



## Memo

DATE: July 8, 2015

TO: Licensing, Permitting, and Inspections Committee

FROM: Nic Sparacio  
Community Development Director

RE: Building Inspection Division Performance

I have compiled the information below as an update and report to the Licensing, Permitting, and Inspections Committee. This data is intended to assist with monitoring the performance and function of the Building Inspection Division within the Community Development Department for the month of June. The Month of May is repeated from the previous report for comparison.

<b>June 2015</b>	
<b>1) Inspection and Plan Review Performance</b>	
a. Number of inspections scheduled	85
b. Number of inspections performed	112
c. Number of plan reviews scheduled	58
d. Number of plan reviews performed	61
e. Ratio of inspections and plan reviews performed to inspections and plan reviews scheduled	143/173 (or 83%)
<b>2) Code and Contact Issue Progress</b>	
a. Number of new issues – by type	
i. Electrical	2
ii. Exterior Protection	4
iii. Fence	4
iv. Garbage	8
v. Minimum Housing	8
vi. Junk	20
vii. Miscellaneous	4
viii. Non-Dwelling Maintenance	0
ix. Porch/Deck	6
x. Stormwater	2
xi. Junk Vehicle	2
xii. Vehicle Parking	3
xiii. Vehicle Repair	1
xiv. Zoning	1
xv. Total	65
b. Number of new issues – by priority level	
i. Life-Safety	8
ii. Public Health	8
iii. Unknown	12
iv. Performance on Permits	0
v. Neighborhood Deterioration	37
vi. Total	65

c. Number of issue steps taken – by priority level	
i. Life-Safety	38
ii. Public Health	41
iii. Unknown	36
iv. Performance on Permits	0
v. Neighborhood Deterioration	107
vi. Total	222
d. Number of issue steps taken by department	
i. Building Inspection	165
ii. Fire Department	48
iii. Police Department	9
iv. Total	222
e. Number of individual issues worked on	107
f. Number of issues closed/made compliant	38
g. Number of issues received citation	8
3) Permit Summary	
a. Number of permits approved by type	
i. New construction	6
ii. Alteration/addition	57
iii. Repair (roof, siding, etc.)	32
iv. Others (electrical, HVAC, plumbing, signs)	163
v. Total	258
b. Construction value of permitted projects	\$5,524,678

### May 2015

1) Inspection and Plan Review Performance	
a. Number of inspections scheduled	67
b. Number of inspections performed	51
c. Number of plan reviews scheduled	46
d. Number of plan reviews performed	42
e. Ratio of inspections and plan reviews performed to inspections and plan reviews scheduled	93/113 (or 82%)
2) Code and Contact Issue Progress	
a. Number of new issues – by type	
i. Fence	1
ii. Garbage	14
iii. Minimum Housing	2
iv. Junk	10
v. Miscellaneous	1
vi. Non-Dwelling Maintenance	0
vii. Stormwater	2
viii. Junk Vehicle	0
ix. Vehicle Parking	1
x. Vehicle Repair	0
xi. Zoning	1

xii. Unfit for Human Habitation	2
xiii. Vision Clearance	1
xiv. Total	35
b. Number of new issues – by priority level	
i. Life-Safety	3
ii. Public Health	14
iii. Unknown	3
iv. Performance on Permits	0
v. Neighborhood Deterioration	15
vi. Total	35
c. Number of issue steps taken – by priority level	
i. Life-Safety	29
ii. Public Health	71
iii. Unknown	21
iv. Performance on Permits	5
v. Neighborhood Deterioration	111
vi. Total	237
d. Number of issue steps taken by department	
i. Building Inspection	160
ii. Fire Department	57
iii. Police Department	20
iv. Total	237
e. Number of individual issues worked on	113
f. Number of issues closed/made compliant	47
g. Number of issues received citation	10
3) Permit Summary	
a. Number of permits approved by type	
i. New construction	2
ii. Alteration/addition	42
iii. Repair (roof, siding, etc.)	29
iv. Others (electrical, HVAC, plumbing, signs)	142
v. Total	215
b. Construction value of permitted projects	\$1,055,755

CC: Common Council  
Mayor Nickels