



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
[www.manitowoc.org](http://www.manitowoc.org)

## Meeting Minutes

### Finance Committee

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Tuesday, October 7, 2025

5:30 PM

Council Chambers / Virtual (via Zoom)

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#### 1. Call to Order

#### 2. Roll Call

**Present:** 4 - Sitkiewitz, Reckelberg, Dunbar and Brey

**Excused:** 1 - Schlei

#### 3. Public Comment

Finance Committee Chair Alderperson Sitkiewitz declared the meeting open for public comment. In accordance with policy, the public comment portion of the meeting is not made part of the official record.

#### 4. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

REMOVAL OF CONSENT AGENDA ITEMS: None

#### Approval of the Consent Agenda

Moved by Dunbar, seconded by Reckelberg, to accept the Consent Agenda Items and recommendations of the various committees. The motion carried by the following vote:

**Aye:** 4 - Sitkiewitz, Reckelberg, Dunbar and Brey

**Excused:** 1 - Schlei

[25-0722](#)

Minutes of September 2, 2025 Finance Committee meeting, recommending approval and place on file

**Attachments:** [9-2-2025 Finance Committee Minutes](#)

[25-0723](#)

3rd Qtr. 2025 Capital Allocation Working Group (CAWG) Request Log Report; recommending approval and place on file

**Attachments:** [Q3 2025 Log of CAWG Requests](#)

[25-0724](#) 3rd Qtr. 2025 Internal Controls To Prevent and Detect Fraud Report;  
recommending approval and place on file

**Attachments:** [2025\\_03 Check List for Finance Committee](#)

## 5. Closed Session

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(a) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body.

The specific subject matter that may be considered in closed session is:

[25-0731](#) Two Years Operators License (#250277) for F. Albright

**Attachments:** [2Yr Operator Application F. Albright](#)

Moved by Reckelberg, seconded by Dunbar, that this meeting be convened in closed session. The motion carried by the following roll call vote:

**Aye:** 4 - Sitkiewitz, Reckelberg, Dunbar and Brey

**Excused:** 1 - Schlei

## 6. Reconvene in Open Session

Moved by Reckelberg, seconded by Dunbar, that this meeting be reconvened in open session. The motion carried by the following roll call vote:

**Aye:** 4 - Sitkiewitz, Reckelberg, Dunbar and Brey

**Excused:** 1 - Schlei

[25-0731](#) Two Years Operators License (#250277) for F. Albright

**Attachments:** [2Yr Operator Application F. Albright](#)

Moved by Reckelberg, seconded by Dunbar, to recommend approval of the license pursuant to Wis. Stat. 111.335. The motion carried by the following vote:

**Aye:** 4 - Sitkiewitz, Reckelberg, Dunbar and Brey

**Excused:** 1 - Schlei

## 7. Discussion and Action Items

[25-0725](#) Regional Stormwater Pond Agreement between City & Tycore Built LLC

**Attachments:** [Stormwater Agreement - Final Draft](#)

**Moved by Reckelberg, seconded by Dunbar, that this Agreement be approved.  
The motion carried by the following vote:**

**Aye:** 4 - Sitkiewitz, Reckelberg, Dunbar and Brey

**Excused:** 1 - Schlei

[25-0726](#) City of Manitowoc TID NO. 24 Development Agreement with Tycore Built LLC  
Extension of Construction Increment Request

**Attachments:** [Increment Extension Request](#)

**Moved by Dunbar, seconded by Brey, that this Request be approved. The motion  
carried by the following vote:**

**Aye:** 4 - Sitkiewitz, Reckelberg, Dunbar and Brey

**Excused:** 1 - Schlei

[25-0727](#) Request to apply for the FY25 Environmental Protection Agency (EPA)  
Brownfield Cleanup Grant for a maximum of \$2,000,000 to be used at the River  
Point District

**Attachments:** [TA #23 - FY2025 - Cleanup Grant Preparation Assistance](#)

**Moved by Reckelberg, seconded by Dunbar, that this Request be approved. The  
motion carried by the following vote:**

**Aye:** 4 - Sitkiewitz, Reckelberg, Dunbar and Brey

**Excused:** 1 - Schlei

[25-0728](#) Request to apply for the FY26 Environmental Protection Agency (EPA)  
Brownfield Cleanup Grant for a maximum of \$500,000 for the Former Mall  
Property

**Attachments:** [TA #30 - FY2026 - Cleanup Grant Preparation Assistance](#)

**Moved by Dunbar, seconded by Brey, that this Request be approved. The motion  
carried by the following vote:**

**Aye:** 4 - Sitkiewitz, Reckelberg, Dunbar and Brey

**Excused:** 1 - Schlei

[25-0729](#) Great Lakes Sediment and Nutrient Reduction Program (GLSNRP) Grant  
Contract for \$350,000; \$280,000 from GLSNRP with \$70,000 Local Match

**Attachments:** [GLSNRP-15-03 Grantee Contract](#)  
[GLSNRP-15-03 Award Letter](#)

**Moved by Reckelberg, seconded by Dunbar, that this Request be approved. The  
motion carried by the following vote:**

**Aye:** 4 - Sitkiewitz, Reckelberg, Dunbar and Brey

**Excused:** 1 - Schlei

[25-0730](#)

Ordinance to amend Section 3.150 of the Manitowoc Municipal Code Regulating the Room Tax Commission

**Attachments:** [Ord to amend 3.150- Room Tax- Final](#)

**Moved by Reckelberg, seconded by Dunbar, that this Ordinance be approved as presented. The motion carried by the following vote:**

**Aye:** 4 - Sitkiewitz, Reckelberg, Dunbar and Brey

**Excused:** 1 - Schlei

## 8. Adjournment

**Moved by Dunbar, seconded by Reckelberg, that this meeting be adjourned. The motion carried by the following vote:**

**Aye:** 4 - Sitkiewitz, Reckelberg, Dunbar and Brey

**Excused:** 1 - Schlei