



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes Licensing, Permits & Inspections Committee

Thursday, June 4, 2015

5:30 PM

Council Chambers

1. Call to Order

Present: 5 - Brey, Hennessey, Howe, Soeldner and Schema

2. Roll Call

3. Approval of Minutes

[15-534](#) Minutes of the May 5, 2015 Licensing, Permits & Inspections Committee

Attachments: [15-534.pdf](#)

Moved by Hennessey, seconded by Howe, that this Minutes be approved. The motion carried by the following vote:

Aye: 5 - Brey, Hennessey, Howe, Soeldner and Schema

4. Public Comment

None

5. Discussion and Action Items

[15-575](#) City of Manitowoc Housing Rehabilitation Loan Program Plan

Attachments: [15-575.pdf](#)

Community Development Director Nic Sparacio discussed the history of the Housing Loan program and responded to questions from the Alders.

Moved by Hennessey, seconded by Howe, that this Plan be approved with the exception of item #8. The motion carried by the following vote:

Aye: 5 - Brey, Hennessey, Howe, Soeldner and Schema

[15-576](#) Vans Bar and Grill request to extend premise on June 20, 2015

Attachments: [15-576.pdf](#)

Moved by Soeldner, seconded by Hennessey, that this Request be approved. The motion carried by the following vote:

Aye: 5 - Brey, Hennessey, Howe, Soeldner and Schema

[15-606](#) Wisconsin Maritime Museum request to extend alcohol premise on July 10 - 12, 2015 for Subfest and July 3 - 6, 2015 for Fourth on the Shore

Attachments: [wismaritime.pdf](#)

Moved by Hennessey, seconded by Schema, that this Report be approved. The motion carried by the following vote:

Aye: 5 - Brey, Hennessey, Howe, Soeldner and Schema

[15-608](#) Meadow Sports Complex request for extension of premise on July 12, 2015 for Gumby's Club Fore A Cure golf fundraiser

Attachments: [meadow.pdf](#)

Moved by Hennessey, seconded by Schema, that this Request be approved. The motion carried by the following vote:

Aye: 5 - Brey, Hennessey, Howe, Soeldner and Schema

[15-609](#) Tower Tavern request for extension of premise to parking lot on July 11, 2015 4 p.m. - 9 p.m.

Attachments: [tower.pdf](#)

Moved by Soeldner, seconded by Hennessey, that this Request be conditionally approved, subject to review of Public Infrastructure relative to access to the driveway. The motion carried by the following vote:

Aye: 5 - Brey, Hennessey, Howe, Soeldner and Schema

[15-607](#) Update, discussion, and possible action on Building Inspection Department

Attachments: [bldginspmemo.pdf](#)

Community Development Director Nic Sparacio updated the committee on Inspection responses to complaints. The Committee requested to be updated monthly.

Moved by Howe, seconded by Hennessey, that this Report be placed on file. The motion carried by the following vote:

Aye: 5 - Brey, Hennessey, Howe, Soeldner and Schema

6. Closed Session

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(c) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

The specific subject matter that may be considered in closed session is:

Chairperson Brey read the Notice to go into Closed Session.

Moved by Hennessey, seconded by Schema, that this be meeting convene in closed session. The motion carried by the following roll call vote:

Aye: 5 - Brey, Hennessey, Howe, Soeldner and Schema

[15-605](#) Performance of the City's Inspection Division

Attachments: [bldginspmemo.pdf](#)

Licensing, Permits & Inspections deliberated in closed session. (Redacted -- Closed Session).

Moved by Hennessey, seconded by Howe, that this meeting be reconvene in open session. The motion carried by the following roll call vote:

Aye: 5 - Brey, Hennessey, Howe, Soeldner and Schema

7. Reconvene in open Session

[15-605](#) Performance of the City's Inspection Division

Attachments: [bldginspmemo.pdf](#)

8. Adjournment

Moved by Hennessey, seconded by Soeldner, that this meeting be adjourned at 6:45 p.m. The motion carried by the following vote:

Aye: 5 - Brey, Hennessey, Howe, Soeldner and Schema