650,410
<b><u>3- &amp; 4-Unit Dwelling</u></b>		
Buildings	0	0
Units	0	0
Construction Value	0	0
<b><u>5+ Unit Dwelling</u></b>		
Buildings	5	3
Units	56	21
Construction Value	\$3,334,703	\$900,000
Total Buildings	23	18
Total Units	77	38
Total Value	\$8,980,603	\$4,441,410

**Commercial/Industrial Development**

Commercial development remained strong throughout 2020. 135 building permits were issued for commercial projects during 2020. These permits totaled \$25,974,546 in valuation and accounted for 59% of the total annual project valuation

2020 Top Commercial & Multi-Family Projects			2019 Top Commercial & Multi-Family Projects		
Project	Type	Construction Value	Project	Type	Construction Value
BayCare Health	45,901 SF Clinic	\$12,650,000	Lakeside Foods	137,695 SF New Freezer	\$19,100,000
Jiffy Lube	4,042 SF Serv. Station	\$1,050,000	Redline Plastics	119,945 SF New	\$7,265,981
The Wharf	3,200 SF Bar, 3,840 SF Outdoor Area	\$1,000,000	Meijer Retail Store	159,264 SF New	\$6,279,500
EastPoint Rentals	2 <sup>nd</sup> Floor Alt, 1 <sup>st</sup> Floor Shell & Parking	\$963,000	Briess Warehouse	112,500 SF New	\$2,870,000
Painting Pathways	4,902 SF ClubHouse	\$932,000	MTM Warehouse	33,900 SF Addition	\$1,340,000
Lake Breeze Apts #13	15,500 SF 14-Unit Apt	\$834,897	Aldi Foods	19,492 SF Addition	\$1,200,000
Lake Breeze Apts #14	15,500 SF 14-Unit Apt	\$834,897	Briess Industries Roasters	3,264 SF Addition	\$1,150,000
Rivers Edge Apts #3	16,253 SF 8-Unit Apt	\$450,000	Meijer Gas Station	3,366 SF New	\$1,128,500
Rivers Edge Apts #1	16,235 SF 8-Unit Apt	\$450,000	Verizon	2,999 SF New Building	\$625,000
Dunkin / Baskin Robbins	2,033 SF New Restaurant	\$400,000	Total Service Development	New 5-Unit Apartment	\$550,000
Aquatic Center	720 SF Mechanical Room	\$370,523	Tree House Theater	11,032 SF Interior Alt	\$525,000
WAF	2,2738 SF Addition	\$361,278	Fox Communities Credit Union	3,825 SF Interior Alt	\$491,805
Blue Rail Maritime Dr	2,150 SF Restroom	\$330,500	Burger King	2,920 SF New Restaurant	\$450,000

**Tax Incremental Districts and Financing**

The Department also led the process of creating a new redevelopment TID #22 to help provide funding for infrastructure, development incentives, property acquisition and gap financing for projects in the newly created River Point District. The department also worked to amend TID #17 to allow excess revenue to be transferred to TID #16. The transfer of funds will allow TID #16 to return to a positive cash flow and closeout earlier than originally projected. In addition, the transfer will provide limited funding to assist with relocation costs for the River Point District and fund the Downtown Façade Grant Program.



TID #19 – BRIX Place

Project Development Agreement for \$100,000 for Pay-Go TIF Grant

Total project investment of \$800,000 in renovation costs to an existing downtown building with a projected assessed value of \$700,000. The renovation of the property includes first floor bar and restaurant space, second floor lounge area, and 2<sup>nd</sup> floor office space. The exterior façade will also be restored and façade grant funds have been awarded to assist in the costs. The project will increase the overall property value and also contribute to job creation. Estimated positions created include three full-time and 23 part-time positions.

TID #19 – EastPoint Rentals LLC

Project Development Agreement for \$362,172 for Pay-Go TIF Grant

Total project costs of approximately \$2.8 million with an estimated assessed value of \$3 million upon completion, compared to the current assessed value of \$148,900. The project will renovate an underutilized historic building in the downtown and will establish four to five retail/commercial spaces, first floor enclosed parking and storage spaces, as well as nine residential spaces on the 2<sup>nd</sup> floor. The redevelopment will increase the overall property value and will result in additional job creation and downtown living options. Additional TIF funds will be used for the creation of a new City parking lot to support the development.

TID #22 – Petskull Brewing

Project Development Agreement for \$70,000 Pay-Go TIF Grant

Total project investment of \$1.5 million in renovation of the property with a projected assessed value of \$425,000. The purpose of the project is to establish a new brewery, taproom, and restaurant within a historic building. The project will consist of exterior and interior updates. Exterior will include window replacement, restoration of the façade, roof replacement and a new patio/beer garden area. Interior will include new brewing equipment, restaurant, taproom, bathrooms, and storage/packaging area. The project will increase the overall property value and also contribute to job creation including five (5) full-time and 12 part-time positions.

**Geographic Information System (GIS/CAD)/Website**

The City's overall Geographic Information System ("GIS") is maintained by the Department. The Department in coordination with the Engineering Department updates the City's parcels, basemap, zoning, Official Map, aldermanic districts, and annexation maps as changes occur.

GIS layers that are linked to the City's Ascent database are regularly used by several departments. These layers are used continuously to query fields in the database and to create mailing lists for the Community Development, Public Infrastructure, Parks & Recreation, Assessors, Building Inspection, Public Works, Police, and Fire Departments and Divisions, as well as Manitowoc Public Utilities ("MPU").

All GIS software and maintenance agreements were upgraded by the Department to the latest upgrade available. One Department staff and two Public Infrastructure staff used the software on a daily basis in 2020. In 2020, the Department continued to maintain and improve its own GIS Server to evolve the online mapping presence of the City. The server allows for the City to create useful applications to be posted on the city web page for the use of the public, as well as internal web maps used by various City departments. The Department continues its partnership with Manitowoc County to provide mapping and assessment information on the internet via ESRI's ArcGIS Server software. The City continues to update/add new applications and make maps available on the ArcGIS Online City's website.

The Department completed several mapping and graphic arts projects for use by the Department and the City's Plan Commission, as well as the City Council, Mayor, Public Infrastructure, Assessor, Cemetery, Parks, Police, Fire, Building Inspection, Clerk, Rahr-West, Maritime Metro, and Finance Departments.

The City's property address system is a Department function. The staff coordinates with Manitowoc County's E-911 system on maintaining all City addresses for the purpose of dispatch. The addresses are also a part of the City's GIS geodatabase.

As part of the Department's mapping, it annually reviews and updates Chapter One 1 of the Municipal Code entitled "Boundaries", and updates the legal description of the City limits based on annexations.

### **Farmers Market**

2020 brought changes to the Downtown Farmers Market. With the City and Community Development Department taking on an administrative role, a Market Manager was hired to support the Market and manage day-of operations, including social media and vendor communication. COVID-19 delayed the opening of the outdoor market to the end of May, but it was able to open with ample safety measures in place. 40+ vendors participated and more than 7,000 visitors attended this weekly Saturday event.

### **Marketing**

Promotional videos are being created to promote three key areas in the City: the vibrant downtown and economic advantages of the area; River Point District; and the Industrial Park. All three videos will be used promote the areas and keep citizens informed, as well as for outreach to prospective developers.

The Department continues to work closely with the county-wide economic development organization, Progress Lakeshore, and the regional economic development organization, NEW North, to market the Manitowoc community to prospective businesses and residents. The Department lists its available industrial park and other redevelopment properties on the Locate in Wisconsin commercial real estate website. In addition, the Department maintains partnerships with the Manitowoc Area Visitor and Convention Bureau and the Chamber of Manitowoc County toward overall marketing of the community.

### **Department Staff**

In 2020, the new position of Community Development Administrative Assistant was filled. Two positions were changed — the position of Associate Planner / GIS Coordinator to GIS Coordinator and the position of Associate Planner / Business & Housing Development was revised to be Planner – Business & Housing Development.

### **Assessor's Office**

Accurate Appraisal, a national appraisal company, is currently the statutory assessor for the City. Consultants from Accurate Appraisal provide one day each week of onsite service for local inquiries and conduct the remainder of their work remotely. They also provide additional local field work in order to fulfill the property valuation responsibilities of their contract. The combination of City staff and consultant assistance provides the right balance of local customer service and quality professional service at a reasonable cost.

## **POLICE DEPARTMENT**

In 2020 the Manitowoc Police Department remained busy handling calls for service and figuring out ways to deal with the COVID-19 Pandemic. We were faced with many new and unique challenges, just like the rest of the world.

Additionally in 2020, the Police Department's proactive enforcement philosophy resulted in the lowest amount of reported traffic crashes in the last 10 years. In 2020 compared to 2016, there were 382 less traffic crashes in the City of Manitowoc. That amounts to a 27% reduction. The low crash numbers were also a result of less traffic on the roadways because much of the year many schools were distance learning. Additionally, the Governor's Safer at Home Order, which existed in the months of March, April, and May, prevented non-essential businesses to operate in person. This further lessened the amount of traffic in Manitowoc.

Crime Prevention Sergeant Andy Trilling retired in 2020. School Resource Officer Paul Krock was promoted to Crime Prevention Sergeant soon after.

Community Service Worker (CSW) Danny Harms moved to another position in the City of Manitowoc and CSW Jesse Brey was hired as a result. We recognized the large work load and need for a second CSW. Once we secured that position in our budget, we were able to also hire CSW Adam Kieselhorst. CSW Brey and CSW Kieselhorst free up a tremendous amount of patrol officer time by handling parking enforcement, animal complaints, issues with bicycles, squad maintenance, and numerous other responsibilities.

Early in 2020 Mayor Nickels put a purchasing freeze on everything that was not essential for the operation of City Departments. This was done as a result of the potential financial situation facing everyone due to the COVID-19 Pandemic. The COVID-19 Pandemic negatively affected many projected revenues that normally offset budget expenditures. As a result, we limited our equipment purchases in 2020, while still providing excellent police service to our community.

Our officers and employees of the Police Department were involved in several volunteer and fundraising efforts throughout the year. Some examples include Police Explorers, Shop with a Cop, Stuff the Squad, Citizen's Academy, Police Lights of Christmas, and the Ten Most Wanted Food Drive to fundraise for Peter's Pantry.

The Manitowoc Police Department continues to strive each and every day to provide the kind of service that our community deserves. We are committed to providing excellent police service and an unrelenting pursuit of justice, while maintaining order and securing a safe environment for everyone. Our Facebook page continues to add followers and is used to share valuable information, give tips, and solve crimes. Engaging the community to improve quality of life and safety remains a priority for the Manitowoc Police Department.

## **FIRE DEPARTMENT**

The primary mission of the Manitowoc Fire Rescue Department is committed to protecting the people and the property within our City. We will be responsive to the needs of our citizens and visitors by providing rapid, professional, humanitarian services essential to the health, safety and well-being of the City. Our members will work hard every day to maintain the highest professional standards and to earn the public trust through our actions.

A range of programs have been developed and designed to protect the lives and property of the citizens in the City of Manitowoc. This is accomplished through three specific divisions within the Manitowoc Fire Rescue Department.

**The Administration Services Division:** is responsible for all operations of the organization. Headed by the Chief of Fire Rescue, the duties include preparation and control of the operating budget, administration of the fire data processing systems (NFIRS), recruitment and enlistment of new employees, the provision of in-service training and education, continued evaluation of the department and its programs and planning for future service needs. This division also administers an efficient, ongoing program for the maintenance, retention, disbursement, preservation of incident reports and other departmental records.

The Fire Administration staff includes the Chief of Fire Rescue, and Deputy Fire Chief of Professional Enrichment. In addition, the division includes the department's administrative assistant.

**The Operations Division:** which is responsible for the delivery of fire suppression and Emergency Medical Services (EMS) for the members of the community and those who work or travel through the City. As we move forward we continue to look for opportunities to improve service delivery and control costs. Throughout the year personnel have made some significant fire stops to prevent further damage and provided the highest level of pre-hospital emergency medical care for field resuscitation of cardiac arrest patients. Fire suppression and emergency medical treatment requires highly skilled and dedicated employees. I am proud of the excellent work our personnel do every day. They don't hesitate to do what is best for the citizen.

The Operations Division is comprised of five (5) Captains, seven (7) Lieutenants, twelve (12) Motor Pump Operators and twenty-five (27) firefighter/paramedics.

**Professional Enrichment:** is a very important component of our department operations. Properly trained a fire rescue department can control and contain almost any situation with minimal damage and loss of life. Training in fire tactics is important; however, a firefighter must be trained in other areas in order to control the situations that are encountered in day to day operations.

**The Life Safety Neighborhood Services Division:** is composed of two disciplines. They are code enforcement and public education. The authority of code enforcement comes from the Wisconsin Department of Safety and Professional Services. We follow their codes along with local ordinance to ensure all public buildings are free from fire and life safety hazards. All buildings in Manitowoc (almost 1600), except one and two family dwellings are inspected on an annual basis. When violations are found we work with the building owner to bring the building into compliance. All new buildings are reviewed during the plan review process to make sure that they are equipped with the fire and life safety systems that the code requires.

The Manitowoc Fire Rescue Department is responsible for the leadership of our Building Inspection Department. Fire Code Enforcement and Building Inspection are dedicated to improving the quality of life and assuring the interests of life, health and safety in the City of Manitowoc. The combining of these Divisions accomplishes this goal through the implementation of codes and standards as they relate to construction, fire and life safety and property maintenance. It is the goal to serve the residents of Manitowoc with the highest level of professionalism, proficiency and customer service in the industry. The Life Safety & Neighborhood Services Divisions consists of three civilian credentialed inspectors, one code enforcement officer and an Administrative Assistant Professional.

Public education is a year round process that touches all age groups in the community. We get into all elementary schools on an annual basis. We give tours to youth groups; civic organizations and anyone who would like to see the fire rescue department and learn what we do. We put on safety presentations when requested and also provide hands-on fire extinguisher training using live fire. We use the local newspaper, Facebook, and Twitter to get our safety messages out to the public.

In closing, it is the vision of the Manitowoc Fire Rescue Department is dedicated to remaining a progressive and innovative Fire Rescue Department that ensures a safe community. We shall strive to provide the best public service through innovative training, ongoing education and cutting edge equipment. Our ultimate goal is to provide excellent fire, rescue and Emergency Medical Services.

## **DEPARTMENT OF PUBLIC INFRASTRUCTURE**

The Department of Public Infrastructure plans, budgets, administers, and directs Public Infrastructure activities for the City of Manitowoc. This includes all phases of municipal engineering, public construction projects, and the operation and maintenance of any/all infrastructure within the public right-of-way as well as on City owned property within the City of Manitowoc. In 2011 the Department of Public Works & Engineering was merged with the Parks and Recreation Department. In January of 2012, Building and Grounds was also added to the Department. This allowed the City to realize cost efficiencies through consolidation of management and supervisory personnel. The division was renamed the Department of Public Infrastructure in December of 2012.

This department is multi-faceted with five (5) Divisions consisting of a mix of technical, clerical, professional and skilled personnel. The five Divisions are:

1. Engineering and Storm Water Management
2. Operations
  - a. Streets, lift station, sanitary and storm water maintenance
  - b. Cemetery
  - c. Forestry
  - d. Buildings / Grounds
  - e. DPW / Fleet
  - f. Electricians
  - g. Bridges / Marina
3. Maritime Metro Transit
4. Parks, Recreation, Senior Center and Aquatic Center & Zoo
5. Business Management

### **ENGINEERING AND STORM WATER MANAGEMENT**

The Engineering Division's responsibilities include preliminary and detailed engineering analysis of not only Public Infrastructure projects, but also the evaluation of many privately funded projects which affect the City such as review of new developments, building site plans, and proposed subdivisions. Engineering offers technical support to other city departments for projects in the conceptual and design phases. The Engineering Division also administers all capital project contracts from planning through construction and closeout.

On typical projects such as sewer and street construction, signal installation, or new and replaced sidewalks; the Division is involved in all aspects of field survey, design, contract document preparation and administration. In addition to the field work, the Division is involved in contractor coordination, construction surveying and inspection, preparation of contractor costs for payment, calculation of special assessments, and maintenance of as-built drawings.

Developmental tasks of the Division include the biennial bridge inspections, which is an in-depth look at our 13 bridges for the Wisconsin Dept. of Transportation (DOT). Underwater inspections are also completed on five (5) City bridges every five (5) years. The inspection of our bridges is a federally mandated requirement.

The Division monitors traffic movement through a continually changing city and the design and maintenance of the existing 37 signalized intersections. The Division also rates the condition of the roadway pavements each year in order to report bi-annually to the Wisconsin Department of Transportation using the PASER-WISLR systems.

The Division also manages and administers all solid waste (landfill) and recycling programs and issues. The Division is responsible for preparing and submitting all annual reports to the DNR.

The field survey crew establishes line and grade for all public infrastructure projects and other private development including new home construction. Historically, the Division has provided survey work for everything from topographic surveys for development of the zoo to a vertical alignment or trimming the top of trees on the Manitowoc County Airport's glide path.

The Engineering Division recommends the annual capital projects and also develops the 5-Year Capital Improvement Plan (CIP) for the City and seeks grant funding for them where available. The Division was granted funds from the DOT for the 2019 / 2020 reconstruction of Waldo Blvd. from Memorial Drive to Fleetwood Dr. and asphalt resurfacing on Waldo Blvd. from Fleetwood Drive to N. Rapids Road. We have utilized Harbor Assistance Grants for the installation of a new dockwall at the City Centre property, Department of Commerce (CDBC) funds for reconstruction of 10<sup>th</sup> Street from Dewey to Madison St. and for the American Recovery and Reinvestment Act (ARRA) Stimulus Grant for the Federal Transit Administration (FTA) Bus Station. We continue to seek funds in support of the State mandated Municipal Storm Water Permit and have used the DNR Urban and Non-Point Source and Storm Water Grants for the construction of the storm water quality pond at Dewey & S. 35<sup>th</sup> St.

The City continues to operate under the Wisconsin Pollutant Discharge Elimination System (WPDES) Municipal Separate Storm Sewer System (MS4) Permit. The Engineering Division is responsible for the implementation and maintenance of all programs required under this permit. The following programs are required by this permit: Public Education and Outreach, Illicit Discharge Detection and Elimination System, Erosion Control, Storm Water Management and Pollution Prevention. An annual report is compiled and submitted to the WDNR each year summarizing the measurable goals achieved under this permit.

The Public Education and Outreach program requirements are met by staff coordinating and partnering with other entities such as the Wisconsin Maritime Museum, Woodland Dunes, Lakeshore Natural Resource Partnership (LNRP), and the Northeast Wisconsin Storm Water Consortium (NEWSC). These ongoing partnerships provide for educational materials, programs, presentations, workshops and activities such as storm drain stenciling.

The Illicit Discharge Detection and Elimination System program requires staff to perform annual dry weather testing on all of its 200 plus storm water outfalls. There is also an Illicit Discharge Ordinance which is enforced by this Division.

The Engineering Division is also responsible for the erosion control and storm water management as it relates to City projects as well as private projects. Staff enforces the requirements of the erosion control and storm water management ordinances on private projects. This requires permit review, approval, site inspection during construction, and on-going maintenance inspection of any post-construction storm water best management practices. Staff also designs, implements and inspects erosion control on City projects.

The requirements of the Pollution Prevention program are overseen by the Engineering Division. This requires assurance that City owned best management practices (ponds, biofilters, rain gardens, etc.) are properly maintained, as well as for the DPW and Parks Facilities. Staff oversees the best management practices conducted by the City such as street sweeping, catch basin cleaning, brush and leaf pickup as they relate to the requirements of the WPDES Municipal permit.

The Division is responsible for the cadastral mapping of the City of Manitowoc. The entire City including our three mile extraterritorial jurisdiction has been digitally mapped. The information includes parcel data, sanitary and storm sewers, and other items such as street right-of-way, water based features, manholes, pipes, lateral information, lot lines and dimensions, tax parcel numbers and addresses. All mapping has been adjusted using Global Positioning System data and referenced to the most current datum established (NAD\_1983\_HARN\_WISCRS\_Manitowoc\_County). The Division continues to work with our digital planimetric and topographic map files. We are integrated with the GIS system under development by the City's Community Development Department and the County of Manitowoc. With the full featured implementation of the GIS system and the use of GEO databases, we are able to easily place a spatial component in any analysis of Department of Public Infrastructure activities. Aerial photos and planimetrics were updated in 2020.

The mapping work spearheaded by the Engineering Division is used heavily by all City departments. We continue to get financial support from entities such as MPU and other departments. In addition we supply the product to local engineering firms such as SMI as well as to developers, plumbers, and other real estate concerns.

### **OPERATIONS DIVISION**

The Operations Division is the largest Division in the Department, responsible for maintaining 190 miles of streets, 28 alleys, over 150 miles of mainline storm sewers, 190 miles of mainline sanitary sewers, 13 Lift Stations, 36 Parks, Manitowoc Marina, DPW and Parks Buildings and Grounds, Forestry, Evergreen Cemetery, Fleet, and Bridges.

The streets of the city are plowed by the Division during the winter and swept an average of once every 5 days during the rest of the year. They also patch and restore over 300 concrete and asphalt pavement excavations; following up after service by the various utilities and plumbers. Annual crack sealing maintenance is performed, when crews are available, to extend the life of all city streets.

Prior to winter, they install winter equipment on the city trucks. They fill and place 140 sand barrels at various locations through the city, erect 1 mile of snow fence at 10 sites, and reconnoiter their plow routes. Equipment is prepared for mobilization on short notice for winter storms. The Division brings over 30 pieces of equipment (including hired equipment) to bear on snow removal and ice control to maintain 95 miles of salt routes and 190 miles of city streets.

They maintain 7,600 traffic signs; monitor 37 signalized intersections, snow removal on city sidewalks and city parking lots, weed cutting on city property, and the enforcement of the city's weed and sidewalk shoveling ordinances. The Division also provides one yard waste pick-up per year and a spring cleanup in April. The Division also picks up fallen leaves as necessary during October and November of each year. Each year the Division installs all the city's holiday decorations and decorative banners. They also provide traffic control for road emergencies, public construction projects and special events. In addition, they are also responsible for maintaining the quality of the city's urban forest. The Parks labor force includes a City Forester. They devote some of their time to the pruning of tree limbs and removal of diseased or dead trees. The City of Manitowoc is in its 37<sup>th</sup> year of being named a Tree City.

Sanitary Sewers are cleaned annually as a preventative measure including new installation and repairs on sanitary and storm sewers. The lift stations and sewers are maintained through a regular program of inspection and cleaning throughout the year. In 1999 the Division took over responsibility for the maintenance of all sanitary sewer lift stations from the City's Waste Water Treatment Facility (WWTF). The Division currently maintains 13 sanitary lift stations. These lift station maintenance expenses are funded by the WWTF.



Maintenance of the City's 36 parks occupies the full time attention of the parks staff. They are augmented by seasonal help during the summer. Their mission is to keep the parks of the City well-manicured and ready to be enjoyed by all citizens. Parks personnel are responsible for maintaining all of the landscape of the city park system as well as the maintenance of the facilities and equipment within them, repairing constant vandalism as it occurs and maintaining all of the playground equipment to ADA standards.

The care and maintenance of Evergreen Cemetery is another important facet of the Operations Division. Evergreen Cemetery was founded on April 30, 1852 and consists of 79 acres of finely manicured lawn and gardens in the original section. Evergreen West consists of 27 acres of land available for additional development. We average 165 burials per year. Cremations presently account for 52% of that total, and the Cemetery has added two columbariums to accommodate the increasing popularity of this burial method. Evergreen Cemetery has nearly 5,000 spaces available for sale. The City anticipates continuing to use the main area of the existing 79 acre developed part of the cemetery for the next 30 years.

Evergreen Cemetery is staffed with 3 full-time employees augmented by seasonal staff in the summer. The beauty of the Cemetery is due in part to the more than 6,000 flowers planted annually by Cemetery workers. There are also 1,100 trees consisting of 40 different species. Some of the rarer varieties include the Japanese Ginkgo, Purple Beech, Camperdown Elm, Buckeye and Ironwood.

A new fund was established in 2006 for perpetual care and a portion of the proceeds from plot sales are deposited within it to offset the on-going costs of maintaining the grounds of the cemetery.

The Lincoln Park Zoo remains a valued city attraction and is also cared for by the Park & Recreation Division. Renewed interest in the exhibits and activism by the local Zoological Society has spurred a remodeling and updating of the Zoo's physical plant. In 2011 and 2012 a multitude of trip hazards were addressed through \$75,000 worth of reconstructed pathways. An exciting new addition in 2012 was Lights in Lincoln Park, open nightly from December 7<sup>th</sup> through December 31<sup>st</sup>. Lights in Lincoln Park was sponsored by the Zoological Society with all proceeds benefitting the zoo and zoo animals. The Cat Exhibit was renovated in 2014 and two cougars were added from the Species Survival Program. A new whitetail deer exhibit has also been created to make it a more natural setting for the deer. Zoo keepers will be working on more educational activities in hopes of taking their show on the road. Social media has played an important role in getting the message out to the public to come and see our free "gem" in the City. In addition, ambitious planning efforts are underway to develop a new walk through bird exhibit in the area of the former deer exhibit. Interactive areas, including a wing span area near the birds of prey, and a cut jumping educational area near the cat exhibit, have been added to provide more interactive visits for children.

This Division also handles all the rolling assets and many of the capital assets of the city. This includes all city-owned vehicles, DPW and Parks buildings and bridges. It also manages the day to day maintenance and operations of our port and harbor and has responsibility for the city's boat launch ramps and shorelines.

The mechanics operate as an Internal Service Fund (ISF). This fund is sometimes referred to as a Motor Pool. The goal is for this fund to balance by charging other divisions and departments for their services. This allows users of the ISF to be aware of and manage their costs for mechanized equipment. Organizations supported include Manitowoc Public Utilities, the Manitowoc Public School System, Manitowoc Police and Fire Department vehicles. The city shop is currently staffed with four full time mechanics and remains on call for emergencies 24 hours a day.

Mechanics also supply backup support to all functions of the Streets Division for emergency work, and are the primary source for harbor and marina work. This Division also maintains the City Gravel Pit and works with the consultants engaged by the Engineering Division toward the environmental remediation of the area.

The Operations Division also maintains and operates the 8<sup>th</sup> and 10<sup>th</sup> street lift bridges utilizing four seasonal employees. The 8<sup>th</sup> street Bridge has two consoles – one for itself and another for the 10<sup>th</sup> street bridge which allows one operator to manage both bridges. The operator is connected to the 10<sup>th</sup> street Bridge by a network of cameras and fiber optic cable, allowing them to monitor the operation of the 10<sup>th</sup> street Bridge. The bridges are manned from 4:30 am until 10:30 pm 7 days a week from April 1<sup>st</sup> to October 31. Off hour operations are performed as needed by an operator on call. In addition off-season bridge operations are possible requiring 12 hour notice.

The operation of the Lift Bridges is nearly fully funded through the State Lift Bridge Aid program. The regulations describing the bridge operation are in the Federal Register. Maintenance of the channel extending through the Bridges is the responsibility of the US Army Corps of Engineers. The Department also submits annual bridge lift reports to the D.O.T.

We are proud of the fact that with the reduction of 52% of the staff by the end of 2011, the Operations Division continues to maintain the city's infrastructure and the addition of mandated programs to the best of the Division's ability for the citizens of Manitowoc. This has been accomplished by constant shifting of staff between DPW, Parks, Mechanics and Cemetery crews as needed. We continue to pursue new efficiencies in our operations.

#### **MARITIME METRO TRANSIT**

Maritime Metro Transit (MMT) originated on January 1, 1978 when the City of Manitowoc took over the operation from a private operator. System funds are generated from four major sources – Federal and State Government Subsidies, grants, local property taxes, and fare box revenues. In its present form, the system consists of six (6) fixed bus routes with five (5) making 30 minute circuits and one (1) 60 minute circuit (service to Two Rivers). In addition, MMT coordinates the paratransit system serving both city and county residents. The paratransit service provides transportation for those elderly or disabled citizens who cannot use the bus or are not near a bus route. This latter group includes the County's rural transportation program.

MMT has instituted a pass system to reward regular riders. These changes, with an aggressive marketing stance, have resulted in a steadily increasing revenue stream from fares. All the changes have had little effect on the local property tax support as the increased volume has paid the "fare."

We continue to explore innovative means of reaching the elderly and disabled who need transportation assistance. MMT has partnered with Manitowoc County in several areas including providing service to the County's rural clients through the City's contract with its own provider for paratransit service. This allows a lower overall cost per ride, makes available state and federal assistance, and provides a single source for transportation to the target population.

The new 4,000 square foot intermodal transfer building was designed in 2011, with construction completed in October of 2012. This Transfer Center is energy efficient and completely ADA accessible.

## **BUILDING AND GROUNDS**

We are responsible for the care and maintenance of all City owned buildings.

Custodial, HVAC, electrical, plumbing, security systems, grounds keeping, painting, and carpentry projects are undertaken to enhance the functionality, attractiveness, and safety of the Cities facilities.

## **AQUATICS, RECREATION AND SENIOR CENTER**

Through the Senior Center and the Recreation Division, the City of Manitowoc strives to offer programs for its citizens no matter what their age. From Archery and Zumba, Youth and Adult Leagues to Arts Camps and Tai Chi, all of the city facilities are busy with all ages participating in programs.

The Recreation programs are funded through a combination of fees, tax levy, and community donations. With over 29,000 registrations, the cost of each individual program is kept low to be within the reach of all city families.

The Recreational programs offered through the City of Manitowoc attract over 99,000 participants. Utilizing both the facilities of the City of Manitowoc and the Manitowoc Public School District, competition and instruction programs remain an important aspect of the quality of life for residents of the city. A new facility added to the Recreation area has been an 18 hole mini golf course, made possible by a \$325,000 donation by the Friends of the Aquatic Center.

The Manitowoc Senior Center is an important community element that serves the older population of the city and their families. The participation for the programs at the Manitowoc Senior Center exceeds 77,000. Sponsored activities include excursions locally and throughout the state, meetings, instructional and recreational programs, and communal meals. The Center is the recipient of over 20,000 community volunteer hours, enabling more services to be delivered than might be available through public means.

The City of Manitowoc's Recreation Division also maintains relations with over 70 community and sports clubs to provide facilities and equipment for their fundraising and program activities. We continue to work with all organizations that approach us with ideas for improving the quality of life in the City.

A third phase to the Family Aquatic Center was constructed in 2020 in time to open for the 2021 season.

## **SUMMARY**

In all, the Department of Public Infrastructure is a fast moving organization comprised of professionals with highly developed skills. These skills allow a flexible response to the challenges and opportunities facing the city while keeping costs and taxes as low as possible.

## **WASTEWATER TREATMENT FACILITY**

The City of Manitowoc owns and operates its wastewater treatment facility located at 1015 S. Lakeview Drive. The current site has been utilized since 1939. Increased waste loadings, ageing equipment, and changing environmental regulations made plant upgrades necessary in 1959, 1974, and 1998 and 2017. National Pollution Discharge Elimination System (NPDES) permit WI-0024601 benchmarks the requirements for compliant effluent discharge to Lake Michigan. The WWTF protects the health, safety and welfare of the public by efficient operation and maintenance, maximizing the removal of pollutants both entering the facility and its discharge.

In order to accomplish this, the City of Manitowoc regulates the construction and use of all 189 miles of the sanitary sewers and the drains connected to the sanitary system. The Wastewater Facility is also the control authority for the mandated industrial pretreatment program, which limits the amount and type of pollutants that industries can discharge into the sanitary system. There are a total of 22 permitted industries that are required to sample and analyze their discharge for metals and other contaminants that have potential to harm the structures, equipment or the bacteria used in the treatment process. In 2020, the WWTF treated and discharged an average of 8.3 million gallons per day.

The City Ordinance governing the Wastewater Treatment Facility and the sanitary sewer system is found in Section 25 of the City of Manitowoc Municipal Code. The WWTF is staffed 24/7/365 with 15 employees that operate and maintain the processes and equipment at the facility. DPW staff jet and maintain the sanitary sewer system and check and maintain the 13 sewage lift stations.

Residuals remaining after the water purification process are beneficially reused to fertilize local agricultural lands. The City of Manitowoc is responsible for one of the largest biosolids land application programs in the State of Wisconsin. Each year more than 500 acres of crop land receive the nutrient rich biosolids. Land application can only be done on soils deemed appropriate and certified by the Wisconsin DNR. The nutrient levels in the biosolids are analyzed and injected into the soil according to the agronomic rate for the crop that is to be planted. The application of biosolids completes the cycle and returns the nutrients and organic matter to the land. The reclaimed water is returned to Lake Michigan via an outfall located 500 feet out from the southeast corner of WWTF property.

## **MANITOWOC PUBLIC LIBRARY**

The mission of Manitowoc Public Library is to promote a culture of reading and to provide access to information. Through our services, we strive to foster an environment that meets the educational, recreational, and cultural needs of the community.

Manitowoc Public Library is located in the center of downtown Manitowoc and overlooks Lake Michigan and the Manitowoc River. The 54,120 square foot building, completed in 1998, was designed to meet the needs of the community in the 21<sup>st</sup> century.

In 2020, we implemented a major first floor redesign focusing on supporting 21<sup>st</sup> century workforce skills. Through this redesign, we were able to build and expand on technology assistance offered to the community through the creation of our Idea Box. We were also able to create a business center, enhance digital literacy access, and provide areas for community connection. This project was completed and introduced in early 2020, just prior to the worldwide pandemic.

Throughout the pandemic, the library focused on supporting our community's educational, recreational, and cultural needs. This meant adapting our service model to support virtual access to resources. We continued to provide job assistance for the community in job searching, applying, and building job skills. We focused on community engagement through our virtual programming and providing quality and innovative programming to citizens of all ages. We supported digital literacy through expanded Wi-Fi and circulation of wireless hotspots in our community. We supported education with enhanced access of virtual library cards to students. Virtual library cards give students and teachers online access to all of the digital resources that Manitowoc Public Library currently provides and those that may become available in the future. There is no physical card which exists; instead the Virtual Library Card is developed based on the student or teacher's school ID number. Instead of memorizing a new number, the student or teacher is only required to keep track of one number, which is connected to their school account. Finally, the library supported our area businesses through a month-long "Libraries Build Strong Communities" campaign where we incentivized shopping local. By shopping local during the month of September, the public received entries into raffle drawings at their local library. The raffle drawings were for gift cards to our local businesses to once again support them. This helped to promote our businesses during a difficult financial time and all that our community is proud to offer. Manitowoc Public Library is committed to building a stronger tomorrow.

## **MANITOWOC PUBLIC UTILITIES**

Manitowoc Public Utilities (MPU) is a municipality-owned electric and water utility serving approximately 18,400 electric accounts and 13,800 water accounts in the City of Manitowoc. In 2020 MPU generated approximately 28% of its system electric load natively and imports the remainder on an economic basis through wholesale suppliers or MISO energy market. MPU's water supply is taken primarily from Lake Michigan and is purified with a state-of-the-art micro-filtration treatment facility.

The main benefits of municipal ownership of the Utility are its tax contribution to the City. In 2020, MPU was the highest contributor to the City of Manitowoc's tax role with payments of \$3,658,200. MPU had operating revenues of \$69,234,000 in 2020, on an asset base of \$268,000,000. In addition, MPU made a payment of \$259,800 to the City of Manitowoc from the sale of water to the CBCWA.

The Utility has its roots going back to 1889 with the City of Manitowoc granting John Schuette permission to construct and operate an electric plant in the City. The electric plant was established in the building adjoining Mr. Schuette's flour and grist mill. The loads served were primarily street lighting, and later evolved into indoor and plant lighting. The utility provided a "turn-key" operation, including wiring, lamps, and switches. The initial customer operating time was from dusk to 9 p.m.; however, customer demand was growing steadily.

The Manitowoc Waterworks Company was also established in 1889 by brothers Eugene and T.W. Gray. The City purchased the waterworks company in 1911 and the electric plant in 1914. The two utilities were merged to form Manitowoc Public Utilities. Over the years, plant additions have been constructed, equipment has been improved and modernized, and technological advances have improved customer service to today's high standards. Electric power is supplied through 236 miles of electric distribution lines and 7 substations. Power generation assets include over 100 megawatts of capacity between the Municipal Power Plant facility on Columbus Street and the gas turbine/generator at the Custer Street Energy Center.

Drinking water is supplied from a state-of-the-art microfiltration plant and two collector wells on the shore of Lake Michigan. Microfiltration uses membrane fibers to filter water, providing an absolute barrier against water borne viruses and bacteria such as cryptosporidium and giardia. In 2014 MPU celebrated 100 years of service to the community.

MPU is the largest of 81 municipally owned electric utilities in the State of Wisconsin. The water utility pumped about 2.0 billion gallons of water into its distribution system in 2020, while the electric utility delivered over 504 million kilowatt hours to customers. MPU also maintains approximately 5,600 street and security lights in the City.

MPU also provides steam and hot water to several end users. Steam from the MPU Power Plant is sold to several customers via a district-heating loop. This steam system can be supplied directly from one of MPU's solid fuel boilers, indirectly from one of MPU's turbines, or from one of three gas fired boilers, boiler 10 installed in 2012, and boilers 11 and 12 installed in 2016. These multiple sources allow flexibility for electrical power supply purposes and provide additional reliability for the steam system.

MPU also provides fiber optic cable services. The fiber optic network currently has 86 customer connection points.

An agreement was executed with Central Brown County Water Authority (CBCWA) to supply wholesale water to six communities in Brown County, north of Manitowoc County, beginning December 2006. The capital costs to meet the water needs were paid by the Authority. In 2020 approximately 2.4 billion gallons of water were delivered to the CBCWA.

MPU employs approximately 90 full-time employees and 2 part time employees.

The Utility is run separately from City government and is managed by a General Manager. The General Manager reports to a Public Utility Commission, which is comprised of seven members: The Mayor of Manitowoc, one City Council member, and five appointed citizens. Activities of the Utility are regulated by the Public Service Commission of Wisconsin (PSCW).

In 2018, MPU and the City of Manitowoc entered into an intergovernmental agreement transferring management and oversight of the Wastewater Treatment Facility operations to MPU from the City. The contract is for a three year term and started on January 1, 2019.

### University of Wisconsin-Green Bay, Manitowoc Campus

#### LOCATION

Located in the southeast corner of Manitowoc between Viebahn Street and Silver Creek Park, the 40-acre campus of the University of Wisconsin-Manitowoc enjoys a shoreline view of Lake Michigan.

#### HISTORY

The University of Wisconsin has been a part of the Manitowoc community since 1933 when a UW English course was offered at the Vocational School on Clark Street. In 1962, the present campus site was established with additions completed in 1986, 2001 and 2018. On July 1, 2018 the Manitowoc Campus joined UW-Green Bay along with Sheboygan and Marinette to become 1 University with 4 campuses, 1 staff, 1 faculty, 1 student body, 1 mission and 1 vision. In Manitowoc, we strive to ensure that both the educational and the physical resources of the University are available to area residents.

Part of the state-wide University of Wisconsin System, UW-Manitowoc is one of the 14 freshman/sophomore campuses of the UW Colleges. The campus land and buildings are owned by Manitowoc County. UW-Manitowoc completed a \$7 million renovation of the library, science and arts areas on campus during 2017-2018.

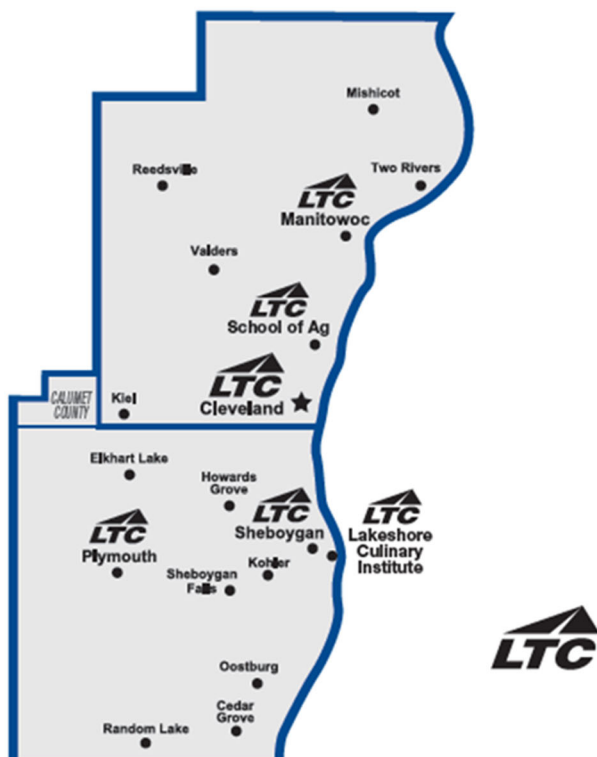
Accredited by The Higher Learning Commission, UW-Manitowoc offers its students the best of two worlds - the small classes and personal attention of a small college at a low public university cost. UW-Manitowoc, along with the other UW Colleges, offers the lowest tuition rate in the UW System.

## Lakeshore Technical College

Lakeshore Technical College is a not-for-profit, public, two-year post-secondary educational institution focused on occupational education. It is one of 16 two-year post-secondary technical colleges in Wisconsin that operates under the administration of the Wisconsin Technical College System (WTCS). The District is governed by a local nine-member District Board of Trustees (LTC Board) whose representation is determined by state statute.

Located in east central Wisconsin, LTC serves a district which measures approximately 1,200 square miles, covering Manitowoc and Sheboygan counties and small segments of Calumet and Ozaukee counties. The main campus, consisting of six buildings on a 154-acre site, as well as an environmental campus, is in the Village of Cleveland, Wisconsin, centrally located between the District's two primary city centers, Manitowoc and Sheboygan. The College operates two learning centers strategically located in the Sheboygan and Manitowoc County Job Center facilities, as well as the Lakeshore Culinary Institute in the heart of downtown Sheboygan. LTC also runs community education centers in District high schools with a focus on Mishicot, Cedar Grove-Belgium, Oostburg, and Random Lake. Two Rivers, Kiel and Elkhart Lake High schools also host classes. Plymouth High School is home to the Science and Technology Center. The School of Agriculture opened in January 2018 as a part of the Farm Wisconsin development. This center has two classrooms and a state of the art agriculture lab with the capability to deliver instruction to remote sites via ITV. LTC has recently opened another facility in downtown Manitowoc.

### FIND LTC THROUGHOUT THE COMMUNITY





## **MANITOWOC PUBLIC SCHOOL DISTRICT**

In the Manitowoc Public School District, we believe that learning should give students the tools to make their dreams come true. We want students to develop a depth of understanding that will serve them now and equip them for a future that will surely amaze and challenge them.

New mission and vision statements, and core values were adopted in 2017 to help guide the MPSD in becoming the best district in the universe.

Mission Statement: The Manitowoc Public School District commits to educate, engage and inspire all learners to thrive in a global community.

Vision Statement: Inspiring Education-Empowering Community-Unleashing Potential

Core Values: Relationships-Compassion-Collaboration-Dedication-Integrity-Inspiration

The MPSD is a caring and supportive community of staff, students and parents.

Every child is an individual and learns in different ways. Children of the same age and in the same grade may have different levels of achievement and that is why MPSD teachers use a wide variety of teaching methods.

The district operates under a Board of Education, which consists of seven citizens elected at large by voters of the district. The Board members are responsible for administrative supervision of all public schools in the district.

Superintendent Mark Holzman was appointed to head the district in July 2015.

MPSD, a unified school district established in 1910, includes the entire City of Manitowoc and some of the bordering rural area - a total of 93 square miles. The district has the 28th largest enrollment among the 426 public school districts in the state.

The MPSD has one comprehensive high school, an alternative high school (operating as a charter school), two middle schools, five grade K-5 elementary schools, and one elementary school 4K-5<sup>th</sup> grade and Head Start students.

The MPSD employees almost 900 staff members.

**ADDITIONAL  
INDEPENDENT AUDITORS' REPORT  
FOR BASIC FINANCIAL STATEMENTS**



## Independent auditors' report on internal control over financial reporting and on compliance and other matters based on an audit of financial statements performed in accordance with *Government Auditing Standards*

Mayor and City Council  
City of Manitowoc, Wisconsin

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Manitowoc, Wisconsin, (the City) as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated June 29, 2021.

### **INTERNAL CONTROL OVER FINANCIAL REPORTING**

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. We did identify a certain deficiency in internal control, described in the accompanying schedule of findings and questioned costs as item 2020-001 what we consider to be a material weakness.

### **COMPLIANCE AND OTHER MATTERS**

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**CITY OF MANITOWOC, WISCONSIN'S RESPONSE TO FINDING**

The City's response to the finding identified in our audit is described in the accompanying schedule of findings and questioned costs. The City's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

**PURPOSE OF THIS REPORT**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and on compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "CliftonLarsonAllen LLP". The signature is written in a cursive, flowing style.

**CliftonLarsonAllen LLP**

Sheboygan, Wisconsin  
June 29, 2021

**FEDERAL AWARDS AND  
STATE FINANCIAL ASSISTANCE**



## Independent auditors' report on compliance for each major federal and state program and on internal control over compliance by the Uniform Guidance and the *State Single Audit Guidelines*

Mayor and City Council  
City of Manitowoc, Wisconsin

### **REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL AND STATE PROGRAM**

We have audited the City of Manitowoc, Wisconsin's (the City's) compliance with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Compliance Supplement* and the *State Single Audit Guidelines* issued by the Wisconsin Department of Administration that could have a direct and material effect on each of the City's major federal and state programs for the year ended December 31, 2020. The City's major federal and state programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

#### **MANAGEMENT'S RESPONSIBILITY**

Management is responsible for compliance with federal and state statutes, regulations, and the terms and conditions of its federal and state awards applicable to its federal and state programs.

#### **AUDITORS' RESPONSIBILITY**

Our responsibility is to express an opinion on compliance for each of the City's major federal and state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and the *State Single Audit Guidelines* issued by the Wisconsin Department of Administration. Those standards, Uniform Guidance and the *State Single Audit Guidelines* require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal or state program occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal and state program. However, our audit does not provide a legal determination of the City's compliance.

#### **OPINION ON EACH MAJOR FEDERAL AND STATE PROGRAM**

In our opinion, the City complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal and state programs for the year ended December 31, 2020.

## Report on Internal Control Over Compliance

Management of the City is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal or state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal or state program and to test and report on internal control over compliance in accordance with the Uniform Guidance and the *State Single Audit Guidelines*, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal or state program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal or state program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and the *State Single Audit Guidelines*. Accordingly, this report is not suitable for any other purpose.



**CliftonLarsonAllen LLP**

Sheboygan, Wisconsin  
June 29, 2021



# City of Manitowoc, Wisconsin

## SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED DECEMBER 31, 2020

Grantor Agency/Federal Program Title	CFDA Number	Pass-Through Agency	Pass-Through Entity Identifying Number	(Accrued) Deferred Revenue 1/1/20	Cash Received (Refunded)	Accrued (Deferred) Revenue 12/31/20	Total Expenditures	Subrecipient Payment
<b>U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT</b>								
CDBG - Entitlement Grants Cluster								
Community Development Block Grant - Program Income	14.218	Direct Program	N/A	\$ -	\$ 97,466	\$ -	\$ 97,466	\$ -
<b>U.S. DEPARTMENT OF JUSTICE</b>								
Public Safety Partnership and Community Policing Grant	16.710	Manitowoc County, WI	Unknown	(4,842)	10,134	-	5,292	-
Bulletproof Vest Partnership Program	16.607	Direct Program	N/A	(3,715)	6,614	-	2,899	-
Total U.S. Department of Justice				<u>(8,557)</u>	<u>16,748</u>	<u>-</u>	<u>8,191</u>	<u>-</u>
<b>U.S. DEPARTMENT OF TRANSPORTATION</b>								
Federal Transit Cluster								
Capital Assistance Grant	20.500	Direct Program	N/A	(83,638)	431,720	-	348,082	-
Operating Assistance	20.507	Direct Program	N/A	(280,445)	280,445	-	-	-
Total Federal Transit Cluster				<u>(364,083)</u>	<u>712,165</u>	<u>-</u>	<u>348,082</u>	<u>-</u>
Formula Grants for Rural Areas - COVID-19 Funding	20.509	Direct Program	N/A	-	673,909	812,195	1,486,104	-
Highway Safety Cluster								
National Priority Safety Programs								
Mobilization Grants	20.616	WI Department of Transportation	Unknown	-	4,897	1,967	6,864	-
Total U.S. Department of Transportation				<u>(364,083)</u>	<u>1,390,971</u>	<u>814,162</u>	<u>1,841,050</u>	<u>-</u>
<b>U.S. DEPARTMENT OF TREASURY</b>								
Coronavirus Relief Fund - Routes To Recovery	21.019	Direct Program	N/A	-	549,050	30,668	579,718	-
<b>ENVIRONMENTAL PROTECTION AGENCY</b>								
EPA Assessment Award	66.818	Direct Program	N/A	(2,877)	45,620	7,668	50,411	-
EPA Revolving Loan Fund	66.818	Direct Program	N/A	-	223,136	-	223,136	-
Total Brownsfields Grants				<u>(2,877)</u>	<u>268,756</u>	<u>7,668</u>	<u>273,547</u>	<u>-</u>
<b>Election Assistance Commission</b>								
2018 HAVA election Security Grants	90.404	Election Commission	NA	-	19,124	-	19,124	-
<b>U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES</b>								
Provider Relief Fund	93.498	WI Dept. of Health Services	NA	-	42,679	-	42,679	-
<b>TOTAL EXPENDITURES OF FEDERAL AWARDS</b>				<u>\$ (375,517)</u>	<u>\$ 2,384,794</u>	<u>\$ 852,498</u>	<u>\$ 2,861,775</u>	<u>\$ -</u>

The notes to the schedule of expenditures of federal awards are an integral part of this schedule.



# City of Manitowoc, Wisconsin

## SCHEDULE OF EXPENDITURES OF STATE AWARDS FOR THE YEAR ENDED DECEMBER 31, 2020

Grantor Agency/State Program Title	State I.D. Number	Pass-Through Agency	State Identifying Number	(Accrued) Deferred Revenue 1/1/20	Cash Received (Refunded)	Accrued (Deferred) Revenue 12/31/20	Total Expenditures	Subrecipient Payment
<b>DEPARTMENT OF TRANSPORTATION</b>								
Urban Mass Transit Operating Assistance	395.104	Direct Program	N/A	\$ -	\$ 219,956	\$ -	\$ 219,956	\$ -
Transit Operating Aids - Paratransit	395.104	Direct Program	N/A	-	26,920	-	26,920	-
Total Transit Operating Aids				-	246,876	-	246,876	-
Harbor Assistance	395.128	Direct Program	0495-20-01	-	2,125,817	-	2,125,817	-
Total Department of Transportation				-	2,372,693	-	2,372,693	-
<b>DEPARTMENT OF HEALTH SERVICES</b>								
EMS-FAP Grant	435.167	Direct Program	N/A	-	50,192	-	50,192	-
<b>TOTAL STATE PROGRAMS</b>				<b>\$ -</b>	<b>\$ 2,422,885</b>	<b>\$ -</b>	<b>\$ 2,422,885</b>	<b>\$ -</b>

The notes to the schedule of expenditures of state awards are an integral part of this schedule.

# City of Manitowoc, Wisconsin

## NOTES TO THE SCHEDULES OF EXPENDITURES OF FEDERAL AND STATE AWARDS FOR THE YEAR ENDED DECEMBER 31, 2020

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### **NOTE 1: BASIS OF PRESENTATION**

The accompanying schedules of expenditures of federal and state awards for the City are presented in accordance with the requirements of Title 2 *U.S. Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and the *State Single Audit Guidelines* issued by the Wisconsin Department of Administration.

The schedules of expenditures of federal and state awards include all federal and state awards of the City. Because the schedules present only a selected portion of the operations of the City, it is not intended to and does not present the financial position, changes in net position, or cash flows of the City.

### **NOTE 2: SIGNIFICANT ACCOUNTING POLICIES**

Revenues and expenditures in the schedules are presented in accordance with the modified accrual basis of accounting and are generally in agreement with revenues and expenditures reported in the City's 2020 fund financial statements. Accrued revenue at year-end consists of federal and state program expenditures scheduled for reimbursement to the City in the succeeding year while unearned revenue represents advances for federal and state programs that exceed recorded City expenditures. Because of subsequent program adjustments, these amounts may differ from the prior year's ending balances. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

The City has not elected to charge a de minimis rate of 10% of modified total costs or an indirect cost rate.

### **NOTE 3: OVERSIGHT AGENCIES**

The federal and state oversight agencies for the City are as follows:

Federal - U.S. Department of Transportation

State - Wisconsin Department of Transportation

# City of Manitowoc, Wisconsin

## SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED DECEMBER 31, 2020

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### SECTION I - SUMMARY OF AUDITORS' RESULTS

#### BASIC FINANCIAL STATEMENTS

Type of auditors' report issued:	Unmodified
Internal control over financial reporting:	
▶ Material weakness(es) identified?	Yes
▶ Significant deficiency(ies) identified?	None Reported
Noncompliance material to basic financial statements noted?	No

#### FEDERAL AND STATE AWARDS

Internal control over major program:	
▶ Material weakness(es) identified?	No
▶ Significant deficiency(ies) identified?	None Reported
Type of auditors' report issued on compliance for major programs	Unmodified
Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?	No
Any audit findings disclosed that are required to be reported in accordance with the <i>State Single Audit Guidelines</i> ?	No

Identification of major federal programs:

<u>CFDA Number</u>	<u>Name of Federal Program</u>
20.509	Formula Grants for Rural Areas

Identification of major state programs:

<u>State ID Number</u>	<u>Name of State Program</u>
395.128	Harbor Assistance

Audit threshold used to determine between Type A and Type B programs:	
Federal Awards	\$750,000
State Awards	\$250,000
Auditee qualified as low-risk auditee	No

# City of Manitowoc, Wisconsin

## SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED DECEMBER 31, 2020

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### SECTION II - FINANCIAL STATEMENT FINDINGS

<b>FINDING NO.</b>	<b>CONTROL DEFICIENCIES</b>
<b>2020-001</b>	<b>Adjustments to the City's Financial Records</b>
Type of Finding:	Material Weakness in Internal Control over Financial Reporting
Condition:	As part of our audit, we proposed adjusting journal entries that were material to the City's financial statements.
Context:	While performing audit procedures, it was noted that there are weaknesses in internal control related to year-end closing procedures.
Criteria:	Material adjusting journal entries proposed by the auditors are considered to be an internal control deficiency.
Cause:	Due to the combination of turnover within the Finance department and significant nonrecurring and unusual transactions, the City did not identify and record all significant year-end adjusting and closing entries.
Effect:	Year-end financial records prepared by the City may contain material misstatements.
Recommendation:	We recommend the City continue to evaluate its internal control environment including month end and year-end procedures related to account reconciliations and year-end adjusting and closing entries.
Views of responsible officials:	Management agrees with the finding. Refer to the management response per the corrective action plan.

### SECTION III - FEDERAL AND STATE AWARD FINDINGS AND QUESTIONED COSTS

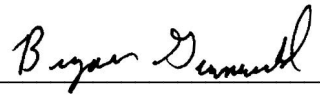
There are no findings related to the federal and state schedules of awards required to be reported under the Uniform Guidance and State Single Audit Guidelines issued by the Wisconsin Department of Administration for the year ended December 31, 2020.

# City of Manitowoc, Wisconsin

## SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED DECEMBER 31, 2020

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### SECTION IV - OTHER ISSUES

- |  |   |
|--|---|
| 1. Does the auditor have substantial doubt as to the auditee's ability to continue as a going concern?   | No  |
| 2. Does the audit report show audit issues (i.e. material non-compliance, non-material non-compliance, questioned cost, material weakness, significant deficiencies, management letter comment, excess revenue or excess reserve) related to grant/contracts with funding agencies that require audits to be in accordance with the <i>State Single Audit Guidelines</i> : |   |
| Department of Transportation   | No  |
| Department of Health Services  | No  |
| 3. Was a Management Letter or other document conveying audit comments issued as a result of this audit?  | No  |
| 4. Name and signature of partner   | <br>Bryan Grunewald, CPA |
| 5. Date of report  | June 29, 2021   |



## PRIOR YEAR AUDIT FINDING

The findings noted in the 2019 Schedule of Findings and Questioned Costs have been reported to the proper federal and state agencies. The current status of the prior year audit findings, as provided by management, follows:

<u>Finding No.</u>	<u>Prior Year Audit Finding</u>
<b>2019-001</b>	<b>Uniform Grant Guidance Implementation</b>

We have finalized the assessment of our financial management system and related internal controls over federal awards during the 2020 fiscal year. This assessment included an evaluation of existing policies and procedures to determine where additional enhancements should be made or new policies created, a plan to communicate these policies to City employees, and procedures to periodically review and update, as considered necessary. Policy and procedures, as well as related documentation, were revised as necessary to ensure compliance with the Uniform Guidance. The Finance Department will continue to coordinate and provide assistance and guidance to departments receiving grants subject to the Uniform Guidance.

## CORRECTIVE ACTION PLAN YEAR ENDED JUNE 30, 2020

<u>Finding No.</u>	<u>Corrective Action Plan</u>
<b>2020-001</b>	<b>Adjustments to the City's Financial Records</b>

Management Response: Management does not disagree with the comment. During the audit, the auditors identified material adjustments. The City will review and evaluate month-end and year-end procedures which are designed to ensure that the amounts presented on the City's general ledger are complete and accurate.

Name of the contact person responsible for corrective action: Shawn Alfred, Finance Director  
Planned completion date for corrective action plan: The City will begin to review month-end and year-end procedures immediately.

