



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
[www.manitowoc.org](http://www.manitowoc.org)

## Meeting Agenda

### Common Council

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Monday, April 15, 2019

6:30 PM

Council Chambers

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Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

#### A. CALL TO ORDER

#### B. ROLL CALL

#### C. PLEDGE OF ALLEGIANCE & INVOCATION

#### D. PRESENTATIONS

[19-0408](#) City Clerk administers oath of office to Police Officer Michael Kirchner, followed by badge pinning.

[19-0421](#) Proclamation declaring the week of May 12th - May 18th, 2019 as National Police Week and May 15, 2019 as Peace Officers' Memorial Day.

**Attachments:** [Peace Ofcrs Mem Day 2019](#)

[19-0436](#) Proclamation declaring the week of April 14th - April 20th, 2019 National Public Safety Telecommunicators Week

**Attachments:** [Telecommunicators Week 2019](#)

[19-0437](#) Proclamation declaring the week of May 11th - May 18th, 2019 as Creative Economy Week and Wisconsin Museums Week

**Attachments:** [Creative Economy Week 2019](#)

#### E. PUBLIC HEARINGS

[19-0407](#) Public Hearing for the purpose of hearing any and all interested parties in the matter of a proposed Conditional Use Permit for the Establishment of a "Wrecker Service and Sale of Used Vehicles" at 1118 S. 10th St.

**Attachments:** [19-0407](#)

## F. PUBLIC INPUT

*Members of the public will be permitted to speak at the Common Council meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Common Council.*

## G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

## H. CONSENT AGENDA

*These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.*

### 1. Removal of Consent Agenda Items

*Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.*

### 2. Miscellaneous

[19-0422](#)

Communication from Wisconsin Historical Society that the property bounded by both sides of Lincoln Blvd. between Cleveland Ave. and Oak St. has been entered in the National Register of Historic Places by the Secretary of the Interior, and listed in the State Register of Historic Places by the State Historic Preservation Office; recommending acceptance and place on file.

**Attachments:**

[State Register of Historic Places](#)

[19-0424](#)

Communication from Board of Commissioners of Public Lands related to State Trust Fund Loan Payoff Notice; recommending acceptance and place on file.

**Attachments:**

[19-0424](#)

[19-0428](#)

Fund statements from Lakeshore Community Foundation for Eternal Flame and Veterans Memorial fund and City of Manitowoc K-9 Preservation Fund, recommending acceptance and place on file.

**Attachments:**

[19-0428](#)

### 3. Committee of the Whole (Consent)

[19-0358](#)

Minutes of March 18, 2019 Common Council meeting, recommending approval and place on file.

**Attachments:**

[Minutes 3-18-19 Common Council](#)

[19-0430](#) Report of Special Events Committee relative to approval of the following events: Waiver of Fees: Business Appreciation Picnic on 6/19/19; Memorial Day Picnic on 5/27/19; Touch the Trucks on 7/17/19; Lakeshore District Spring Camporee on 5/3-5/19; Safety Patrol Picnic on 5/15/19; Children's Safety Network Family Fun Night on 5/16/19; Waiver of Fees: Breakfast on the Farm on 6/9/19; recommending acceptance of report and place on file.

**Attachments:** [19-0430](#)  
[Chamber of Commerce Picnic](#)  
[Amvets use of Bandwagon](#)  
[Touch the Trucks](#)  
[Boy Scouts Camporee](#)  
[Safety Patrol Picnic](#)  
[Children's Safety Network Family Night](#)  
[Breakfast on the Farm](#)

#### 4. Finance Committee (Consent)

[19-0328](#) Minutes of March 5, 2019 Finance Committee meeting, recommending approval and place on file.

**Attachments:** [MeetingMinutes 3-5-19](#)

[19-0329](#) Revision of Facade Grant Program Guidelines, recommending to adopt the revisions.

**Attachments:** [Report to Finance](#)  
[Facade grant guidelines - 2018 3.22 with markups](#)  
[Facade grant guidelines - 2018 3.22 CLEAN](#)

[19-0335](#) Request from Manitowoc County Expo/Fair entertainment pavilion purveyors to extend live band music performances on Friday, August 23 and Saturday, August 24, 2019 to 11:30 p.m. with beer sales ending at Midnight and with music stopping at 11:00 p.m. on Tuesday, Wednesday, Thursday, and Sunday and beer sales discontinuing at 11:30 p.m., recommend to approve the request.

**Attachments:** [Expo request](#)

[19-0338](#) Write-off of Special Assessments due to lack of proceeds from County Tax Deed Land Sale, recommend to approve the write-off.

**Attachments:** [818402010 writeoff SA](#)

[19-0339](#) 1st Quarter Report of Internal Controls, recommend to accept and place on file.

**Attachments:** [2019\\_01 Check List for Finance Committee](#)

[19-0398](#) General City Claims in the amount of \$5,573,210.54 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order.

**Attachments:** [19-0398](#)  
[3-29-19](#)  
[4-5-19](#)  
[4-12-19](#)  
[3-22-19](#)

[19-0418](#) Wisconsin DOT 2016 Mass Transit Operating Assistance Program Report, recommending acceptance and place on file.

**Attachments:** [19-0418](#)

[19-0429](#) Report of Finance Committee to grant the various licenses subject to approvals, inspections, insurance, payment of license fees and meeting State Statute requirements, as detailed therein, recommending acceptance.

**Attachments:** [April Licenses](#)

## 5. Personnel Committee (Consent)

[19-0324](#) Out of State Travel Request-Police Department-Atlanta, GA-June 11-13, 2019, recommending approval.

**Attachments:** [PD Out of State Travel.pdf](#)

[19-0325](#) Out of State Travel Request-Fire Department-Washington D.C. -April 23-26, 2019, recommending approval.

**Attachments:** [FD Out of State Travel.pdf](#)

[19-0326](#) Request from Alder Gabriel to address Council and City Employee Code of Conduct, recommending to place on file.

**Attachments:** [Fwd Personnel Committee Agenda Item Requests .pdf](#)

## 6. Public Infrastructure Committee (Consent)

[19-0331](#) Stormwater Maintenance Agreement with Grove U.S. LLC, (fka Manitowoc Cranes, LLC) at 2401 S. 30th Street, Manitowoc, WI, recommending approval.

**Attachments:** [19-0331](#)

[19-0341](#) Waldo Blvd (US 10 & STH 42) Project - 14th Street to Maritime Drive, recommending to place on file.

**Attachments:** [19-0341](#)

[19-0342](#) Request for 4 New Benches from Lincoln Park Zoo Donation Tube Funds, recommending to approve up to \$5,000 for four benches.

**Attachments:** [19-0342](#)

[19-0350](#) Utilization of Rental Fees at 1105 Fleetwood Drive, recommending to enter into the agreement.

**Attachments:** [19-0254](#)

[19-0351](#) Chief's Sign Permit Application, recommending approval.

**Attachments:** [19-0351](#)

[19-0399](#) Report of Board of Public Works of March 20, 2019 of approval to enter into a contract with Wendt Works, LLC d/b/a K & L Enterprises, LLC for portable bandshell renovation, AGMT-19-08, for a contract price of \$20,000.00. Recommending acceptance and place on file.

**Attachments:** [AGMT-19-08](#)

[19-0400](#) Report of Board of Public Works of 3/20/19, of bids received for 2019 Asphaltic Concrete Paving, Project WS-19-4, recommending awarding to low bidder, Highway Landscapers, Inc. in the amount of \$1,455,060.31.

**Attachments:** [WS-19-4](#)

[WS-19-4 Bid Tab](#)

[19-0401](#) Report of Board of Public Works of 3/20/19 of approval to rescind snow removal assessment for property located at 709 York St. Recommending acceptance and place on file.

**Attachments:** [19-0401](#)

[19-0402](#) Report of Board of Public Works of 3/20/19 of approval to rescind two snow removal assessments for property at 1906 Paul Rd. Recommending acceptance and place on file.

**Attachments:** [19-0402](#)

[19-0403](#) Report of Board of Public Works of 4/3/19, of bids received for 2019 Asphaltic Concrete Paving II, Project WS-19-11, recommending awarding to low bidder, Vinton Construction Company in the amount of \$462,287.07.

**Attachments:** [WS-19-11](#)

[WS-19-11 Bid Tab](#)

[19-0404](#) Report of Board of Public Works of 4-3-19, of project proposals received for Miracles Park - Skate Park Upgrades, Project WU-19-2, recommending awarding to 5th Pocket Skate Parks in for a price of of \$89,000.00.

**Attachments:** [WU-19-2](#)  
[WU-19-2 Recommendation](#)

[19-0405](#) Report of Board of Public Works of 3/20/19 for 3rd and Final payment of \$47,250.09 to Vinton Construction for 2018 Concrete Slab Replacement, WS-18-10, recommending payment.

**Attachments:** [19-0405](#)

[19-0406](#) Report of Board of Public Works of 4/3/19 for 1st and Final payment of \$2,902.00 to Luisier Plumbing Inc. for Installation and Washout Waterline for Parks Maintenance Building, AGMT-19-06, recommending payment.

**Attachments:** [19-0406](#)

## 7. Public Safety Committee (Consent)

[19-0384](#) Request for a 4-way stop at the intersection of South 23rd Street and Grand Avenue, recommending to place on file.

[19-0391](#) Update on Blight Properties, recommending to place on file.

**Attachments:** [raze update march 2019](#)

[19-0392](#) Blight Expense Report, recommending to place on file.

**Attachments:** [Blight Expense Report](#)

## 8. Plan Commission (Consent)

[19-0317](#) PC 14-2019: Joseph Schwister; Request for a Conditional Use Permit for the Establishment of a "Wrecker Service and Sale of Used Vehicles" at 1118 S. 10th Street under MMC 15.270(3)a and 15.370(27), recommending issuance of a Conditional Use Permit.

**Attachments:** [19-0317 CUP Schwister](#)  
[19-0317 Report to Council Schwister CUP](#)

## I. COMMITTEE REPORTS

### 1. Committee of the Whole

[18-1252](#) Design of Farmer's Market Lot Reconstruction

**Attachments:** [18-1252](#)  
[Briess Lot Improvement Estimated Costs 4.9.19](#)

[19-0360](#) Proposed TIF Development Agreement with Prospect for Former Manitowoc Crane Site

[19-0431](#) Report of Special Events Committee recommending approval of the following events subject to Council action: Memorial Day Parade & Ceremony on 5/27/19 (Street closures for parade: S. 8th & Marshall to Huron/Michigan to N. 18th); Beach Bash Festival Carnival on June 28-29, 2019 (Closure of Quay St east of S. 8th St; waiver of noise ordinance until 11:30 p.m.; sale of fermented malt beverages on City property until 11:30 p.m.).

**Attachments:** [19-0431](#)  
[Memorial Day Parade](#)  
[Beach Bash](#)

## 2. Finance Committee

[19-0337](#) Resolution Authorizing Creating Investment Account with Associated Trust Company, N.A.

**Attachments:** [Res 19-0337](#)

[19-0353](#) 2014 Electric Bond Defeasance Approval Request

**Attachments:** [2019-03-29 Ltr \(Mayor and City Council\) 2014 Electric Bond Defeasance Appro](#)

[19-0356](#) Amendment to Intergovernmental Agreement with City of Ludington

**Attachments:** [FIRST AMENDMENT to IGA \(02554909x9ED46\)](#)

[19-0373](#) Statement of the Board of Canvassers relative to the April 2, 2019 Spring Election for Alderpersons in Districts 1, 2, 3, 7 and 10.

**Attachments:** [4-3-19 Canvass](#)

[19-0419](#) MPU Bank First new account request

**Attachments:** [2019-04-02 Ltr \(Mayor and City Council\) Bank First New Account Offering Appr](#)

[19-0420](#) Resolution Authorizing the Transfer of Funds, the Establishment of an Escrow Account with Respect to and the Defeasance of the Electric Power System Revenue Refunding Bonds, Series 2014, Dated November 10, 2014

**Attachments:** [Manitowoc C of - 19 Defeasance EPSRRBs - Resolution](#)

[19-0426](#) Scope of Engagement relative to Proposed Defeasance of City of Manitowoc Electric Power System Revenue Refunding Bonds, Series 2014, dated November 10, 2014.

**Attachments:** [19-0426](#)

[19-0427](#) Council Initiated Rezoning for the former Riverview Apartments pursuant to MMC 15.530(2)b.

**Attachments:** [201904110849](#)

[19-0455](#) Resolution for 2018 to 2019 Department Carryforward Requests

**Attachments:** [2018 to 2019 Carryforward Requests](#)  
[Res-19-0455](#)

[19-0459](#) Ordinance to change the name of a portion of Dewey Street to Crawford Boulevard, in area west of Calumet Ave

**Attachments:** [Ord 19-0459](#)  
[19-0316](#)

### 3. Personnel Committee

[19-0323](#) Memo of Understanding-Police Department Lateral Transfers

**Attachments:** [201903131423.pdf](#)

[19-0327](#) Memo of Understanding-Police Department-Training Academy Working Conditions

**Attachments:** [20190313152112829.pdf](#)

### 4. Public Infrastructure Committee

[19-0343](#) City of Manitowoc Video Upgrade

**Attachments:** [19-0343](#)

[19-0345](#) Solid Waste Disposal Facilitation Agreement

**Attachments:** [19-0345](#)

[19-0346](#) Recycling Agreement with Manitowoc County

**Attachments:** [19-0346](#)

[19-0348](#) Faster Software Upgrade, recommending approval.

**Attachments:** [19-0348](#)



- [19-0352](#) Manitou Park Kayak Launch  
**Attachments:** [19-0352](#)
- [19-0355](#) Request to use monies from the Park Land Dedication Fund for a Concrete Slab at Washington Park to place donated Exercise Equipment on  
**Attachments:** [19-0355\\_201904011357](#)  
[19-0355a\\_201904011358](#)
- [19-0454](#) Resolution to proclaim May 11, 2019 as World Migratory Bird Day in the City of Manitowoc  
**Attachments:** [19-0454](#)
- [19-0456](#) Ordinance to amend Section 13.050 of the MMC regulating Removal of Noxious Weeds.  
**Attachments:** [Ord 19-0456](#)
- [19-0457](#) Resolution Setting the Destruction of Noxious Weeds Assessments  
**Attachments:** [Res 19-0457](#)
- [19-0460](#) Resolution Adopting Schedule of Prices for BPI Restoration of Public Streets  
**Attachments:** [Permanant street restoration 2019](#)  
[Resolution Setting Permit Patch Fees](#)
- [19-0461](#) Parklet Policy and Guidelines Revisions  
**Attachments:** [Parklet Policy Guidelines\\_1](#)

## 5. Public Safety Committee

- [19-0261](#) Ordinance to Create 10.570, Parking on Front Lawns Prohibited.  
**Attachments:** [Memo re Yard Parking Regulations](#)  
[Ord 19-0261](#)
- [19-0378](#) An Ordinance to amend Section 14.270 of the Manitowoc Municipal Code regulating Smoking and Tobacco Products.  
**Attachments:** [Ord to Amend 14.270 to prohibit tobacco use near playgrounds \(2\)](#)
- [19-0379](#) An Ordinance to amend Section 10.830 of the Manitowoc Municipal Code regulating Bicycles.  
**Attachments:** [Ord to Amend 10.830\(33\) Revocation of Bicycle Licenses.docx](#)
- [19-0380](#) An Ordinance to amend Section 6.170 of the Manitowoc Municipal Code regulating Fire Suppression Systems.  
**Attachments:** [Ord to Amend 6.170 Fire Suppression Systems](#)

- [19-0381](#) An Ordinance to amend Section 14.280 of the Manitowoc Municipal Code regulating Use of Cigarettes, Tobacco Products, and Nicotine Products Prohibited.
- Attachments:** [Ord to Amend 14.280 Use of Cigarettes Tobacco Products and Nicotine Produc](#)
- [19-0382](#) An Ordinance to amend Section 14.190 of the Manitowoc Municipal Code regulating Littering.
- Attachments:** [Ord to Amend 14.190 Littering](#)
- [19-0383](#) Ordinance to amend Section 10.010 of the Manitowoc Municipal Code adopting Wisconsin Traffic Code.
- Attachments:** [Ord to Decrease Bond for OAR\\_OWS Citations](#)  
[Manitowoc Bond Schedule](#)
- [19-0458](#) Ordinance to amend 10.010 of the MMC regulating Provisions of State Law Adopted by Reference and Section 10.390 regulating Parking.
- Attachments:** [Meijer\\_SpeedLimits\\_ParkingRestrictions](#)  
[Ord 19-0458](#)

## 6. Plan Commission

## J. OTHER BUSINESS

## K. ADJOURN

*1.Future Scheduled Common Council Meetings: Tuesday, April 16, 2019 at 6:00pm and Monday, May 20, 2019 at 6:30pm in the Common Council Chambers at City Hall.*

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail [cityattorney@manitowoc.org](mailto:cityattorney@manitowoc.org) at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

**Deborah Neuser**  
**City Clerk**