



CITY OF MANITOWOC

WISCONSIN, USA

www.manitowoc.org



July 2, 2020

Bruce Steinbecker
Manitowoc Junior Ships/MYBA
941 Sarah Miles Lane
Manitowoc, WI 54220

RE: *Baseball Tournament – Citizen Park & MYBA Complex - July10-12, 2020*

Dear Mr. Steinbecker:

The above request to hold a Baseball Tournament at Citizen Park using the MYBA complex and two Citizen Park ball diamonds was acted upon by the Special Events Committee at the meeting on June 29, 2020, at which time the Committee granted your request.

Please refer to the enclosed outlined conditions for a Special Event permit and insurance requirements.

When listing sponsors for your event, we ask that you consider listing the City of Manitowoc since some or all fees have been waived for the event.

If you have any questions, please contact me at 686-6950.

Very truly yours,

Deborah Neuser
City Clerk

DN:mrk

Enclosures

cc: Special Events Approval Group

Deborah Neuser, CMC, City Clerk
CITY HALL · 900 Quay Street · Manitowoc, WI 54220-4543
Phone (920) 686-6950 · Fax (920) 686-6959 · dneuser@manitowoc.org

Conditions for Special Event Permit

A
At least 30 days prior to your event, in accordance with City policy, please have your insurance agent submit a certificate of insurance **along with separate additional insured endorsement** to my office to evidence your organization's liability insurance coverage. To expedite, please fax to 920-686-6959 or e-mail to mreedkadow@manitowoc.org. Special Events Insurance Requirements are also enclosed. If beer or wine is being served, you will need to provide liquor liability in the amount of \$500,000 each occurrence and \$500,000 aggregate. If you have a bounce house on City property, coverage must state it specifically covers bounce house. **Insurance not provided within the required timeline may result in a fee of \$300**

____ Please bring your tavern license to the City Clerk's office prior to your event to have the extended premises added to your license.

____ City policy allows for the extension of a licensed premises to include an outside area, with the understanding that the entire area will be completely fenced in with access through the door of your premises or through the gate of the fenced-in area only. Alcoholic beverages can only be consumed inside the premises and in the fenced-in area. Please contact the Chief of Police at 686-6573 to arrange details for fencing the licensed area.

____ A non-profit or bona fide club may apply for a Temporary Class "B" license for the beer stand in the City Clerk's Office in City Hall. A licensed bartender must be at the premise at all times.

X
____ Contact the County Health Department at 683-4155 to obtain information about a food license. Mobile food vendors (food trucks) must obtain a license from the City Clerk's office

____ All vendors must have a direct seller permit which can be obtained from the City Clerk's Office at City Hall, except for 1) vendors selling prepared food and/or beverages for immediate consumption; 2) any person selling goods or services at a flea market, art fair or similar event involving five or more direct sellers and sponsored by a permanent resident of Manitowoc County.

____ Event organizers are responsible for contacting Diggers Hotline at least 3 business days prior to placing stakes or fence posts in the ground. Contact the Department of Public Works, 900 Quay St. at 686-6550 to obtain a stake permit.

____ If you require the use of barricades or orange cones, please contact the Department of Public Works at 686-6550 prior to 2:30 P.M. between Monday and Friday to obtain details and pricing information for the use of the City equipment. If you are closing off a street, you shall provide traffic control barricades.

____ In advance of your event, you are encouraged to notify the residences and/or businesses that may be affected by this street closure, in order to allow them time to make any necessary arrangements.

____ For the use of the Metrostage, benches, trash barrels, etc., please contact the Parks Department at 686-6518.

X
____ To arrange for the use of the baseball diamond at the park, and use of various equipment, you will need to contact both the Parks Department at 686-6518 and the Recreation Department at 686-3060.

____ The telephone number to arrange for Manitowoc City Police Department assistance with your event is 686-6573.

____ Contact the Fire Department at 686-6540 to obtain a fireworks permit.

____ Waiver of the noise ordinance was approved from _____ to _____.

SPECIAL EVENTS: Insurance Requirements

	LARGE	MEDIUM	SMALL
<i>Commercial General Liability Coverage¹</i>			
Each Occurrence	\$1,000,000	\$1,000,000	\$500,000
Damage to Premises	\$1,000,000	\$1,000,000	\$500,000
Medical Expenses ²	\$5,000	\$5,000	\$5,000
Personal & Advertising Injury	\$1,000,000	\$1,000,000	\$500,000
General Aggregate	\$2,000,000	\$2,000,000	\$1,000,000
Products & Completed Operations	\$1,000,000	\$1,000,000	\$500,000
<i>Automobile Liability:³</i>			
<i>Either Combined Single Limit or Bodily Injury & Property Damage Coverage</i>			
Combined Single Limit	\$500,000 each accident		
Bodily Injury	\$250,000 each person \$500,000 each accident		
Property Damage	\$100,000		
<i>Worker's Compensation and Employers' Liability</i>			
Worker's Compensation	as statutorily required		
Employer's Liability	\$100,000/accident, \$500,000 disease policy limit, \$100,000 disease/employee		
<i>Liquor Liability⁴</i>			
Liquor Liability Coverage	\$500,000 each occurrence, \$500,000 aggregate		

All insurance for special events is required to be primary coverage and any insurance or self-insurance maintained by the City of Manitowoc, its officers, Council members, agents, employees, or authorized volunteers will not contribute to a loss. All insurance shall be in full force prior to commencing the event and remain in full force throughout the entire event, including the clean up period after the event.

The City of Manitowoc and its officers, Council members, agents, employees, and authorized volunteers shall be listed as Additional Insured on General Liability Coverage, Comprehensive Automobile Coverage and Umbrella Coverage. An Additional Insured Policy endorsement must accompany the Certificate of Insurance. **PLEASE NOTE:** this is a separate document from the certificate of insurance.

A copy of the certificate of insurance must be on file with the City Clerk at least 10 days prior to the event occurring. The City of Manitowoc requires 30 day written notice of cancellation, non-renewal or material change in the insurance coverage. The insurance coverage must be provided by an admitted carrier in the State of Wisconsin.

¹ Claims made policies are not acceptable.

² For any one person.

³ Must apply to any automobile, whether owned, non-owned, or hired.

⁴ Required if alcohol is being served

INSURANCE REQUIREMENTS

(a) For insurance purposes, there are three classes of events: Large Events, Medium Events, and Small Events. Each class has its own characteristics. The City reserves the right to make a final determination of the event's classification and the related insurance requirements that will be imposed upon the event organizer.

- i. Large Events:** Any event requiring a street closure in the area bounded by Marshall Street on the South, Lake Michigan on the East, State Street on the North, and 10th Street north of the Manitowoc River and Franklin Street south of the River on the west (shown on Exhibit B) or any event whose attendance is anticipated to be greater than 5,000 people, events with amusement devices, pony rides, bleachers used to seat more than 5,000 people or fireworks displays. This category includes, but is not limited to, parades, concerts, bike races, auto shows, circuses, and sidewalk sales.
- ii. Medium Events:** Any event whose attendance is expected to draw between 250 and 5,000 people. This category includes but is not limited to parades, concerts, dances or shows.
- iii. Small Events:** Any event expected to draw less than 250 people. This category includes, but is not limited to, block parties, plays, private gatherings in parks, or similar events.

SPECIAL EVENT COMMITTEE APPROVAL FORM

MEETING DATE: 6/²⁹~~24~~/2020

EVENT NAME: MYBA Tournament

ORGANIZER: Manitowoc Junior Ships - Bruce Steinbecker

E-MAIL ADDRESS: steinbecker4@gmail.com

EVENT DATE: 7/10 to 7/12/20

NEW OR RECURRING: Recurring

LOCATION/DESCRIPTION: Use of 2 Citizen Park ball diamonds & 4 MYBA diamonds and concession stand for a baseball tournament w/ approximately 160 people per game

COMMITTEE CONCERNS:

COMMITTEE DECISION:

APPROVE

DENY

[Handwritten signatures in the APPROVE column: Todd B., [unclear], [unclear], [unclear]]

COUNCIL ACTION REQUIRED: *[Handwritten initials: SF]*

ITEMS TO INCLUDE IN LETTER:

When listing sponsors for your event, we ask that you consider listing the City of Manitowoc since some or all fees have been waived for the event.

City Hall For Sandy

City of Manitowoc
SPECIAL EVENTS APPLICATION FORM

JUN 23 2020

NOTICE: This application must be turned in to the Parks Office a minimum of 60 days prior to the date of the event. Your Certificate of Insurance must be on file in the City Clerk's Office a minimum of 10 days prior to the date of the event. If you have questions, please see the Special Event Guidelines & Policy for a list of contacts.

1. Name/Description of Event: Manitowoc Youth Baseball Tournament

2. Date of Event: July 10-12 If multiple days, Start Date: July 10 End Date: July 12
Include dates and times needed for setup and take down / cleanup.

3. Time Event will Begin Setup: 12:00 AM/PM Actual Start Time: 8:00 PM Finish Time: 9:30 AM/PM

4. Name and Complete Address of Organization/Individual Organizing the Event:

Manitowoc Junior Ships
Name of organization responsible for event

Bruce Ryan Steinbecker
Name (first, middle, and last) of event organizer

Telephone # PRIOR TO event (920) 901-3843

Bruce Steinbecker
Contact name DURING event (if different)

Telephone # DURING event (920) 901-3843

941 Sarah Mills Lane
Street Address

Manitowoc WI 54220
City, State, Zip

E-mail address Steinbecker4@gmail.com
of event organizer

Is the sponsoring organization a 501(c)(3) organization? Yes No

5. Location of the Event: Generally describe your event and its purpose and attach a DETAILED map or diagram of your event. Also, indicate the direction of the route, if any, including all turns and the number of traffic lanes to be used. Maps of the City and its parks are available online at www.manitowoc.org.

Citizens Park - baseball games will be played on all diamonds at Citizens park. This includes the complex (4 diamonds) and the citizens park diamonds 2 & 3.

Will the event be held in a Manitowoc park or utilize any park facilities? Yes Which park? Citizens Park No

What park facilities will be needed (buildings, tennis courts, ball diamonds, disc golf courses, etc.)?

ball diamonds

Have you reserved the park &/or park facilities? Yes No If no, please contact the Parks Division at (920) 686-3580.

Does the event require streets to be closed? Yes No If yes, which street(s): _____

It is YOUR RESPONSIBILITY to provide federally approved traffic control items; however they may be rented from the Streets & Sanitation Division.

Will the event be held on the sidewalk? Yes No

A/N
5003



6. Mariners Trail Permit:

Will any portion of the Mariners Trail be used? Yes No

If yes, where on the trail will the event begin: _____

Where on the trail will the event end: _____

When use of the trail is requested, consideration is given to how the public's use of the trail will be affected. Set up / take down and clean up, as well as other services provided by a City staff may be billed on a cost-recovery basis. The event organizer must provide a copy of event liability insurance naming BOTH CITIES as co-insured at least 10 days prior to the event. Permits do not allow "exclusive use" of the trail and the general public must be allowed to share the permitted areas.

This agreement is made and entered into by and between the Cities of Two Rivers and Manitowoc, Wisconsin, hereinafter called "City" and the above-named individual, hereinafter called "Permittee." The parties agree as follows: Bookings must be made no earlier than 12 months in advance. The Permittee understands his/her responsibility is to set up, clean up and restore premises within the time period listed above.

Limitation of Use: Permittee agrees that the number of persons on the rented premises during the rental period shall not exceed the capacity of the facility and that no intoxicating liquor or fermented malt beverages shall be served to minors. Permittee agrees to use premises rented for the purpose stated above and no other. In the event this Limitation of Use is not complied with, Permittee shall be charged and agrees to pay a fee of \$200.

Permittee agrees to abide by the rules and regulations contained in this agreement.

FOR OFFICE USE ONLY:

Signature of City of Two Rivers designee: _____

Date: _____

7. Tell Us About Your Event:

What is the estimated attendance at your event, including observers? approximate 166 per game

How many vendors will be at your event? None

How many vehicles? app. 80 per game

Do you require any special parking restrictions? Yes No If yes, what type, when, and where: _____

Parking on grassy areas of a park is not allowed without prior approval. Contact the Police Department if traffic control is needed.

Will food be prepared and/or served at the event? Yes No
You are responsible for obtaining any necessary permits for food from the Manitowoc County Health Department.

Will you be having a band or amplified music? Yes No

Will a loudspeaker or similar electric sound amplification system be used outdoors? Yes No
If yes, what hours: _____

Will the City need to provide any special electrical assistance or lighting (of ball diamonds, etc.)? Yes No
If yes, please describe: _____

Contact the Parks Division at 686-3580 with questions.

Will any of the following services be required? Clean-up Street-sweeping
For help defining your parking, clean-up, & traffic control needs, please contact the Streets & Sanitation Division at (920) 686-6550.

Will any fireworks or pyrotechnic devices be used during the event? Yes No
If yes, contact the Fire Department at (920) 686-6540 to secure the proper permits for firework usage.

Will animals be present at the event? Yes No If yes, please indicate what types of animals, how many are expected, and where they will be located. _____

What toilet facilities will be made available to your participants? Indoor Outdoor

Please describe the toilet facilities that will be provided, including their locations and the number of units: _____

Will alcoholic beverages be served/sold? Yes No If yes, a "Special Class B" license will allow sale/service of beer and/or wine.
Please contact the City Clerk's Office at (920) 686-6950 to obtain a license.

In the case of a premise with a current alcohol license, do you need an extension of your premise? Yes No If yes, give a detailed explanation under #5.

Do you require a waiver of the restriction to serve alcohol in a park? Yes No

8. Equipment Needed for Your Event:

Equipment rental charges will apply unless a waiver of some or all fees is approved. A non-waivable delivery fee will be charged if delivery/pickup by City personnel is needed. Delivery fees are based on total rental costs.

To make arrangements to pick up the items yourselves, please contact the Parks Division at 686-3580. All items must be picked up and returned weekdays between 7:00 A.M. and 2:30 P.M. It is the renter's responsibility to sign in all materials in the Streets & Sanitation office or with a Parks staff member prior to unloading at the time of return. It is unacceptable to drop off rental materials outside of return hours and without signing them in.

Please indicate where and when the items should be delivered:

Please indicate the total number of items requested:

No equipment requested

Streets & Sanitation Division Equipment (686-3580):

	<u># Needed</u>		<u># of Days*</u>	<u>Cost/Day</u>	=	<u>Total</u>	
Barricades					=		
2'	_____	X	_____	\$3.00	=	_____	Flashers _____
3'	_____	X	_____	\$3.00	=	_____	Flashers _____
8'	_____	X	_____	\$4.00	=	_____	
Rail type-long	_____	X	_____	\$2.00	=	_____	
Rail type-short	_____	X	_____	\$2.00	=	_____	
Channelizer Drums	_____	X	_____	\$3.00	=	_____	
Cones					=		
18"	_____	X	_____	\$1.50	=	_____	
28"	_____	X	_____	\$1.50	=	_____	
Safety vests	_____	X	_____	No charge	=	No Charge	
Snow fence					=		
Rolls	_____	X	_____	\$4.00	=	_____	
Posts	_____	X	_____	No Charge	=	No Charge	
Post driver/pounder	_____	X	_____	No Charge	=	No Charge	
Traffic signs	_____	X	_____	\$2.00	=	_____	Description _____
	_____	X	_____	\$2.00	=	_____	Description _____
	_____	X	_____	\$2.00	=	_____	Description _____
Traffic signs (Portable)	_____	X	_____	\$3.00	=	_____	Description _____
	_____	X	_____	\$3.00	=	_____	Description _____
	_____	X	_____	\$3.00	=	_____	Description _____
Other (list items and amounts)					=		

Parks Division Equipment (686-3580): Do NOT count any picnic tables, garbage cans, etc. already located at the park.

Banquet tables, 8'	_____	X	_____	\$5.00	=	_____	
Park benches	_____	X	_____	\$7.00	=	_____	
Picnic tables	_____	X	_____	\$7.00	=	_____	
Risers, platform	_____	X	_____	\$15.00	=	_____	Description _____
Security stanchions	_____	X	_____	\$ 5.00	=	_____	
Tent, 10'x10'	_____	X	_____	\$30.00	=	_____	
Tent, 10'x20'	_____	X	_____	\$35.00	=	_____	
Ticket booths, outdoor	_____	X	_____	\$15.00	=	_____	
Trash cans	_____	X	_____	No Charge	=	No Charge	
Wenger portable bandwagon, 35x8***	_____	X	_____	\$240.00	=	_____	
Other (list items and amounts):					=		

No equipment requested

TOTAL RENTAL CHARGES

*Include the day of return but not the day of pickup/delivery. Items must be picked/returned weekdays between 7:00 am and 2:30 pm.

**The bandwagon shall not be removed from the City limits without the approval of the Park & Recreation Committee and must be delivered/setup by City Personnel.

If you are requesting delivery/pickup by City personnel, the following non-waivable delivery fees will apply.

DELIVERY FEES	
Total Cost of Items Rented	Delivery Fee
\$0.00 - \$100.00	\$ 50.00
\$100.01 - \$250.00	\$ 75.00
\$250.01 - \$500.00	\$125.00
\$500.00 - \$1,000.00	\$250.00
\$1,000.01 and above	\$350.00

Delivery fees will be adjusted based on actual items rented.

9. Stake Permit: There is a \$50.00 NON-WAIVABLE stake permit fee per event, if any items will be staked into the ground. The event organizer is responsible for ensuring Diggers Hotline is contacted a minimum of three business days before set-up. Will any of these items (or items of similar nature) be erected or placed on the event grounds?

Tent or canopy Yes No
 Fence Yes No
 Sign Yes No
 Bounce house Yes No If electric, where will item be plugged in? _____
 Other _____ Yes No If electric, where will item be plugged in? _____

If yes for any, give a detailed explanation under #5.

10. Safety and Security for Your Event:

Do you have the correct level of insurance for your specific event? Yes No
 Please see the Special Events Insurance Form to ensure you have the proper coverage. You must submit the insurance certificate AND required endorsements to the City Clerk's Office at least 10 days before your event.

Do you need assistance from the Police or Fire Departments? Yes No If yes, please describe:

 Name of Security Coordinator

() _____
 Phone # before event

() _____
 Phone # the day of the event

Do you have a plan in place to deal with medical emergencies that may occur during your event? Yes No
 The City reserves the right to require a detailed written public safety plan.

11. Fees & Reimbursement: Unless waived by the Special Event Committee, the standard fees for all rentals and licenses will apply. The City may also require reimbursement for extraordinary expenses. Charges will apply for lost, stolen, or damaged equipment. Stake Permit Fees, License Fees and Delivery Fees will not be waived.

Is a waiver of some or all fees requested? Yes No

If yes, please explain what fees you desire waived or reduced and the reason(s):

Fee waiver requested per agreement

Will money be collected, tickets or concessions sold, registration fees charged, or money raised in conjunction with the event?

Yes No

If yes, explain and list specific charges

What are your estimated revenues and what will the revenues be used for?

Please attach any additional information which you feel will assist the committee in evaluating your request. The City reserves the right to request a current financial report for the previous two years indicating all expenses and all revenues of the group/organization.

12. Legal Notice

I understand the filing of this application does not ensure approval of a Special Event. I also understand that all Special Event organizers and participants must comply with all applicable City ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Fees for park facilities, temporary beer/wine licenses, stake and fireworks permits, and other necessary licenses and permits are in addition to the fees submitted for the Special Events Application. I further understand that an incomplete application may be cause for the denial of the event.

The undersigned agrees to indemnify and hold the City of Manitowoc harmless for any and all damage claims or personal injury claims occurring during this event. It is further agreed that all personal property of any kind brought on the premises shall be at the sole risk of the undersigned, and that the City of Manitowoc shall not be liable for any injury, loss or damage to said property or injury to any persons on the premises. The undersigned agrees to be responsible for any damage caused to said facility or equipment by mischief or negligence. By signing, I acknowledge that I have authority to bind the sponsoring organization and acknowledge that I have received, read and understand the Special Events Policy and agree to be bound by all requirements as stated in the Special Events Policy and it is hereby incorporated by reference into this signed agreement.

Date of birth of applicant 5 / 13 / 72

Signature of Applicant: Brian Stroh

Date: 6/23/2020

2020 Manitowoc Baseball Association Tournament Waiver

I HEREBY ASSUME ALL RISKS OF PARTICIPATING IN ANY/ALL ACTIVITIES ASSOCIATED WITH MANITOWOC BASEBALL ASSOCIATION TOURNAMENTS, including by way of example and not limitations, any risks that may arise from negligence or carelessness on the part of persons or entities being released from dangerous or defective equipment or property owned, maintained, or controlled by them, or because of their possible liability without fault.

I certify my player is physically fit, have sufficiently prepared or trained for participation in this activity and have not been advised by a qualified medical professional to refrain from participating. I certify there are no health-related reasons or problems, which preclude the player's participation in this activity.

- (A) I waive, release and discharge Manitowoc Baseball Association from any and all liability, including but not limited to, liability arising from negligence or fault of the entities or persons for my death, disability, personal injury, property damage, property theft, or actions of any kind which may hereafter occur to me including my traveling to and from this event. The following entities or persons: Manitowoc Baseball Association and their coaches, volunteers, directors and representatives.**
- (B) I HOLD HARMLESS AND PROMISE NOT TO SUE the entities or persons mentioned above from all liabilities or claims made as a result of participation in this activity, whether caused by negligence of release or otherwise.**

I acknowledge that this activity may involve a test of a person's physical and mental limits and carries with it the potential death, serious injury, and property loss. The risks include, but are not limited to those caused by terrain, facilities, temperature, weather, condition of player, lack of hydration, and actions of other people. Including, but not limited to participants, volunteers, monitors, and or producers of the activity. These risks are not only inherent to participants, but are also present for volunteers.

I further acknowledge there is a risk to have contact with individuals, who have been exposed to and/or have been diagnosed with a communicable disease, including but not limited to COVID 19 or other medical conditions and it is impossible to eliminate the risk that I could be exposed to and/or become infected through contact with or in proximity with an individual with a communicable disease.

I hereby consent to receive medical treatment, which may be advisable in the event of injury, accident, and/or illness during this event.

I CERTIFY THAT I HAVE READ THIS DOCUMENT FULLY AND UNDERSTAND ITS CONTENT. I AM AWARE THIS IS A RELEASEE OF LIABILITY CONTRACT AND I SIGN IT ON MY OWN FREE WILL

Minors printed first and last name: _____

Parent/Guardina printed first and last name: _____

Parent/Guardian Signature: _____

MANITOWOC BASEBALL TOURNAMENT GUIDELINES

All players must complete the COVID waiver before they can participate in the Manitowoc tournament.

- **The signed waiver must be turned in with the roster sheet before the first game**
- **The concession stand will be open and ran by a hired private organization**
- **Most bleachers will be removed, so spectators should plan to bring chairs.**

Player Guidelines:

- **Parents are requested to do a daily symptom assessment of their player. Anyone experiencing symptoms including a temperature of 100.3 must stay home and not participate.**
- **Wearing a face covering is encouraged while not on the field of play.**
- **While not on the field, players should social distance to the best of their ability.**
- **Gear should be spaced apart.**
- **Each player need to have their own drink/water bottle**
- **Sharing of equipment is discouraged and should be sanitized between uses.**
- **No touch rule—players should refrain from high fives, handshake lines, and other physical contact with teammates. Opposing players, coaches, umpires and fans. A “tip of the cap” can be used following the game in lieu of the handshake line.**
- **Coaches and players should try not to huddle between innings**
- **No spitting, or eating seeds, gum, or similar products**

Coaching Guidelines:

- **Coaches are requested to do a daily symptom assessment. Anyone experiencing symptoms including a temperature of 100.3 or higher must stay home and not participate.**
- **Wearing a face covering is encouraged**
- **No touch rule—coaches, refrain from high fives, huddles between innings, and other physical contact with players, other coaches, umpires and fans. Use a tip of the cap to express respect.**
- **No spitting or eating seeds, gum or other similar products.**
- **Whenever possible, equipment and other personal items should not be shared. If equipment must be shared, proper sanitation should be administered between users.**
- **Coaches should ensure players are adhering to social distancing whenever possible.**
- **Individuals should not congregate in common areas or parking lots following the event.**

Games:

- **Each team will have a set of balls they will use while on defense. The coaches will be responsible for throwing in a ball when one is hit out of play.**
- **Umpires will call balls and strikes from a safe distance behind the pitcher.**

Spectators:

- **Spectators are requested to do a daily symptom assessment. Anyone experiencing symptoms including a temperature of 100.3 or higher must stay home and not attend.**
- **Wearing a face covering is encouraged.**
- **Spectators should social distance with their family during the game. We recommend bringing chairs and spreading out by the outfield fences to view games. Very limited bleacher space will be available.**
- **Individuals should refrain from using the playground areas located in the park.**
- **Individuals should not congregate in common areas or parking lots following the event.**
- **Please resist the urge to bring more than 2 spectators per family.**

Confirmed Cases:

- **Immediately isolate and seek medical care for any individual who develops symptoms.**
- **Contact the local health district about suspected cases or exposures.**

War on the Shore Covid-19 Guidelines

- A. Event directors and all staff, players, spectators, etc. (event participants) must follow all guidelines for the event's location concerning conducting organized sporting events, including following any requirements for physical distancing. This includes 6 feet physical distancing upon arrival at the event and at all times prior to, and after games. Also do your best during games though that will be difficult at times; just be aware of social distancing.
- B. Anyone who has COVID-19, is exhibiting common symptoms of COVID-19, is ill, or is in direct contact with someone with COVID-19, must not participate and may be asked to leave the event.

Event Operational Best Practices

- A. We will avoid physical group settings such as player meetings, award ceremonies and limit as much activity that brings a larger group of participants together.
- B. For communication needs with participants, we will provide information electronically (email, Facebook or event connect)
- C. Where possible, event registration should be done electronically without walk-up registrations.
- D. When considering practice and pre-game warm-up areas, be sure to ensure proper physical distancing measures from teams and fans. If it is not possible to safely establish a warm-up area, encourage players to use other methods for warming up their bodies.
 - 1. Advise players before arrival to avoid congregating in areas such as parking lot, practice fields, bathroom areas, staffing area, etc.
- E. Where possible, provide hand wash/sanitation stations.
- F. Events should follow government guidance on providing food service or retail operations.
- G. Teams are **required** to have hand sanitizer available to their team. They must sanitize their hands before and after each game.
- H. No sunflower seeds, no gum, no spitting.
- I. Awards will be given to the respective coaches to hand out to their team.

Staff and Participant Best Practices

- A. Anyone who is in a high-risk category as noted by the Centers for Disease Control and Prevention or similar country-specific agencies should not participate.
- B. Concessions will be available but carry ins will be welcomed. Concession lines too maintain social distancing of 6 feet.
- C. Masks can be worn before or during games. This isn't required but allowed. Coverings must be black, white, or blue in color no exceptions.

Equipment Best Practices

- A. Sanitize any equipment that players may share such as bats, balls, helmets, gear, etc. Lysol or rubbing alcohol will do.
- B. New game balls for each game. Any used game balls will be sanitized before reused.
- C. Dugouts and common areas will be sanitized with chemicals that last 24 hours long.

*** Cleaning supplies to include but not limited to biocide 100, a form of Clorox and bleach***