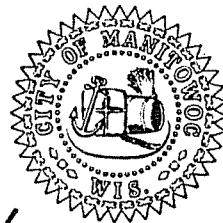


Public Infra  
LPI 8-18-14

# CITY OF MANITOWOC


WISCONSIN, USA  
www.manitowoc.org



14-1666

## MEMO

**TO:** Public Infrastructure Committee  
Licensing, Permits, & Inspection Committee

**FROM:** Dan Koski, PE, Director of Public Infrastructure  
Paul Braun, City Planner 

**DATE:** August 7, 2014

**RE:** Purchase of Replacement Plotter

Members of the Public Infrastructure & Licensing, Permits, & Inspections Committees:

The all in one copier, scanner, plotter currently in use has reached the end of its useful life and parts are no longer available. At this time, we pay \$295 per month for service and supplies.

After trading the all in one machine in on a new one, we could get a device for a total cost of \$11,140 which includes \$8745.00 for equipment and \$2395.00 for the 3 year Carepak. This Carepak is a 3 year service contract that will take the place of the \$295 per month, and represents a savings over the 3 years of \$10,620.00.

Since this piece of equipment will be heavily used by both the Engineering and Planning Departments, we propose a cost share, whereby the Planning Department will pay for the plotter and Engineering will pay for the Carepak.

Planning will use money from the Computer and Hardware line 581800

Engineering will use money from the following accounts: Other Machinery & Equipment 524900 and Architectural & Engineering 521500.

Thank you very much for your consideration.

