



City of Manitowoc

18-0236

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Common Council

CONSENT

Monday, February 19, 2018

6:30 PM

Council Chambers

A. CALL TO ORDER

B. ROLL CALL

Alders Present: 10 - Dave Soeldner, Jim Brey, Mike Howe, Scott McMeans, Eric Sitkiewitz, Lee H. Kummer, Steven Czekala, Jeremiah Novak, Todd Lotz and Rhienna Gabriel

C. PLEDGE OF ALLEGIANCE & INVOCATION

D. PRESENTATIONS

E. PUBLIC HEARINGS

F. PUBLIC INPUT

G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

18-0184

Appointment of Eugene Runnoe to Zoological Board for the open at large position for a one year term ending 6/1/19.

Moved by Brey, seconded by McMeans, that this Appointment be approved. The motion carried by the following vote:

Aye: 10 - Soeldner, Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Gabriel

H. CONSENT AGENDA

1. Removal of Consent Agenda Items

None

Approval of the Consent Agenda

Moved by McMeans, seconded by Brey, to accept the Consent Agenda Items and recommendations of the various committees. The motion carried by the following vote:

Aye: 10 - Soeldner, Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Gabriel

2. Miscellaneous

- 18-0147 Communication from WI DNR providing public notice of intent to reissue a Wisconsin Pollutant Discharge Elimination System (WPDES) Permit No. WI-0024601-09-0. Recommending acceptance and place on file.
- 18-0163 Report of 2017 activities of Great Lakes Utilities (GLU) as required by Resolution. Recommending acceptance and place on file.
- 18-0181 Minutes of January 29, 2018 Council meeting, recommending approval and place on file.

3. Committee of the Whole (Consent)

- 18-0185 Report of Special Events Committee relative to approval of the following events: Lean on the Lakeshore - Hiking with Jeff Edgar on 1/20/2018; WAIVER OF FEES - Manitowoc Fish & Game Meetings, use of Lincoln Park Cabin 1 January-June & August-October 2018; Use of Wenger Bandwagon Outside City Limits - Mishicot Riverfest 7/31/18-8/6/18 (Referred to PI Committee); Ruff Runners/Walkers for WPGSR on 4/28/2018; recommending acceptance of report and place on file.

4. Finance Committee (Consent)

- 18-0059 Report of City Clerk of proposed schedule of assessments for 2018 Weights and Measures licenses, recommend to accept and place on file.
- 18-0062 Claim of Manitowoc Asset Improvement, LLC, Case No. 1:18-cv-035, recommend to accept and refer to the City Attorney.
- 18-0082 Rahr- West Museum Board Request to Adjust Rental Rates, recommend to accept.
- 18-0084 Quarterly CAWG Report for December 31, 2017, recommend to accept and place on file.
- 18-0088 Request to hire an Intern for Community Development for May-August, recommend to accept using the usual posting process.
- 18-0125 Communication from City Assessor on 2017 Tax Roll Omitted Parcels: 835-102-050, 835-102-060, 835-201-020 (Meijer Stores) and 449-006-020 (Apex Leasing), recommend to accept and place on file.
- 18-0127 Report on Expenditures Toward Demolition of Former Mirro Plant 9, 1512 Washington Street, recommend to accept and place on file.
- 18-0128 Minutes of the August 17, 2017 Power Supply Project Committee Great Lakes Utilities meeting, recommending acceptance and place on file.

- 18-0129 Minutes of the December 15, 2017 Manitowoc Public Utilities Commission meeting. Recommending acceptance and place on file.
- 18-0130 Minutes of December 19, 2017 Great Lakes Utilities Board of Directors meeting. Recommending acceptance and place on file.
- 18-0131 Report of 2017 Municipal Court Revenues & Caseload Statistics. Recommending acceptance and place on file.
- 18-0132 Minutes of the January 29, 2018 Finance Committee meeting. Recommending acceptance and place on file.
- 18-0133 2018 Capital Financing Plan, recommend to accept and place on file.
- 18-0135 4th Quarter Claims Report from City Attorney, recommend to accept and place on file.
- 18-0149 General City Claims in the amount of \$7,624,914.99 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order.

5. Personnel Committee (Consent)

6. Public Infrastructure Committee (Consent)

- 18-0097 Request from the Jefferson Community Learning Center for waiver of fees or reduced rate for programming through the Lincoln Park Zoo, recommending approval subject to conversation with Friends of the Zoo Society.
- 18-0098 Additional Lighting Request for additional lighting in the Forefront and City Parking Lot at 10th and York Street, recommending working with MPU for costs and forwarding to CAWG.
- 18-0104 Calumet Avenue/Washington Street State Projects, recommending approval for request for reconstruction with DOT.
- 18-0105 Lower Schuette Park Budget Discussion. Recommending to direct Department of Public Infrastructure to draft RFP to do study for bridge over Manitowoc River.
- 18-0110 Proposed Natural Lawn Language for Ordinance, recommending placing on file.
- 18-0112 Request for City to Assist Property Owners with a Vacant Lot on Foxfire Court to extend the Storm Sewer to help with water issue in area, recommending placing on file.
- 18-0114 Amendment to Stantec's Master Services Agreement (MSA) for the Lawton Terrace Sanitary Sewer Project, Change Order/Amendment #4 for Construction Inspection Services, recommending approving the Amendment.

- 18-0120 Request for the Wenger Bandwagon to go outside City Limits, recommending approval.
- 18-0134 Request for Permission to Operate a Mobile Cookie Booth on City Property, recommending approval.
- 18-0148 Report of Director of Public Infrastructure Dan Koski of Tonnage Report for the year ending 12/31/17. Recommending acceptance and place on file.
- 18-0156 Progress Invoice in the amount of \$2,934.82 from Wisconsin Department of Transportation for Waldo Blvd., CTHR - 8th St. project no. 39515003700. Recommending payment.
- 18-0165 Report of Board of Public Works of 2/7/18 for 2nd and Final payment of \$29,070.11 to Vinton Construction for 2017 Asphalt Concrete Paving Program, WS-17-4, recommending payment.
- 18-0166 Report of Board of Public Works of 2/7/18 for 1st and Final payment of \$11,244.00 to A.C.E. Building Services for Office Remodel Work at Manitowoc Senior Center, recommending payment.
- 18-0167 Report of Board of Public Works of 2/7/18, of bids received for 2018 Lawton Terrace Sanitary Sewer, Project WU-18-2, recommending awarding to low bidder, Kip Gulseth Construction Company Inc. in the amount of \$239,995.21.
- 18-0182 Report of Board of Public Works of 2/7/18, of bids received for 2018 City of Manitowoc Tree Cutting, Project WO-18-11, recommending not awarding.

7. Public Safety Committee (Consent)

- 17-0041 Citizen request for pedestrian warning lights on the southeast corner of S 23rd St. and Dewey St. Recommending to deny the request.

8. Plan Commission (Consent)

I. COMMITTEE REPORTS

1. Committee of the Whole

- 18-0186 Report of Special Events Committee Recommending approval for the following event subject to Council action: St. Patrick's Day Parade on 3/17/18 (Street closure for parade from S. 8th & Washington to Bank First National on N. 8th St.).

Moved by McMeans, seconded by Brey, that this Report be approved. The motion carried by the following vote:

Aye: 10 - Soeldner, Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Gabriel

2. Finance Committee

18-0172 Termination of Sidewalk Privilege Agreement with Automotive Manitowoc, LLC.

Moved by Brey, seconded by McMeans, that this Agreement be entered into. The motion carried by the following vote:

Aye: 10 - Soeldner, Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Gabriel

18-0174 Temporary Construction Easement from Maritime Pointe Condominium Owners Association for Lawton Terrace Gravity Sanitary Sewer.

Moved by Brey, seconded by McMeans, that this Easement be approved. The motion carried by the following vote:

Aye: 10 - Soeldner, Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Gabriel

18-0175 Permanent Easement from Maritime Pointe Condominium Owners Association for Lawton Terrace Gravity Sanitary Sewer.

Moved by Brey, seconded by McMeans, that this Easement be approved. The motion carried by the following vote:

Aye: 10 - Soeldner, Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Gabriel

3. Personnel Committee

18-0176 Resolution to authorize job description approvals directly to the Council agenda.

Moved by Sitkiewitz, seconded by Czekala, that this Resolution be adopted. The motion carried by the following vote:

Aye: 10 - Soeldner, Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Gabriel

18-0177 Resolution to approve revised job descriptions for Transit Clerk-Operations Division, Administrative Support Specialist-DPW-Operations Division, and Part-time Administrative Support Specialist-Senior Center - Recreation Division.

Moved by Sitkiewitz, seconded by Czekala, that this Resolution be adopted. The motion carried by the following vote:

Aye: 10 - Soeldner, Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Gabriel

18-0179 Resolution to approve the Seasonal Hiring Policy for 2018.

Moved by Sitkiewitz, seconded by Czekala, that this Resolution be adopted. The motion carried by the following vote:

Aye: 10 - Soeldner, Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Gabriel

4. Public Infrastructure Committee

18-0014 Request from a downtown business owner to install a driveway to the East of the building at 1306 Washington Street.

Moved by Kummer, seconded by Soeldner, that this Request be approved. The motion carried by the following vote:

Aye: 9 - Soeldner, Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak and Lotz

Nay: 1 - Gabriel

18-0100 Ordinance to amend section 3.070 of the Manitowoc Municipal Code establishing the Board of Public Works and giving them authority to award contracts under \$25,000.

Moved by Kummer, seconded by Soeldner, that this Ordinance be adopted subject to budgeted contracts. The motion carried by the following vote:

Aye: 10 - Soeldner, Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Gabriel

18-0180 Ordinance to amend Section 13.050 of the Manitowoc Municipal Code regulating Removal of Noxious Weeds.

Moved by Kummer, seconded by Soeldner, that this Ordinance be adopted. The motion carried by the following vote:

Aye: 10 - Soeldner, Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Gabriel

18-0183 Resolution to reassign DPI employees and request approval for a two month training overlap.

Moved by Kummer, seconded by Soeldner, that this Resolution be adopted. The motion carried by the following vote:

Aye: 10 - Soeldner, Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Gabriel

18-0101 Letter received from Wisconsin DNR regarding plume delineation and update on remediation efforts.

Moved by Kummer, seconded by Soeldner, to direct City Attorney and Department of Public Infrastructure to install new well at 3008 S. 25th St., address the additional plume delineation work and the three reverse osmosis systems as presented. The motion carried by the following vote:

Aye: 10 - Soeldner, Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Gabriel

18-0115 Request for Visually Impaired Person Sign in 1400 block of North 23rd Street.

Moved by Kummer, seconded by Soeldner, that this Request be approved with the Department of Public Infrastructure selecting location and requesting that the visually impaired individual or his representative notify the City when he relocates. The motion carried by the following vote:

Aye: 10 - Soeldner, Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Gabriel

5. Public Safety Committee

18-0164 Manitowoc Sex Offender Residency Board Appeal for Wendy Nelsen.

Moved by Howe, seconded by Soeldner, that this Request be denied. The motion carried by the following vote:

Aye: 10 - Soeldner, Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Gabriel

18-0173 Ordinance to amend Section 10.390 of the Manitowoc Municipal Code regulating Parking Prohibited.

Moved by Howe, seconded by Soeldner, that this Ordinance be adopted. The motion carried by the following vote:

Aye: 10 - Soeldner, Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Gabriel

6. Plan Commission

J. OTHER BUSINESS

K. ADJOURN

Moved by McMeans, seconded by Brey, that this meeting be adjourned at 6:47 PM. The motion carried by the following vote:

Aye: 10 - Soeldner, Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Gabriel

**Deborah Neuser
City Clerk**