



## City of Manitowoc Safety Steering Team Information for all City Employees

**What is the Safety Steering Team?** The mission statement of the Safety Steering Team is this.... The Safety Steering Team (SST) exists to promote a culture of safety, safety compliance, and shared responsibility by providing technical expertise, quality educational safety programs, supportive safety consultation, and active promotion of valid safety initiatives where every employee returns home to their families as a whole person.

**What is the Vision of the SST?** The safety of our City employees and constituents will be integrated into every part of the City culture. The City of Manitowoc will seek information, support, and assistance from the Safety Steering Team to achieve their safety goals.

**What are the Values of the SST?** The values are to....

- Act with integrity
- Strive for continuous improvement
- Focus on customer needs
- Communicate directly and honestly
- Make decisions based on facts
- Provide consistent and reliable services
- Hold ourselves accountable for our actions
- Acknowledge mistakes and learn from them
- Take pride in the job we do

*Everyone should know that the SST is NOT an enforcement body. We are NOT out to find people who break rules. We hope to seek safety in the workplace and encourage policies and practices that will help maintain a positive and healthy workplace.*

**Who is the SST?** The goal is for SST members to change every few years to encourage involvement and awareness. The “Inaugural” members of the SST are:

- Darren Laine (WWTF)
- Dave Vorpahl (Police Department)
- Ben Nolan (Transit)
- Karl Puestow (Police Department)
- Stacey Bialek (Library)
- John Powalitz (Parks)
- Tim Herzog (Fire Department)
- Jim Muenzenmeyer (Buildings/Transit)

**When are SST meetings?** The SST meets the third Thursday of every month at 8:00 a.m. These meetings are generally held in the 2<sup>nd</sup> floor conference room of City Hall.

**What does the SST Plan to do?** SST members are still making specific work plans together with CVMIC, however, these are some things that we do plan to address... Workplace facility safety inspections, advise on workplace training programs, pursue the creation of appropriate workplace policies, and seek solutions to employee feedback and concerns.

**How can employees provide feedback or stay updated on SST activities?** We plan to provide updates to employees on a regular basis. We will distribute meeting notices and minutes to each department head for posting. We will publish in the Wavelength, and we will send email communications.

Any employee is welcome to contact any SST member with concerns or questions. Our team needs your input and support in order to be successful.