



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
[www.manitowoc.org](http://www.manitowoc.org)

## Meeting Agenda

### Common Council

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**Monday, July 15, 2024**

**6:30 PM**

**Council Chambers**

**Note: This meeting will also be held via remote conferencing software (Zoom)**

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Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

This meeting is being conducted both in Council Chambers at City Hall and via Zoom to maximize opportunities for residents to attend. Those attending the meeting via Zoom who wish to give public input are asked to keep their microphone muted until public input is opened to improve audio quality for all attendees. Those using their phone to call in may hit \*6 to mute and unmute themselves. Members of the public may call to listen in at 888 475 4499 US Toll-free, Meeting ID: 840 4626 1574 Password: 205371.

Public input will be accepted at the meeting. Those wishing to make public comment in advance of the meeting should email [jswokowski@manitowoc.org](mailto:jswokowski@manitowoc.org) or call 920-686-6952 with their comment no later than 12:00 p.m. central the day of the meeting. Emailed public input will be attached to the agenda and made part of the public record.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

#### **A. CALL TO ORDER**

#### **B. ROLL CALL**

#### **C. PLEDGE OF ALLEGIANCE & INVOCATION**

#### **D. PRESENTATIONS**

#### **E. PUBLIC HEARINGS**

#### **F. PUBLIC INPUT**

*Members of the public will be permitted to speak at the Common Council meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Common Council.*

#### **G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR**

#### **H. CONSENT AGENDA**

*These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.*

## 1. Removal of Consent Agenda Items

*Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.*

## 2. Miscellaneous

[24-1678](#) Minutes of the June 17, 2024 Common Council meeting; recommending approval and place on file

**Attachments:** [Common Council Minutes 6-17-2024](#)

[24-1679](#) Minutes of the June 25, 2024 Common Council Special Meeting and Hearing on Non-Renewal of "Class B" Retail Intoxicating Liquor and Fermented Malt Beverage License Application; recommending approval and place on file

**Attachments:** [Common Council Minutes 6-25-2024](#)

## 3. Committee of the Whole (Consent)

[24-1680](#) TID No. 23 Development Agreement with ANR Manitowoc Retail LLC; recommending acceptance and place on file

**Attachments:** [TID 23 Development Agreement with ANR Manitowoc Retail LLC](#)

[24-1681](#) TID No. 23 Development Agreement with ANR Manitowoc Hotel LLC; recommending acceptance and place on file

**Attachments:** [TID 23 Development Agreement with ANR Manitowoc Hotel LLC](#)

[24-1682](#) TID No. 23 Development Agreement with ANR Manitowoc Hotel 2 LLC; recommending acceptance and place on file

**Attachments:** [TID 23 Development Agreement with ANR Manitowoc Hotel 2 LLC](#)

[24-1695](#) Report of Special Events Committee relative to approval of the following events: Roncalli Homecoming Tailgate on 10/11/2024; Forensic Science Week Event on 9/17/2024; MTPD Police Chase on 10/12/2024; Lincoln Homecoming Bonfire on 10/2/2024; and Manitowalk VS ALS on 8/24/2024; recommending approval

**Attachments:** [SEC Acted On 061324 to 071024](#)  
[SE - Roncalli Homecoming Tailgate](#)  
[SE - Forensice Science Week Event](#)  
[SE - MTPD Police Chase](#)  
[SE - Lincoln Homecoming Bonfire](#)  
[SE - Manitowoc VS ALS](#)

[24-1696](#) Report of Special Event Committee relative to the approval of the following waiver of fees: Bob Feller Tennis Coach 50 Years on 8/17/2024; KAN Cool for School Supply Giveaway on 8/9/2024 - 8/12/2024; recommending approval

**Attachments:** [Waiver of Fees Acted On 061324 to 071024](#)  
[Waiver of Fees - Bob Feller Tennis Coach 50 Years](#)  
[Waiver of Fees - KAN Cool for School Supply Giveaway](#)

#### **4. Finance Committee (Consent)**

[24-1654](#) Out State Travel Request - Tourism Dept. - Going On Faith Conference in Branson, MO - August 6 - 8, 2024; recommending to approve the request

**Attachments:** [Out of State Travel Request - Going on Faith Conference August 2024](#)

[24-1655](#) Out State Travel Request - Tourism Dept. - Small Market Meetings Conference in St. George, UT - September 25 - 27, 2024; recommending to approve the request

**Attachments:** [Out of State Travel Request - Small Market Meetings Conference September 2024](#)

[24-1656](#) Two Year Operators License (#240162) for J. Ouradnik; recommending to approve the license pursuant to WI State Statute 111.335

**Attachments:** [Two Year Operators License \(#240162\) for J. Ouradnik](#)  
[Letter from Clerks - J. Ouradnik](#)

[24-1657](#) Two Year Operators License (#240168) for R. Coenen Jr.; recommending to approve the license pursuant to WI State Statute 111.335

**Attachments:** [Two Year Operators License \(#240168\) - R. Coenen Jr.](#)  
[Letter from Clerks - R. Coenen Jr.](#)

[24-1658](#) Two Year Operators License (#240169) for B. Seefeldt; recommending to approve the license pursuant to WI State Statute 111.335

**Attachments:** [Two Year Operators License \(#240169\) for B. Seefeldt](#)  
[Letter from Clerks - B. Seefeldt](#)

[24-1659](#) Two Year Operators License (#240172) for T. Robertson; recommending to approve the license pursuant to WI State Statute 111.335

**Attachments:** [Two Year Operators License \(#240172\) for T. Robertson](#)  
[Letter from Clerks - T. Robertson](#)

[24-1660](#) Application of "Class B" Intoxicating Liquor & Fermented Malt Beverage License, TAV-2470, Hop Locker LLC, for HopLocker, 822 Franklin St; recommend to approve the application and license

**Attachments:**     [Application TAV-2470 - Hop Locker LLC](#)  
[Clerk Memo - Hop Locker](#)

[24-1683](#)     General City Claims in the amount of \$4,876,342.84 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order

**Attachments:**     [Claim Report](#)  
[6-14-2024](#)  
[6-21-2024](#)  
[6-28-2024](#)  
[7-5-2024](#)

[24-1684](#)     Report of Finance Committee to grant the various licenses subject to approvals, inspections, insurance, payment of license fees and meeting State Statute requirements, as detailed therein; recommending approval

**Attachments:**     [Licensing Report](#)

[24-1685](#)     Request from Digger's Beer Garden LLC for a temporary extension of premise for the sale of liquor and/or beer in parking lot north of Buffalo Street, west of 714 Buffalo Street and Buffalo Street from 8th Street to the east side of Digger Dave's on July 11, 2024 from 3:00 p.m. - 10:00 p.m.; recommending to approve the request

**Attachments:**     [Extension of Premise - Digger's Beer Garden LLC](#)  
[Prigge Benefit Correspondence](#)

## 5. Personnel Committee (Consent)

## 6. Public Infrastructure Committee (Consent)

[24-1691](#)     Various Progress Invoices from the Wisconsin Department of Transportation; recommending payment

**Attachments:**     [DOT Invoice - 395-0000352790](#)  
[DOT Invoice - 395-0000353419](#)  
[DOT Invoice - 395-0000358397](#)  
[DOT Invoice - 395-0000353531](#)  
[DOT Invoice - 395-0000358423](#)

[24-1692](#)     Report of Board of Public Works of 6/19/2024 of approval to enter into AGMT-24-11 with Luisier Plumbing, to replace 4" watermain under floor to outside to eliminate leaded joints and rebuild water meter with bypass to bring to code at Lincoln Park Field House as outlined in "Exhibit A"; recommending acceptance of report and place on file

**Attachments:**     [Report of BPW - AGMT-24-11](#)

- [24-1693](#) Report of Board of Public Works of 7/10/2024 of approval to enter into AGMT-24-10 with Lakeland Landscape, Inc, to plant trees at locations as directed by the City Forester and as outlined in "Exhibit A", Tree Planting Proposal; and "Exhibit B" Tree Planting Agreement / Locations; recommending acceptance of report and place on file

**Attachments:** [Report of BPW - AGMT-24-10](#)

## **7. Public Safety Committee (Consent)**

- [24-1664](#) Pedestrian Crossing Sign on Herman Road at the intersection of Kimberly Circle; recommending to install a "Residential Area" sign in the southbound direction on Herman Rd before Kimberly Circle and place mobile pedestrian sign until the Rapids Road construction is complete

**Attachments:** [Herman Rd Pedestrian Crossing Signs](#)  
[Recommendation - Pedestrian Crossing Herman Rd. at Kimberly Cir.](#)

- [24-1665](#) Request to increase the speed limit on Waldo Boulevard from 25 MPH to 35 MPH between the round-a-bout and North 6th Street; recommending to deny the request

**Attachments:** [Waldo Blvd Speed Change Request](#)  
[Recommendation - Waldo Blvd. Speed Limit Increase](#)  
[Notification Map](#)  
[2019 Request to reduce the speed limit on Waldo Blvd from roundabout to Rlve](#)

- [24-1666](#) Construction of Sidewalks in the Royal Oaks Subdivision at the following locations; 2500, 2600, and 2700 blocks of Knuell Street, 2500, 2600, and 2700 blocks of Red Fox Lane, and 4300 and 4400 blocks of Deerbrook Lane, recommending to place the request on file

**Attachments:** [Memo to Committee re Compulsory Sidewalk Construction](#)  
[Sidewalks and Obstruction Letter - Request](#)  
[Map](#)  
[23-0618 PI](#)

## **8. Plan Commission (Consent)**

### **I. COMMITTEE REPORTS**

#### **1. Committee of the Whole**

- [24-1697](#) Report of Special Events Committee recommending approval for the following events subject to Council Action: Hood and Hops Car Show on 10/6/2024 (Road Closure: 9th Street from Chicago to York Street, as well as Buffalo Street from 9th to 10th for the hours of 10:00 a.m. - 4:30 p.m.); Jason and Tina Prigge Fundraiser on 7/10/2024 (Road Closure:

Buffalo Street from 8th halfway to 7th); Lincoln Homecoming Parade on 10/4/2024 (Road Closure: S 9th from Green Street to Grand Avenue, and on Grand Avenue from S 9th to S 23rd from 6:00 p.m. - 6:30 p.m.)

**Attachments:**     [SEC Council Approval 061324 to 071024](#)  
[SE - Hoods and Hops Car Show](#)  
[SE - Jason and Tina Prigge Fundraiser](#)  
[SE - Lincoln Homecoming Parade](#)

## 2. Finance Committee

[24-1686](#)            Two Year Operators License (#240187) for J. Meyer

**Attachments:**     [Operator Application - J. Meyer](#)  
[Letter from Clerks - J. Meyer](#)

[24-1687](#)            Two Year Operators License (#240188) for A. Klabunde

**Attachments:**     [Operator Application - A. Klabunde](#)  
[Letter from Clerks - A. Klabunde](#)

[24-1688](#)            Two Year Operators License (#240195) for K. Meyer

**Attachments:**     [Operator Application - K. Meyer](#)  
[Letter from Clerks - K. Meyer](#)

[24-1689](#)            Two Year Operators License (#240206) for K. Koblitz

**Attachments:**     [Operator Application - K. Koblitz](#)  
[Letter from Clerks - K. Koblitz](#)

[24-1690](#)            Two Year Operators License (#240225) for S. Neuser

**Attachments:**     [Operators Application - S. Neuser](#)  
[Letter from Clerks - S. Neuser](#)

## Closed Session

Notice is hereby given that the Common Council may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(a) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body.

The specific subject matter that may be considered in closed session is:

[24-1686](#)            Two Year Operators License (#240187) for J. Meyer

**Attachments:**     [Operator Application - J. Meyer](#)  
[Letter from Clerks - J. Meyer](#)

[24-1687](#) Two Year Operators License (#240188) for A. Klabunde

**Attachments:** [Operator Application - A. Klabunde](#)  
[Letter from Clerks - A. Klabunde](#)

[24-1688](#) Two Year Operators License (#240195) for K. Meyer

**Attachments:** [Operator Application - K. Meyer](#)  
[Letter from Clerks - K. Meyer](#)

[24-1689](#) Two Year Operators License (#240206) for K. Koblitz

**Attachments:** [Operator Application - K. Koblitz](#)  
[Letter from Clerks - K. Koblitz](#)

[24-1690](#) Two Year Operators License (#240225) for S. Neuser

**Attachments:** [Operators Application - S. Neuser](#)  
[Letter from Clerks - S. Neuser](#)

### Reconvene in Open Session

[24-1686](#) Two Year Operators License (#240187) for J. Meyer

**Attachments:** [Operator Application - J. Meyer](#)  
[Letter from Clerks - J. Meyer](#)

[24-1687](#) Two Year Operators License (#240188) for A. Klabunde

**Attachments:** [Operator Application - A. Klabunde](#)  
[Letter from Clerks - A. Klabunde](#)

[24-1688](#) Two Year Operators License (#240195) for K. Meyer

**Attachments:** [Operator Application - K. Meyer](#)  
[Letter from Clerks - K. Meyer](#)

[24-1689](#) Two Year Operators License (#240206) for K. Koblitz

**Attachments:** [Operator Application - K. Koblitz](#)  
[Letter from Clerks - K. Koblitz](#)

[24-1690](#) Two Year Operators License (#240225) for S. Neuser

**Attachments:** [Operators Application - S. Neuser](#)  
[Letter from Clerks - S. Neuser](#)

### 3. Personnel Committee

**4. Public Infrastructure Committee**

[24-1694](#) Municipal Water Agreement with various property owners

Attachments: [Agreement - Herrmann](#)

**5. Public Safety Committee****6. Plan Commission**

[24-1632](#) PC 1-2024: Kaderabek - Request for a Partial Release of Easement, 3608 Deer Run Court

Attachments: [24-1632 Report to Council Kaderabek Easement Release](#)  
[24-1632 PC Report Kaderabek Easement Release](#)

[24-1633](#) PC 15-2024: City of Manitowoc / Abbey Ridge LLC / John Lukas; Potential Land Swap, Abbey Ridge Lane and Ebony Lane

Attachments: [24-1633 Report to Council Abbey Ridge Land Swap](#)  
[24-1633 PC Report Abbey Ridge Lukas Land Swap](#)

**J. OTHER BUSINESS****K. ADJOURN**

*1. Next Scheduled Common Council Meeting: Monday, August 19, 2024 at 6:30pm in the Common Council Chambers at City Hall.*

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail [cityattorney@manitowoc.org](mailto:cityattorney@manitowoc.org) at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

**Mackenzie Reed**  
**City Clerk**