



CITY OF MANITOWOC

WISCONSIN, USA

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Date: July 1, 2021
To: Finance Committee
From: Adam Tegen, Community Development
Re: EPA Site Assessment Coalition Grant Memorandum of Agreement

With the recent announcement that the community was successful in our pursuit of a \$600,000 Environmental Protection Agency (EPA) Coalition Grant, we are in the process of completing the necessary agreements and paperwork. If you recall, the City of Manitowoc partnered with Progress Lakeshore and the City of Two Rivers on a regional application for the site assessment grant. This allowed us to exceed the tradition cap for a single award of \$300,000 and strengthened the application. Based upon our experience with EPA grants, the City of Manitowoc acted as the lead entity and we will continue to work closely with our brownfield consultant Stantec.

We are at the stage where a Memorandum of Agreement (MOA) between the three entities is necessary to outline the inner workings of how funds will be distributed and monitored. Staff worked with the EPA, Stantec and the City Attorney to draft the attached MOA, which has been agreed to in concept by staff of the three entities. In general the agreement outlines that the City will be the main administrator of the grant, the Brownfields Advisory Committee (BAC) will oversee distribution of funds, and Stantec will act as the lead consultant. Each entity will have an initial allocation of funds to spend as they deem appropriate, additional projects will be reviewed and approved by the BAC.

Once all the agreements and paperwork are in place, we will be able to start expending funds starting on October 1, 2021. Thank you for your consideration and I am happy to answer any questions you may have. I can be reached at ategen@manitowoc.org or 920-686-6931.