



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes - Draft

Library Board

Monday, March 24, 2025

5:00 PM

Manitowoc Public Library Board Room
and Remotely via Zoom

1.) Call to Order

The meeting was called to order by Vice-President Pam Brick at 5:00 p.m

Present: 6 - Brick, Peters, Doneff, Pauwels, Able and O'Connor

Absent: 4 - Quistorf, Norell, Kaderabek and Buchko

Others present: Adams, Bialek, Gadzinski, Hansen, Verbeten, John, and Hanf

2.) Requests to Amend

3.) Public Comment

Members of the public are invited to speak at the Manitowoc Public Library Board of Trustees meeting each month on any matter related to the oversight of Manitowoc Public Library. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Manitowoc Public Library Board of Trustees

4.) Approval of Minutes (action requested)

[25-0169](#) a. Regular Board Meeting - February 24, 2025

Attachments: [Regular Library Board Meeting Minutes - February 24, 2025](#)

Moved by Able, seconded by Doneff, that the minutes be approved. The motion carried by the following vote:

Aye: 6 - Brick, Peters, Doneff, Pauwels, Able and O'Connor

5.) Financial Reports (action requested)

[25-0170](#)

- Budget Status - January 2025 (Fund 2813)
- Budget Status - February 2025 (Fund 2810)
- Budget Status - February 2025 (Fund 2813)
- MPL Check Register - February 22, 2025 - March 21, 2025
- Financial Summary

Attachments: [Budget Status January 2025 \(Fund 2813\)](#)
[Budget Status February 2025 \(Fund 2810\)](#)
[Budget Status February 2025 \(Fund 2813\)](#)
[MPL Check Register March 2025](#)
[Financial Summary January-March 2025](#)

Moved by Able, seconded by Peters, that the Financial Reports be approved. The motion carried by the following vote:

Aye: 6 - Brick, Peters, Doneff, Pauwels, Able and O'Connor

6.) Correspondence

[25-0171](#) a. None

7.) Administrative Reports

[25-0172](#) a. Director's Report - February 2025
b. Manager Highlights - February 2025
c. Monthly Statistics - February 2025
d. Seehafer News Articles - February 2025

Attachments: [February Manager Highlights](#)
[Director's Report 3.24.25](#)
[Monthly Stats Feb 2025](#)
[February 2025 Articles](#)

8.) New Business

[25-0232](#) a. Strategic Plan 2025-2030 (action requested)

Attachments: [Strategic Plan 2025 - Final](#)

Moved by O'Connor, seconded by Brick, that the Strategic Plan for 2025-2030 be approved. The motion carried by the following vote:

Aye: 6 - Brick, Peters, Doneff, Pauwels, Able and O'Connor

[25-0233](#) b. Executive Order (informational)

Attachments: [memo.IMLS](#)

9.) Old Business

[25-0173](#) a. Facilities and Building Updates - Stacey Bialek

10.) Adjournment

Moved by Peters, seconded by O'Connor, that this meeting be adjourned at 5:22 p.m. The motion carried by the following vote:

Aye: 6 - Brick, Peters, Doneff, Pauwels, Able and O'Connor

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the Library's ADA Manager Stacey Bialek at 920-686-3008 or email <mailto:sbialek@manitowoc.org> at least 48 hours in advance of the meeting.