



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Common Council

Tuesday, March 17, 2026

6:30 PM

Council Chambers

NOTE: DATE CHANGED TO TUESDAY, MARCH 17, 2026

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

Public input will be accepted at the meeting. Those wishing to make public comment in advance of the meeting should email jswokowski@manitowocwi.gov or call 920-686-6952 with their comment no later than 12:00 p.m. central the day of the meeting. Emailed public input will be attached to the agenda and made part of the public record.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE & INVOCATION

D. PRESENTATIONS

[26-0203](#) Proclamation declaring the month of April as Parkinson's Awareness Month

Attachments: [Proclamation for Parkinson's Awareness Month](#)

[26-0218](#) Commendation by Mayor Nickels to recognize Police Chief Nick Reimer

Attachments: [Commendation - Reimer](#)

E. PUBLIC HEARINGS

F. PUBLIC INPUT

Members of the public will be permitted to speak at the Common Council meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Common Council.

G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

H. CONSENT AGENDA

These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.

1. Removal of Consent Agenda Items

Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.

2. Miscellaneous

[26-0204](#) Minutes of the February 16, 2026 Common Council meeting; recommending approval and place on file

Attachments: [Common Council Minutes 2-16-2026](#)

[26-0219](#) Resignation from Violet Salley from the Crime Prevention Committee effective March 5, 2026; recommending acceptance and place on file

Attachments: [Resignation - Salley](#)

3. Committee of the Whole (Consent)

[26-0223](#) Report of Special Events Committee relative to the approval of the following events: Jr Ships Tournament on 5/2/2026; Aviary Grand Opening Two Mile Walk on 6/6/2026; Ministry over Industry on 7/25/2026; Malt City Brewfest on 8/1/2026; MPSD Summer Band Concert on 8/6/2026; Trunk or Treat on 10/20/2026; ASL Ugly Sweater 5k on 11/7/2026; recommending acceptance of report and place on file

Attachments: [021226-031126 SEC Acted On](#)
[SE - ASL Ugly Sweater 5k](#)
[SE - Library Trunk or Treat](#)
[SE - MPSD Summer Band Concert](#)
[SE - Malt City Brewfest](#)
[SE - Ministry Over Industry](#)
[SE - Aviary Grand Opening 2 Mile Walk](#)
[SE - Jr Ships Tournament](#)

[26-0224](#) Report of Special Events Committee relative to the approval of the following waiver of fees: 8U Shipbuilders Game on 5/11/2026; 8U Shipbuilders Tournament on 5/17/2026; City of Manitowoc Employee Picnic on 7/9/2026; Memorial Day Picnic on 5/25/2026; recommending acceptance of report and place on file

Attachments: [021226-031126 SEC Waivers Acted On](#)
[Waiver of Fees - 8U Shipbuilders Game](#)
[Waiver of Fees - 8U Shipbuilders Tournament](#)
[Waiver of Fees - Employee Picnic](#)
[Waiver of Fees - Memorial Day Picnic](#)

4. Finance Committee (Consent)

[26-0157](#) Hearing on Denial of Taxicab Driver's License application (TD-2605) for J. Honkanen; recommending approval of the license pursuant to Wisconsin State Statute 111.335

Attachments: [TD-2605 Taxicar Driver's License](#)

[26-0158](#) Application of "Class B" Retail Intoxicating Liquor & Fermented Malt Beverage License (TAV-2542A), Trattoria Tennie LLC, 2204 Washington St; recommending to approve license

Attachments: [TAV-2542A](#)

[26-0159](#) Request from PetSkull Brewing for a temporary extension of premises for the sale of liquor and/or beer on North 11th Street boulevard between York and Buffalo Streets for Tuesday Food Truck Rally from 5/5/26 to 9/29/26 from 4:00 pm - 8:00 pm; recommending to approve the request

Attachments: [Extension of Premises Request - PetSkull - 5.5.2026 to 9.29.26](#)

[26-0160](#) 2025 Municipal Court Statistics Report; recommending to place on file

Attachments: [2025 Municipal Court Statistics Annual Report](#)

[26-0205](#) General City Claims in the amount of \$10,884,300.35 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order

Attachments: [Claim Report](#)
[2-13-2026](#)
[2-13-2026a](#)
[2-20-2026](#)
[2-27-2026](#)

[26-0221](#) Report of Finance Committee to grant the various licenses subject to approvals, inspections, insurance, payment of license fees and meeting State Statute requirements, as detailed therein

Attachments: [Licensing Report](#)

5. Personnel Committee (Consent)

[26-0135](#) Transit Grievances-Teamsters No. 662-Discussion and Possible Action; recommending to deny both grievances

[26-0137](#) Request to Approve Inspection Supervisor Job Description; recommending to approve as presented

Attachments: [Inspection Supervisor 10065-DRAFT-tracked change for PC-03.2026.pdf](#)
[Inspection Supervisor 10065-DRAFT-clean copy for PC-03.2026.pdf](#)

6. Public Infrastructure Committee (Consent)

[26-0211](#) Report of Board of Public Works of 3/4/2026, of bids received for 2026 Concrete Paving I Program, Project WS-26-1; recommending awarding to Vinton Construction Company in the amount of \$1,911,997.76

Attachments: [Report of BPW - WS-26-1](#)

[26-0212](#) Report of Board of Public Works of 2/18/2026, of bids received for Complaints Remove & Replace Sidewalks, Project WS-26-13; recommending awarding to Seiler Bros. Construction Inc in the amount of \$77,690.00

Attachments: [Report of BPW - WS-26-13](#)

[26-0213](#) Report of Board of Public Works of 2/18/2026, of bids received for Remove & Replace Existing Sidewalks, Project WS-26-3; recommending awarding to Seiler Bros. Construction Inc in the amount of \$135,885.00

Attachments: [Report of BPW - WS-26-3](#)

[26-0214](#) Report of Board of Public Works of 2/18/2026 for an appeal for snow removal assessment for property located at 815 St. Clair Street; recommending to grant the appeal given that the property owner forfeits the right to appeal any future snow removal assessments for 815 St. Clair Street

Attachments: [Report of BPW - 815 St. Clair Street](#)

[26-0215](#) Report of Board of Public Works of 3/4/2026, of quotes received for Ready Mix Concrete for 2026 Construction Season, QM-26-1; recommending awarding to Carew in the amount of \$107,850.00

Attachments: [Report BPW - QM-26-1](#)

7. Public Safety Committee (Consent)

[26-0171](#) Sex Offender Residency Board Appeal for Domanick Robinson; recommending to deny the appeal

8. Plan Commission (Consent)

I. COMMITTEE REPORTS

1. Committee of the Whole

[26-0225](#) Report of Special Events Committee recommending approval of the following events subject to Council Action: Fourth on the Shore on 7/4/2026 (Approval of road closure on 7/4/26: 8:00 a.m. - 5:00 p.m. - N 6th Street from York Street to Maritime Drive, parade lineup area - 8:00 a.m. to 11:00 a.m. - S 8th Street from Madison Street to Washington, Parade route - 9:30 a.m. - 11:00 a.m. - S 8th Street and Washington to Maritime Drive, Maritime Drive to Huron Street Immediately following parade - Maritime Drive from N 7th Street to the driveway of the Inn on Maritime Bay to be closed until 5:00 p.m. Starting cleanup at 4:00 p.m. so it might reopen earlier. Lane of each side of Maritime Drive closed from 11:00 a.m. - 11:00 p.m. for parking); Zoo Snooze on 8/8/2026-8/9/2026 (Waiver of park hours for Lincoln Park Zoo for 8/8/2026-8/9/2026); Sputnikfest on 9/12/2026 (Road closure of Park Street from N 7th Street through St Clair Street from 6:00 a.m. on 9/11/2026 to 9/13/2026 until 7:00 p.m., and on N 8th Street from State Street through St Clair Street for the same time period)

Attachments: [021226-031126 SEC Council Approval](#)

[SE - Fourth on the Shore](#)

[SE - Zoo Snooze](#)

[SE - Sputnikfest](#)

2. Finance Committee

[26-0161](#) Wisconsin DNR Outdoor Recreation Aids Grant Agreement (SADLP6261473_URGP626199) for \$500k with a \$500k Local Match

Attachments: [Wisconsin DNR Outdoor Recreation Aids Grant Agreement \(SADLP6261473_U](#)

[Wisconsin DNR Outdoor Recreation Aids Grant Agreement \(SADLP6261473_U](#)

[26-0162](#)

American Rescue Plan Act (ARPA) Subrecipient Agreement with Manitowoc County for Water Main Extension Phase 2 & 3 Amendment

Attachments: [Memo - American Rescue Plan Act \(ARPA\) Subrecipient Agreement Amendme](#)

[Amendment to ARPA Subrecipient Agreement with County - Phases 2&3](#)

[26-0229](#) CAWG Request (Unbudgeted) from Police Department for amount not to exceed \$90,000 for Squad Car Camera System

Attachments: [CAWG Request](#)
[Baycom Quote](#)
[E-mail regarding quotes](#)

[26-0231](#) Report of IDC relative to the Option and Right of First Refusal with Kinzel Wood Products for property located on S. Alverno Road (Parcel #449-008-014)

Attachments: [Report of IDC](#)

[26-0244](#) Out of State Travel/Training Request for Anne Marie Skinner to attend 2026 National Planning Conference (NPC26) on April 25-28, 2026 in Detroit, Michigan

Attachments: [Out of State Travel Request Form - Skinner - Detroit APA](#)

3. Personnel Committee

[26-0064](#) Approval of Police Department Administrative Restructure

Attachments:

[2026 PD Restructure memo-PC](#)
[Police Department Org Chart-Current](#)
[Police Department Org Chart-Recommended 2026](#)
[Police Chief JD-Tracked](#)
[Police Chief JD-Clean Copy](#)
[Assistant Police Chief of Operations JD-Tracked](#)
[Assistant Police Chief of Operations JD-Clean Copy](#)
[Assistant Police Chief of Support Divisions JD-Tracked](#)
[Assistant Police Chief of Support Divisions JD-Clean Copy](#)
[Captain of Detectives JD-Tracked](#)
[Captain of Detectives JD-Clean Copy](#)
[Crime Prevention Sergeant JD-Tracked](#)
[Crime Prevention Sergeant JD-Clean Copy](#)
[Police Administrative Office Supervisor-Tracked Changes.pdf](#)
[Police Administrative Office Supervisor-Clean copy for PC.pdf](#)
[Police Administrative Support Specialist JD-Tracked](#)
[Police Administrative Support Specialist JD-Clean Copy](#)
[Police Administrative Clerk JD-Tracked](#)
[Police Administrative Clerk JD-Clean Copy](#)
[Court Evidence Clerk JD-Tracked](#)
[Court Evidence Clerk JD-Clean Copy](#)
[Community Service Worker JD-Tracked](#)
[Community Service Worker JD-Clean Copy](#)
[School Crossing Guard JD-Tracked](#)
[School Crossing Guard JD-Clean Copy](#)

[26-0226](#) Resolution for Seasonal Employment Pay Rates 2026

Attachments:

[RES TO APPROVE SEASONAL EMPLOYMENT PAYRATES FOR 2026- FINA](#)
[2026 Seasonal Payrates](#)

[26-0230](#) Resolution to Appoint Assistant Chief Benjamin Kraynek to Fire Chief effective 5/30/2026

Attachments:

[Resolution- Fire Chief Ben Kraynek- Final](#)

4. Public Infrastructure Committee

[26-0216](#) Resolution Approving the Three-Year Harbor Development Statement of Intentions for 2027-2029

Attachments: [Resolution HAP 2027-2029](#)
[Report to Council 2026 Full](#)

[26-0217](#) 2025 Annual MS4 Report

Attachments: [MS4 ANNUAL REPORT 2025 FINAL](#)

[26-0220](#) Amendment to Public Transit Lease Agreement between Maritime Metro Transit and Assist to Transport

Attachments: [2025-2026 MMT ATT LEASE AGREEMENT AMENDMENT](#)

5. Public Safety Committee

[26-0172](#) School Resource Officer Agreement for the City of Manitowoc and the Manitowoc Public School District

Attachments: [SRO Agreement with MPSD 2026](#)
[SRO Agreement March 2026 signed](#)

6. Plan Commission

[26-0227](#) Resolution for Final Plat for River Point Subdivision

Attachments: [River Point Final Plat Resolution- Final](#)
[25-0622 Report to Council](#)

J. OTHER BUSINESS

K. ADJOURN

1. Next Scheduled Common Council Meeting: Monday, April 20, 2026 at 6:30pm in the Common Council Chambers at City Hall.

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail cityattorney@manitowocwi.gov at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

Mackenzie Reed
City Clerk