



CITY OF MANITOWOC
WISCONSIN, USA
www.manitowoc.org



DATE: April 29, 2020 – Revised May 5, 2020
TO: Finance Committee
FROM: Nicholas Mueller, Community Development
RE: 2020 Downtown Project Donations

Community Development is working diligently to execute downtown projects in 2020. Many of these projects will include high-profile improvements, of which the likes have not been seen in Manitowoc for decades, if ever. The excitement surrounding this work presents us with an opportunity to solicit donations of funds, labor, and materials which will both further the excitement surrounding these projects and allow the community to further engage in these marquee projects.

I respectfully request authority to solicit the aforementioned type of donations for work downtown under the following stipulations:

1. Donations sought under this request will not put the City at a cost negative or funds matching position.
2. Procurement policy process will be followed, unless the donation is 100% of the cash value, labor value, or material value, needed to complete the task.
3. Those providing donation should be allowed to promote their donation through social media or via site signage, in conformance with policy.
4. Acceptance of donations and conditions thereof will be subject to review and approval from the Community Development Director, Finance Director, and City Attorney.
5. Donations related to time and materials not specifically covered under the Donation Policy will still be reviewed for approval by the Community Development Director, Finance Director, and City Attorney.

Known items at this time of which I would like authorization to seek donation are as follows:

1. Bus shelter wood material and miscellaneous metal fabrications.
2. Bus shelter wood material cutting and shaping.
3. Bus shelter labor to construct.
4. Mural wall tuck-pointing & painting labor and or material.
5. Mural wall scaffold and or lift equipment.
6. Mural labor & material to remove Popp's Monument Sign
7. Any landscaping, plantings.
8. Any painting.
9. Other unknowns, TBD.

I appreciate your consideration. The ability to activate citizens as we move through these projects becomes paramount in both aligning the public with our efforts and enforcing civic pride.