

*Robert
6-2-14*

14-1192

CONSENT

REPORT

OF

BOARD OF PUBLIC WORKS

OF

MAY 14, 2014

AND

MAY 28, 2014

ON

2013 SPECIAL ASSESSMENTS

BOARD OF PUBLIC WORKS

Wednesday, May 14, 2014
4:00 p.m.

Board met on call. The following members were present: Mayor Justin M. Nickels, City Attorney Kathleen McDaniel, Director of Public Infrastructure Dan Koski, Finance Director Steve Corbeille, Alderpersons Jim Brey, Keith Shaw and Eric Sitkiewitz, and City Clerk Jennifer Hudon.

Absent: None.

Also present: Rahr West Art Museum Director Greg Vadney, Transit/Building & Grounds Team Leader Jim Muenzenmeyer, Deputy City Clerk Deborah Neuser and bidders representatives.

Mayor Nickels called the meeting to order at 4:00 p.m.

Board met to open bids for 2014 Rahr-West Art Museum Surveillance System Update, Project WB-14-13. City Clerk reported having received three (3) envelopes. Same was opened, read out loud, and are as follows:

Bidder	Bid Bond	Addenda	Amount
Connecting Point 529 N. Monroe Green Bay, WI 54301	Bid Bond	Yes	\$31,932.00
Martin Security Systems 2988 Voyager Dr. Green Bay, WI 54311	Certified Check \$1,749.95	Yes	\$34,999.00
SimplexGrinnell LP 1941 Holmgren Way Green Bay, WI 54304	Bid Bond	No	\$46,845.00

Moved by City Attorney Kathleen McDaniel, seconded by Finance Director Steve Corbeille and unanimously carried to refer the bids to the Director of Public Infrastructure for tabulation and recommendation. Ayes, 8. Nays, none. *(Clerk's Note: This project will be rebid.)*

City Clerk submitted the following Change Orders for approval:

Northern Pipe Equipment	2014 Televising Misc. Sewers C. O. #1. per work change directive 5-1 WUJ-14-5	\$3,665.31
Northern Pipe Equipment	2014 Televising Misc. Sewers C. O. #2 (closeout) Final Quantities per worksheet WUJ-14-5	(\$1,199.52)

Moved by Alderperson Keith Shaw, seconded by Alderperson Jim Brey and unanimously carried to approve the change orders. Ayes, 8. Nays, none.

City Clerk submitted the following City Engineer's estimates for approval and payment:

Name	Project	No.	Amount
AECOM	Mtwc. River Sheet Wall & River Walk Inv. #37432647	Est. #1	\$4,800.00
ACE Building Services	Mtwc. Marina Dock Repairs Inv. #15342	Est. #1 & Fnl.	\$18,618.00
Northern Pipe Equipment	2014 Televising Misc. Sewers WB-14-5	Est. #1 & Fnl.	\$43,005.55

Moved by Alderperson Sitkiewitz, second by City Clerk Hudon, and unanimously carried to approve the payments. Ayes, 8. Nays, none.

City Clerk reported that the assessment maps for 2013 special assessments have been received from the office of the Director of Public Infrastructure, and the assessments have been computed by the City Clerk's office.

It was then moved by Director of Public Infrastructure Dan Koski, seconded by Alderperson Sitkiewitz, and unanimously carried to approve the assessments as presented by the City Clerk, to authorize the public hearing to be held on Wednesday, May 28, 2014, and to instruct the City Clerk to

issue the proper legal notices as required under Section 7.275 of the Municipal Code and Chapter 66.0701 of the Wisconsin Statutes, in accordance with the following policy:

(1) That the assessments for street improvements be levied against abutting property owners in accordance with Section 7.280, "STREET ASSESSMENT POLICY," and for sanitary sewers and storm sewers with Section 7.276, "SEWER ASSESSMENT POLICY," of the Municipal Code;

(2) That the assessments for the 2013 Street Improvement Program be paid in full on or before November 1, 2014;

(3) That any unpaid assessments on November 1, 2014 of any property owner having a total assessment exceeding \$250.00 automatically will be placed on a five year annual installment payment plan, with interest at seven per cent (7%) beginning with the first day of the month of November, 2014, as provided for in Section 7.285 of the Municipal Code. The first installment with interest through December 31, 2014, will be collected in the 2014 tax roll due and payable at the City Treasurer's office after January 1, 2015. Property owners desiring to pay the balance of an assessment can do so at the City Clerk's office at any time, including the total balance of interest to date of payment.

(4) All other assessments unpaid on November 1, 2014, will be placed in full on the 2014 tax roll due and payable with other city taxes at the City Treasurer's office after January 1, 2015; these assessments shall include interest at seven per cent (7%) on the unpaid amount for the period from November 1, 2014, to December 31, 2014.

(5) That the abutting property owners be given delayed assessments if the total assessment cost exceeds the sum of One Thousand Dollars (\$1,000.00) provided they do not directly benefit by said improvement at the time the improvement is made, and their land is unimproved or unplatted in accordance with Section 7.290 of the Municipal Code, upon the filing of a waiver to the City of Manitowoc waiving their rights under the Statutes of the State of Wisconsin;

(6) That the abutting property owners having agreements with the City of Manitowoc for delayed assessments be given delayed assessments in accordance with the agreements;

(7) That the corner lot adjustments be given as provided by Sections 7.276(1)(c)&(d) and 7.28(1)(a)2 C of the Municipal Code;

(8) That in those instances where property has not been dedicated for street purposes and the same abuts a street paved, the assessment be made for the actual frontage on the street; and

(9) That the property owners be assessed for the full frontage of their lot where a sanitary sewer was installed, even though the sewer does not extend the entire length of the frontage.

Ayes, 8. Nays, none.

Assessments are as follows:

******(List of Assessments is Attached)******

Moved by City Attorney Kathleen McDaniel, seconded by Alderperson Keith Shaw and unanimously carried, Board adjourned at 4:10 p.m. Ayes, 8. Nays, none.

Respectfully submitted,

City Clerk Jennifer Hudon
Secretary, Board of Public Works

2013-CONCRETE PAVING

PACKER LANE - Herman Road to Samuel Road

\$61.34 Rate Per Lineal Foot/Per Side
\$4.00 6" Driveway per S.F.

PROPERTY OWNER AND ADDRESS	LEGAL DESCRIPTION	FEET	AMOUNT ASSESSED
Philip P & Norma Ordiway 2205 Herman Rd	TR 3-2 of Cert Surv V 12 P 545 (CLA) Being Part of SW 1/4 SE 1/4 Sec 12 T 19 R 23 812-403-024	40	\$2,453.60
Chris Swetlik 3117 Samuel Rd	Gindt Subd No 1 Lot 5 Block 2 (CLA) & Tracts 4-1.1 C & D of CSM V 19 P 207 296-002-050	192.17 (CLA) 19.03	\$11,787.71 \$1,167.30
Eugene J Winkel 2143 Herman Rd	Lot 1 of CS in Vol 21 Pg 27 Being CLA Part of W 1/2 of NE 1/4 Sec 13-19-23 718-001-070	73	\$4,477.82
Eugene J Winkel 2143 Herman Rd	The W 70' of Lot 2 of CS in Vol 21 Pg 27, Being Part of the W 1/2 of the NE 1/4 of Sec 13 T 19N R 23E 718-001-072	70	\$4,293.80
Robert Popp Properties LLC 1924 Friday St	Lot 2 of CS in VOL 24 PG 7, Being A Resurvey of Part of Lot 2 of CS in Vol 21 Pg 27, Being Part of W 1/2 of NE 1/4 Sec 13 T 19N R 23E 718-001-073	157.2	\$9,642.65
Jeff Vogel 3221 Packer Ln	Lot 3 of CSM V 27 P 182 Being a Resurvey of Lots 4 & 5 of CSM V 16 P 399 718-001-074	96.5	\$5,919.31
Jeff Vogel 3221 Packer Ln	Lot 4 of CSM V 27 P 182 Being a 718-001-075	96.5	\$5,919.31
Jeff Vogel 3221 Packer Ln	Lot 1 of CSM V 27 P 181 Being Pt of the Subd of the W 1/2 of the NE 1/4 of S13 T19N R 23E 718-001-010	37.9	\$2,324.79
Wallace A Petri 1704 Madison St	Lot 6 of CSM V 26 P 399 718-001-071	14.1	\$864.89
Daniel M & Lisa A Eisenschink 3122 Samuel Rd	TR 5 of CS V16 P55, Being Pt of Resurvey of TR 4-1.1 of CS V 13 P147, In SW 1/4 SE 1/4 Sec 12-19-23 1997 PTS Split to Parcels 296-001-060-7, 070-6, 080-5 812-403-026	37.8	\$2,318.65
Daniel M & Lisa A Eisenschink 3122 Samuel Rd	TR 8 of CS V16 P55, Being a resurvey of LT 8 Block 1 Gindt Sub #1 & Resurvey PT TR 4-1.1 of CS V13 P147 Sec 12-19-23 1997 Part of 812-403-026-6 Split to this Parcel 296-001-080	178	\$712.00
TOTAL 2013 CONCRETE PAVING			\$56,446.37
2013 GRAND TOTAL SPECIAL ASSESSMENTS			\$56,446.37

BOARD OF PUBLIC WORKS

Wednesday, May 28, 2014
10:00 a.m. - 4:00 p.m.

Board met on call. The following members were present: Mayor Justin M. Nickels, City Attorney Kathleen McDaniel, Director of Public Infrastructure Dan Koski, Finance Director/Treasurer Steve Corbeille and City Clerk Jennifer Hudon.

Absent: Alderpersons Jim Brey, Eric Sitkiewitz and Keith Shaw.

Also present: Deputy City Clerk Deborah Neuser.

Mayor Nickels called the meeting to order at 10:02 a.m.

The Board of Public Works was to be in session from 10:00 a.m. to 4:00 p.m. for the purpose of hearing objections to assessments of benefits or damages to property owners abutting on the following streets because of concrete paving reconstruction which report is on file at the office of the City Clerk, City Hall, 900 Quay St., Manitowoc, Wisconsin, all in accordance with Section 7.275 of the Municipal Code of the City of Manitowoc and Section 66.0701 of the Wisconsin Statutes:

2013-CONCRETE PAVING

PACKER LANE - Herman Road to Samuel Road

\$61.34 Rate Per Lineal Foot/Per Side
\$4.00 6" Driveway per S.F.

PROPERTY OWNER AND ADDRESS	LEGAL DESCRIPTION	FEET	AMOUNT ASSESSED
Philip P & Norma Ordiway 2205 Herman Rd	TR 3-2 of Cert Surv V 12 P 545 (CLA) Being Part of SW 1/4 SE 1/4 Sec 12 T 19 R 23 812-403-024	40	\$2,453.60
Chris Swetlik 3117 Samuel Rd	Gindt Subd No 1 Lot 5 Block 2 (CLA) & Tracts 4-1.1 C & D of CSM V 19 P 207	192.17	\$11,787.71
Eugene J Winkel 2143 Herman Rd	296-002-050 Lot 1 of CS in Vol 21 Pg 27 Being (CLA) Part of W 1/2 of NE 1/4 Sec 13-19-23 718-001-070	73	\$4,477.82
Eugene J Winkel 2143 Herman Rd	The W 70' of Lot 2 of CS in Vol 21 Pg 27, Being Part of the W 1/2 of the NE 1/4 of Sec 13 T 19 N R 23E 718-001-072	70	\$4,293.80
Robert Popp Properties LLC 1924 Friday St	Lot 2 of CS in VOL 24 PG 7, Being A Resurvey of Part of Lot 2 of CS in Vol 21 Pg 27, Being Part of W 1/2 of NE 1/4 Sec 13 T 19 N R 23E 718-001-073 Driveway	157.2 399.8	\$9,642.65 \$1,599.20
Jeff Vogel 3221 Packer Ln	Lot 3 of CSM V 27 P 182 Being a Resurvey of Lots 4 & 5 of CSM V 16 P 399 718-001-074	96.5	\$5,919.31
Jeff Vogel	Lot 4 of CSM V 27 P 182 Being a Resurvey of Lot 4 & 5 of CSM V 26 P 399	96.5	\$5,919.31

3221 Packer Ln	718-001-075	Driveway	291.8	\$1,167.20
Jeff Vogel 3221 Packer Ln	Lot 1 of CSM V 27 P 181 Being Pt of the Subd of the W 1/2 of the NE 1/4 of S13 T19N R 23E		37.9	\$2,324.79
Wallace A Petri 1704 Madison St	718-001-010 Lot 6 of CSM V 26 P 399 718-001-071	Driveway	145.95	\$583.60
Daniel M & Lisa A Eischink 3122 Samuel Rd	TR 5 of CS V16 P55, Being Pt of Resurvey of TR 4-1.1 of CS V 13 P147, in SW 1/4 SE 1/4 Sec 12-19-23 1997 PTS Split to Parcels 296-001-060-7, 070-6, 080-5		37.8	\$2,318.65
Daniel M & Lisa A Eischink 3122 Samuel Rd	812-403-026 TR 8 of CS V16 P55, Being a resurvey of LT 8 Block 1 Gindt Sub #1 & Resurvey PT TR 4-1.1 of CS V13 P147 Sec 12-19-23 1997 Part of 812-403-026-6 Split to this Parcel	Driveway	178	\$712.00
	296-001-080			
TOTAL 2013 CONCRETE PAVING			TOTAL	\$56,446.37
			2013 GRAND TOTAL SPECIAL ASSESSMENTS	\$56,446.37

Since it is impossible for Board members to be in session all day because of their various other duties as City officials and alderpersons, the Clerk, as secretary of the Board, was instructed to call the Board together when objectors appeared to file objections. The notice of the hearing instructed persons wishing to appear to call the City Clerk's office to schedule an appearance before the Board. (City Clerk reported that proof of publication is on file in the City Clerk's office with Board of Public Works matters.)

City Clerk reported that current interest rates for 10 yr. residential loans at various local lending institutions range from 3.49% to 4%. The City's five year rate is 7% and the ten year rate for 2013 is 7.5%.

It was moved by City Clerk Jennifer Hudon, seconded by Director of Public Infrastructure Dan Koski, and unanimously carried to recommend that the interest rate for ten-year installment payment plans be set at 7.5% for 2013 assessments levied in the year 2014. Ayes, 5. Nays, none.

City Clerk Jennifer Hudon reviewed the procedures for hearing objections to special assessments and the various options available to the property owners.

Moved by City Attorney Kathleen McDaniel, seconded by Finance Director/Treasurer Steve Corbeille, and unanimously carried, Board recessed at 10:20 a.m. and remained subject to call. Otherwise, Board will reconvene at 3:50 p.m.

Board reconvened at 3:55 p.m.

The following members were present: Mayor Justin M. Nickels, City Attorney Kathleen McDaniel, Director of Public Infrastructure Dan Koski, Finance Director/Treasurer Steve Corbeille and City Clerk Jennifer Hudon.

A report of the Board of Public Works recommending approval of the 2014 special assessments will be submitted to the Common Council for consideration and approval at the

meeting of Monday, June 2, 2014. Upon motion of Finance Director/Treasurer Steve Corbelle, seconded by City Attorney Kathleen McDaniel, and unanimously carried, Board recommended approval of the special assessments to the Common Council. Ayes, 5. Nays, none.

Board adjourned the hearings for objections to assessments at 4:00 P.M. sine die. Motion by Finance Director/Treasurer Steve Corbelle, second by City Clerk Jennifer Hudon, and unanimously carried. Ayes, 5. Nays, none.

Respectfully submitted,

Jennifer Hudon
City Clerk, Secretary
Board of Public Works

**THE BOARD OF PUBLIC
WORKS IS TO BE IN SESSION ON
WEDNESDAY, MAY 28TH
FROM 10:00 AM - 4:00 PM
TO HEAR OBJECTIONS TO 2013**

SPECIAL ASSESSMENTS

**PLEASE STOP AT CITY CLERK'S OFFICE
ON FIRST FLOOR TO MAKE AN
APPOINTMENT FOR A HEARING TODAY**

NOTICE

The Board of Public Works will meet on Wednesday, May 28, 2014, from 10:00 A.M. to 4:00 P.M. for the purpose of hearing objections to assessments of benefits or damages to property owners abutting on the following streets because of concrete paving reconstruction, which report is on file at the office of the City Clerk, City Hall, 900 Quay Street, Manitowoc, Wisconsin, in accordance with Section 7.275 of the Municipal Code of the City of Manitowoc and Section 66.0701 of the Wisconsin Statutes:

2013 SPECIAL ASSESSMENTS

CONCRETE PAVING RECONSTRUCTION

1. Packer Lane

Herman Road – Samuel Road

Persons wishing to appear are requested to call the City Clerk's office to schedule an appearance before the Board at 920-686-6950.

Dated this 15th day of May, 2014.

Published: May 21, 2014
BOARD OF PUBLIC WORKS
(Signed) Justin M. Nickels, President
(Signed) Jennifer Hudon, Secretary

Publish in Herald Times Reporter on May 21, 2014
Display Ad

One Proof of Publication needed by May 27, 2014

PROOF OF PUBLICATION NOTICE

2013 SPECIAL ASSESSMENTS

CITY OF MANITOWOC

STATE OF WISCONSIN,

ss.

Manitowoc County,

Personally appeared before me

LOWELL JOHNSON

who, being duly sworn, says that he is

GENERAL MANAGER of the

HERALD TIMES REPORTER, a daily newspaper, in

printed and published at the City of Manitowoc, in

said county, and that the notice, a printed copy of

which is hereunto annexed, is taken from said

paper, in which it was published once on the

the 21 day of MAY, 2014.



Subscribed and sworn to before me this
27 day of MAY, 2014



COMMISSION EXPIRES 10/12/14

NOTICE

The Board of Public Works will meet on Wednesday, May 28, 2014, from 10:00 A.M. to 4:00 P.M. for the purpose of hearing objections to assessments of benefits or damages to property owners abutting on the following streets because of concrete paving reconstruction which report is on file at the office of the City Clerk, City Hall, 900 Quay Street, Manitowoc, Wisconsin, in accordance with Section 7.275 of the Municipal Code of the City of Manitowoc and Section 66.0701 of the Wisconsin Statutes:

**2013 SPECIAL ASSESSMENTS
CONCRETE PAVING RECONSTRUCTION**

1. Packer Lane Herman Road - Samuel Road
Persons wishing to appear are requested to call the City Clerk's office to schedule an appearance before the Board at 920.686.6650.
Dated this 15th day of May, 2014.

Published: May 21, 2014
BOARD OF PUBLIC WORKS
(Signed) Justin M. Nickels, President
(Signed) Jennifer Hudon, Secretary

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WNAXLP