



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Parks & Recreation Committee

Tuesday, January 13, 2015

5:30 PM

Council Chambers

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

Notice is hereby given that a majority of the Common Council of the City of Manitowoc may be present at this meeting to gather information about the subject matter over which they have decision making responsibility.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Call to Order

2. Roll Call

Present: 4 - Sladky, Schema, Soeldner and Brandel

Absent: 1 - Howe

Also present: Mayor J. Nickels, Ald. C. Able, Ald. J. Brey, Ald. E. Sitkiewitz at 5:49, C. Scheinoha, D. Larson, K. Dorow, D. Koski, C. Stewart, Charlie Matthews, Christine Kornely, Dolly Stokes, Linda Hunter, Bob Vollendorf, Fred Hazelwood, Dave Gratz, Rhienna Gabriel, & Anne Juza

3. Approval of Minutes

[14-2449](#) Approval of the minutes from the October 20, 2014 meeting

Attachments: [Park and Rec minutes 10-20-14](#)

Moved by Schema, seconded by Sladky, that the minutes be approved. The motion carried by the following vote:

Aye: 4 - Sladky, Schema, Soeldner and Brandel

4. Discussion and Action Items

[15-091](#) Operations and sustainability of the Manitowoc Public Library

Cherilyn Stewart gave a synopsis of library services and challenges. Questions

and answers followed.

[14-2475](#) 2015 Proposal for Aquatic Center/Mini Golf pricing, recommending to adopt the hour and pricing in plan #1 and include extended golf hours with Friends Group.

Attachments: [PK14-2475.pdf](#)

The seasonal schedule, pricing, and marketing ideas were discussed. Input from others, specifically students, will be obtained and the issue discussed again prior to the next Common Council meeting.

[15-038](#) Memorandum from BPI Team for Special Events submitting Special Events Guidelines and Policy (SEGAP). (USE 14-2200)

Attachments: [15-038 Special Events Memo](#)
[15-038 Special Event Guidelines - Manitowoc 2015](#)
[Current & New Process.pdf](#)

The Committee discussed the new guidelines and policy. The issue will be brought back at the next meeting in order to give more time for review.

[15-029](#) Request from George Kapitz, Broken Spoke Bike Studio, to groom snow trails at Silver Creek Park for the use of fat bikes.

Attachments: [PK 15-029.pdf](#)

Moved by Schema, seconded by Howe, that this Communication be approved. The motion carried by the following vote:

Aye: 4 - Sladky, Schema, Howe and Brandel

[15-068](#) Request for Waiver of Fee from Manitowoc Youth Baseball, Girl's Softball and Commissioner Gregg Luebke for use of Citizens Park Field House for teaching clinics in February, March and April, 2015.

Attachments: [PR 15-068.pdf](#)

Moved by Schema, seconded by Howe, that this Request be approved provided Parks staff will not be required to be on site. The motion carried by the following vote:

Aye: 4 - Sladky, Schema, Howe and Brandel

[15-061](#) Communication from St. Mary/St. Michael School Home School Association requesting donation for their Winterfest event on February 28, 2015, recommending donation of 10 buy one, get one coupons for aquatic/mini golf center.

Attachments: [PK 15-061.pdf](#)

This Communication was tabled.

[15-041](#) Request from Tree Commission to establish a non-lapsing fund from proceeds of firewood sales which would be used in the city's forestry operations.

Attachments: [20141224005502354.pdf](#)
[15-041 MTC memo - Firewood Revenue](#)

Moved by Brandel, seconded by Howe, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Sladky, Schema, Howe and Brandel

[15-096](#) Hazardous tree removal at the Lincoln Park Zoo by Serenity Farm Landscaping

Attachments: [15-096 Serenity Farms](#)

This issue was discussed. Tree was being physically supported by exhibit and was removed 1/13/15.

[15-092](#) Use of the Parkland Acquisition Fund monies for park improvements throughout the City's park system

Attachments: [15-092 Draft Parkland Fees Policy 6-10-15](#)

This item was tabled until a list of desired park improvements could be generated.

[14-2448](#) Proposed 2015 meeting schedule

Attachments: [14-2448 Committee meetings-2015](#)

This Action Item was discussed.

5. Reports

[15-095](#) Adoption of outdoor ice rink at Silver Creek Park by the Keehan Family

This Report was discussed.

6. Adjournment

The motion was made by Brandel and seconded by Schema. The motion for adjournment carried.

If you need accommodations for this meeting, please notify the City Clerk's office at least 48 hours in advance of the meeting (or as soon as possible after the meeting is posted, if posted less than 48 hours prior to the meeting time) at 920-686-6950. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.