

SPECIAL EVENT COMMITTEE APPROVAL FORM

MEETING DATE: 8/26/2020

EVENT NAME: REVISED PLAN: Windigo Fest Fundraiser

ORGANIZER: Windigo Society - Dawn Dabeck

E-MAIL ADDRESS: dbyd@hotmail.com

EVENT DATE: 10/3/2020

NEW OR RECURRING: Recurring

LOCATION/DESCRIPTION: Use of Washington Park for a fundraiser for Windigo Fest; music; bounce house; food/beverage sales; COVID mask contest; use of picnic tables & stanchions

COMMITTEE CONCERNS:

COMMITTEE DECISION:

APPROVE

DENY

Liz Majerus /SR
Jason Freiboth /SR
Dan Koski /SR
Todd Blaser /SR

COUNCIL ACTION REQUIRED:

Waiver of noise ordinance until 11 pm
Waiver of rules prohibiting alcohol at Washington Park

ITEMS TO INCLUDE IN LETTER:

1) When listing sponsors for your event, we ask that you consider listing the City of Manitowoc since some or all fees have been waived for the event. 2) ^{our expectation that you} Organizer is encouraged to make public service announcements regarding social distancing & hand ^{wi} washing, etc. ^{and that hand}

washing stations will be strategically placed.

In an effort to encourage social distancing, we ^{highly} recommend ~~that the bar be strategically placed behind the stage on the basketball court.~~ that no bar stools or chairs be provided at the bar area + that the bar be moved as far from the stage area as possible to discourage groups from gathering around it.

Event 5

Copy to: Clerk

Manitowoc Events Committee:

The Windigo Society held a meeting on Friday evening, and we decided that having a larger festival is not in anyone's best interest, so we would like to amend our plans to a smaller outdoor venue, and host a mini-fundraiser instead. We would request Washington Park as this new venue, to be held from 2:00 - 11:00 on Saturday, October 3rd, 2020. Timing is of the essence for this matter.

The events committee previously approved the use of picnic tables, benches, and the noise extension. The benches currently at the park are sufficient but we would request 15 picnic tables and 6 stanchions if possible. We would request the fees be waived as well. The liquor license address would need to be changed, as it is currently registered with the Expo Center.

In regards to COVID protection measures, we will implement hand washing stations, and will be taking the temperature of attendants when they obtain their wristbands. We will also encourage social distancing, as well as the wearing of masks (unless eating or drinking), with the use of signs for all to see. In an effort to promote safe attendance, we will also be hosting a COVID mask contest.

Here is the map of where things would be placed.

In the event of bad weather this event will be cancelled.

