



CITY OF MANITOWOC

WISCONSIN, USA

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TO: Personnel Committee
FROM: Kathleen M. McDaniel, City Attorney
RE: City Attorney's Office Update
DATE: November 25, 2019

In addition to drafting legislation as requested by City departments, the City Attorney's Office has worked on the following projects and initiatives since our last meeting in August:

Environmental Remediation

- Lemberger Landfill: Meetings continue as planned. EPA presentation on MNA went well. Fourth Quarter sampling will begin in December.
- Gravel Pit: Work on remediation plans and water replacements continue with assistance of outside consultants and MPU. Cost recovery effort also continuing.
- State PFAS efforts: Participate in municipal attorney workgroup

Open Records Requests

- Attorney Rick Winter for information related to the timing of a traffic signal

Litigation, Prosecution, and Neighborhood Improvement

- Assist Police with ordinance interpretation questions
- 205 N. Rapids Rd site is complete, City continues collaboration with State. Sanctions and forfeitures are still being sought.
- Blighted properties: Lakeshore Mall and 901 Chicago both in litigation. 2002 Madison St failed to meet extended deadline and will be razed.

Economic Development

- CN Peninsula: Discussions regarding planned development and remediation
- Metal Ware: Follow up meeting on development agreement with Metal Ware staff set for this month
- Hecker/Viebahn property: Environmental investigation underway
- Assist CD Department with other upcoming projects
- Discuss refinancing of collateral with R2H

LEAN/BPI

- Assisted staff with advice on BPI events as needed
- Follow up on Council document workflow continues
- Assistant City Attorney participated in BPI event on Special events, followup this week

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Paralegal Jane M. Rhode

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Insurance/Risk Management

- Reviewed claims filed against the City, reported to insurance and Finance as appropriate
- ADA Title II: Audit progress continues, most departments have returned self-audit for general non-discrimination. Effective communication self-audit will be next.
- Quoting property insurance through MPIC and Ansay, Finance Director and I are evaluating proposals
- Complete 2019 CVMIC grant program

Labor Matters

- Fire Department bargaining: Declaratory ruling brief filed, follow up with outside counsel
- Transit bargaining: Prepared draft contract reflecting TAs for ratification
- Provide resolutions to backfill and fill positions where appropriate
- Correspond outside counsel for EEOC/DWD complaint filed by police officer

Office Matters/Additional Information

- Staff meeting held weekly
- Prepared committee reports
- Performance evaluations completed

Monthly Reporting

- Since my November 1, 2019 report:
 - 34 requests for Legal Services received, 19 closed
 - No litigation matters opened
 - 69 new citations sent over for prosecution, trials scheduled through February 2020