

RESOLUTION

**MODIFYING FEE SCHEDULE FOR
DEPARTMENT OF PUBLIC INFRASTRUCTURE**

WHEREAS, the City of Manitowoc (City) has long collected fees for various services, rentals, and programs in order to defray some of the costs associated with providing same; and,

WHEREAS, the City desires to continue being able to provide these services, rentals, and programs to the public in order to meet the City’s park and outdoor recreation needs; and,

WHEREAS, the 2021 City Budget includes a modified schedule of fees for various services, rentals, and programs offered by the City’s Department of Public Infrastructure;

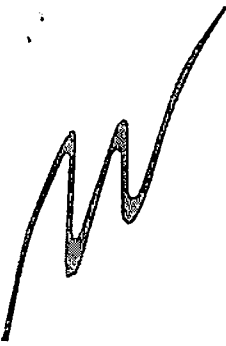
NOW THEREFORE BE IT RESOLVED, by Mayor Justin M. Nickels and the Common Council of the City of Manitowoc that the Department of Public Infrastructure Fees be modified in accordance with the attached schedule, as approved in the 2021 Budget.

INTRODUCED _____ ADOPTED _____

Justin M. Nickels, Mayor APPROVED _____

Fiscal Impact: Contemplated within 2021 budget. No additional impact.
Funding Source: n/a
Finance Director Approval: /SC
Approved as to form: /emm

This resolution was drafted by Elizabeth Majerus, Assistant City Attorney.



CITY OF MANITOWOC
WISCONSIN, USA
www.manitowoc.org



TO: Public Infrastructure Committee
Common Council

FROM: Dan Koski – Director Public Infrastructure

RE: 2021 Department of Public Infrastructure Fees

During the budget process for 2021, all divisions of the Department of Public Infrastructure reviewed their fees and made recommendations on fee changes for their divisions. With this memo is a listing of the current fees and the recommended changes.

I recommend the fee changes be approved and that the City Attorney is directed to draft a fee resolution for the December Common Council meeting.

Department of Public Infrastructure

2021 Proposed Fees

20-1171

Division / Fee Name	2020 Fee	Proposed Fee 2021
Engineering		
ROWAY Excavation Permits		\$80.00
Sidewalk Permit - New		\$40.00
Sidewalk Permit - R & R		\$20.00
Curb Cut		\$20.00
City Special Assessment Letter - Regular/Rush		\$25/\$35
Bid Documents - Bid Fee		\$20.00
Bid Documents - Download Fee		\$25.00
Erosion Control Permit - Base Fee 1st Acre - Cost capped at \$2,000		\$60.00
Erosion Control Permit - Per Acre after 1st - Cost capped at \$2,000		\$25.00
Stormwater Management Permit - Base Fee 1st Acre - Cost capped at \$2,000		\$200.00
Stormwater Management Permit - Per Acre after 1st - Cost capped at \$2,000		\$50.00

DPW		
2' or 3' Barricade with or without light		\$5.00
8' Barricade		\$6.00
Rail Short		\$4.00
Rail Long		\$4.00
Channelizer Drums		\$5.00
Cones & Delineators 18" & 24"		\$3.50
Safety Vests		\$4.00
Snow Fence - Rolls		\$6.00
Snow Fence - Posts		\$2.50
Snow Fence - Pounder		\$0.00
Traffic Signs		\$4.00
Traffic Signs - Portable		\$5.00
Driveway Inlet Curb Head Installation	\$200.00	\$250.00
Brush Pickup Charge		\$100.00
Snow Shoveling - Privates		\$350.00
1st Offense - 1 hour or less	\$200.00	\$350.00
2nd Offense - 1 hour or less	\$600.00	\$350 plus \$376 citation
3rd Offense - 1 hour or less	\$900.00	\$350 plus \$565 citation
Over a 12 month period		Over a 12 month period
Street Sweeping - Cleanup Debris from private discharge \$400 minimum plus time, material and equipment over 1 hour \$600 subsequent sweepings over the year plus time and equipment over 1 hour		1st Offense \$400.00 plus time, material and equipment over 1 hour. Subsequent Offense \$600.00 plus time equipment, material and equipment over one hour Over a 12 month period

This is what is proposed going to PI 12/2 and Public Safety 12/9.

Department of Public Infrastructure

2021 Proposed Fees

20-1171

Division / Fee Name	2020 Fee	Proposed Fee 2021
Parks		
Weed Cutting - Privates - One hour or less 1st Offense - 1 hour or less 2nd Offense - 1 hour or less 3rd Offense - 1 hour or less Over a 12 month period		\$450.00 \$450 plus \$376 citation \$450 plus \$565 citation Over a 12 month period
Forestry - Privates - Hazard or Public Nuisance		Entire cost of removal including staff time to be borne by the owner of the property
Street Tree Removal Permit Note: Removal fee waived if replanting tree		\$50.00 per tree
Street Tree Planting Permit		No Charge
Accident Trees - If tree removed or if tree will experience an early demise		\$400.00
Fine for Cutting or damaging a terrace tree Ordinance under Chapter 8.190 (18) capped at \$4,000		\$25.00 per tree or shrub
Firewood - Sale of	\$50/Ton	\$65/1 Ton \$115/2 Ton
Firewood - Delivery Outside City Limits up to 10 miles (WDNR regulated) currently varies between \$5 and \$20		\$20.00
Woodchips - Pickup only		\$10.00/yard
Picket Program		\$150.00
Memorial Bench Standard bench with engraving (includes concrete pad)		\$2,400.00

This is what is proposed going to PI 12/2 and Public Safety 12/9.

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Cemetery

In-Ground Lot Fees

Traditional adult space		\$880.00
Traditional child/baby space in Section L		\$455.00
Cremation Only - Section X		\$660.00
Cremation Only - not in Section X		\$660.00
Fetus Area in Section L (no marker allowed on 1' X 1' Space)		Free
Administrative fee to exchange space for space (per transaction)		\$110.00
Conversion from annual to perpetual care		Current Perpetual Care Charge
Annual care of lot on delinquent lots only		Current Perpetual Care Charge
In-Ground Burial/Service Fees		
Traditional/full casket - Adult Weekday		\$910.00
Traditional/full casket - Child Weekday		\$550.00

Department of Public Infrastructure

2021 Proposed Fees

20-1171

Division / Fee Name	2020 Fee	Proposed Fee 2021
Cremation or amputation		\$550.00
Saturday surcharge		\$330.00
Surcharge for 2 or more interments on one space (per interment)		\$550.00
Surcharge to disinter/rebury cremains during a full grave opening		\$55.00
Late arrival surcharge (arrive between 2:30 and 4:30)		\$275.00
Winter surcharge for burials between Dec. 1st and March 31st		\$165.00
Winter surcharge for burials between Dec. 1st and March 31st		\$85.00
Holiday surcharge for burial on an employee holiday (if permitted)		\$385.00
Set up for service with no burial - Baby/Cremation		\$140.00
Unauthorized scatterings/cremation burials - Begins at \$550		\$550.00
Fetus in Fetus Section of Section L with no service - weekday only		Free
Columbarium Niche/Service Fees		
Top row & bottom two rows		\$2,200.00
Middle 4 rows		\$2,420.00
Additional adornment (bronze emblem, vase, etc.)		Varies
Administrative fee to exchange niche for niche (per transaction)		\$110.00
Opening & closing fee - weekday		\$470.00
Saturday surcharge		\$330.00
Late arrival surcharge (arrive between 2:30 and 4:30)		\$275.00
Holiday surcharge for burial on an employee holiday (if permitted)		\$275.00
Foundation Fees		
Layout & pour foundation - Single space (up to 24 X 12)		\$155.00
Layout & pour foundation - 2 spaces - no base (over 24 X 12 & up to 42 X 12)		\$250.00
Layout & pour foundation - 2 spaces - with base (over 24 X 12 & up to 48 X 12)		\$250.00
Layout & pour foundation - 3 spaces (over 42 X 12 or 48 X 12 with base up to 60 X 14)		\$630.00
Layout & pour foundation - 4 spaces (over 60 X 14 & up to 72 X 14)		\$760.00
Layout & pour foundation - 5 or 6 spaces (over 72 X 14 & up to 84 X 14)		\$885.00
Layout & pour foundation - Monument (per square. inch)		\$0.45
Pour foundation cap (per square inch)		\$0.20
Removals - Single (up to 24 X 12)		\$55.00
Removals - Single bronze government market set in concrete		\$85.00
Removals - Double (over 24 X 12 up to 42 X 12)		\$85.00
Removals - Monument over 42 X 12 (per square inch)		\$0.20

Cemetery & Parks Memorial Tree / Bench Program

Memorial Tree - Gold Package		\$560.00
Memorial Tree - Silver Package		\$470.00
Memorial Tree - Bronze Package		\$115.00
Memorial Bench Section Q - One Side Engraved		\$1,825.00
Second Side Engraved		\$300.00

Department of Public Infrastructure

2021 Proposed Fees

20-1171

Division / Fee Name	2020 Fee	Proposed Fee 2021
Transit		
Adult Cash Fare (18-64)		\$1.50
Student Cash Fare with valid Student ID		\$1.00
Elderly Cash Fare (65 and Older)		\$0.75
Persons with a Disability Cash Fare		\$0.75
Children under four years old		Free
Monthly Bus Pass	\$28.00	\$30.00
Summer Freedom Pass (June - August)		\$30.00
Day Pass		\$4.00
Bus Tickets		\$12.00
Transfers		Free
Groups (8 people or more) each		\$0.50
Senior Center		
Senior Center Annual Membership		\$30.00
Senior Center Annual Membership Non Res		\$40.00
Senior Center Lifetime Membership		\$120.00
Senior Center Lifetime Membership Non Res		\$150.00
Senior Center Day Pass		\$2.00
Senior Center Week Pass		\$5.00
Senior Center Gift Shoppe Non-Working Volunteer Annual Fee		\$24.00
Senior Center Gift Shoppe Member Sales		5% of items purchased
SRCTR Room Rental - Assembly Room each additional hour	\$15.00	
SRCTR Room Rental - Assembly Room 1 to 3 Hours	\$60.00	
SRCTR Room Rental - Other than Assembly Room each additional hour	\$15.00	
SRCTR Room Rental - Other than Assembly Room 1 - 3 Hours	\$35.00	
SRCTR - Assembly Room: Day Rate-	1 Assembly Room	\$150.00
	2 Assembly Rooms	\$225.00
	3 Assembly Rooms	\$300.00
<i>NOTE: All SRCTR rentals + Attendant + Tax</i>		
SRCTR Kitchen:		\$50.00 add on to any Senior Center Facility Rental
SRCTR Small Rooms: Flat Half Day (5 hours or less) or Full Day (More than 5 hours)	Half Day	\$50.00
	Full Day	\$100.00
SRCTR Staffing Extra Fee Per Hour		\$15.00
Rhythm Aerobics - Per Class		\$1.50
Senior Shape Up - Per Class		\$1.50
Senior Center - Drop In Class		\$2.00
Senior Center - Punch Card - 5 Classes		\$10.00
Senior Center - Punch Card - 10 Classes		\$15.00
Senior Center - Punch Card - 20 Classes		\$25.00
EZ Does It	\$5.00	Punch Card

Department of Public Infrastructure

2021 Proposed Fees

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Division / Fee Name	2020 Fee	Proposed Fee 2021
Functional Strength	\$5.00	Punch Card
Line Dancing	\$5.00	Punch Card
Yoga	\$6.00	Punch Card
Chair Yoga	\$5.00	Punch Card
Chair-Zumba	\$6.00	No longer offered
Creative Crafts - Member	\$12.00	No longer offered
Creative Crafts - Non Member	\$24.00	No longer offered
Beginning Tai Chi - Per Month		\$6.00
Tai Chi - Per Month		\$6.00
Zumba	\$6.00	No longer offered
Cardio Drumming- Member - NEW 2020		\$2.00
Cardio Drumming- Non Member - NEW 2020		\$4.00

Parks Facility Rental

PARK Cabin 1 - Res		\$165.00
PARK Cabin 1 - Weekend Surcharge		\$14.00
PARK Cabin 2 - Res		\$155.00
PARK Cabin 2 - Weekend Surcharge		\$13.00
PARK LP Fieldhouse - Res		\$199.00
PARK Fieldhouse - Weekend Surcharge		\$16.00
PARK SC Upper		\$270.00
PARK SC Lower		\$120.00
PARK SC Both		\$295.00
PARK SC - Wedding Weekend Package - New 2020		\$2,000.00
Parks SC - Wedding Package - 1 Day - New 2020		\$750.00
Parks SC - Lighting Rental - New 2020		\$50.00
Parks - Wedding Archway Rental - New 2020		\$200.00
Parks - Wedding Chair Rental per chair - New 2020		\$5.00
PARK Reservation Fee - Reserve Park for Wedding		\$100.00
PARK Adjacent Day - Weekday - Allow day before and day after if not rented		\$40.00
PARK Adjacent Day - Weekend Day - Allow day before and day after if not rented		\$50.00
PARK Clean Up/Damage Fee		Varies
PARK Re-key Building Fee - Minimum Charge		\$200.00
PARK Adjacent Day Forfeit - Weekday		\$40.00
PARK Adjacent Day Forfeit - Weekend Day		\$50.00
PARK Non Resident Facility Charge		\$12.00
PARK Indoor Facility Security Deposit		\$150.00
PARK MetroStage / Park Fee		\$65.00
PARK Con/Open Air - Res		\$68.00
PARK Con/Open Air - Weekend Surcharge		\$6.00
PARK Open Air Shelter - Weekend Surcharge		\$5.00
PARK Open Air Shelter Fee - Res		\$48.00
PARK Cancellation Fee		\$30.00

Department of Public Infrastructure

2021 Proposed Fees

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Division / Fee Name	2020 Fee	Proposed Fee 2021
REC Ball Diamond Rental - Per Hour Without Lights		\$20.00
REC Ball Diamond Rental - Per Hour With Lights		\$30.00
REC Softball/Baseball Rental/Tournament - Per Day Without Lights		\$100.00
REC Softball/Baseball Rental/Tournament - Per Day With Lights		\$150.00
REC MCPL field Tournament - Per Day		\$205.00
REC Municipal Field - Bandits Fee, Heat, Legion - Negotiated Annual Fees		Varies
REC Citizen Park Building Rental		\$250.00
REC CP Gymnasuim - Per hour including attendant		\$30.00
REC Community Tennis Tournament - Per Weekend 8 Courts		\$400.00
REC Community Tennis Tournament - Each additional court per day		\$40.00
REC Soccer field - Per hour		\$35.00
REC Soccer field - Per day		\$150.00
REC Facility Attendant Extra Charge		\$15.00
REC Tennis Court - Per hour		\$10.00

New 2021

Park Equipment Rental - Private Party & Special Event Rentals

PARK Tables - 8' Banquet (Delivery Extra)		\$7.00
PARK Chairs - Folding (Delivery Extra)		\$2.00
PARK Delivery/Pickup - Banquet Tables/Chairs		\$55.00
PARK Tables - Picnic (Delivery Extra)		\$6.00
PARK Delivery/Pickup - Picnic Table (Each)		\$11.00
PARK Park Benches (Delivery Extra)		\$6.00
PARK Delivery/Pickup - Park Benches		\$80.00
PARK Delivery & Setup - Bandwagon		\$600.00
PARK Bandwagon Per Day Fee		\$75.00
PARK Bandwagon - 1st Day Surcharge		\$80.00
PARK Canopy - 9'x9' (Delivery Extra)		\$35.00
PARK Canopy - 10'x10' (Delivery Extra)		\$45.00
PARK Delivery & Setup - Canopy (Each)		\$55.00
PARK Tent - 10'x20' (Delivery Extra)		\$55.00
PARK Delivery & Setup - Tent (Each)		\$110.00
PARK PA System (Delivered and Setup)		\$260.00
PARK Grill - Portable (Delivery Extra)		\$60.00
PARK Delivery/Pickup - Grill - Portable		\$30.00
PARK Bleachers (Delivered)		\$160.00
PARK Risers (Delivered)		\$55.00
PARK Security Stanchion (Delivery Extra)		\$7.00
PARK Delivery/Pickup - Security Stanchion (Each)		\$12.00
PARK Snow Fence-roll (Delivery Extra)		\$7.00
PARK Snow Fence - Posts		\$2.50
PARK Post Pounder (Delivery Not Included)		\$0.00
PARK Post Pounder Deposit		\$0.00
PARK Delivery & Setup - Snow Fence (per roll)		\$15.00

Department of Public Infrastructure

2021 Proposed Fees

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Division / Fee Name	2020 Fee	Proposed Fee 2021
PARK Beverage Coolers-Upright (Delivery Not Incl.)		\$6.00
PARK Ticket Booth (Delivered)		\$60.00
PARK Trash Can - Additional Outdoor (Delivered)		\$6.00
PARK Bean Bag Toss (Delivery Not Included)		\$6.00
PARK Ring Toss (Delivery Not Included)		\$6.00
PARK Sports Kit (Delivery Not Included)		\$6.00
PARK Game Security Deposit		\$15.00
PARK Stake Permit		\$50.00

Special Events

Late Application Fee		\$100.00
Late Insurance Fee		\$300.00
Changes to equipment order after initial approved application - Per change order		\$50.00
Clean-up & repair or replacement		Time and Materials
PARK Stake Permit		\$50.00
Cancellation Fees - 1 week or more in advance		\$50.00
Cancellation Fees - Less than 1 week in advance		\$100.00

Recreation

Archery Club		\$46.00	
Archery Workshop		\$23.00	
Ballroom Dancing		\$36.00	
Basketball - Rookie	\$200.00	\$250.00	
Basketball - Men's	\$200.00	\$250.00	
Classes in collaboration with local subcontractors including but not limited to: Lakeshore Tae Kwon Do, Manty Dance, Lemberger Enterprises, golf program (tbd), etc.			Program fees are set by subcontractor and can be increased by the Recreation Department by 20% to cover ActiveNet fees and administrative costs
-	\$115.00	No longer offered	
Kickball Summer (Coed)	\$125.00	No longer offered	
Softball - Men's & Coed Summer - 12 Weeks	\$390.00	\$420.00	
Softball - Men's & Coed Fall League - 8 Week	\$280.00	\$280.00	
Softball - Men's & Coed Fall League - 10 Week	\$350.00	\$350.00	
Volleyball - Coed		\$100.00	Recommend increase in 2022
Volleyball - Men's		\$100.00	Recommend increase in 2022
Volleyball - Women's		\$100.00	Recommend increase in 2022
Lifeguard Training	\$165.00	\$200.00	
Rifle Team **Invitation Only**	\$69.00	\$79.00 Resident	\$91.00 Non Resident
Riflery	\$34.00	\$45.00 Resident	\$64.00 Non Resident
RIPPED	\$19.00	\$25.00 Resident	\$35.00 Non Resident

Department of Public Infrastructure

2021 Proposed Fees

20-1171

Division / Fee Name	2020 Fee	Proposed Fee 2021	
Shape Up	\$19.00	\$25.00 Resident	\$35.00 Non Resident
Swim Instruction	\$35.00	\$40.00 Resident	\$50.00 Non Resident
Swimmerise	\$21.00	No longer offered	
Zoo - Tour 1 hour		\$35.00	
Zoo - Festivals - Meet & Greet & Off-site 1st Hour		\$75.00	
Zoo - Festivals - Meet & Greet & Off-site Each additional hour over 1 hour		\$35.00	
Zoo Education Room Rental Up to 3 hours		\$65.00	
Zoo Education Room Rental Each additional hour over 3 hours		\$25.00	
Zoo Education Activity Fee - Birthday parties/tours Zoo Educator for 1 hour		\$35.00	
Zoo Programs		\$2.00	
Zoo Camp - 1 day class		\$15.00	
Zoo Camp - 2 day class		\$22.00	
Zoo Intergenerational Day		\$2.00	
Mini Golf League		\$32.00	
Snow Shoe Rental - Day Rate (24 hours)		\$8.00	New
Snow Shoe Rental - 3 Day Rate (72 hours)		\$20.00	New
Pop Up Recreation Programming - Registration not to exceed per program		\$25.00	New

Aquatic Center

Aquatic Center Children (ages 2 and under)		Free	
Aquatic Center Students (3 - 17)	\$4.50	\$5.00	
Adults (18 yrs and older)	\$5.00	\$6.00	
Sr. Citizens (60 yrs and older)	\$4.50	\$5.00	
Group Rate - 20 or more persons at one time	\$3.50	\$4.00	
Military Discount Entrance Fee \$1.00 off Veteran/Active Member with Military ID		\$1.00 off	
Non-resident rate Adult	\$6.50	\$7.00	
Non-resident rate Youth/Sr		\$6.00	
Non-resident rate Mini Golf		\$6.50	
H2O Craze - Class	\$1.50	\$2.00	
Aqua Zumba - Per Class	\$1.50	\$2.00	
Aquatic Center Season Pass - Family		\$225.00	
Aquatic Center Season Pass - Single		\$125.00	
Aquatic Center Season Pass-Additional Member		\$15.00	
Mini Golf - Daily Admission (18 holes)		\$5.00	
Mini Golf - Daily Admission (36 holes played consecutively)		\$8.00	

Department of Public Infrastructure

2021 Proposed Fees

20-1171

Division / Fee Name	2020 Fee	Proposed Fee 2021
Mini Golf Family Season Pass		\$325.00
Mini Golf Season Pass		\$200.00
Mini Golf - Additional Member		\$10.00
Mini Golf/Aquatics Combo Pass Family		\$355.00
Mini Golf/Aquatics Combo Pass Single		\$285.00
Mini Golf/Aquatic Combo Pass Addtl Member		\$18.00
MFAC Aquatic Center - 1 HR Facility Rental	\$250.00	\$300.00
MFAC Aquatic Center - 1.5 HR Facility Rental	\$300.00	\$350.00
MFAC Aquatic Center - 2 HR Facility Rental	\$350.00	\$400.00
MFAC Aquatic Center - 2.5 HR Facility Rental	\$400.00	\$450.00
MFAC Aquatic Center - 3 HR Facility Rental	\$450.00	\$500.00
MFAC Con Stand Staff Fee for Facility Rental		\$30.00
MFAC Open Air Shelter Over 2 Hours Facility Rental		\$25.00
MFAC Open Air Shelter first 2 hours		\$25.00
Mini Golf Rental: Private Rental requiring of closing during normal hours		\$300.00/ 2 hours
Mini Golf Rental: Outside of regular business hours		\$150.00/ 2 hours
Seasonal Membership Promotion (November 1 - March 1)- Family Combo Pass		\$299.00

NEW - 2021 (approved at council
11/16/20)