



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes

### Finance Committee

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Tuesday, August 1, 2023

5:30 PM

Council Chambers

Meeting also available via Remote Conferencing-Software  
(Zoom)

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#### 1. Call to Order

#### 2. Roll Call

**Present:** 4 - Brey, Sitkiewitz, Reckelberg and Czekala

**Excused:** 1 - Schlei

#### 3. Public Comment

Finance Committee Chair Alderperson Brey declared the meeting open for public input. In accordance with policy, the public input portion of the meeting is not made part of the official record.

#### 4. Consent Agenda

##### Approval of the Consent Agenda

Moved by Sitkiewitz and seconded by Reckelberg to accept the Consent Agenda Items and recommendations of the various committees. The motion carried by the following vote:

**Aye:** 4 - Brey, Sitkiewitz, Reckelberg and Czekala

**Excused:** 1 - Schlei

[23-0627](#) Minutes of the July 11, 2023 Finance Committee meeting, recommending approval and place on file

**Attachments:** [7-11-2023 Finance Committee Minutes](#)

[23-0628](#) Minutes of various Manitowoc Public Utilities Commission Meetings, recommending accepting and place on file

**Attachments:** [2023-05-08 Minutes](#)  
[2023-06-01 Minutes Special Meeting](#)  
[2023-06-12 Minutes](#)  
[2023-06-15 Minutes Special Meeting](#)

#### 5. Discussion and Action Items

[23-0556](#) 2nd Quarter 2023 Claims Report from City Attorney's Office

**Attachments:** [Claims Report Q2 2023](#)

**Moved by Reckelberg, seconded by Czekala, that this Report be accepted and placed on file. The motion carried by the following vote:**

**Aye:** 4 - Brey, Sitkiewitz, Reckelberg and Czekala

**Excused:** 1 - Schlei

[23-0629](#) 2nd Quarter 2023 Budget Exception Report

**Attachments:** [1-Q2 2023 Budget Exception Report for Fin Comm](#)

**Moved by Reckelberg, seconded by Czekala, that this Report be accepted and placed on file. The motion carried by the following vote:**

**Aye:** 4 - Brey, Sitkiewitz, Reckelberg and Czekala

**Excused:** 1 - Schlei

[23-0593](#) CCL Properties LLC application for a Class "B" Retail Fermented Malt Beverage; recommending denial

**Attachments:** [CCL Properties LLC Alcohol Application](#)

[CCL Properties Letter](#)

**Moved by Sitkiewitz, seconded by Czekala, to deny the Class B license, refer the application back to the City Clerk's Office for consideration and to apply the allocated Class B fees toward a Class A license if applicant so desires, minus any publication and internal fees associated with such, and if the applicant chooses not to apply for a Class A license, that those fees not be refunded. The motion carried by the following vote:**

**Aye:** 4 - Brey, Sitkiewitz, Reckelberg and Czekala

**Excused:** 1 - Schlei

[23-0630](#) 2nd Quarter 2023 Investment Report

**Attachments:** [2nd Qtr 2023 Investment Reconciliation](#)

**Moved by Reckelberg, seconded by Czekala, that this Report be accepted and placed on file. The motion carried by the following vote:**

**Aye:** 4 - Brey, Sitkiewitz, Reckelberg and Czekala

**Excused:** 1 - Schlei

[23-0631](#) 2023-24 Alcohol License Fee Refund Request from Buffalo Wild Wings

**Attachments:** [BUFFALO WILD WINGS LIQUOR LICENSE REFUND REQUEST](#)

**Moved by Sitkiewitz, seconded by Czekala, that this Request be denied. The**

**motion carried by the following vote:**

**Aye:** 4 - Brey, Sitkiewitz, Reckelberg and Czekala

**Excused:** 1 - Schlei

[23-0632](#) Application for "Class B" Intoxicating Liquor & Fermented Malt Beverage License, SBG Apple North 1, for Applebee's Neighborhood Grill & Bar, 4435 Calumet Ave

**Attachments:** [SBG APPLE NORTH LLC CLASS B APP](#)

**Moved by Czekala, seconded by Sitkiewitz, that this application and transfer of license be approved . The motion carried by the following vote:**

**Aye:** 4 - Brey, Sitkiewitz, Reckelberg and Czekala

**Excused:** 1 - Schlei

[23-0562](#) City of Manitowoc & U.S. Army Reserve Lease at 3125 S. 10th Street 50 Year Extension Request

## 6. Closed Session

**Moved by Czekala, seconded by Sitkiewitz, that this meeting be convened in closed session. The motion carried by the following roll call vote:**

**Aye:** 4 - Brey, Sitkiewitz, Reckelberg and Czekala

**Excused:** 1 - Schlei

**Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(e) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.**

**The specific subject matter that may be considered in closed session is:**

[23-0562](#) City of Manitowoc & U.S. Army Reserve Lease at 3125 S. 10th Street 50 Year Extension Request

**Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(c) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.**

**The specific subject matter that may be considered in closed session is:**

[23-0633](#) Employee Back Pay Discussion

## 7. Reconvene In Open Session

**Moved by Sitkiewitz, seconded by Reckelberg, that this meeting be reconvened in open session. The motion carried by the following vote:**

**Aye:** 4 - Brey, Sitkiewitz, Reckelberg and Czekala

**Excused:** 1 - Schlei

[23-0562](#)

City of Manitowoc & U.S. Army Reserve Lease at 3125 S. 10th Street 50 Year Extension Request

**No Action**

[23-0633](#)

Employee Back Pay Discussion

**Moved by Sitkiewitz, seconded by Reckelberg, to authorize the Finance Department to back pay appropriately up to \$48,272.96. The motion carried by the following vote:**

**Aye:** 3 - Brey, Sitkiewitz and Reckelberg

**Nay:** 1 - Czekala

**Excused:** 1 - Schlei

## 8. Adjournment

**Moved by Reckelberg, seconded by Sitkiewitz, that this meeting be adjourned. The motion carried by the following vote:**

**Aye:** 4 - Brey, Sitkiewitz, Reckelberg and Czekala

**Excused:** 1 - Schlei