

November 28, 2016

16-1129



Brian Rasmussen  
WWTF Board President  
Manitowoc, WI 54220

Mayor Justin Nickels  
City of Manitowoc  
900 Quay Street  
Manitowoc, WI 54220

Re: Superintendent resignation

Dear Sirs:

I am writing to inform you that I have accepted employment with Heart of the Valley Metropolitan Sewerage District as their District Director. This is a regional facility serving Combined Locks, Kaukauna, Kimberly, Little Chute and Darboy located in the Fox Valley with the treatment facility located in Kaukauna.

I am very appreciative of the opportunity and my years of employment that the City of Manitowoc has afforded me. Over the years I have truly enjoyed working with all the City staff and elected officials. The City has an excellent track record of permit compliance and a dedicated staff that cares for and operates the treatment facility. The direction has been set and the course charted for a major project that is necessary and will allow for future continued production of high quality effluent and reliable service to the citizens of Manitowoc.

The time has now come for the recruitment and selection of a new Superintendent to lead the treatment facility. My last day of employment will be December 16<sup>th</sup>.

Sincerely,

A handwritten signature in black ink that reads "Brian Helming".

Brian Helming  
Superintendent

