

15-222

PROGRAM ADDENDUM
to the
AFFILIATION AGREEMENT FOR PUBLIC SAFETY OCCUPATIONS
for
FIREMEDIC
("Program")

This Program Addendum is made and executed at Cleveland, Wisconsin, effective as of the 9th day of February 2015 by and between Lakeshore Technical College, a Wisconsin institution of higher education ("LTC"), and the City of Manitowoc, a Wisconsin City ("City").

WHEREAS, the Agreement presumes the execution of a Program Addendum pertaining to each health profession to which it applies; and

WHEREAS, the parties desire to effectuate the Agreement with regard to the Program;

NOW, THEREFORE, with regard to the Program, the parties agree as follows:

1. Pursuant to Section 1.3 of the Agreement, LTC's Educational Coordinator for the Program shall be: Ryan Skabroud, Dean of Public Safety, 920.693.1347.
2. Pursuant to Section 1.5 of the Agreement and throughout the term of the Agreement, LTC shall maintain FireMedic Program specific approval from the State of Wisconsin DHS-EMS Section and WTCS System, EMS and Fire Training.
3. Pursuant to Section 2.2 of the Agreement, the City's Site Coordinator shall be (insert name and telephone number): _____.
4. Pursuant to Section 10.2 of the Agreement, communications (other than notices required or otherwise permitted by the Agreement) shall be directed to:

LTC
Ryan Skabroud, Dean of Public Safety
1290 North Ave
Cleveland WI 53015

City

5. The City shall maintain a resume on file for all employees engaged in preceptor activities. The preceptor shall meet the requirements of administrative code pertaining to the level of licensure they are precepting. A roster of qualified preceptors shall be provided to LTC upon request.
6. All other terms of the Agreement shall apply to this Program and Program Addendum.
7. This Program Addendum shall be effective as of the date first written above and shall continue in full force and effective for so long as the Agreement remains in full force and effect unless this Program Addendum is terminated prior to termination of the Agreement pursuant to Section 6.2 of the Agreement, or superseded by the execution of an amended and/or restated program addendum.

LTC Shall:

1. Assist the City with training problems pertaining to the student's function and relationship.
2. Hear complaints from all parties and make recommendations for reaching a suitable solution to problems.
3. Make periodic contact to consult with cooperating agency.
4. Provide necessary forms, guidelines and information to all cooperating parties.
5. Conduct evaluations of the student job performance. This will be a mutual effort between the intern coordinator and the cooperating agency.
6. Ensure students meet the following qualifications:

For Fire Inspection Preceptorship:

- Must currently be an associate degree student in good standing at Lakeshore Technical College.
- Pass City background check

For Firefighter/ Paramedic Internship (Clinical II):

- Meet qualifications for Fire Inspection Preceptorship
- Hold a current State of Wisconsin Firefighter I Certification.
- Meet all physical requirements specified by the City and be willing to take a physical examination and stress test, if required by the service, paid for by the student. The physician's report must be submitted to the Chief of the cooperating agency before taking part in the intern program.
- Must complete one project assigned by the Training Officer or Intern Advisor of the cooperating agency that will benefit the department.
- Have completed training in blood borne pathogens and HIPPA requirements
- Completed a quantitative respirator fit test for the SCBA mask used by the service

CITY Shall:

1. Provide learning experiences for the student.

2. Identify work activities, which the City can provide to the student.
3. Evaluate the student's performance and work attitude.
4. Designate a supervisor for the student who will:
 - o Counsel the student as needed.
 - o Answer questions and be accessible to the student for assistance.
 - o Meet with the Program coordinator as needed.
 - o Notify the Program Coordinator, Ryan Skabroud at (920) 693-1347, of any problems about program, student, or other matters of concern.
 - o Contact the Program Coordinator prior to severing relationship with the student.
5. Reserve the right to immediately terminate internship if the service observes continued unsatisfactory attitude or performance or safety concerns.
6. Supply any required uniforms or gear for the student's use during the internship

STUDENT Shall:

1. Notify the cooperating agency of illness, absence and/or tardiness.
2. Conform to all regulations of the internship site.
3. Fulfill all course requirements for the internship and maintain passing grades in all courses taken concurrently with the work experience.
4. Hold cooperating agency information as well as emergency incident information in strict confidence and be aware that possible legal and academic ramifications could ensue with a breach of this confidentiality agreement.
5. Discuss concerns/problems with the LTC Fire Coordinator and agency supervisor
6. Keep an accurate record of participating hours and other necessary records.
7. Accept the evaluation by the cooperating agency and agree to work on areas where improvement is needed.
8. Not sever internship affiliation with the cooperating agency without first securing the approval from the LTC Fire Coordinator.
9. Understand he or she can be removed from the internship site if the cooperating agency observes unsatisfactory attitude or performance.
10. Understand he or she can be removed from the internship site because of conduct that might bring the FireMedic program or cooperating agency in disrepute, or the internship site in jeopardy, or violates LTC policy.
11. The student will disclose any and all legal interaction with LTC Public Safety Dean or Fire Coordinator within 24-hours of the encounter. Failure to do so will result in an immediate removal from the internship site

IN WITNESS WHEREOF, the parties have executed this Program Addendum effective as of the date written above.

LAKESHORE TECHNICAL COLLEGE

CITY OF MANITOWOC

By: _____
Ryan Skabroud
Dean of Public Safety

By: _____
Todd Blaser
Fire Department Chief

Date: _____

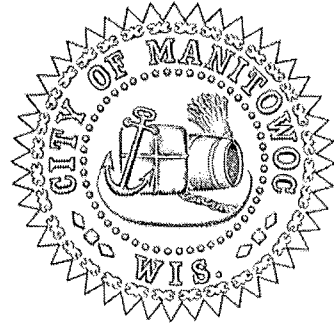
Date: _____

STUDENT

By: _____

Date: _____

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Standing Committee: Public Safety Committee

Document Name: Agreement with LTC Firemedic Program.

Consent

Non-Consent

Chairman Recommend

Recommendation:

*Co-ordinate w/ City Attorney to
Develop a contract/agreement &
Forward to Council*

Attest:

Christopher Able
Chair - Alderman Christopher Able

2/3/2015
Date

Vice-Chair - Alderman Eric Sitkiewitz

Alderman Jason Sladky

Alderman Mike Howe

Alderman Patrick Brandel

Approved:

Justin M. Nickels
Mayor

Date

15-181

Deb Duane

From: Todd Blaser
Sent: Friday, January 30, 2015 8:41 AM
To: Deb Duane
Subject: Public safety Agenda

Good morning;

I would appreciate the adding of an agreement with LTC Firemedic Program to be placed on the February 3rd agenda.

Thank you,

Todd



Todd Blaser, Chief of Fire & Rescue
MANITOWOC FIRE DEPARTMENT
911 Franklin Street
Manitowoc Wisconsin 54220
Phone: 920-686-6540
Fax: 920-686-6545

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