



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Common Council

Monday, March 15, 2021

6:30 PM

Council Chambers
Note-Meeting will also be available via Remote
Conferencing (Zoom)

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

This meeting is being conducted both in Council Chambers at City Hall and via remote conferencing software due to a state of emergency and federal, state, and local guidance on gatherings. Members of the public may call to listen in at 888 475 4499 US Toll-free, Meeting ID: 893 9628 6649 Password: 669106.

Those wishing to make public comment should email abaryenbruch@manitowoc.org or call 920-686-6952 with their comment no later than 3:00 p.m. Central the day of the meeting.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE & INVOCATION

D. PRESENTATIONS

[21-0248](#) Proclamation declaring April 2021, Fair Housing Month

Attachments: [Fair Housing Month - 2021](#)

[21-0249](#) Proclamation declaring April 2021, Sexual Assault Awareness Month

Attachments: [Sexual Assault Awareness Month - 2021](#)

E. PUBLIC HEARINGS

F. PUBLIC INPUT

Members of the public will be permitted to speak at the Common Council meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Common Council.

G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

H. CONSENT AGENDA

These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.

1. Removal of Consent Agenda Items

Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.

2. Miscellaneous

[21-0241](#) Minutes of February 15, 2021 Common Council meeting, recommending approval and place on file

Attachments: [February 15, 2021 Minutes](#)

[21-0242](#) Communication from Wisconsin DNR relative to Water Main Plan and Specification Approval at water main replacement on Quay Street from South 8th Street to South 6th Street, recommending acceptance and place on file.

Attachments: [Water Main Plan and Specification Approval](#)

3. Committee of the Whole (Consent)

[21-0260](#) Report of Special Events Committee relative to approval of the following events: Night Market 920 on 6/9 to 9/15/2021; Lincoln High School Cross Country Meet on 4/22/2021; Exhibition Style Disc Golf Tournament on 9/11 to 9/12/2021; Yoga at Washington Park on 8/28/2021; Relay for Life of the Lakeshore on 7/23/2021; WAIVER OF FEES: Manitowoc Unit of Fish & Game Monthly Meetings 2020-2021; WAIVER OF FEES: Memorial Day Picnic on 5/31/2021; recommending acceptance of report and place on file.

Attachments: [Report of Events Acted on by Special Event Committee March](#)

[Night Market 920](#)

[Lincoln High School Cross Country Meet](#)

[Exhibition Style Disc Golf Tournament](#)

[Yoga in Washington Park](#)

[Relay for Life of the Lakeshore](#)

[Manitowoc Unit of Fish & Game Monthly Meetings](#)

[Memorial Day Picnic](#)

4. Finance Committee (Consent)

[21-0018](#) Request to approve structural assessment of River Lofts river walk, recommend to place on file.

Attachments: [Memo to Finance Committee Regarding Structural Assessment .pdf](#)
[Amended and Restated Easement Agreement w-Exhibit A.pdf](#)

[21-0218](#) CAWG recommends approval to fund unbudgeted storm sewer installation to reduce or eliminate flooding problems at N. 5th St. and Pine St., recommend to approve the request.

Attachments: [Memo Staff Recommendations to Committee - Item #20-xxxx North 5th Pine St Capital Request for Unbudgeted Installation of New Storm Sewer Inlets on Linc Lincoln Blvd - Storm Sewer Plan Profile](#)
[Quote from Kip Gulseth](#)
[Quote from DeGroot](#)
[Quote from Vinton Constr](#)

[21-0243](#) General City Claims in the amount of \$2,490,985.40 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order.

Attachments: [March Committee Report on Claims](#)
[3-12-2021](#)
[3-5-2021](#)
[2-26-21](#)
[2-19-21](#)

[21-0244](#) Report of Finance committee to grant the various licenses subject to approvals, inspections, insurance, payment of license fees and meeting State Statute requirements, as detailed therein.

Attachments: [March Licensing Report](#)

[21-0245](#) GFOA's Certificate of Achievement for Excellence in Financial Reporting, recommending acceptance and place on file.

Attachments: [Communication for Finance Director](#)
[Communication for Mayor](#)
[CAFR Award](#)

5. Personnel Committee (Consent)

6. Public Infrastructure Committee (Consent)

- [21-0202](#) Request to purchase two (2) 2.5 Ton Western Star Salter Plow Trucks, recommending approval
Attachments: [Memo Staff Recommendations to Committee - Item #21-0202 Request to purch](#)
- [21-0203](#) Request to purchase one (1) 410 L John Deere Backhoe Loader, recommending approval
Attachments: [Memo Staff Recommendations to Committee - Item #21-0203 John Deere Back](#)
- [21-0204](#) Request to approve the 2020 Annual MS4 Stormwater Report, recommending approval.
Attachments: [MS4 Permit - 2020.pdf](#)
- [21-0205](#) Easement on South 6th Street for Utility Installation for True Endeavors, LLC owner of the Wharf, recommending approval
Attachments: [21-0205 Utility Easement on S 6th for Wharf Memo.pdf](#)
[Easement with True Endeavors LLC - FINAL](#)
[21-0205 Easement for Utilities at Wharf.pdf](#)
- [21-0207](#) Ash Tree Timber Sale from Camp Vits, recommending approval of tree sale
Attachments: [21-0207 MEMO for DPI Committee - Ash tree Timber Sales from Camp Vits.pdf](#)
- [21-0208](#) Fee Increase for Street Tree Removal Permits, recommending approving
Attachments: [21-0208 MEMO for DPI Committee - Fee Increase for Street Tree Removal Per](#)
- [21-0211](#) Task Order with Strand Associates for South 14th Street Lift Station, recommending approval.
Attachments: [21-0211 South 14th Street Lift Station Task Order with Strand Associates.pdf](#)
[21-0211 Draft Task Order for S 14th St Lift Station.pdf](#)
- [21-0215](#) Request for approval to use funds from the Schuette Playground Maintenance fund for consultation services for possible Playground renovation, recommending approval
Attachments: [21-0215 MEMO for DPI Committee - Schuette Playground Consult.pdf](#)
- [21-0227](#) Spring Tree Planting 2021, recommending replacing of trees in terrace and parks not to exceed \$4,000.
Attachments: [21-0227 MEMO for DPI Committee - Spring Tree Planting.pdf](#)
- [21-0228](#) Request to use Forestry Funds for replacement teeth on stump grinder, recommending approving
Attachments: [21-0228 MEMO for DPI Committee - Stump Grinder Teeth.pdf](#)

[21-0252](#) Report of Board of Public Works of 2/17/2021, of bids received for 2021 Sewer Re-Lining, WU-21-7, recommending awarding to low bidder, Visu-Sewer, LLC, in the amount of \$144,054.70

Attachments: [Report of BPW - WU-21-7](#)

[21-0253](#) Report of Board of Public Works of 2/17/2021, of quotes received for Underwater Bridge Inspection & Underwater Survey, QO-21-2, recommending awarding Collins Engineers, Inc., in the amount of \$10,500.00

Attachments: [Report of BPW - QO-21-2](#)

[21-0254](#) Report of Board of Public Works of 3/10/2021, of bids received for Epoxy Painting - Pavement Marking Program, WS-21-9, recommending awarding to low bidder, Brickline, Inc. Madison, in the amount of \$102,732.45

Attachments: [Report of BPW - WS-21-9](#)

[21-0255](#) Report of Board of Public Works of 3/10/2021, of bids received for Remove & Replace Existing Sidewalks, WS-21-3, recommending awarding to low bidder, Seiler Bros. Construction, Inc., in the amount of \$147,545.50

Attachments: [Report of BPW - WS-21-3](#)

[21-0256](#) Report of Board of Public Works of 3/10/2021, of bids received for 2021 Concrete Paving I & Concrete Slab Replacement, WS-21-1, recommending awarding to low bidder, Vinton Construction Company, in the amount of \$385,283.61

Attachments: [Report of BPW - WS-21-1](#)

[21-0257](#) Report of Board of Public Works of 3/10/2021, of a request for a Sidewalk Privilege Agreement located at 939 S 8th Street for the construction of an exterior deck space, recommending to approve the request and have the City Attorney draft the agreement.

Attachments: [Report of BPW - Request 939 Washington St.](#)
[Survey 939 Washington St](#)

[21-0258](#) Report of Board of Public Works of 3/10/2021, of quotes received for 2.5 Ton Truck with Salter and Plow and Wing Attachments, QE-21-3, recommending awarding Quality Truck Care Center, Inc (Monroe Package), in the amount of \$435,196.00

Attachments: [Report of BPW - QE-21-3](#)

[21-0259](#) Report of Board of Public Works of 3/10/2021, of quotes received for John Deere Backhoe Loader with Breaker Attachment, QE-21-4, recommending awarding Brooks Tractor, Inc, in the amount of \$115,410.00

Attachments: [Report of BPW - QE-21-4](#)

[21-0272](#) Baseball Diamond Use Agreement with Manitowoc Public School District, recommending entering into the agreement.

Attachments: [Baseball Diamond Agreement with MPSD](#)

7. Public Safety Committee (Consent)

[21-0235](#) Discussion and possible action to change downtown parking, recommending to deny the request

Attachments: [T. COLLINS REQUEST - DOWNTOWN PARKING.pdf](#)

8. Plan Commission (Consent)

I. COMMITTEE REPORTS

1. Committee of the Whole

[21-0261](#) Report of Special Events Committee Recommending approval for the following events subject to Council action: July 3rd Celebration on 7/3/2021 (Closure of Quay St. from S 6th St to S 8th St; waiver of noise ordinance until 11:00 p.m.); HFM Maritime Marathon on 6/13/2021 (Closure of lift bridge (no openings allowed) & one-way closure on Viebahn St. & Lakeside Blvd.; waiver of noise ordinance from 6:30 a.m. to 7:30 a.m.); Memorial Day Parade & Ceremony on 5/31/2021 (Street closures for parade: S 8th St. from Madison St. to Huron St., Huron St. to Michigan Ave, N. 18th St from Michigan Ave. to Veterans Memorial)

Attachments: [Report of Special Events Requiring Common Council Action](#)
[July 3rd Celebration](#)
[HFM Maritime Marathon](#)
[Memorial Day Parade & Ceremony](#)

2. Finance Committee

[21-0217](#) Report of the Board of Canvassers of February 16, 2021 Election for Municipal Offices along with Report of Board of Canvassers of Recount of votes for Alderperson, District 7, Wards 13, 14, & 31.

Attachments: [Report of the Board of Canvassers 2-16-2021](#)

[21-0219](#) Ordinance to amend Section 11.050 of the Manitowoc Municipal Code regulating Taxicab Vehicle Licenses and Taxicab Driver's Licenses

Attachments: [Ord 21-0219](#)

[21-0220](#) Ordinance to amend MMC Section 11.140, Commercial Garbage Haulers, and to create MMC Section 11.145 Recycling and Salvage Operations

Attachments: [Memo to Council re Garbage Scrap Ordinance](#)
[Ord to Amend 11.140; 11.145](#)

[21-0221](#) Resolution to backfill two Rahr-West Art Museum Security Guard positions 2021

Attachments: [Res to backfill two RWAM Security Guard positions 2021](#)

[21-0222](#) Incentives/Development Agreement for Dramm Corporation project in the I-TEC Park.

[21-0224](#) Resolution to carry forward to 2021 departmental budgets various appropriations budgeted in 2020.

Attachments: [Resolution 2020 to 2021](#)
[Non lapsing fund summary of balances](#)

[21-0225](#) 2021 Refunding Bond Summary Presentation by Brad Viegut from Baird.

Attachments: [PB - Manitowoc CY PP 2021](#)

3. Personnel Committee

[21-0246](#) Resolution approving a City Vehicle Use Policy

Attachments: [Res to approve City Vehicle Use Policy](#)
[Final for Council approval City of Manitowoc Vehicle Use Policy 2.19.21](#)

4. Public Infrastructure Committee

[21-0210](#) Resolution to receive grant funding under the 2021-2022 Urban Non-Point Source and Stormwater Management Planning Grants from the WDNR for implementing measures to control nonpoint source water pollution.

Attachments: [21-0210 Memo for Resolution to receive Grant Funding WDNR Urban Non-poin DNR Urban Non-Point Source Stormwater Management Planning Grants \(002\)](#)

[21-0213](#) Request for Aquatic Center Punch Cards

Attachments: [21-0213 MEMO for DPI Committee - MFAC Punch Card \(3\).pdf](#)

[21-0216](#) Ordinance to Amend Manitowoc Municipal Code 13.050 Removal of Noxious Weeds

Attachments: [21-0216 Ord to Amend 13 Noxious Weeds.pdf](#)

[21-0250](#) Quit Claim Deed for Sale of 0.038 acres located in part of lots 17 and 18, block 15 to Timothy J. Hucek and Elke k. Hucek.

Attachments: [City to Hucek QCD 1311 Michigan Ave edited](#)
[1311 Michigan SMI Survey](#)

[21-0251](#) Resolution to backfill the Cemetery Team Leader Position and DPI Laborer Position

Attachments: [Res to backfill Cemetery Team Leader position due to resignation](#)

[21-0271](#) Easement for Camp Vits Woodland Dunes Vetter Trailhead with Woodland Dunes Nature Center and Preserve, Inc.

Attachments: [Revised Camp Vits Woodland Dunes Vetter Trailhead Easement](#)

5. Public Safety Committee

[21-0236](#) Discussion and possible action regarding the 2018 parking study.

Attachments: [Parking Study Manitowoc Final Report 6.11.18sm_201806250931024633.pdf](#)

6. Plan Commission

J. OTHER BUSINESS

K. ADJOURN

1. Next Scheduled Common Council Meeting: Monday, April 19, 2021 at 6:30pm in the Common Council Chambers at City Hall. A Special Common Council Meeting is scheduled Wednesday, March 24, 2021 at 5:30 p.m. in the Common Council Chambers at City Hall.

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail cityattorney@manitowoc.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

Mackenzie Reed-Kadow
City Clerk