



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Parks & Recreation Committee

Tuesday, March 22, 2016

5:30 PM

Council Chambers

1. Call to Order

2. Roll Call

Present: 6 - Sladky, Schema, Howe, McMeans, Sitkiewitz and Nickels

Staff: 3 - Koski, Scheinoha and Larson

Also present: S. Ronski, D. Zabel

3. Approval of Minutes

[16-0179](#) Minutes from the February 23, 2016 Park & Recreation Committee meeting

Attachments: [16-0179 P&R minutes 02-23-16](#)

Moved by Sitkiewitz, seconded by Howe to approve the minutes. Motion carried by the following vote:

Aye: 5 - Sladky, Schema, Howe, McMeans and Sitkiewitz

4. Discussion and Action Items

[15-1296](#) Senior Center Guest Pass fees

Attachments: [15-1296 Senior Guest Pass Survey](#)
[15-1296 Member Pass Survey Results](#)

D. Zabel passed out a copy of the letter he wrote to the Mayor and Alders. The Committee on Aging suggested setting rates for non-members to participate in events at the Senior Center. He feels that until there is a method to check membership status for all who come to the Senior Center it is futile to charge non-member rates. Free usage for non-members would give a good feeling about Manitowoc. D. Larson talked about the survey that was done by e-mail & News Notes. She advised that most members are in favor of the fee as it is a membership-driven facility. The Senior Center is looking at available software for members to check in. The Committee directed staff to come up with a system to check memberships and report back to the committee.

[16-0154](#) Request from Anna Beatty, Mrs. Jacobson, Mr. Holschbach, and Stangel School's Sixth Graders for \$3,000 from the Parkland Dedication Fund for

the construction of a dog agility course at Indian Creek Park, recommending approval of the request not to exceed \$3,032 and not to be paid until fundraising is complete.

Attachments: [16-0154 Bark Park funds request](#)
[16-0154 Dog Agility Course Request 03-2016](#)

Moved by McMeans, seconded by Schema to approve the request not to exceed \$3,031 not to be paid until all fundraising is completed. Alder McMeans amended his motion to approve the request not to exceed \$3,032 not to be paid until all fundraising is completed. Motion carried by the following vote:

Aye: 5 - Sladky, Schema, Howe, McMeans and Sitkiewitz

Alder Howe left the meeting at 5:51 pm.

Present: 4 - Sladky, Schema, McMeans and Sitkiewitz

Absent: 1 - Howe

[16-232](#) Request by Manitowoc Heat Baseball to pay a flat fee of \$400 for use of Municipal Field for the 2016 baseball season, recommending approval.

Attachments: [16-232 Manitowoc Heat Baseball Request](#)

Moved by McMeans, seconded by Schema to approve the request. Motion carried by the following vote:

Aye: 4 - Sladky, Schema, McMeans and Sitkiewitz

[16-233](#) Request by Manitowoc Public School District to place a portable toilet at Citizen Park for the 2016 softball / baseball season.

Alder Sladky explained that this item was brought to the committee because there had been committee action on this in the past because of complaints from neighbors of the park. Neighbors don't feel there is a need for a portable restroom at the park when there is a permanent restroom available. C. Scheinoha stated that this restroom does not have heat and cannot be opened until temperatures remain above freezing. MPSD practices start before the restrooms can be opened. The committee understands the need and once the restroom is opened the portable should be removed. D. Koski mentioned that this is a temporary situation as the new MYBA building with a restroom will be heated so this should not be an issue in the future. Moved by McMeans, seconded by Schema to approve the request for the portable restroom with placement adjacent to permanent restrooms and removal of the portable after restrooms are open. Motion carried by the following vote:

Aye: 4 - Sladky, Schema, McMeans and Sitkiewitz

[16-0250](#) Request from Amy Fricke Weigel with Friends of the Manitowoc Aquatic Center, Inc. to install a gate between the family restroom and the aquatic center in order to allow use of the restroom by mini-golf players, recommending approval of the request.

Attachments: [16-0250 Aquatic Center gate](#)

The Friends of the Manitowoc Aquatic Center are requesting approval to install a gate so the family restroom can be used when mini-golf is open and the pool is closed. They would like to get it in before mini-golf opens.

Moved by Sitkiewitz, seconded by Schema to approve the request. Motion carried by the following vote:

Aye: 4 - Sladky, Schema, McMeans and Sitkiewitz

[16-0235](#) Park and Recreation Ticket & Pass Donation Policy, recommending approval of the policy.

Attachments: [P&R Ticket & Pass Donation Policy](#)

Discussion was held on the policy. Moved by Schema, seconded by Sitkiewitz to approve the policy. Motion carried by the following vote:

Aye: 4 - Sladky, Schema, McMeans and Sitkiewitz

[15-1296](#) Senior Center Guest Pass fees

Attachments: [15-1296 Senior Guest Pass Survey](#)
[15-1296 Member Pass Survey Results](#)

D. Larson asked for clarification on what the committee would like staff to come back with. Committee is looking for a system to monitor who is coming in and out of the building. D. Koski suggested doing a Rapid Improvement event to determine the best solution.

5. Adjournment

A motion to adjourn was made by Sitkiewicz, seconded by McMeans. Motion passed.