



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes

### Common Council

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Monday, October 17, 2022

6:30 PM

Council Chambers

Note: this meeting will also be held via remote conferencing software (Zoom)

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#### A. CALL TO ORDER

#### B. ROLL CALL

**Alderspersons Present:** 10 - Jim Brey, Eric Sitkiewitz, Steven Czekala, Bill Schlei, Brett Vanderkin, Chad Beeman, Michael Cummings, Tim Boldt, Todd Reckelberg and Darian Kaderabek

#### C. PLEDGE OF ALLEGIANCE & INVOCATION

#### D. PRESENTATIONS

[22-0877](#) City Clerk administers Oath of Office and Badge Pinning of Firefighter / Paramedic Craig Buyske

[22-0868](#) Presentation from Mayor Nickels on the 2023 Executive Budget

**Attachments:** [2022 Tax LEVY for 2023 Mayor Proposed](#)  
[2022 Tax RATE for 2023 Mayor Proposed](#)  
[2023 Capital Mayor Proposed](#)  
[2023 Downtown Mayor Proposed](#)  
[2023 Parks Proposed Capital Project List](#)  
[Executive Budget Letter to Council 10-17-2022](#)  
[GF unassigned](#)  
[Memo to Mayor Recommendations 10.11.2022](#)  
[Net New Construction](#)  
[Summary](#)  
[0 2023 Mayor Recommend](#)

#### E. PUBLIC HEARINGS

[22-0864](#) 6:31 PM - Public Hearing for the purpose of hearing objections to proposed assessments to property owners for abatement of nuisance Parks Forestry Assessments

Mayor declared the meeting open for a public hearing on this matter.

City Clerk reported that the notice of the public hearing was published in

the Herald Times Reporter on October 3, 2022 and October 10, 2022.  
(Proof of publication is on file in the City Clerk's Office)

Don Klein spoke to object his assessment.

Mayor declared the public hearing closed. (A recording of the entire public hearing is on file in the City Clerk's Office).

**Moved by Cummings, seconded by Brey, to refer Don Klein's assessment appeal to Board of Public Works. The motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

## F. PUBLIC INPUT

## G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

## H. CONSENT AGENDA

### 1. Removal of Consent Agenda Items

None

### Approval of the Consent Agenda

**Moved by Czekala, seconded by Sitkiewitz, to accept the Consent Agenda Items and recommendations of the various committees The motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

### 2. Miscellaneous

[22-0865](#) Minutes of the September 19, 2022 Common Council meeting, recommending approval and place on file

**Attachments:** [Minutes 9-19-22](#)

[22-0866](#) Minutes of October 3, 2022 Common Council Special Meeting, recommending approval and place on file

**Attachments:** [Minutes 10-3-22](#)

### 3. Committee of the Whole (Consent)

[22-0876](#) Report of the Special Events Committee relative approval of the following events: Trunk or Treat on 10/29/2022 (cancelled); Waiver of Fees: Izaak Walton Appreciation Dinner on 10/13/2022; Shelltrack on 01/07/2023; Waiver of Fees: Astronaut Raja Chari Get Together on 10/28/2022; 56th Annual Roncalli Cross Country Invite on 09/09/2023; recommending acceptance of report and place on file

**Attachments:** [SEC Acted On.pdf](#)  
[Trunk or Treat.pdf](#)  
[Waiver of Fees - Izaak Walton Appreciation Dinner .pdf](#)  
[Shelltrack.pdf](#)  
[Waiver of Fees - Astronaut Raja Chari Get Together.pdf](#)  
[Roncalli Cross Country Invite.pdf](#)

#### 4. Finance Committee (Consent)

[22-0836](#) Request to increase the City Clerk Credit Card limit from \$2,000 to \$5,000 due to the promotion to Department Head; recommending to approve the request

**Attachments:** [Credit Card Increase Request](#)

[22-0837](#) CAWG Request from Department of Public Infrastructure - Engineering for RRFB Crosswalk Signage at South 23rd & Dewey Street; recommending to approve the request for \$8,000

**Attachments:** [CAWG request - RRFB S 23 Dewey](#)

[22-0838](#) Claims Report January 2022 - September 2022; recommending to accept and place on file

**Attachments:** [Jan-Sept 2022 Claims Report to Finance Committee](#)

[22-0839](#) 3rd Quarter CAWG Listing Report; recommending to accept and place on file

**Attachments:** [2022 Log of CAWG Requests 03](#)

[22-0840](#) 3rd Quarter Fraud Detection and Prevention Report; recommending to accept and place on file

**Attachments:** [3rd Quarter Fraud Report](#)

[22-0841](#) Granicus Renewal Agreement for Term of 12.1.2022 to 11.30.2023; recommending to enter into the agreement

**Attachments:** [2022 Granicus Renewal 12-1-22 thru 11-30-23](#)  
[2021 Granicus Renewal 12-1-21 thru 11-30-22](#)

[22-0867](#) General City Claims in the amount of \$3,306,115.54 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order

**Attachments:** [Committee Report on Claims](#)

[9-23-2022](#)

[9-30-2022](#)

[10-7-22](#)

[10-7-2022](#)

[10-14-2022](#)

## 5. Personnel Committee (Consent)

## 6. Public Infrastructure Committee (Consent)

[22-0820](#) Strand Associates Proposal/Task Order for Design of South 19th Street Lift Station Rehabilitation, recommending approval of the task order with Strand Associates

**Attachments:** [22-0820 Memo Strand Assoc Proposal S. 19th Stree Lift Station Rehab](#)  
[22-0820 Task Order 22-04 S 19th Street Pumping Station Rehab](#)  
[22-0820 South 19th Street Pumping Station Study](#)

[22-0822](#) Lincoln Park Land Sale - Howe, recommending entering into negotiations with monies to stay within the Lincoln Park Fund

**Attachments:** [22-0822 Memo - Lincoln Park Land Sale - Howe](#)  
[22-0822 email from Mike Howe for 333 Reed Ave](#)  
[22-0822 Reed Ave lot line](#)  
[22-0822 Preserve Pond Layout](#)

[22-0824](#) Silver Creek Park Land Sale - Hanson, recommending entering into negotiations and monies to remain in Silver Creek Park Fund

**Attachments:** [22-0824 Silver Creek Park Land Sale - Hanson](#)

[22-0826](#) Request for Waiver of Fees for the Family Ties Event for Hmong Community September 2022 through December 2023, recommending approval of fee waiver

**Attachments:** [22-0826 Special Event Request at Senior Center for Family Ties Waiver of Fees](#)

[22-0828](#) Reallocation of funding for East Shed Insulation Project funds for purchase of a Mezzanine System, recommending approval

**Attachments:** [22-0828 email Purchase of Mezzanine System for DPW](#)

[22-0830](#) Lakeside Blvd Multi-Use Path, recommending placing on file

**Attachments:** [22-0830 Memo re Lakeside Blvd Multi Use Path](#)  
[22-0830 Lakeside Blvd Photos](#)  
[22-0830 Email regarding concept proposal for path](#)

[22-0833](#) Forestry Fund and Fee to Remove/Replace Tree due to Accident, recommending approval

**Attachments:** [22-0833 Memo for Forestry accident tree fee increase](#)

[22-0846](#) Request to use Donation Tube Funds to Install Water to Llama Barn, recommending approval

**Attachments:** [22-0846 Maritime Estimate for installing water to Llama Barn](#)

[22-0848](#) South 16th Street - WAF's Proposed Gas Pipes Crossing City Right of Way, recommending approval with agreement in place

**Attachments:** [22-0848 S 16th St - WAF Gas Pipes Email](#)

[22-0869](#) Report of Board of Public Works of 9/28/2022 for 2nd and final payment of \$4,069.69 to Highway Landscapers for 2022 Remove & Replace Sidewalks, WS-22-3; recommending payment

**Attachments:** [Report of BPW-Final Payment Highway Landscapers](#)

[22-0871](#) Report of Board of Public Works of final payments to contractors for agreements under \$25,000.00, recommending acceptance and place on file

**Attachments:** [Report of BPW - Payments](#)

[22-0872](#) Abatement of Nuisance Report; recommending to approve and assess

**Attachments:** [Parks Forestry Assessments Report](#)

\*Clerk's Note: Don Klein's Appeal will be referred to Board of Public Works

## 7. Public Safety Committee (Consent)

## 8. Plan Commission (Consent)

### I. COMMITTEE REPORTS

#### 1. Committee of the Whole

#### 2. Finance Committee

[22-0835](#) Finance Committee review and recommendation of applicants for open MPU Commission position

**Attachments:** [Press Release For MPU Commission 8-24-22 \(1\)](#)  
[Alex Allie - MPU Commissioner Application](#)

A nomination was on the floor to elect Alex Allie to the MPU Commission. There being no other nominations, it was moved by Brey, seconded by Sitkiewitz, to close nominations and cast a unanimous ballot electing Alex Allie to the MPU Commission for a five year term ending September 30, 2027. The motion carried by the following vote:

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

[22-0842](#)

Review and Possible Action on Potential River Point Property Purchase

**Moved by Brey, seconded by Sitkiewitz, to enter into negotiations with Tycore for the sale of this property. The motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

[22-0844](#)

L22-00045 VANDENHOUTEN Claim (2304 S 13th Street) sewer backup/broken sewer lateral \$9,679.87

**Attachments:** [VANDENHOUTEN Claim](#)

**Moved by Brey, seconded by Schlei, to offer a payment of \$4,840.00. The motion carried by the following vote:**

**Aye:** 6 - Brey, Schlei, Beeman, Cummings, Boldt and Reckelberg

**Nay:** 4 - Sitkiewitz, Czekala, Vanderkin and Kaderabek

[22-0875](#)

Update from Manitowoc Public Utilities on the Wastewater Treatment Facility

**Attachments:** [2022-10-17 Memo \(Comm\) WWTF Update to Common Council](#)

**Moved by Brey, seconded by Sitkiewitz, to accept and place on file. The motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

### 3. Personnel Committee

### 4. Public Infrastructure Committee

[22-0763](#)

Request from Hamann Construction for approval to build over an easement at 2901 Calumet Avenue

**Attachments:** [22-0763 email re building over easement.pdf](#)

**Moved by Cummings, seconded by Brey, that this Request be approved contingent on the agreement with the property owner who would pay for the sewer and uilding in the event of sewer failure replacement. The motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

[22-0870](#)

Report of Board of Public Works of 9/28/2022 for a request to rescind special

assessment for access to S. 41st Street

**Attachments:** [Report of BPW - Special Assessment](#)

**Moved by Cummings, seconded by Brey, that this Report be accepted and placed on file. The motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

[22-0873](#)

Report of Board of Public Works of 10/17/2022, of bids received for 2022 Tree & Stump Removal, WO-22-26

**Moved by Cummings, seconded by Brey, to award to low bidder, Treeo's Tree Service, Inc., in the amount of \$45,785.27. The motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

## 5. Public Safety Committee

[22-0861](#)

Discussion regarding the parking spot lease agreement.

**Attachments:** [Leased Parking Stall communication](#)

[Master Parking Lease Tier 1 2022 \(002\)](#)

**Moved by Schlei, seconded by Reckelberg, to revisit the lease agreement terms for 2023. The motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

## 6. Plan Commission

## J. OTHER BUSINESS

## K. ADJOURN

**Moved by Czekala, seconded by Sitkiewitz, that this meeting be adjourned at 7:23 p.m. The motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

**Mackenzie Reed-Kadow  
City Clerk**