



CITY OF MANITOWOC

WISCONSIN, USA

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TO: Personnel Committee
FROM: Kathleen M. McDaniel, City Attorney
RE: City Attorney's Office Update
DATE: September 9, 2019

In addition to drafting legislation as requested by City departments, the City Attorney's Office has worked on the following projects and initiatives since our last meeting in August:

Environmental Remediation

- Lemberger Landfill: Project continues as planned. Next status call set for October 3.
- Gravel Pit: Work on remediation plans and water replacements continue with assistance of outside consultants. Cost recovery effort also continuing.
- State PFAS efforts: Participate in municipal attorney workgroup

Open Records Requests

- G. Krouse for property records on 3235 Calumet Ave (old Burger King)
- BL Companies for 2001 Mirro Drive environmental data

Litigation, Prosecution, and Neighborhood Improvement

- Assist Police with ordinance interpretation questions
- 205 N. Rapids Rd is being razed at owner expense – City has filed for sanctions
- Blighted properties: Focus on Lakeshore Mall continues, additional raze orders issued

Economic Development

- CN Peninsula: Discussions regarding planned development and remediation
- Metal Ware: TIF application submitted 7/31
- Hecker/Viebahn property: Discuss potential purchase with County
- Assist CD Department with other upcoming projects
- Discuss refinancing of collateral with R2H
- Meet with Ehlers regarding possible TIDs

LEAN/BPI

- Assisted staff with advice on BPI events as needed
- Possible event for 2019: follow-up on small contracts RIE from 2019
- Follow up on Council document workflow continues

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Insurance/Risk Management

- Reviewed claims filed against the City, reported to insurance as appropriate
- ADA Title II: Audit progress continues, most departments have returned self-audit
- Quoting property insurance through MPIC and Ansay
- Complete 2020 liability and auto renewals with CVMIC
- Complete 2019 CVMIC grant program

Labor Matters

- Fire Department bargaining: Declaratory ruling brief filed
- Transit bargaining: Proposals have been exchanged, meetings scheduled
- Police: Work with HR Director and Chief on response to possible MOUs
- Provide resolutions to backfill and fill positions where appropriate
- Assist PD with discipline and employee relations as needed
- Engage outside counsel for EEOC/DWD complaint filed by police officer

Office Matters/Additional Information

- Staff meeting held weekly
- Prepared committee reports
- 2020 Budget Preparation submitted
- Advise Ethics Board on complaint

Monthly Reporting

- Since my August 2, 2019 report:
 - 32 requests for Legal Services received, 24 closed
 - 13 litigation matters opened (2 claims, 11 animal bites, EEOC complaint), 3 closed
 - 66 new citations sent over for prosecution, trials are scheduled through 2019