



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Summary Agenda - Final-revised

Finance Committee

Tuesday, March 5, 2024

5:30 PM

Council Chambers / Virtual (Via Zoom)

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

Notice is hereby given that a majority of the Common Council of the City of Manitowoc, or a standing committee of that body, may be present at this meeting to gather information about the subject matter over which they have decision making responsibility.

This meeting is being conducted both in Council Chambers at City Hall and via remote conferencing software (Zoom) to maximize opportunities for residents to attend. Members of the public may call in at 888 475 4499 US Toll-free, Meeting ID: 874 1161 0609 Password: 416566

Public input will be accepted at this meeting.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Call to Order
2. Roll Call
3. Public Comment
4. Consent Agenda

[24-1267](#)

Minutes of the February 6, 2024 Finance Committee Meeting, recommending approval and place on file

Attachments:

[2-6-2024 Finance Committee Minutes](#)

[24-1268](#)

Minutes of the February 19, 2024 Finance Committee meeting recommending approval and place on file

Attachments:

[2-19-2024 Finance Committee Minutes](#)

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS:

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

5. Discussion and Action Items

- [24-1269](#) Report of City Clerk of proposed schedule of assessments for 2024 Weights and Measures Licenses
Attachments: [W&MDataSpreadsheet](#)
- [24-1281](#) 2023 Tax Roll Omitted Parcel: 000-110-031, 411 Park St.
Attachments: [Omitted 000-110-031](#)
- [24-1280](#) 2023 Tax Roll Omitted Parcel: 00-239-101, 810 Washington St.
Attachments: [Omitted 000-239-101](#)
- [24-1282](#) Request from Library Department for a credit card for the Library Material Manager, with a limit of \$2,000, due to transition of employees.
Attachments: [Memo - Credit Card Request - Library Materials Manager](#)
- [24-1276](#) Request from City of Manitowoc Recreation Department to create Recreation Fundraising/Sponsorship Program
Attachments: [2024 Rec Sponsorship Opportunities Email](#)
[Recreation Sponsorship Request for Approval](#)
[2024 Rec Sponsor Opportunities Letter](#)
[2024 Rec Sponsor Opportunities Brochure](#)
- [24-1273](#) Report of donation from the Minnesota Zoo of Canada Lynx for Lincoln Park Zoo
Attachments: [Canada Lynx Minnesota Zoo Donation](#)
- [24-1187](#) Maritime Bluff Restoration Project Update
Attachments: [24-1187 Maritime Bluff Restoration Project Update](#)
- [24-1272](#) Request to remove the Finance Director/Treasurer as a permanent voting member of the Special Events Committee
Attachments: [Tourism Request - Remove Finance Director from SEC](#)

[24-1275](#) 2024 Budget Amendment for Special Revenue Fund 2870 - Visit Manitowoc in amount of \$68,950

Attachments: [Memo to Finance Budget Amendment for Interactive Visitor Kiosks](#)
[Manitowoc True Omni Kiosk Proposal](#)
[2024 Fund 2870 - Visit Manitowoc Trial Balance - Fund Balance Calculation](#)
[2024 Fund 2870 - Visit Manitowoc Budget Status](#)

[24-1274](#) Consideration of an Initial Resolution Regarding Revenue Bond Financing for The Manitowoc Lutheran School Federation, Incorporated Project. Information with respect to the job impact of the project will be available at the time of consideration of Initial Resolution.

Attachments: [4888-1555-9850.1 Certificate of Borrower Re Contracting - Manitowoc Lutheran](#)
[4856-4681-6425.1 Initial Resolution - Manitowoc Lutheran High School](#)
[4892-7659-6137.1 Issuer's Checklist - Manitowoc Lutheran High School](#)
[4853-6344-1321.1 Bond Summary - Manitowoc Lutheran High School](#)
[4879-6895-6329.1 Procedure Letter - Manitowoc Lutheran High School](#)
[4858-0633-3865.1 TEFRA Notice -Manitowoc Lutheran High School](#)
[4881-4525-7642.1 Notice of Intent - Manitowoc Lutheran High School \[EX\]](#)
[4858-1924-4457.1 Distribution List - Manitowoc Lutheran High School](#)
[Quarles & Brady - 2024 Revenue Bonds - Scope Letter](#)
[Quarles & Brady - 2024 Revenue Bonds - Borrower Letter](#)

[24-1270](#) Two Year Operator's License Application #230371 - Garza, J

Attachments: [Application of Two Year Operators License #230371 J Garza](#)
[Letter from Clerks Office Re Two Year Operators License # 230371](#)

[24-1271](#) Two Year Operator's License Application #230381 - Rezachek, T

Attachments: [Application of Two Year Operators License #230381 T Rezachek](#)
[Letter from Clerks Office Re Two Year Operators License # 230381](#)

6. Closed Session

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(a) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body.

The specific subject matter that may be considered in closed session is:

[24-1270](#) Two Year Operator's License Application #230371 - Garza, J

Attachments: [Application of Two Year Operators License #230371 J Garza](#)
[Letter from Clerks Office Re Two Year Operators License # 230371](#)

[24-1271](#) Two Year Operator's License Application #230381 - Rezachek, T

Attachments: [Application of Two Year Operators License #230381 T Rezachek](#)
[Letter from Clerks Office Re Two Year Operators License # 230381](#)

7. Reconvene In Open Session

[24-1270](#) Two Year Operator's License Application #230371 - Garza, J

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[24-1271](#) Two Year Operator's License Application #230381 - Rezachek, T

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8. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail cityattorney@manitowoc.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.