



# *City of Manitowoc*

## *Fire Rescue – Division of Life Safety*



### **Requirements for Outdoor Display of Fireworks/Pyrotechnics**

The applicant will comply with all Wisconsin Statutes, City of Manitowoc Ordinances, NFPA 1123, NDPA 1126, NFPA 160.

The Following items are **required** and **shall** be submitted to the City of Manitowoc Life Safety/Fire Rescue Division no later than **30 days** prior to a fireworks/pyrotechnics display:

**Incomplete applications will not be accepted and will be returned**

- City of Manitowoc Outdoor Display of Fireworks application
- \$100.00 permit fee
- Certificate of Insurance evidencing at least a \$5,000,000 per occurrence general liability limit and naming the City of Manitowoc as an additional insured for the fireworks/ pyrotechnics display
- List of **ALL** products being used. This list shall include the type, number of each type, and size.
- An accurate site plan / layout of the event, identifying the discharge point, the lines which the audience will be kept behind, the location of all buildings, highways, and other communication lines, and the location of other possible overhead obstructions..
- The Fire Rescue Department **MUST** be notified when the operator arrives on site and must give approval of the site **BEFORE** setup begins, call **920-686-6540**
- The Sponsor is responsible for the notification of people in the neighborhood and for crowd control, as specified by the Manitowoc Fire Rescue Department

If there are any concerns that need to be addressed, the applicant will be notified by a Manitowoc Fire Rescue Department Representative. The permit will be signed and returned during the site visit, by a representative of the Manitowoc Fire Rescue Department.

Questions can be directed to the Manitowoc Fire Department by calling 920-686-6540, Monday through Friday 8:00am to 4:00pm.

**The application will be reviewed and a decision will be made within 10 business days.**

CITY OF MANITOWOC FIRE DEPARTMENT FIREWORKS/PYROTECHNICS PERMIT APPLICATION

**\$100 Permit Fee per Manitowoc Municipal Code 6.070**

**Sponsoring Group, Organization, Individual Information**

|            |                     |      |
|------------|---------------------|------|
| Name:      |                     |      |
| Address:   |                     |      |
| City:      | State:              | Zip: |
| Telephone: | Cellular Telephone: |      |

**Operator of the Fireworks/Pyrotechnics Display**

|                               |                     |      |
|-------------------------------|---------------------|------|
| Name:                         |                     |      |
| Address:                      |                     |      |
| City:                         | State:              | Zip: |
| Telephone:                    | Cellular Telephone: |      |
| Number of Assistants Present: |                     |      |

**Fireworks/Pyrotechnics Supplier**

|               |  |
|---------------|--|
| Name:         |  |
| Address:      |  |
| Phone Number: |  |

**Display Location Information**

|          |        |            |                 |
|----------|--------|------------|-----------------|
| Date:    | Time:  | Rain Date: | Rain Date Time: |
| Address: |        |            |                 |
| City:    | State: | Zip:       |                 |

**By my signature below I hereby agree to the following conditions:**

1. To pay the required \$100.00 permit fee at the time of application.
2. To furnish the Manitowoc Fire Rescue Department with a list of all fireworks/pyrotechnics prior to use and copies of operators credentials.
3. This permit is valid only for the date and rain date listed herein.
4. The applicant will comply with all Wisconsin Statutes, City of Manitowoc Ordinances, NFPA 1123, NFPA 1126. and NFPA 160.
5. To file a Certificate of Insurance naming the City of Manitowoc as an additional insured for the fireworks display held under this permit in an aggregate amount of \$5,000,000.00 or more, specific to the date and type of activity, not less than 30 days prior to the issuance of this permit.
6. A violation of any of the terms and conditions herein shall be cause for immediate revocation of this permit and subject the applicant to any citations or fines as allowed by Wisconsin Statute or City of Manitowoc ordinance.

**Agent or Representative of Permit Holder**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

**OFFICE USE ONLY:**

|  |       |                            |
|--|-------|----------------------------|
| Signature of authorized Fire Dept. Representative: | Date: | Application Received Date: |
| Signature of Mayor:                                | Date: | Issue Date:                |

**AFTER FILLING IN FORM, PRINT, SIGN AND MAIL WITH CHECK TO:  
MANITOWOC FIRE RESCUE, 900 QUAY STREET, MANITOWOC, WI 54220**