



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes Finance Committee

Monday, August 18, 2014

6:15 PM

Council Chambers

1. Call to Order

Chairperson Sitkiewitz called the meeting to order at 6:19 PM.

2. Roll Call

Present: 5 - McMeans, Able, Brey, Sitkiewitz and Shaw

Others Present

Mayor Justin Nickels, Alderpersons Hennessey, Soeldner, Schema and Sladky, Finance Director/Treasurer Steve Corbeille, Assistant Finance Director Tony Scherer, Director of Public Infrastructure Dan Koski, Operations Business Manager Karen Dorow, Police Chief Oscar Dick (6:40), Fire Chief Todd Blaser, Wastewater Superintendent Brian Helming and HTR Reporter Charlie Mathews

3. Approval of Minutes

[14-1660](#) Minutes of July 21, 2014

Moved by Brey, seconded by Able, that the minutes be approved and placed on file. The motion carried by the following vote:

Aye: 5 - McMeans, Able, Brey, Sitkiewitz and Shaw

4. Public Comment

No one offered or presented Public Comment to the Finance Committee at this meeting.

5. Presentations

[14-1658](#) Guidebook for Purchasing, Budget and Accounting Policies

Finance Director/Treasurer Steve Cobeille provided a short summary of the manual and its purpose. A short conversation between the Committee & Finance Director followed. No action was required on this item. Item to be taken up at the next meeting of the Finance Committee

6. Discussion and Action Items

[14-1659](#) Approve utilizing Wisconsin Department of Revenue as a collection option for uncollectable accounts

Finance Director Treasurer explained the process, procedures & associated fees. Corbeille proposed a trial phase with personal property taxes and EMS billing

collections. Discussion by the Committee followed the motion.

Moved by Brey, seconded by Able, to approve utilizing the Wisconsin Department of Revenue as a collection option for uncollectable accounts. The motion carried by the following vote:

Aye: 5 - McMeans, Able, Brey, Sitkiewitz and Shaw

[14-1657](#)

Reorganization Plan for Finance/Treasury Department

Steve Corbeille provided information and explained the proposal to the Committee. A short discussion by the Committee followed

Moved by Able, seconded by McMeans to approve the reorganization plan as proposed and refer to Personnel Committee. The motion carried by the following vote:

Aye: 5 - McMeans, Able, Brey, Sitkiewitz and Shaw

7. Adjournment

Moved by McMeans, seconded by Shaw to adjourn.

Chairperson Sitkiewitz declared the meeting adjourned at 6:42 PM