

ORDINANCE

An Ordinance to create Section 14.180 of the Manitowoc Municipal Code regulating Security Cameras at Convenience Stores.

The Mayor and Common Council of the City of Manitowoc do ordain as follows:

Section 1. Section 14.180 is created to read as follows:

“14.180 Security Cameras at Convenience Stores

(1) Definitions.

Convenience Store means an establishment where motor fuel products or other minor accessories are retailed directly to the public on the premises, in combination with the sale of items typically found in a convenience market or supermarket.

(2) Requirements.

a) **All convenience stores shall have security cameras installed and maintained in proper working order and shall have sufficient lighting to insure that the security camera is able to produce discernible images, including imagery sufficient to identify persons. Such security cameras shall:**

1. Operate during all hours the establishment is open to customers;

2. Produce reproducible color images or video;

3. Have an image quality of at least fifty (50) pixels per foot;

4. Display a date and time stamp on each image;

5. Be capable of copying exact duplicates of all images in an accessible form while maintaining the native format.

b) **Placement.** Security cameras shall be installed so as to capture a clear, identifiable, full-frame image of the face of each person entering and leaving the establishment, an overall view of each counter and register area, the area surrounding all gasoline pumps, and the full interior area of the establishment open to customers. Security camera views shall not be obstructed by premises fixtures or displays.

c) **Storage and Retention Period.** All digital image and video records shall be stored and maintained in good viewing order for at least thirty (30) days after recording.

d) **Production.** All digital image and video records shall be made available upon request to the City. When requested by the City, the convenience store shall insure that requested records are stored and maintained adequately until retrieved by the City. The convenience store shall insure that staff is adequately trained in the retrieval of digital video records to appropriately respond to a request for said record.

(3) Penalty. Any premise owner or other responsible party who violates any provision of this ordinance shall be subject to a penalty of not less than \$100 nor more than \$1000. Each and every day that a violation exists shall constitute a separate offense.”

Section 2. Penalties for violating any section of **Section 14.180 Security Cameras at Convenience Stores** shall be as follows:

“1st Offense: \$200 + court costs

2nd Offense: \$500 + court costs

3rd and Subsequent Offense: \$750 + court costs”

Section 3. This ordinance shall take effect six months after publication.

Introduced _____

Adopted _____

Approved _____

Justin M. Nickels, Mayor

Fiscal Impact: \$???

Funding Source: ???

Finance Director Approval:

Approved as to form:

Drafted by EMM