

**MINUTES OF THE  
MANITOWOC PUBLIC UTILITIES COMMISSION MEETING  
TUESDAY, MAY 28, 2019**

The scheduled meeting of the Manitowoc Public Utilities Commission was called to order by Commissioner Seidl at 4:00 p.m. on Tuesday, May 28, 2019. In attendance were Commissioners Allie, Diedrich, Hornung, Luckow, and Sitkiewitz. Also present were Nilaksh Kothari – CEO & General Manager; and Attorney Andrew Steimle – Steimle Birschbach, LLC. Commissioner Nickels was absent.

**ELECTRIC AND WATER RATES & COST BENCHMARKING:** The Electric-Water Retail Rate and Cost-of-Supply Benchmarking Report was presented for review. It was noted that MPU rates are very competitive for both electric and water. A brief discussion ensued on how to communicate our low rates to promote economic development.

**EXECUTIVE SEARCH SERVICES CONSULTANT:** President Seidl led discussion on the three consultants that submitted proposals: Lyceum Leadership Consulting, Dowdy Recruiting LLC, and Mycoff Fry Partners LLC. Russel Reynolds did not respond. The scope of services and fees were requested in three distinct phases; however, none of the firms provided a response in this manner. All consultants confirmed the work can be completed within the three to four month time frame established by the Commission. All the consultants are qualified and have a fixed fee plus expenses approach. Lyceum offices are in Chicago whereas Dowdy and Mycoff offices are in Colorado. Dr. Baumann was contacted to confirm his willingness to assist the Commission as needed at a rate of \$375 per hour plus expenses and work with the selected firm. Discussion ensued. The consensus was to request Lyceum Leadership and MyCoff Fry Partners for a presentation of qualifications at the June 18 next Commission meeting.

**MEUW LEGAL REPORT:** The following highlights from the annual report of legal counsel prepared by Boardman & Clark Law Firm for the Municipal Electric Utilities of Wisconsin that were briefly discussed include: PSCW Refusal to Take Up Question of Whether Solar Energy Developers Are Public Utilities; Territory Agreements and Transactions; FERC to consider Transmission Incentives; and FCC's Small Cell Order and Declaratory Ruling.

**GENERAL MANAGER'S REPORT:** N. Kothari updated the Commission on the following: AMI System Acceptance Test is going well with the exception of meter aggregation for which a scope of services and cost is requested from Eaton; Vinton Construction continues to work on the water main replacement on Waldo Blvd and is requesting use of hydrant near their property which is outside the city limits on Rapids Road; and communications received from residents on Hazelwood Drive for sewer backups. Discussion ensued on the request of water from the hydrant. After a lengthy discussion consensus of the Commission was to continue following the current policy of three locations for bulk water.

**GREAT LAKES UTILITIES UPDATE:** N. Kothari updated the Commission on the draft power supply planning report that discussed the various options considered in the GLU's long term power supply plan. GLU is reviewing the report and considering pursuing the following options: feasibility of ownership into Alliant's Riverside plant; pursuing the unused Wartsila machines available at a discounted price; behind the meter solar projects in member communities and request proposals for long term capacity contracts. A brief discussion ensued.

**WASTE WATER TREATMENT FACILITY UPDATE:** N. Kothari updated the Commission on the following: a letter of non-compliance and associated penalties for non-compliance of the pre-treatment discharge permit will be issued to Northern Labs for two violations in 2019; discussions continue with Jagemann Stamping on updating their pre-treatment process to avoid non-compliance; waste haulers were contacted to use Madison Street trucking route rather than the Quay Street as requested by Mayor; and S & S Mechanical has been retained to complete the work on a leak on the hot water system.

**MINUTES:** The Minutes from the Regular Session Meeting on May 13, 2019 were presented for approval.

**MOTION:** A Motion by Commissioner Diedrich and seconded by Commissioner Sitkiewitz to approve the Regular Session Minutes from May 13, 2019. Motion carried unanimously.

**APPROVAL OF CLAIMS:** Claims List dated May 28, 2019; and Wire Transfers dated through May 22, 2019 were presented for approval.

**APPROVAL OF WWTF CLAIMS:** Claims List dated May 31, 2019 was presented for approval.

**FINANCIAL REPORTS FOR MARCH 2019 AND APRIL 2019:** The Financial Reports for March 2019 and April 2019 were previously distributed to the Commission for review and discussion.

**MOTION:** A Motion by Commissioner Diedrich and seconded by Commissioner Sitkiewitz to approve the Claims List dated May 28, 2019 check nos. 87666 through 87787 totaling \$1,548,998.35; Wire Transfers dated through May 22, 2019 totaling \$2,967,672.14; and Claims List for WWTF batch 00715.05.2019 totaling \$61,028.73; and to place the Financial Reports for March 2019 and April 2019 on file.

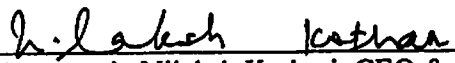
**QUOTATIONS/BIDS:** 3 Year Stack Testing – \$56,800.00 – Montrose; and Protective Relay Maintenance Testing Services - \$8,745.00 – Steinmetz Corporation.

**MOTION:** A Motion was made by Commissioner Luckow and seconded by Commissioner Diedrich to approve the 3 Year Stack Testing. Motion carried unanimously.

**MOTION:** A Motion was made by Commissioner Luckow and seconded by Commissioner Diedrich to approve the Protective Relay Maintenance Testing Services. Motion carried unanimously.

**NEXT MEETING:** *Tuesday*, June 18, 2019 at 12:00 p.m.

**ADJOURN:** A Motion to adjourn the meeting by Commissioner Sitkiewitz and seconded by Commissioner Luckow. Meeting adjourned at 5:08 p.m.

  
Approved: Nilaksh Kothari, CEO & General Manager

  
Approved: Alex Allie, Secretary