

16-0601

Standing Committee: Finance Committee

Document Name: Amendment #1 for WEDC Site Assessment Grant BF SAG FY 15-22541
Mirro Plant #9 1512 Washington Street

Consent

Non-Consent

Chairman Recommend

Recommendation: Accept and recommend approval to Common Council.

Attest:

Chair – Alderperson Scott McMeans

Date

Vice-Chair – Alderperson Eric Sitkiewitz

Alderperson Chris Able

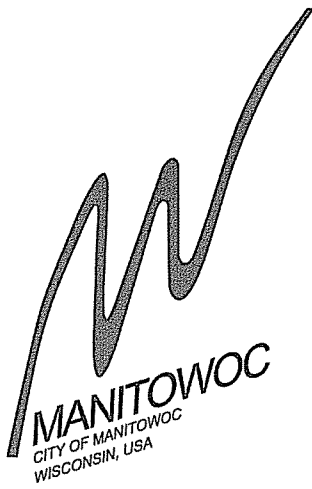
Alderperson Lee Kummer

Alderperson Steve Czekala

Approved:

Justin M. Nickels
Mayor

Date



CITY OF MANITOWOC
WISCONSIN, USA
www.manitowoc.org



June 6, 2016

To: Mayor and Common Council

From: Community Development

**Subject: Amendment 1 for a WEDC Site Assessment Grant
BF SAG FY15-22541
Mirro Plant #9 - 1512 Washington Street**

Dear Mayor and Common Council:

Attached is amendment one for a Wisconsin Economic Development Corporation (WEDC) Site Assessment Grant for the former Mirro Plant #9 building located at 1512 Washington Street. The amendment extends the grant closure date to December 31, 2016. The grant application was originally authorized by Council Resolution 14-1089 and is being used for environmental assessment of the former Mirro Plant. The project report is approximately 90% complete but the extension is needed to allow for more time to complete the final closeout reports. Additional amendments may be needed in the future as we strategize with the WEDC regarding the Mirro property.

I recommend to Council acceptance of this report and place on file.

Respectfully Submitted,

Paul Braun

Attachment: Amendment #1
Granicus #

**AMENDMENT ONE
TO THE
SITE ASSESSMENT GRANT AGREEMENT
BETWEEN THE
WISCONSIN ECONOMIC DEVELOPMENT CORPORATION
AND
CITY OF MANITOWOC**

WEDC and City of Manitowoc ("Recipient") agree to amend the above referenced Agreement as follows:

1. On page 1 of the Agreement, Section 1 Definitions (d) delete "December 31, 2015" and insert "December 31, 2016".
2. On page 2 of the Agreement, Section 1 Definitions (i) delete "\$151,000" and replace with "\$113,756".
3. On page 3 of the Agreement, Section 3. Recipient's Obligations (b) delete "December 31, 2015" and insert "December 31, 2016".
4. On page 3 of the Agreement, replace the Budget Table with the Table below:

| Code | Project Activities | WEDC SAG Grant | City of Manitowoc Matching Funds | Total |
|-----------------------------|-------------------------|------------------|----------------------------------|------------------|
| 0235 | Environmental Site Work | \$113,756 | \$113,756 | \$227,512 |
| Total Eligible Costs | | \$113,756 | \$113,756 | \$227,512 |

5. On page 3 of the Agreement, Section 3. Recipient's Obligations (d) delete "\$151,000" and replace with \$113,756".
6. Throughout the Agreement wherever it appears, delete "Exhibit B" and replace with "Amended Exhibit B".
7. Throughout the Agreement wherever it appears, delete "Exhibit A" and replace with "Amended Exhibit A".
8. On page 4 of the Agreement, Section 4 Release of Funds (d) delete "December 31, 2015" and insert "December 31, 2016".
9. On page 4 of the Agreement, Section 5 Reporting (b) delete "December 31, 2015" and insert "December 31, 2016".

10. On page 4 of the Agreement, Section 5. Reporting Paragraph (d), replace Schedule of Reporting table with below;

| PERIOD COVERED | DOCUMENTATION | DUE DATE |
|-----------------------------------|--------------------------------|-----------------------|
| See Paragraph 6 Below | Schedule of Expenditures | See Paragraph 6 Below |
| July 29, 2014 – December 31, 2014 | Semi-Annual Performance Report | 3/1/2015 |
| January 1, 2015 – June 30, 2015 | Semi-Annual Performance Report | 9/1/2015 |
| July 1, 2015 – December 31, 2015 | Semi-Annual Performance Report | 3/1/2016 |
| January 1, 2016 – June 30, 2016 | Semi-Annual Performance Report | 9/1/2016 |
| July 1, 2016 – December 31, 2016 | Final Performance Report | 3/1/2017 |

11. On page 10 of the Agreement, delete "Exhibit A" and replace with "Amended Exhibit A" attached.
12. On pages 11 and 12 of the Agreement, delete "Exhibit B" and replace with "Amended Exhibit B" attached.

All portions of the original agreement not amended herein remain unchanged.

WISCONSIN ECONOMIC DEVELOPMENT CORPORATION

By: Mark R. Hogan
 Mark R. Hogan
 Secretary & CEO

6/3/16
 Date

CITY OF MANITOWOC

By: Justin M. Nickels
 Justin M. Nickels, Mayor

6/2/16
 Date

**AMENDED EXHIBIT A
REQUEST FOR WEDC PAYMENT**

| | | |
|---|-----------------------------------|------------------------------|
| Award Number: SAG FY15-22541 | Rep: | Recipient: City of Manitowoc |
| FEIN # | Request Number: | |
| Program: Site Assessment Grant | Award Type: Site Assessment Grant | |
| Funding Period Covered by this Request From: _____ To: _____ | | |

PROJECT EXPENSES INCURRED/PAID DURING THIS PERIOD

| Budget Code | Description | WEDC Funding This Period | Match funds | Total This Period |
|---------------|-------------------------|--------------------------|-------------|-------------------|
| 0235 | Environmental Site Work | | | |
| | | | | |
| TOTAL: | | | | |

PAYMENT/PROJECT EXPENSE/MATCH DESCRIPTION Disbursement

- The Recipient submitting to WEDC a report detailing the dollar amount and purpose of the Eligible Project Costs included in the request for disbursement as well as the dollar amount and purpose of each expenditure that the Recipient has contributed to the Project since the date of the previous disbursement of the SAG. _____
- The Recipient submitting to WEDC documentation of the Eligible Project Costs incurred. Such documentation may include, but not be limited to, purchase orders or invoices. _____
- The Recipient must request all SAG funds no later than December 31, 2016. _____

I hereby certify that the expenses reported on this form are in accordance with the terms of the agreement and that complete and accurate records are being kept to substantiate such expenses.

Authorized Recipient Signature

Date

WEDC Underwriter

Date

WEDC Controller or Finance Department

Date

Retain a copy of the completed form for your records and email the form and documentation to
disbursements@wedc.org

**AMENDED EXHIBIT B
ECONOMIC DEVELOPMENT PROJECT PERFORMANCE REPORT
(SAMPLE ONLY)**



PLEASE RETURN YOUR COMPLETED REPORT AND REQUIRED SUPPORTING DOCUMENTATION TO:
reporting@wedc.org

| PROJECT INFORMATION | | |
|--|---|--------------------------------|
| CONTRACT #: SAG FY15-22541 AWARDEE: City of Manitowoc PROJECT SITE: Manitowoc, City of | REPORTING DESIGNEE: Stephanie Hinz Email: Stephanie.hinz@symbiontonline.com | REPORTING PERIOD: [] - [] |
| PROJECT FUNDING | Planned | Actual |
| TOTAL PROJECT BUDGET | \$227,512 | |
| Awardee Direct Expenditures | please enter → amounts | \$ [] |
| Other Privately Funded Expenditures (Investors, financial institutions) | | \$ [] |
| Other Publicly Funded Expenditures (state, federal, other public aid) | | \$ [] |
| TOTAL PROJECT EXPENDITURES | | \$ [] |
| WEDC Funds Utilized | \$113,756 | [] |

SUMMARY OF PROGRESS

Provide a comprehensive summary of project activities that have been accomplished as of the end of the reporting period. Please describe any progress towards project deliverables, as well as any factors that may have had an adverse effect on the project or slowed progress on expected performance. Briefly address project plans for the coming year including what steps will be taken to ensure performance within agreed-upon timelines. Attach additional pages if needed.

Percentage Completion of Project: _____%

What project activities have been completed as of the end of the reporting period, and which would not have occurred if not for WEDC assistance?

What contract deliverables were completed during the reporting period? (Please provide an explanation for any deliverables that were not met)

What actions are being taken within the next year to ensure contractual performance?

PRINCIPAL/PROJECT DIRECTOR AFFIDAVIT

As the authorized representative for this project, I hereby attest and certify that the information provided in this report is true and correct to the best of my knowledge.

(SIGNATURE)

(PRINT NAME)

(EMAIL ADDRESS)

rptid: _____

WEDC Review

