

# SPECIAL EVENT COMMITTEE APPROVAL FORM

MEETING DATE: 7/7/2021

EVENT NAME: WAIVER OF FEES: City-Wide Cub Scout Recruitment

ORGANIZER: Boy Scouts of America - Jackson School Pack 3932 - Ashley Eick

E-MAIL ADDRESS: aaeick@hotmail.com

EVENT DATE: 8/17/2021

NEW OR RECURRING: New

LOCATION/DESCRIPTION: Use of Silver Creek Fieldhouse & grounds for recruitment activities  
from 6 pm to 8 pm

COMMITTEE CONCERNS:

COMMITTEE DECISION:

APPROVE	DENY
Shawn Alfred/sr Todd Blaser/sr Jason Freiboth/sr Dan Koski/sr Liz Majerus/sr	

COUNCIL ACTION REQUIRED:

ITEMS TO INCLUDE IN LETTER:

CITY OF MANITOWOC - PARKS DIVISION  
SPECIAL CONSIDERATION FOR WAIVER OF PART OR ALL FEES  
FOR USE OF CITY FACILITIES OR EQUIPMENT

RECEIVED

JUN 25 2021

Groups or organizations requesting special consideration for waiver of all or partial ~~CITY OF MANITOWOC~~ groups for the use of City-owned facilities or equipment must fill out this form completely, at least ~~ENGINEERING~~ 30 days in advance of the event. The request will be reviewed by the Public Infrastructure Committee and the group or organization will be notified within 15 days of submitted request.

**A CURRENT FINANCIAL REPORT FOR THE PREVIOUS TWO (2) YEARS INDICATING ALL EXPENSES AND ALL REVENUES OF THE GROUP/ORGANIZATION MUST ACCOMPANY THIS FORM PRIOR TO THE COMMITTEE REVIEWING THE REQUEST.**

**ALL QUESTIONS MUST BE ANSWERED**

Name of event: City-Wide Cub Scout Recruitment

- Name of club/organization making request BSA-Jackson School Pack 3932  
Address 1201 N. 18<sup>th</sup> St., Manitowoc, WI 54220 Telephone 920-450-6756 (Doreen Drescher)
- Names of club officers: 

Name	Address	Telephone
President: <u>Clint Drescher</u>	<u>(3519 Foxfire CT, Manitowoc, WI 54220 Residential)</u>	<u>(Home: 920-682-2692)</u>
Secretary: <u>Doreen Drescher</u>	<u>(3519 Foxfire CT, Manitowoc, WI 54220 Residential)</u>	<u>(Home: 920-682-2692)</u>
Treasurer: <u>Doreen Drescher</u>	<u>(3519 Foxfire CT, Manitowoc, WI 54220 Residential)</u>	<u>(Home: 920-682-2692)</u>
- Facility requested: Silver Creek Park + Fieldhouse  
Citizen Park Southwest Corner and someplace indoors as a rain backup
- Equipment requested: Nothing
- Specific dates and hours facility/equipment will be used: Date 8-17-21 Hrs. 6-8 PM
- Please explain your request, as to what fees you desire waived or reduced and reasons. Looking to recruit additional cub scouts for all Manitowoc packs
- Which do you consider your group to be?  
A. Community service \_\_\_\_\_ B. Non-profit  \_\_\_\_\_ C. Private business \_\_\_\_\_  
D. Club or organization \_\_\_\_\_ E. Other, please explain \_\_\_\_\_
- Will money be collected, tickets sold, concessions sold or money raised in conjunction with the event?  
Yes \_\_\_\_\_ No  \_\_\_\_\_
- If #7 is "yes," explain and list specific charges \_\_\_\_\_
- What will revenues be used for? \_\_\_\_\_
- Do you wish to meet personally with the Committee to discuss this request? Yes \_\_\_\_\_ No  \_\_\_\_\_  
If "yes," please provide the following information of individual to contact:  
Name Ashley Eick Address 3401 Chasm Lane, Manitowoc  
Telephone Cell: 847-857-8089

Signed \_\_\_\_\_

Date 6-25-21

## Sandy Ronski

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**From:** Ashley Eick <aaeick@hotmail.com>  
**Sent:** Thursday, July 1, 2021 8:16 AM  
**To:** Sandy Ronski  
**Cc:** Brock Wetenkamp  
**Subject:** External: Re: Re: Re: Re: Park User - Waiver of Fees Requested

Good Morning Sandy,

I would estimate no more than 20 people at any point. It will be parents coming to sign up or learn more about the cub scouting program in the city of Manitowoc. People are hopeful for more, but because it is informal the flow of people should remain smaller. If we were to get 100 people during the entire time I would be shocked!

Ashley

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**From:** Sandy Ronski <sronski@manitowoc.org>  
**Sent:** Wednesday, June 30, 2021 4:09 PM  
**To:** 'Ashley Eick' <aaeick@hotmail.com>  
**Cc:** Brock Wetenkamp <bwetenkamp@manitowoc.org>  
**Subject:** RE: Re: Re: Re: Park User - Waiver of Fees Requested

Okay, I will change your event to Silver Creek Park on the Waiver of Fees Request. What is your estimated attendance for the event?

*Sandy Ronski*

Operations Clerk II  
Transit, Cemetery, Parks, & Forestry  
City of Manitowoc  
900 Quay St.  
Manitowoc, WI 54220  
920-686-6518  
920-686-6525 fax

**From:** Ashley Eick <aaeick@hotmail.com>  
**Sent:** Wednesday, June 30, 2021 3:49 PM  
**To:** Sandy Ronski <sronski@manitowoc.org>  
**Subject:** External: Re: Re: Re: Park User - Waiver of Fees Requested

Silver Creek Fieldhouse please.

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**From:** Sandy Ronski <sronski@manitowoc.org>  
**Sent:** Wednesday, June 30, 2021 3:29 PM