



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Board of Review

Tuesday, October 28, 2025

5:00 PM

Common Council Chambers

Board may recess from time to time until its business is completed.

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

This meeting is being conducted both in Council Chambers at City Hall and via Zoom to maximize opportunities for residents to attend. Members of the public may call to listen in at 1-312-626-6799, Meeting ID: 897 5568 9017. Password: 175202.

Notice is hereby given that a majority of the Common Council of the City of Manitowoc, or a standing committee of that body, may be present at this meeting to gather information about the subject matter over which they have decision making responsibility.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Reconvene meeting

2. Roll Call

3. Approval of Minutes

[25-0771](#) Minutes of Board of Review, May 15, 2025

Attachments: [BOR Minutes 5-15-25](#)

4. Verify notice of meeting publication

[25-0772](#) Notice of meeting published in Manitowoc Herald Times Reporter on April 15, 2025 and July 28, 2028

Attachments: [Proof of publication 4-15-25](#)
[Proof of publication 7-28-25](#)

5. Verify City has an ordinance for the confidentiality of income and expense information provided to the assessor under state law (Wis. Stat. § 70.47(7)(af); Municipal Code Section 23.140

[25-0773](#)

Manitowoc Municipal Code 23.140

Attachments:

[MMC 23.140](#)

6. City Attorney reviews role and duties of members of the Board of Review, and procedures to be followed.

7. Receipt of Assessment Roll by Clerk From Assessor

8. Receive the assessment roll and sworn statement of Assessor

9. Annual assessment report by assessor, current level of assessment, and review of uniform standards regulating assessors

10. Examine the roll.

11. Certify any corrections of error under State Statute §70.43.

12. Verify with Assessor that open book changes are included in the assessment roll.

13. Allow taxpayers to examine assessment data.

14. Review waivers of the required 48-hour notice of intent to file an objection, when there is good cause.

15. Review requests for waiver of Board of Review hearing allowing property owner to appeal directly to Circuit Court.

16. Review requests to testify by telephone/Zoom or submit sworn written statement, subpoena requests, and act on any other legally allowed Board of Review matters.

[25-0775](#)

Objection and letter from Pamela Farris, 815 Dueno Ct., parcel #396-002-140

Attachments:

[815 Dueno Objection](#)

17. Review any Notices of Intent to File Objection.

18. Hear objections to assessments

Hearing Schedule:

5:15 p.m. - Benedict Marx, 935 N. 9th St., parcel #585-004-190
5:30 p.m. - Dennis Bruechert, 1401 Clark St., parcel #000-210-010
5:45 p.m. - Agree Limited Partnership, 4115 Calumet Ave., parcel #836-203-020
6:00 p.m. - Brittany Schuh-Vanderweele, 827 Hawthorne Ter., parcel #681-001-071
6:20 p.m. - John Schroeder, 4427 Ray St., parcel #559-013-090
7:00 p.m. - Dorothy Chaverlat, 3307 Meadow Ln., parcel #470-003-022
7:20 p.m. - Brian Butkiewicz, 4024 Lancer Cir., parcel #813-303-110

19. Consider scheduling additional Board of Review dates, if needed.**20. Adjournment**

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail cityattorney@manitowoc.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.