



# CITY OF MANITOWOC

WISCONSIN, USA

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**DATE:** March 3, 2017  
**TO:** Personnel Committee  
**FROM:** Jessie Lillibridge, HR Director  
**RE:** Benefit Consultant Recommendation

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At the August 1, 2016 meeting, the Personnel Committee determined that the City of Manitowoc would send out a request for proposals (RFP) in 2017 for the 2018 plan year. Last month, the Committee approved issuing the RFP. The City received seven proposals in response to the request. The proposals were reviewed by the Finance Director and the Human Resources Director and four of the firms were invited to present an in-person presentation to the Finance Director, City Attorney, and Human Resources Director.

After being presented with information from the firms, the panel discussed the possibility of retaining our current consultant, Associated Benefits and Risk Consulting (ABRC), for consultant services based on their proven ability to provide us with cost-savings in our health plan. Additionally, we were impressed with the wellness benefits and platform of Forsite Benefits and feel that this company could offer us a progressive wellness plan that would allow us to be proactive in addressing health issues of employees and ultimately keep our health plan costs down. Therefore, we plan to have ABRC look into entering into an agreement with Forsite to assist with our wellness process.

Based on the reviews and the presentations, the recommendation is to enter into a three-year contract with ABRC for benefits consultant services beginning in 2018.

The proposal will be available at the meeting.

Thank you.