



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Common Council

Monday, October 21, 2024

6:30 PM

Council Chambers

Note: This meeting will also be held via remote
conferencing software (Zoom)

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

This meeting is being conducted both in Council Chambers at City Hall and via Zoom to maximize opportunities for residents to attend. Those attending the meeting via Zoom who wish to give public input are asked to keep their microphone muted until public input is opened to improve audio quality for all attendees. Those using their phone to call in may hit *6 to mute and unmute themselves. Members of the public may call to listen in at 888 475 4499 US Toll-free, Meeting ID: 863 5787 4665 Password: 370799.

Public input will be accepted at the meeting. Those wishing to make public comment in advance of the meeting should email jswokowski@manitowoc.org or call 920-686-6952 with their comment no later than 12:00 p.m. central the day of the meeting. Emailed public input will be attached to the agenda and made part of the public record.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE & INVOCATION

D. PRESENTATIONS

- [24-1910](#) City Clerk administers Oath of Office to Police Officer Jesse Lindlbauer, followed by Badge Pinning
- [24-1913](#) City Clerk administers Oath of Office to Police Officer Alex Grant, followed by Badge Pinning
- [24-1914](#) City Clerk administers Oath of Office to Firefighter / Paramedic Benjamin Riesterer, followed by Badge Pinning
- [24-1915](#) City Clerk administers Oath of Office to Firefighter / Paramedic Jemma Herrmann, followed by Badge Pinning
- [24-1909](#) Proclamation declaring the week of November 13th-17th, 2024 as Crash

Responder Safety Week

Attachments: [Crash Responder Safety Week Proclamation](#)

[24-1907](#)

Presentation from Mayor Nickels on the 2025 Executive Budget

Attachments: [Presentation to Council 10-21-24](#)

E. PUBLIC HEARINGS

[24-1911](#)

Public Hearing to be held at 6:31 p.m. for the purpose of hearing objections to proposed assessments to property owners for abatement of nuisance Parks Forestry Assessments

F. PUBLIC INPUT

Members of the public will be permitted to speak at the Common Council meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Common Council.

G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

[24-1916](#)

Mayor appoints Abby Diederichs to Industrial Development Corporation for a term expiring 6/1/2026; Cynthia Hogan to Crime Prevention Committee for a term expiring 6/1/2026; Bently Wessel for a term expiring 6/1/2026

Attachments: [Appointment IDC - A. Diederichs](#)
[Appointment Crime Prevention - C. Hogan](#)
[Appointment Crime Prevention - B. Wessel](#)

H. CONSENT AGENDA

These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.

1. Removal of Consent Agenda Items

Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.

2. Miscellaneous

[24-1912](#)

Minutes of the September 16, 2024 Common Council meeting, recommending approval and place on file

Attachments: [September 16, 2024 Common Council Minutes](#)

3. Committee of the Whole (Consent)

[24-1947](#)

Report of the Special Events Committee relative to approval of the following waiver of fees: Cardboard City on 10/12/2024 - 10/13/2024;

recommending approval

Attachments: [091824 - 101624 Approved Waivers of Fees](#)
[Waiver of Fees - Cardboard City](#)

[24-1948](#) Report of Special Events Committee relative to approval of the following events: Brutal Wear Tennis Open on 8/8/2025-8/10/2025; Roncalli Cross Country Invite on 9/13/2025; and Pumpkin Palooza date change to 10/16/2024; recommending approval

Attachments: [091224 to 101624 SEC Acted On](#)
[SE - Brutal Wear Tennis](#)
[SE - Roncalli Cross Country Invite](#)
[SE - Pumpkin Palooza](#)

4. Finance Committee (Consent)

[24-1871](#) 2023 Annual Comprehensive Financial Report with Auditor's Report; recommending to accept and place on file; recommending to accept and place on file

Attachments: [City of Manitowoc - Management Letter - 12.31.23 Issued](#)
[City of Manitowoc ACFR 12.31.23 Issued](#)

[24-1873](#) EPA Brownfield Cleanup Grant (#00E03876) Cooperative Agreement; recommending to approve the request; recommending to approve the request

Attachments: [Email from Community Development Director - Notice of EPA Brownfield Clean](#)
[EPA Brownfield Cleanup Grant Annoucement Letter](#)
[EPA Brownfield Cleanup Grant Cooperative Agreement for 1512 Washington St](#)
[EPA Brownfield Cleanup Grant Workplan for City of Manitowoc WI FY2024](#)

[24-1917](#) General City Claim in the amount of \$4,670,863.57 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order

Attachments: [Claim Report - October](#)
[9-13-2024](#)
[9-18-2024](#)
[9-20-2024](#)
[9-30-2024](#)
[10-4-2024](#)
[10-11-2024](#)

5. Personnel Committee (Consent)

6. Public Infrastructure Committee (Consent)

- [24-1882](#) Assist to Transport Engine, recommending approving \$8,000 for transmission replacement
- Attachments:** [External Re Engine Discussion](#)
[L&S Paratransit Repair](#)
- [24-1883](#) Transit Cell Phone Policy, recommending approving Cell Phone Policy to allow cell phones to be on but silenced
- Attachments:** [Cell Phone policy proposal](#)
- [24-1884](#) Fee Increase for Weed Cutting Complaints, recommending approval for the 2025 Fee Schedule
- Attachments:** [Memo PI Weed and Snow Assessments 9-30-24](#)
[Snow - Weed Process Timeline - updated with 2025 salaries](#)
- [24-1885](#) 2025-2028 Underground Utility Locating Agreement, recommending approval with Excel Underground Locating
- Attachments:** [2024 Locating Tabulation](#)
[Proposal for Quotation](#)
[Underground Facilities Locating and Marking Service Agreement](#)
- [24-1886](#) Manitowoc Senior Center ADRC Contract, recommending approval
- Attachments:** [Manitowoc Senior Center ADRC contract](#)
- [24-1918](#) Report of Board of Public Works of 10/2/2024 for 5th & final payment of \$4,096.40 to Seiler Bros Construction, Inc, for 2024 Remove and Replace Sidewalks, WS-24-3; recommending payment
- Attachments:** [Report of BPW - WS-24-3](#)
- [24-1919](#) Report of Board of Public Works of 10/2/2024 for 4th & final payment of \$18,652.25 to Vinton Construction Company, for 2023 Asphaltic Concrete Paving III, WS-23-12; recommending payment
- Attachments:** [Report of BPW - WS-23-12](#)
- [24-1921](#) Report of Board of Public Works of 10/2/2024 of approval to enter into AGMT-24-12 with Treeo's, to remove 9 Ash Trees along the Streets on Maritime Drive as outlined in "Exhibit A", Treeo's Quote; recommending acceptance of report and place on file
- Attachments:** [Report of BPW - AGMT-24-12](#)
- [24-1922](#) Report of Board of Public Works of 10/2/2024, with recommendation to rescind the assessment for property located at 612 E Linden Ave and not allow the property owner to appeal future assessments; recommending to

rescind the assessment and not allow the property owner to appeal future assessments

Attachments: [Report of BPW - 612 E Linden Ave](#)

[24-1923](#)

Report of Board of Public Works of 10/2/2024, with recommendation to rescind the assessment for property located at 913 S 22nd Street and not allow the property owner to appeal future assessments; recommending to rescind the assessment and not allow the property owner to appeal future assessments

Attachments: [Report of BPW - 913 S 22nd Street](#)

[24-1924](#)

Report of Board of Public Works of 10/2/2024, with recommendation to rescind the assessment for property located at 607 State Street; recommending to rescind the assessment

Attachments: [Report of BPW - 607 State Street](#)

[24-1930](#)

Report of Board of Public Works of 10/16/2024 of approval to enter into AGMT-24-13 with Glacierland Resource Conservation and Development, Inc., to provide restoration services to Maritime Bluff for 2024 and 2025 as outlined in "Exhibit A", Glacierland Resource Conservation and Development, Inc. Quote; recommending acceptance of report and place on file

Attachments: [Report of BPW - AGMT-24-13](#)

[24-1931](#)

Report of Board of Public Works of 10/16/2024 of approval to enter into AGMT-24-14 with Serenity Farm Landscaping, Inc. to remove 7 trees along the street on 1700 blk of North Rapids as outlined in "Exhibit A", Serenity Farm Landscaping, Inc. Quote; recommending acceptance of report and place on file

Attachments: [Report of BPW - AGMT-24-14](#)

[24-1932](#)

Report of Board of Public Works of 10/16/2024 for 2nd & final payment of \$62,372.60 to Vinton Construction for Grading & Graveling & Utility Construction - Popp Subd #4, WS-24-8; recommending payment

Attachments: [Report of BPW - WS-24-8](#)

[24-1933](#)

Report of Board of Public Works of 10/16/2024 for 3rd & final payment of \$16,801.50 to Vinton Construction for Asphalt Concrete Paving - Lincoln Park Tennis Court, WS-24-15; recommending payment

Attachments: [Report of BPW - WS-24-15](#)

[24-1934](#)

Report of Board of Public Works of 10/16/2024 for 2nd & final payment of \$3,744.93 to Complex Security Solutions, Inc., for Parks Security Cameras, WO-23-21; recommending payment

Attachments: [Report of BPW - WO-23-21](#)

7. Public Safety Committee (Consent)

[24-1900](#) Sex Offender Residency Board Appeal for Rondal Brueggeman; recommending approval of the appeal

[24-1905](#) Manitowoc Fire Rescue hardship request; call number 24-1085064; recommending to deny the request and setup a payment plan

8. Plan Commission (Consent)

I. COMMITTEE REPORTS

1. Committee of the Whole

[24-1949](#) Discussion on the PFAS settlements

2. Finance Committee

[24-1872](#) CAWG Request (Unbudgeted) from Engineering for amount not to exceed \$50,000 for Custer Lane Storm Sewer

Attachments: [Email - Unbudgeted Request and CAWG Approvals for Custer Ln Storm Sewer](#)
[Capital Request Form - Unbudgeted Request for Storm Sewer Replacement on](#)
[Memo - 24-1536 Flooding Issues at 4336 Custer Lane](#)
[Custer Lane - Storm Sewer Drawing 04-02-17](#)
[6-5-24 PI Committee Minutes](#)
[Quote from Vinton Construction](#)
[Photos - IMG 1430 - IMG 1434](#)

[24-1874](#) Application for "Class B" Intoxicating Liquor & Fermented Malt Beverage License, TAV-2435A, KC's Culinary Camper LLC DBA KC's Kitchen & Cocktails, 1202 S 10th St

Attachments: [TAV-2435A Application - KC's Kitchen & Cocktails](#)
[Letter from Clerks Office - TAV-2435A - KC's Kitchen & Cocktails](#)

[24-1881](#) Two Year Operator License (#240281) for S. Elliott

Attachments: [Two Year Operators License \(#240281\) for S. Elliott](#)
[Letter from Clerks Office - Two Year Operators License \(#240281\) for S. Elliott](#)

[24-1945](#) First Amendment to the City of Manitowoc TID No. 22 Development Agreement with River Landing Developers LLC

Attachments: [1st Amendment to Development Agreement-Final](#)

[24-1946](#) Intergovernmental Municipal Water Service Agreement

Attachments: [MEMO TO CC RE INTERGOVERNMENTAL AGREEMENT](#)
[CITY OF MANITOWOC-TOWNS IGA October 2024](#)

3. Personnel Committee

[24-1889](#) Manitowoc Firefighters Local 368 Appeal of the Chief's Decision
Regarding Secondary Employment

Attachments: [Personnel Committee Appeal Secondary Employment.pdf](#)

[24-1936](#) Resolution for Seasonal Employment Policy 2025

Attachments: [RES TO APPROVE 2025 SEASONAL HIRING POLICY AND APPENDICES- F](#)
[2025 SEASONAL HIRING POLICY-FINAL FOR COUNCIL](#)
[Appendix A-Fair Labor Standard Act Qualified Seasonal Recreation Positions-2](#)
[Appendix B-2025 Seasonal Payrates-Final Approved by Council-8-2024](#)
[Appendix C-List of acceptable Documents \(3\)](#)
[Appendix D-Termination-Initiate a HR Action to Terminate employee in UKG-20](#)

[24-1937](#) Resolution for Sign-On Bonus for Newly Hired Transit Drivers

Attachments: [RES TO APPROVE TRANSIT DRIVER \\$2000 BONUS THROUGH 2025_1](#)

[24-1938](#) Resolution for Request to Revise Firefighter/Paramedic Job Descriptions

Attachments: [RES APPROVE REVISED JD FF-PARAMEDIC- FINAL](#)
[Firefighter-Paramedic JD-10057- Final](#)

[24-1939](#) Resolution to Revise Job Descriptions for Captain of Detectives, Captain
of Patrol and School Resource Officer for the Manitowoc Police
Department

Attachments: [RES APPROVE REVISED JOB DES. FOR PD- FINAL_1](#)
[CAPTAIN OF PATROL 10025_1](#)
[SCHOOL RESOURCE OFFICER 10181_1](#)
[CAPTAIN OF DETECTIVES 10024_1](#)

[24-1940](#) Resolution to Reclassify the Mobility Manager Position on the
Compensation Plan Structure

Attachments: [RES TO RECLASSIFY THE TRANSIT MOBILITY MGR POSITION- FINAL](#)
[2024 Comp Plan tracked changes Transit Mobility Manager for council approval](#)
[Sept 2024_Transit Mobility Manager_Classification Review \(2\)](#)

[24-1941](#) Resolution Approving a Revised Personal Protective Equipment Policy

Attachments: [RES TO APPROVE A REVISED PERSONAL PROTECTIVE EQUIPMENT POL](#)
[City of Manitowoc PPE Policy FINAL for Council approval 10.2024 \(2\)](#)

[24-1942](#) Resolution to Deviate from Employee Policy Manual Article 14: Performance Management and Compensation in 2025

Attachments: [RES REQ TO DEVIATE FROM EPM FOR 2025 COMPENSATION FINAL](#)
[Memo Request to authorize pay increases per EPM 10.2024](#)

[24-1943](#) Resolution for Health Plan Recommendations and Approvals for 2025

Attachments: [RES TO APPROVE RECOMMENDED HEALTH CARE PLAN FOR 2025- FINA](#)
[MEMO HEALTH WELLNESS PLAN RECOMMENDATIONS 2025 TO COUNCIL](#)

4. Public Infrastructure Committee

[24-1928](#) Abatement of Nuisance Report

Attachments: [Parks Forestry Assessments Report](#)

[24-1929](#) Change Order for Lunda Construction for Marina Dock Replacement, WO-24-22

Attachments: [Change Order - Lunda Construction](#)
[Memo - BPW.Common Council - Marina Dock A Replacement Change Order](#)

[24-1935](#) Zoo Society request for permission (donation approval) to install more electrical infrastructure to support the "Lights in Lincoln Park" event

Attachments: [E-mail Request for Council](#)
[Elexco Boring Quote](#)
[Backus Quote](#)

5. Public Safety Committee

[24-1902](#) An Ordinance to amend section 10.170 of the MMC regulating through intersections - South 18th and Summit St.

Attachments: [ORDINANCE TO AMEND 10.170 THROUGH INTERSECTIONS- S. 18TH AND](#)

[24-1903](#) An Ordinance to amend Section 10.390 of the MMC regulating parking prohibited - Lincoln High School.

Attachments: [MEMO TO PUBLIC SAFETY RE 10.390 SCHOOL PARKING](#)
[ORD TO AMEND 10.390 PARKING ON GREEN ST AND S. 9TH 1](#)

[24-1904](#) Ordinance to Amend Chapter 31 of the MMC regulating signs.

Attachments: [ORD TO AMEND CH 31](#)

[24-1906](#) Addendum to Sign District for 4009 Viehbahn St.

Attachments: [Email - Bill Nichols](#)
[Current Zoning](#)

[24-1944](#)

Ordinance to amend Section 10.010 of Manitowoc Municipal Code regulating Provisions of State Law Adopted by Reference (Traffic Regulations)

Attachments:

[ORD TO REVISE 10.010\(3\) SPEED LIMITS - FINAL](#)

[MEMO TO PUBLIC SAFETY RE SPEED LIMITS](#)

[Listing of Streets Speed Limits Widths Parking Sidewalk etc](#)

[Speed Limit 2024](#)

[Speed Limit Flyer](#)

6. Plan Commission

J. OTHER BUSINESS

[24-1908](#)

Call for Public Hearing on General City budget to be held at 6:30 p.m. on Monday, November 18, 2024

K. ADJOURN

1.Next Scheduled Common Council Meeting: Monday, November 18, 2024 at 6:30pm in the Common Council Chambers at City Hall.

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail cityattorney@manitowoc.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

Mackenzie Reed
City Clerk