



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
[www.manitowoc.org](http://www.manitowoc.org)

## Meeting Agenda

### Finance Committee

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Wednesday, November 10, 2021

5:00 PM

Council Chambers

Note - Meeting will also be available via  
Remote Conferencing (Zoom)

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Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

Notice is hereby given that a majority of the Common Council of the City of Manitowoc, or a standing committee of that body, may be present at this meeting to gather information about the subject matter over which they have decision making responsibility.

This meeting is being conducted both in Council Chambers at City Hall and via Zoom to maximize opportunities for residents to attend. Members of the public may call to listen in at 888 475 4499 US Toll-free, Meeting ID: 883 1418 3222. Password: 635950.

Public input will be accepted at the meeting. Those wishing to make public comment in advance of the meeting should email [abaryenbruch@manitowoc.org](mailto:abaryenbruch@manitowoc.org) or call 920-686-6952 with their comment no later than 12:00 p.m. central the day of the meeting. Emailed public input will be attached to the agenda and made part of the public record

1. Call to Order
2. Roll Call
3. Public Comment
4. Presentations
5. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

#### REMOVAL OF CONSENT AGENDA ITEMS:

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

[21-1077](#) Minutes of October 5, 2021 Finance Committee meeting, recommending approval and place on file

**Attachments:** [MeetingMinutes05-Oct-2021.pdf](#)

[21-1078](#) Minutes of October 26, 2021 Finance Committee meeting, recommending approval and place on file

**Attachments:** [Finance Minutes 10-26-21](#)

[21-1079](#) Minutes of Manitowoc Public Utilities Commission Meetings, recommending accepting and place on file

**Attachments:** [MPU 9.13.21 Minutes.pdf](#)  
[MPU 10.11.21 Minutes.pdf](#)

## 6. Discussion and Action Items

[21-1067](#) 3rd Qtr 2021 Budget Exception Report

**Attachments:** [3rd QTR 2021 Investment Report.pdf](#)

[21-1068](#) 3rd Qtr 2021 Claims Report from City Attorney

**Attachments:** [Jan-Sept 2021 Claims Report to Finance Committee.pdf](#)

[21-1069](#) 3rd Qtr 2021 Investment Reconciliation Report

**Attachments:** [3rd QTR 2021 Investment Report.pdf](#)

[21-1070](#) Tax Levy Certification from Lakeshore Technical College for Fiscal Year 2021-2022

**Attachments:** [LTC 2022 Tax Levy Apportionment.pdf](#)  
[LTC 2022 Tax Levy Certification.pdf](#)

[21-1071](#) Tax Levy Certification from Manitowoc Public School District for Fiscal Year 2021-2022

**Attachments:** [MPSD 2022 Tax Levy Certification.pdf](#)

[21-1082](#) Tax Levy Certification from Manitowoc County for Fiscal Year 2022

**Attachments:** [Manitowoc County 2021 Levy for 2022 Budget Certification.pdf](#)

[21-1072](#) Revolving Loan Fund Policy and Application Creation

**Attachments:**      [Policy Manual - Final.pdf](#)  
[RLF Application - Final.pdf](#)  
[RLF Loan Packet - Final.pdf](#)

**21-1054**      2022 Executive Budget Review  
-General Budget Review  
-2022 Capital Projects  
-2022 Borrowing

**Attachments:**      [Executive Budget Letter to Council 10.18.2021.pdf](#)  
[2022 Executive Budget Presentation.pdf](#)  
[2022 Executive Proposed Capital.pdf](#)  
[2022 Budget Borrowing Scenarios.pdf](#)  
[Memo 2022 Budget Request Summary HR.pdf](#)  
[Muni HR Dept Structure Comparables.pdf](#)  
[Police Detective Add Request.pdf](#)  
[Police Detective Add Justification.pdf](#)  
[2022 Forestry Tree Budget Email.pdf](#)  
[Forestry Tree Planted and Removed.pdf](#)  
[Forestry Operating Budget 2021.pdf](#)  
[DPI Fees Proposed 2022.pdf](#)  
[DPI Laborer Pay Increase Recommendation.pdf](#)  
[DPI Laborer Job Description.pdf](#)  
[Seasonal Wage Recommendations for 2022.pdf](#)  
[Staff Engineer Position Justification 2022.pdf](#)  
[DPI Engineer Dept Overtime Analysis.pdf](#)  
[DPI Staff Engineer Cost Analysis.pdf](#)  
[Lincoln Park Zoo Master Plan.pdf](#)  
[2022 Gravel Pit Budget Est.pdf](#)  
[Parks Gound and Maint. Priority List 2022.pdf](#)  
[Transit Utility Clerk Request.pdf](#)  
[Transit Utility Clerk Cost Analysis.pdf](#)  
[2022 Habor Improvements Requests Email.pdf](#)  
[Riverpoint District 2022 Exhibit.pdf](#)  
[Alder Reckelberg Finance Docs.pdf](#)

**21-0835**      L21-00092 Koehler Claim for substantial water damage from heavy rain storm  
at 1305 South 31st Street

**Attachments:**      [L21-00092 KOEHLER Claim.pdf](#)

[J Koehler 5.jpg](#)

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[21-0836](#)      L21-00122 Bridgeview Bar Claim for sewer backup/basement flooding from heavy rain storm at 2 Maritime Drive

**Attachments:**      [L21-00122 BRIDGEVIEW BAR Claim.pdf](#)

[21-0837](#)      L21-00127 Wierman Claim for basement flooding from heavy rain storm at 1622 South 23rd Street

**Attachments:**      [L21-00127 WIERMAN Claim.pdf](#)

[21-0959](#)      L21-00147 HER Claim (1620 South 23rd Street) Basement flooding from heavy rain storm flooding \$35,658.00

**Attachments:**      [HER Claim.pdf](#)

[21-0960](#)      L21-00148 GATES Claim (1618 South 23rd Street) Basement flooding from heavy rain storm flooding \$8,947.88

**Attachments:**      [GATES Claim 1.pdf](#)

[21-0961](#)      L21-00149 HUNGERFORD Claim (4547 Andrea Court) Basement flooding from heavy rain storm flooding >\$5,000.00

**Attachments:**      [HUNGERFORD Claim.pdf](#)

[21-1074](#)      L21-00156 Rupp Claim for violation of illegal search / child removal in amount of \$100,000.00 or return of child

**Attachments:**      [LC21-00156 RUPP Claim.pdf](#)

[21-1075](#)      L21-00161 Giese Claim for new roof installation from improper City inspection of failed 2019 roof install in amount of \$40,000

**Attachments:**      [LC21-00161 GIESE Claim.pdf](#)

[21-1076](#)      LC21-00162 Artisan & Truckers Casualty Co. Subr. / Ruth Bautista Claim for vehicle damage when DPI truck rear ended insured's vehicle @ County Road B & 310 Roundabout in amount of \$5,401.87.

**Attachments:**      [LC21-00162 ARTISAN & TRUCKERS CASUALTY CO. SUBRO.BAUTISTA Cla](#)

[21-1080](#)      L21-00166 Peckarsky Notice of Circumstance of Claim

**Attachments:**      [L21-00166 PECKARSKY Claim.pdf](#)

[21-1081](#)      L21-00167 Cherney Claim for flooding from heavy rain storm at 1610 Holly Dr

**Attachments:**      [LC21-00167 Cherney Claim Form.pdf](#)

[21-1073](#) Letter of interest to purchase a portion of the property located 1512 Washington Street

**Attachments:** [Mirro Purchase Agreement.pdf](#)  
[Mirro Housing Design.pdf](#)  
[WAF Mirro Interest Letter.pdf](#)

## 6. Closed Session

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(g) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

The specific subject matter that may be considered in closed session is:

[21-0835](#) L21-00092 Koehler Claim for substantial water damage from heavy rain storm at 1305 South 31st Street

**Attachments:** [L21-00092 KOEHLER Claim.pdf](#)  
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[21-1081](#)            L21-00167 Cherney Claim for flooding from heavy rain storm at 1610 Holly Dr

**Attachments:**      [LC21-00167 Cherney Claim Form.pdf](#)

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(e) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The specific subject matter that may be considered in closed session is:

[21-1073](#)            Letter of interest to purchase a portion of the property located 1512 Washington Street

**Attachments:**      [Mirro Purchase Agreement.pdf](#)

[Mirro Housing Design.pdf](#)

[WAF Mirro Interest Letter.pdf](#)

## 7. Reconvene In Open Session

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## 8. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail [cityattorney@manitowoc.org](mailto:cityattorney@manitowoc.org) at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.