



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda Finance Committee

Monday, August 18, 2014

6:15 PM

Council Chambers

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Call to Order

2. Roll Call

3. Approval of Minutes

[14-1660](#) Minutes of July 21, 2014

Attachments: [130721 Finance.pdf](#)

4. Public Comment

5. Presentations

[14-1658](#) Guidebook for Purchasing, Budget and Accounting Policies

Attachments: [Guide Book Policy Manual DRAFT.pdf](#)

6. Discussion and Action Items

[14-1659](#) Approve utilizing Wisconsin Department of Revenue as a collection option for uncollectable accounts

Attachments: [20140813205835981.pdf](#)

[14-1657](#) Reorganization Plan for Finance/Treasury Department

Attachments: [Finance Treasury Org Charts.pdf](#)
[Draft of Accountant JD.pdf](#)
[Draft of Comptroller JD.pdf](#)

7. Adjournment

If you need accommodations for this meeting, please notify the City Clerk's office at least 48 hours in advance of the meeting (or as soon as possible after the meeting is posted, if posted less than 48 hours prior to the meeting time) at 920-686-6950. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.