



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Agenda

### Library Board

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Monday, July 28, 2025

5:00 PM

Manitowoc Public Library Board Room  
and Remotely via Zoom

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Pursuant to Section 19.84 (2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of the City of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the MANITOWOC PUBLIC LIBRARY BOARD OF TRUSTEES of the City of Manitowoc will be held on the date, time, and location listed above.

This meeting is being conducted both in the Board Room at Manitowoc Public Library and via Zoom to maximize opportunities for residents to attend. Those attending the meeting via Zoom who wish to give public comment are asked to keep their microphone muted until public comment is opened to improve audio quality for all attendees. Those using their phone to call in may hit \*6 to mute and unmute themselves.

Join Zoom Meeting: <https://us06web.zoom.us/j/82068742813?pwd=03nJyEKRUPXcDz9SQgavHDQRQ03BsM.1>

Meeting ID: 820 6874 2813

Passcode: 166231

Call In: +1 312 626 6799 US (Chicago)

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

- 1.) Call to Order
- 2.) Requests to Amend
- 3.) Public Comment

Members of the public are invited to speak at the Manitowoc Public Library Board of Trustees meeting each month on any matter related to the oversight of Manitowoc Public Library. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Manitowoc Public Library Board of Trustees.

- 4.) Approval of Minutes (action requested)

[25-0499](#) a. Regular Board Meeting - June 23, 2025

**Attachments:** [Regular Library Board Meeting Minutes -June 23, 2025](#)

## 5.) Financial Reports (action requested)

[25-0500](#) - Budget Status - June 2025 (Fund 2810)  
- Budget Status - June 2025 (Fund 2813)  
- MPL Check Register - June 21, 2025 - July 25, 2025  
- Financial Summary

**Attachments:** [Budget Status June 2025 \(Fund 2810\)](#)  
[Budget Status June 2025 \(Fund 2813\)](#)  
[MPL Check Register July 2025](#)  
[Financial Summary June 2025](#)

## 6.) Correspondence

[25-0501](#) a. None

## 7.) Administrative Reports

[25-0502](#) a. Director's Report - June 2025  
b. Manager Highlights - June 2025  
c. Monthly Statistics - June 2025  
d. Seehafer News Articles - June 2025

**Attachments:** [Director's Report 7.28.25](#)  
[June Manager Highlights](#)  
[Monthly Stats June 2025](#)  
[June 2025 Articles](#)

## 8.) Nomination of Officers 2025-2026

[25-0540](#) a. Nomination of Officers 2025-2026 (action requested)

[25-0541](#) b. Election of Officers 2025-2026 (action requested)

## 9.) New Business

[25-0542](#) a. Welcome New Board Member - Dayna Goetz

[25-0543](#) b. Finance Committee Meeting in August for 2026 Budget review, set date  
- Chris Able

[25-0544](#) c. Maintenance Department New Position - Maintenance Specialist (action requested)

**Attachments:**      [memo.New Position Maintenance Specialist](#)  
[Library Maintenance Specialist PROPOSED](#)  
[Current-Compensation-Plan-Structure](#)

## 10.) Old Business

[25-0545](#)      a. HVAC Project Update

[25-0503](#)      b. Facilities and Building Updates - Stacey Bialek

**Attachments:**      [Facility and Building Updates](#)

## 11.) Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the Library's ADA Manager Stacey Bialek at 920-686-3008 or email <<mailto:sbialek@manitowoc.org>> at least 48 hours in advance of the meeting.