

RESOLUTION

EMPLOYEE POLICY MANUAL: ARTICLE 14

WHEREAS, the City of Manitowoc’s Employee Policy Manual provides continuity and consistency in the operations and the administration of benefits and working conditions for all employees of the City of Manitowoc; and,

WHEREAS, the Personnel Committee has determined a modification of the Employee Policy Manual is appropriate for revisions as detailed in the attached memo from Director of Public Infrastructure, Dan Koski; and,

WHEREAS, the Personnel Committee recommended approval of the modifications to the existing Employee Policy Manual, at a meeting held on April 1, 2024.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Common Council of the City of Manitowoc to approve the recommended changes within the Employee Policy Manual, effective upon adoption of this resolution, and made retroactive to January 1, 2024. The revisions will be reflected in the next Employee Policy Manual update.

BE IT FURTHER RESOLVED to direct Human Resources and the Finance Department to implement the changes immediately upon Council approval.

INTRODUCED _____ ADOPTED _____

APPROVED _____
Justin M. Nickels, Mayor

Fiscal Impact: Anticipated no greater than \$6,115 (\$5,200 in Salaries and \$915 in Fringe Benefits) to move Duty Pay from \$250 to \$350. No additional tax levy or budget amendments needed.
Funding Source: 2024 Budget - General Fund – DPI Departments (31000 & 328000) Personnel Expenses.
Finance Director Approval: /SMA
Approved as to form: /EGN

This resolution was drafted by Eric Nycz, City Attorney